

MINUTES
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, February 11, 2008

Council met in **Executive Session**, at 6:00pm in the City Manager's office under ORS 192.660(2)(h), and under ORS 192.660 (2)(e), to deliberate regarding potential litigation and real property transactions. Present were the full Council, City Attorney John Trew, City Manager Gary Milliman and Public Works Director John Cowan.

Call to Order

Mayor Sherman called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Dave Gordon, Ron Hedenskog and Jan Willms; a quorum present.

Staff Present: City Manager Gary Milliman, Administrative Services Director Patti Dunn, Sergeants Mike Cooper and Terry Murray, Officer Tyler McCourt, Dispatcher Tracy LeJeune and Administrative Assistant Joyce Heffington.

Media Present: Curry Pilot Reporter Leah Weissman

Other: Approximately 7 public

State of the City

Mayor Sherman gave her State of the City address, a copy of which is on file.

Ceremonies/Appointments/Announcements

Mayor Sherman introduced new Police Officer, Tyler McCourt.

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Mayor's recommendation to reappoint Tony Parrish to Parks and Recreation Commission Position #4.

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Mayor's recommendations to reappoint Ken Barkema to Parks and Recreation Commission Position #2.

Public Hearings

Mayor Sherman announced the Public Hearing to receive public comment regarding the City's proposed Community Development Block Grant (CDBG) Project applications.

City Manager Milliman reviewed funding opportunities available through Oregon Economic Community Development Department's (OECDD) CDBG program and announced the City's intention to apply for two projects, one for continuation of the Façade Improvement Program and the other for design engineering for a downtown street improvement project. Additionally, Milliman stated that the City has consulted with several non-profits which may apply through the City for their projects. Organizations seeking information regarding the CDBG program is invited to contact the City Manager's office.

Brent Bevan, 905 Helen Lane, generally asked whether the program applied to low income housing projects, and how much funding is available.

City Manager Milliman generally stated that \$15 million in funding is available state wide and that low income housing projects submitted by non-profit organizations are considered under the program.

Mayor Sherman closed the hearing at approximately 7:20pm.

Council Liaison Reports

Mayor Sherman attended meetings of the Curry County Commission on Children & Families regarding Homeless Runaway Youth, Brookings Harbor Education Foundation, Port of Brookings Harbor, two City meetings, and attended a Renewable Energy/Conservation planning session, the Brookings Harbor Health Fair, and the Business Outlook Conference.

Councilor Willms attended a Curry County Recycling meeting, a Sutter Coast Hospital Board meeting, three City meetings and the Brookings Harbor Health Fair.

Councilor Anderson attended four City meetings.

Councilor Gordon attended the Business Outlook Conference and two City meetings.

Councilor Hedenskog attended two City meetings.

Regular Agenda

City Manager Milliman presented staff's recommendation regarding the County's proposal to take over all 911 calls generated outside of the City limits. City Manager Milliman generally stated that the South Coast 911 Board is unanimously opposed to the change as proposed by the Sheriff's department and that the state is leaving it up to local agencies to determine the desired configuration. He further stated that if the change were to take place, it would result in decreased revenue to the City and potentially degrade current 911 services in the surrounding area.

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the City Manager to send a letter to the Oregon Office of Emergency Management opposing any changes in the current 9-1-1 PSAP configuration in Curry County.

City Manager Milliman summarized a citizen's request to abandon an easement on Tanbark Circle and generally stated that since placing the item on the Agenda, staff has been advised by the Department of Land Conservation and Development that condition of approval placed on the property when it was originally platted protected it from abandonment.

Reginald Milhon, 99 Tanbark, addressed Council general stating that if the easement is to be opened to public access, it needs to be brought up to City standards and maintained so that its use would not encroach upon his property.

Councilor Anderson moved, a second followed and Council voted unanimously to direct the City Manager to communicate the Council's finding [that the easement located adjacent to 99 Tanbark Circle is protected from abandonment] to the property owners.

City Manager Milliman reviewed the staff report regarding the recommended reclassification and job description adoption for the Planning Director's position.

Mayor Sherman generally stated that during the Council's goal workshop, Council had agreed that the issue of compensation for non-union City employees was one that needed to be dealt with in a comprehensive manner.

After some discussion, and a review of an analysis of Department Head positions by the Mayor, it was generally agreed that this was not the time to be reviewing compensation and that Council needed to look at the group of non-union employees in a comprehensive way.

Councilor Gordon moved, a second followed and Council voted unanimously to form a compensation committee comprised of Council Anderson, Councilor Willms, the City Manager and a volunteer from the Budget Committee to review non-union positions.

Consent Calendar

1. Approval of Council Meeting Minutes for January 28, 2008.
2. Acceptance of Planning Commission Minutes for December 20, 2007.
3. Approval of vouchers for January, 2008 in the amount of \$811,119.60.

Councilor Willms moved, a second followed and Council voted, with Mayor Sherman abstaining, to approve the Consent Calendar as written.

Adjournment

Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:20pm.

Respectfully submitted:



Pat Sherman
Mayor

ATTESTED by City Recorder
this 26th day of February 2008:



Joyce Heffington
Interim City Recorder