

MINUTES
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, April 13, 2009

Council met in Executive Session at 6:00pm, in the City Manager's Office, under authority of ORS 192.660(2)(f), to consider information or records that are exempt by law and under ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed in regards to water rights. In attendance were the Mayor, Councilors Hedenskog, Gordon, Kitchen and Pieper, City Manager Milliman and Public Works Director Cowan. Attorney Martha Pagel participated via telephone conference.

Call to Order

Mayor Anderson called the meeting to order at 7:02pm.

Roll Call

Council Present: Mayor Larry Anderson, Councilors Hedenskog, Gordon, Kitchen and Pieper; a quorum present.

Staff Present: City Manager Gary Milliman, Public Works Director John Cowan, Interim Administrative Services Director Janell Howard, Chief Treatment Plants Operator Ray Page, Utility Services Technician Michael Batty and City Recorder Joyce Heffington.

Other Present: Curry Coastal Pilot Reporter Arwyn Rice and approximately 38 public.

Mayor Anderson moved the Curry Transfer and Recycling (CTR) Rate item to the bottom of the Regular Agenda at CTR's request.

Ceremonies/Appointments/Announcements

Mayor Anderson recognized Michael Batty, Public Works Utility Services Technician, for 25 year years of service. The Mayor also presented coaching staff and members of the Brookings Harbor High School Basketball Team with certificates of commendation for their outstanding performance as 4A State Basketball Champions.

Mayor Anderson proclaimed April as Alcohol Awareness and Early Childhood Awareness Month. Karlie Wright, representing the Curry County Commission on Children and Families, was on hand to accept the proclamations.

Public Comments

Karen Holmes, 1041B Chetco Avenue, Brookings, generally expressed concern for the economy and provided information to Council regarding an economic stimulus program she has been working on called "Lift the Public." Holmes further requested support from the City in getting the government to create a new non-profit designation for businesses participating in the program.

Mayor Anderson directed the City Manager to look into the program and report back to them with his findings.

Regular Agenda

City Manager Milliman generally stated that the proposed Kidtown Revitalization project would be funded by the Ford Family Foundation, and introduced Rob Carrillo from the Ford Institute Leadership Class who provided information regarding the project.

Councilor Gordon moved, a second followed and Council voted unanimously to authorize Wild Rivers Coast Leadership Class of the Ford Family Foundation Leadership Institute to undertake an accessibility improvement project at Kidtown and authorize the [preparation of a letter supporting the project for the] Mayor to sign.

City Manager Milliman reviewed the proposal to increase fees for summer pool use, generally stating that non-residents will see a higher increase than residents and that the pool requires more resources than it generates in revenue.

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt swimming pool use fees as recommended by the Parks and Recreation Commission.

City Manager Milliman reviewed proposed changes to the Administrative Services Director job description to bring it in line with the current responsibilities and duties of the position.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the updated position description for the Administrative Services Director.

City Manager Milliman briefly reviewed the proposed Personnel Policy Handbook, generally stating that it would replace the current, outdated, Employee Handbook, bringing it in-line with federal and state regulations and other human resource related matters.

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the Personnel Policy Handbook with the addition of the correction [noted in the memo dated April 10, 2009 regarding section 12.3, Performance Recognition].

City Manager Milliman generally stated that it was time to consider the reinstatement of Yard of the Month Program, to begin in June.

Councilor Hedenskog moved, a second followed and Council voted, with a "No" vote from Councilor Gordon, to renew the Yard of the Month [program], May through September.

City Manager Milliman reviewed the proposal to apply for loan funding for specific water system improvements under the Safe Drinking Water Revolving Loan Program, pointing out that at the suggestion of Oregon Economic and Community Development Department (OECD), the amount requested would be \$50,000 more than stated to allow sufficient more funding for administration. Users would see an approximate \$1.15 per month increase in their water bills.

Mayor Anderson generally stated that using SDC fees to help defray the cost to the user, as suggested in the staff report, would be an important component of the program.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to submit an application for loan and grant funding for water system improvements totaling \$3,358,200.00 in American Recovery and Reinvestment Act funds under the Safe Drinking Water Revolving Loan Program, and authorize the City Manager to execute all related loan agreements.

City Manager Milliman generally stated that due to significant moisture damage at the Wastewater Treatment Plant, creating potentially hazardous working conditions, management dealt with the situation as an emergency, solicited bids and contracted with the lowest responsible bidder.

Councilor Kitchen announced that he would abstain from the vote due a conflict of interest.

Councilor Gordon moved, a second followed and Council voted unanimously to confirm the contract with Bug E Boyz Construction Services, for the moisture remediation project at the Wastewater Treatment Plan in the amount of \$35,350.50.

City Manager Milliman generally stated that the proposed 2.9% rate increase for Curry Transfer and Recycling (CTR) is a scheduled increase.

Steve Bismarck, 270 Allen Lane, Brookings, generally requested that Council consider approving the CTR rate increase on a pro-rata basis but revising the policy to allow a trash pick-up schedule that would allow customers to have a less-than-weekly trash pick-up, as a means of reducing costs to both those users who produce a minimum of waste, and CTR, who will need to make fewer stops.

Pete Smart, owner of CTR, generally stated that the practice proposed by Bismarck not only had the potential to encourage garbage hoarding, creating health and safety related issues, but would also be impractical and cost prohibitive in terms of administration and the ability to recoup upfront costs.

Mayor Anderson generally stated that as the City grows, he sees the potential need for mandatory trash pick-up for all residents as a means of discouraging people from leaving garbage behind, stockpiling garbage in bags, or dumping garbage in someone else's trash receptacle.

Councilor Kitchen generally stated that residents should be required to subscribe for trash service and would like to see a different method for charging commercial users who have to use the dump in the course of doing business.

Councilor Hedenskog generally stated that he understands Bismarck's position on the need to provide incentives for recycling, and that he shares a receptacle with another household.

Councilor Gordon moved, a second followed and Council voted unanimously to approve a new rate schedule to be effective July 1, 2009, for refuse collection and recycling services provided by Curry Transfer and Recycling, such schedule reflecting a 2.9 percent increase in rates.

Consent Calendar

- A. Approval of Council Minutes for March 9, and March 23, 2009.
- B. Acceptance of Planning Commission Minutes for December 2, January 6, February 10, and March 3, 2009.
- C. Acceptance of Parks and Recreation Commission Minutes for February 26, 2009.
- D. Approval of Vouchers for March, 2009 in the amount of \$319,861.23.
- E. Approve postponement of the Annual Ethics Review.
- F. Approve rescheduling of May 25th City Council meeting to Tuesday, May 26th due to conflict with Memorial Day holiday.
- G. Receive February Financial Report.

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:25pm.

Respectfully submitted:


Larry Anderson, Mayor

ATTESTED:
this 28th day of April 2009:


Joyce Heffington, City Recorder