

MINUTES
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, May 14, 2007

Call to Order

Mayor Sherman called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Dave Gordon, Jan Willms and Ron Hedenskog; a quorum present.

Staff Present: Interim City Manager Ken Hobson, Administrative Services Director Paul Hughes, Public Works Director John Cowan, City Attorney John Trew, and Administrative Assistant Joyce Heffington.

Media Present: Tom Hubka, Pilot Reporter

Other: approximately 9 public

Announcements

Mayor Sherman introduced two of the three city manager candidates, Lewis Griffin and Gary Milliman, who were interviewed earlier in the day. The Mayor advised that the third candidate, Werner Buehler, had a previous commitment and could not attend.

Mayor Sherman announced the Yard of the Month program winners for May as:

- a. Most Improved Property – Dawn Catalina, 1362 Chetco Avenue
- b. Commercial Property – Loring's Lighthouse Sporting Goods
- c. Yard of the Month – Julie Blackhurst, 886 Joshua Court

Appointment

Mayor Sherman recommended that a new Council liaison be created for Litter-Be-Gone and that Councilor Jan Willms be appointed to the position.

Mayor Sherman moved, a second followed and Council voted by voice vote to appoint Council Willms as Council Liaison to Litter Be Gone.

Council Liaisons

Councilor Willms attended a Urban Renewal Advisory Committee meeting, two Sutter Coast Hospital Board meetings, a Curry County Recycling Committee meeting, and an Aspire meeting.

Councilor Anderson attended four city meetings and a meeting of the Harbor Sanitary District.

Mayor Sherman attended a workshop on homelessness, a groundbreaking event for Southwestern Oregon Community College, participated in a conference call with other coastal legislators and city managers and Andrea Fogue with League of Oregon Cities discussing legislative issues, a meeting of the Azalea Park Foundation, stopped by Harbor Water PUD and mentioned where the city was with water conservation, attended several city meetings, and a meeting of the Parks and Recreation Commission.

Councilor Hedenskog attended several city meetings.

Councilor Gordon attended a Lion's Club Service meeting, a Del Norte Airport Advisory Board meeting, the conference on homelessness, and an American Music Festival meeting. Councilor Gordon also moderated a forum on drugs with local law enforcement to be aired on the local television station sometime around the end of the month.

Public Comments

Larry Aslinger, 439 Buena Vista Loop, commented on funds paid to PRN Data Services (PRN) for receipts in excess of the contracted monthly fee over a three year period. Aslinger suggested that the City have employees from SWOCC review the receipts to see if they are reasonable.

Administrative Services Director Paul Hughes stated that any payments over and above the monthly contracted amount paid to PRN were for products purchased by PRN for the City at the direction of City staff.

Mayor Sherman asked Director Hughes to explain the purchasing process used with PRN, and in particular why the city paid PRN instead of the vendor. Hughes explained that PRN, using its purchasing agreements, acts as a vendor, acquiring computer products for the city, at the same or better prices, than the city would pay if it were to purchase the same products directly from the same suppliers.

Regular Agenda

Interim City Manager Ken Hobson reviewed the request from Curry Transfer and Recycling for a rate increase.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the request from Curry Transfer and Recycling for a rate increase of 2.827.

Director Paul Hughes stated that the award for a computer services contract was being postponed until the next meeting due to requests by two councilors for additional information from PRN Data Services.

Mayor Sherman stated that she had requested more information due to the disparity between the level of detail in the two proposals and submitted several questions to Hughes. Councilor Willms stated that she, too, had concerns.

Director Hughes reviewed the staff report recommending that the contract for the city's roof project be awarded to the sole bidder, McMurray & Sons, Inc.

Director Hughes advised that one other bid did come in but it was submitted a day after the closing date. He also stated that additional costs could be incurred if the contractor finds dry rot or damage not addressed in the contract.

Councilor Gordon moved, a second followed and Council voted unanimously to award the contract to McMurray & Sons, Inc. in the amount of \$128,016 to install a new roofing system on City Hall and authorize the Interim City Manager to sign the contract.

Public Works Director John Cowan reviewed the staff report recommending approval of the Oregon Department of Transportation Agreement No. 24109, Fifth Street Improvements.

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Oregon Department of Transportation Agreement No. 24109, Fifth Street Improvements.

Consent Calendar

A. Acceptance of Planning Commission Meeting Minutes for:

1. March 6, 2007
 2. April 3, 2007
- B. Approval of vouchers for April, 2007 in the amount of \$262,589.21.
- C. Approval of liquor license application for Torero's Family Mexican Restaurant.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Ordinances

City Attorney John Trew read in full Ordinance No. 07-O-586, amending Section 9.10.140 of Chapter 9.10 "Offenses" of the Brookings Municipal Code (BMC).

Councilor Anderson asked staff how the change in curfew would be transmitted to the public.

Interim City Manager Ken Hobson stated that he would check with Lt. Bishop to see how that might best be done and that he would see that the schools were notified. The curfew, Hobson stated, would not go into effect for 30 days.

Councilor Willms moved, a second followed and Council voted unanimously that the second reading of Ordinance No. 07-O-586 be by title only.

City Attorney John Trew read Ordinance No. 07-O-586 the second time by title only.

Mayor Sherman asked for a motion to adopt Ordinance No. 07-O-586.

Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance No. 07-O-586, amending Section 9.10.140 of Chapter 9.10 "Offenses" of the Brookings Municipal Code (BMC).

Remarks

Councilor Gordon remarked that he would be asking the drafters of the Joint Powers Agreement of Airport Governance to address Council regarding the proposal.

Adjournment

Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:47pm.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder
this 30th day of May, 2007:



Paul Hughes
Administrative Services Director/City Recorder