

**MINUTES**  
**City of Brookings**  
**Common Council Meeting**  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon 97415  
**Monday, April 23, 2007**

Council met in **Executive Session** at **6:00pm** under the authority of ORS 192.660 (2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

**Call to Order**

Mayor Pat Sherman called the meeting to order at 7:00pm.

**Roll Call**

*Council Present:* Mayor Pat Sherman, Council President Larry Anderson, Councilors Dave Gordon, Jan Willms and Ron Hedenskog; a quorum present.

*Staff Present:* Interim City Manager Ken Hobson, Planning Director Dianne Morris, Public Works Director John Cowan, Administrative Services Director Paul Hughes and Administrative Assistant Joyce Heffington.

*Media Present:* Tom Hubka, Pilot Reporter

*Other:* approximately 30 other citizens

**Ceremonies/Appointments/Announcements**

Mayor Sherman proclaimed the first week of May as Youth Week and Brookings Elks Lodge Exalted Ruler Butch Heron accepted. League of Women Voters representative, Mary Lu Milstone accepted a proclamation from the Mayor for Drinking Water Week to be observed May 6<sup>th</sup> through May 12<sup>th</sup>.

Councilor Dave Gordon introduced volunteer Shirley Ardagna and announced that a special proclamation would be made in her honor at the Azalea Festival Pageant.

**Scheduled Public Appearances**

Curry County Commissioner Georgia Nowlin presented the County's proposed local tax option and asked for community support. A copy of the handout Nowlin distributed at the meeting is on file.

**Councilor Anderson moved, a second followed and Council voted unanimously to endorse and encourage the citizens of Brookings to vote for the County ballot measure.**

**Council Liaison Reports**

Councilor Gordon attended a Del Norte Airport Advisory meeting, a Coos Curry Electric Coop workshop, Litter Be Gone, an American Music Festival meeting, a Curry County Commission for Children and Families meeting, officiated at a Rotary track meet, and attended the Firefighter's Annual Award dinner.

Councilor Hedenskog attended a Port Commission meeting, a meeting of the Goal One Coastal Coalition, and Litter Be Gone.

Mayor Sherman participated in a monthly phone conference coordinated by the League of Oregon Cities with other mayors and city manager's to discuss legislative issues, attended meetings of the Oregon Coastal Zone Management Association, the Brookings Harbor Education Foundation, participated in Litter Be Gone and attended the Firefighter's banquet.

Councilor Willms attended an Azalea Park Foundation meeting, an Elwood Foundation Board workshop, the Firefighter's banquet and Litter Be Gone.

Councilor Anderson attended four Brookings Harbor School Board meetings and five city meetings.

### **Public Comment**

David O'Dell, 6755 Jasmine Court, asked Council to support the Traffic Safety Committee's recommendations for Jasmine Court. After a brief discussion, Mayor Sherman announced that she would call O'Dell back during the Traffic Safety Committee report portion of the agenda.

### **Regular Agenda**

Administrative Services Director Paul Hughes distributed an updated staff report on the City Hall Roof Award and stated that due to inconsistent roofing specifications in the Request For Proposals (RFP) for the project, bids were received for two different roofing systems and it was staff's recommendation to reject all current offers and go out for bid again with a more clear and concise RFP.

**Councilor Anderson moved, a second followed and Council voted unanimously to reject all offers submitted for installation of a new roofing system on City Hall.**

Public Works Director John Cowan reviewed the staff report for the Rowland Lane sewage overflow situation recommending that Council approve a budget of \$15,000 to install an alarm system as described in the report.

**Councilor Willms moved, a second followed and Council voted unanimously to budget \$15,000 for the installation of an alarm system for the upcoming 2007-2008 budget.**

Director Cowan reviewed the staff report of the Traffic Safety Committee's recommendations.

David O'Dell, 6755 Jasmine Court, again addressed Council, stating that parking in the Court presented a safety issue.

Mayor Sherman advised the O'Dells to talk to their neighbors and see what could be worked out at that level.

Councilor Anderson suggested that, rather than dealing with the list of recommendations piecemeal, no action be taken at this time and after some discussion, Council directed staff to follow up on the parking situations addressed in items #2 and #6 of the report and get back to Council at a future date.

### **Consent Calendar**

A. Approval of Council Meeting Minutes for April 9, 2007.

**Councilor Willms moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.**

### **Ordinances/Resolutions/Final Orders**

Ordinance No. 07-O-584 amending Ordinance No., 06-O-572, an ordinance creating the City of Brookings Municipal Code, to amend Chapter 17.160, Violations, in its entirety, was read in full by Mayor Sherman.

Mayor Sherman called for a motion to read the ordinance the second time by title only.

Councilor Gordon moved, a second followed and Council voted unanimously to read Ordinance No., 06-O-572, an ordinance creating the City of Brookings Municipal Code, to amend Chapter 17.160, Violations, in its entirety, by title only.

The ordinance was read by title only and Mayor Sherman asked for a motion to adopt.

**Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance No., 06-O-572, an ordinance creating the City of Brookings Municipal Code, to amend Chapter 17.160, Violations, in its entirety.**

Planning Director Dianne Morris reviewed the staff report on Resolution No. 07-R-763 recommending that Eldon Gossett's Measure 37 claim be granted and the requested waiver from current sideyard setbacks be approved.

**Councilor Anderson moved, a second followed and Council voted unanimously to adopt Resolution No. 07-R-763 granting the Measure 37 claim as the regulations that restrict the claimant's, Eldon Gossett, desired use do the property were adopted after he purchased the property.**

Planning Director Dianne Morris reviewed the staff report on Resolution No. 07-R-764 denying Nora Stanhurst-Olson's Measure 37 claim.

**Councilor Anderson moved, a second followed, and Council voted unanimously to adopt Resolution No. 07-R-764 denying the Measure 37 claim as the regulations that restrict the claimant's, Nora Stanhurst-Olson, desired use of the property are exempt under ORS 197.352(3)(B).**

Planning Director Dianne Morris reviewed the staff report on Resolution No. 07-R-765 revising the filing fee for re-approval of preliminary subdivision plat and final subdivision plat through a combined hearing process when original preliminary plat approval has expired.

**Councilor Gordon moved, a second followed and Council voted unanimously to adopt the language presented in Resolution No. 07-R-765 [revising the filing fee for re-approval of preliminary subdivision plat and final subdivision plat through a combined hearing process when original preliminary plat approval has expired] with addition of language as stated [to include a two year limit beyond expiration of the original approval].**

#### Remarks

Mayor Sherman suggested that Council appoint a Council liaison to the semi-annual Litter-Be-Gone event and asked that this be placed on the next agenda.

#### Adjournment

**Councilor Gordon moved and Council voted unanimously by voice vote to adjourn the meeting at 8:42pm.**

A meeting of the Urban Renewal Agency followed.

Respectfully submitted:



Pat Sherman  
Mayor

ATTEST by City Recorder  
this 30<sup>th</sup> day of May, 2007:



Paul Hughes  
Administrative Services Director/City Recorder

IN AND FOR THE PUBLIC CONTRACT REVIEW BOARD  
FOR THE CITY OF BROOKINGS, OREGON

In the Matter of the Request for )  
Proposals to Install a New Roofing ) WRITTEN FINDINGS  
System on City Hall )

On April 23, 2007, the Public Contract Review Board for the City of Brookings reviewed the RFP, the Recommendation submitted by City Staff, heard comments from City Staff and other interested parties. Following discussion the Public Contract Review Board voted to reject all offers as in the public interest to do so, based upon the following:

Findings of Fact

1. It is in the public interest to reject all offers submitted for the installation of a new roofing system on City Hall.
2. Possible ambiguous provisions in the RFP regarding the specifications and the procedure used in reviewing the RFP threaten the fairness and integrity of the competitive process.

All bids are hereby rejected as it is in the public interest to do so this 23<sup>rd</sup> day of April, 2007.



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Brookings Public Contract Review Board  
By: Mayor Pat Sherman