

# City of Brookings MEETING Minutes

## **CITY COUNCIL**

**Monday, March 14, 2011**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Council met in Executive Session at 6:00pm in the City Manager's Office under authority of ORS 192.660.2.i, to review and evaluate the employment-related performance of the City Manager who does not request an open hearing, and ORS 192.660.2.d, to deliberate with the City Manager as the person designated by the City Council to carry on labor negotiations.

### **Roll Call**

Mayor Anderson called the meeting to order at 7:00pm.

### **Call to Order**

Council Present: Mayor Larry Anderson, Councilors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: City Manager Gary Milliman, Administrative Services Director Janell Howard, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Arwyn Rice and approximately 5 public.

**Councilor Gordon moved, a second followed and Council voted unanimously to remove items E.3 and G.5 from the agenda.**

### **Ceremonies/Appointments/Announcements**

**Councilor Hedenskog moved, a second followed and Council voted unanimously to reappoint Hedda Markham to Planning Commission Position 1.**

**Councilor Hodges moved, a second followed and Council voted unanimously to appoint Lea Ray to Public Art Committee Position 4.**

### **Public Hearings/Resolutions**

*Public Hearing on the formation of the Fir Street Local Improvement District to be followed by a motion to terminate the proceedings due to a majority protest.*

Mayor Anderson opened the public hearing at 7:04pm, reviewed the hearing procedure, and entered thirteen protests, as reported in the attached Summary of Remonstrance.

City Manager Milliman reviewed the staff report, summarizing the process leading up to the hearing.

There were no oral or written protests and the hearing was closed at 7:08pm.

Mayor Anderson stated that written remonstrance and objections had been submitted by owners of 51% or more of the street frontage, and therefore establishment of the proposed improvement must be abandoned.

**Councilor Gordon moved, a second followed and Council voted unanimously to terminate the proceedings on the formation of the Fir Street Local Improvement District as a majority protest had been received.**

*Resolution updating the Brookings Master Fee Schedule and rescinding all previous versions.*

City Manager Milliman provided the staff report, outlining the changes that had been incorporated into the schedule subsequent to the March 7<sup>th</sup> workshop.

Discussion ensued regarding the burn-to-learn fee, with Councilor Hedenskog saying that he did not feel the City should offer this service for a lower fee than it would cost by normal construction methods and Councilor Pieper saying that he did not think it was responsible to try to recoup the full cost of the burn-to-learn, as it was a valuable training tool. While he was willing to charge something, Pieper said he did not agree with charging \$4,000. Mayor Anderson said that he thought it would probably cost more than the proposed fee, as he had paid in excess of \$10,000 just to prepare a building for removal, approximately ten years earlier.

**Councilor Hedenskog moved, a second followed and Council voted, four to one, to adopt Resolution 11-R-954, updating the Master Fee Schedule and rescinding all previous versions, with Mayor Anderson and Councilors Gordon, Hodges, and Hedenskog voting "Yes," and Councilor Pieper voting "No."**

#### **Public Comments**

Carolyn Milliman, 1090 Parkview Drive, commented that the KASPER program is partnering with the Rink to hold registration open houses on March 12, 19 and 26<sup>th</sup>, for the coming after school program. The program starts April 4<sup>th</sup>.

#### **Staff Reports**

*Chamber of Commerce Azalea Festival request.*

City Manager Milliman provided the staff report, pointing out that effected business owners have reportedly consented to the street closure of a portion of Frontage and Ross Roads.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Items 1 through 6 [in the March 14, 2011] staff report, in connection with the 2011 Azalea Festival.**

*Committee and Commission membership policies.*

Milliman provided the staff report, and discussion ensued regarding the application of the "one person, on commission/committee," provision. The general understanding, following the discussion, was that anyone holding a position on the Planning Commission, Budget Committee or City Council could not fill a position on any other City committee or commission.

**Councilor Pieper moved, a second followed and Council voted unanimously to direct staff to prepare ordinances to revise the Brookings Municipal Code to reduce the term of Parks and Recreation Commission members from four years to two, and exclude the Parks and Recreation Commission, Public Art Committee, Urban Renewal Advisory Commission and Traffic Safety Committees, from the "one person, one commission/committee," provision.**

*Approve revised bylaws for the Local Public Safety Coordinating Council (LPSCC).*

Milliman provided the staff report, generally stating that this was a request from LPSCC to allow a reduction from 17 to 15 members, and allow for a rotating representation from each LPSCC member.

**Councilor Hedenskog moved, a second followed and Council voted unanimously approve revised by-laws for the Local Public Safety Coordinating Council.**

*First Amendment to the Professional Service Agreement for As-Needed Technical Services with the Dyer Partnership.*

Milliman provided the staff report, generally stating that Dyer would like to remain on as City Engineer, and that the general consensus from staff was that Dyer’s services were excellent.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute a First Amendment to the Professional Service Agreement for As-Needed Technical Services with the Dyer Partnership extending the agreement term to April 15, 2014 and approving the proposed Schedule of Rates and Charges.**

**Consent Calendar**

- Approve Council minutes for February 28, 2011.
- Accept Planning minutes for February 1, 2011.
- Accept February 2011 Vouchers in the amount of \$807,995.44.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.**

**Remarks from Mayor and Councilors**

Mayor Anderson commended the City Manager Milliman for the leadership and time he put in during and following the tsunami event. He also remarked that the damage to the Port would have an impact the City’s economy, and said it was his opinion that the City would be involved, to some degree, in helping with the reconstruction of the Port.

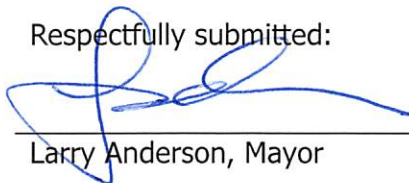
Milliman commended all those directly involved in the field response to the tsunami event and said that most of his time was spent in the office, fielding calls and conferring with the Sheriff and others. In particular, Milliman commended Port Manager Fitzgerald for doing, "...an unbelievable job in getting the situation largely under control in the Port."

Milliman also provided a brief outline of coming activities which could lead to a presidential disaster declaration and funding opportunities.

**Adjournment**

Councilor Pieper moved, a second followed and the Council voted unanimously to adjourn by voice vote at 7:56pm.

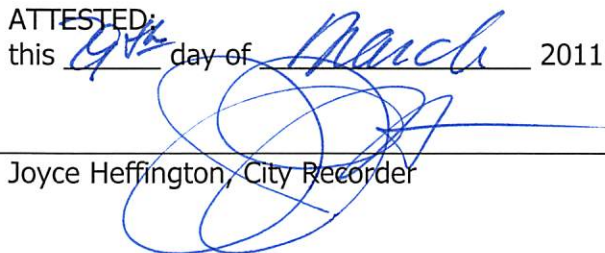
Respectfully submitted:




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Larry Anderson, Mayor

ATTESTED:  
this 9th day of March 2011:




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Joyce Heffington, City Recorder

**Summary of Remonstrance - Fir Street Local Improvement District**  
As of March 14, 2011

L.Ft	NO	OWNER		MAP TAX LOT
128.8	128.8	Wayne J. & Carol L. Blagden		4113-05BC-04300
60		Federal Home Loan Mortgage Corp	c/o Recontrust Co.	4113-05BC-04400
60		Joseph J. III & Erin A. Niles		4113-05BC-04401
60		Conrad R. Delco		4113-05BC-04500
60	60	Anthony L. & Michele M. Scala		4113-05BC-04501
60	60	Kenneth H. & Joy M. Whitted		4113-05BC-04502
60		Henry J. Nichols		4113-05BC-04503
60	60	William T. Wheeler		4113-05BC-04504
60		Maxine Brouillette		4113-05BC-04505
60	60	Elfriede Boehm		4113-05BC-04506
60	60	Larry S. & Malinda Morris	El Al; Hedenskog, Malinda R.	4113-05BC-04507
60	60	Silverstone Ranch, LLC	Curtis & Karen Nelson	4113-05BC-04508
60		Martin C. & Nicki L. Shepherd		4113-05BC-04601
60		Matthew A. Brouillette		4113-05BC-04602
60	60	William Hilbert & Doris Jill Pate		4113-05BC-04603
61.56		Daniel. L. Hoover		4113-05BC-05700
61.56		Sharon Bellows		4113-05BC-05800
61.56		Sharon Bellows		4113-05BC-05900
61.56	61.56	John E. & Barbara J. Baker		4113-05BC-06000
61.56	61.56	Kelly L. & Diane S. Bural		4113-05BC-06100
61.56		Daniel H. & Katherine W. Harrison		4113-05BC-06200
61.56	61.56	Ronald D. & Margurite F. Streeter		4113-05BC-06300
103.16	103.16	Lenora E. Hall		4113-05BC-06400
20.03	20.03	Richard & Ruth E. Wilson		4113-05BC-07200

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