

# City of Brookings MEETING Minutes

## **CITY COUNCIL**

**Monday, January 24, 2011**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Council met in Executive Session at 6:15pm in the City Manager's office under authority of ORS 192.660.2.e, "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and ORS 192.660.2.d, "to conduct deliberations with persons designated by the governing body to carry on labor negotiations."

### **Call to Order**

Mayor Anderson called the meeting to order at 7:00pm.

### **Roll Call**

Council Present: Mayor Larry Anderson, Councilors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: City Manager Gary Milliman, City Attorney Martha Rice, Planning Director Dianne Morris, Parks Facilities Planner Cody Erhart, Senior Planner Donna Colby-Hanks and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Arwyn Rice and approximately 10 public.

### **Ceremonies/Appointments/Announcements**

*Accept Kim Banfield's resignation from the Urban Renewal Advisory Commission, effective January 13, 2011.*

**Councilor Gordon moved, a second followed and Council voted unanimously to accept Kim Banfield's resignation from the Urban Renewal Advisory Commission, effective January 13, 2011.**

### **Public Hearings/Ordinances/Resolutions/Final Orders**

*Public hearing on File CP-3-10, revisions to the Brookings Transportation System Plan to include a Bicycle Master Plan.*

Mayor Anderson opened the public hearing at 7:02pm. Hearing no ex parte, declarations of conflict or personal interest, nor objections as to jurisdiction, Mayor Anderson reviewed the guidelines and entered Exhibit C into the record.

Senior Planner Colby-Hanks presented the staff report.

There was one public comment; Ron Griswold, 96515 Ocean Park Drive, commented that he was in favor of the bike path. Generally, Griswold said that Brookings is not a bicycle friendly community and education is needed. He suggested that a grant could be used to provide community education, and to teach the importance of helmet safety at the grade school level.

The hearing was closed at 7:14pm.

**Councilor Pieper moved, a second followed and Council voted unanimously to approve revisions to the TSP [Transportation System Plan] to include a Bicycle Master Plan.**

*Ordinance 11-O-676, amending Brookings Transportation System Plan, Chapters 3 & 7.*

Councilor Gordon moved, a second followed and Council voted unanimously to do a first reading of Ordinance 11-O-676, by title only.

Mayor Anderson read the title.

Councilor Hedenskog moved, a second followed and Council voted unanimously to do a second reading of Ordinance 11-O-676, by title only.

Mayor Anderson read the title.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 11-O-676, [an ordinance amending Chapter 3, Bikeway System, and Chapter 7, Bicycle Master Plan, of the Transportation System Plan].**

*Public hearing on file LDC-5-10, revisions to Brookings Municipal Code manufactured housing siting requirements.*

Mayor Anderson opened the public hearing at 7:18pm. Hearing no ex parte, declarations of conflict or personal interest, nor objections as to jurisdiction, Mayor Anderson reviewed the guidelines and Senior Planner Colby-Hanks presented the staff report.

The hearing was closed at 7:22pm.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to manufactured housing siting requirements in Chapter 17.16, Suburban Residential District, Chapter 17.20, Single Family Residential, Chapter 17.24, Two-Family Residential, and Chapter 17.28, Multiple-Family Residential District, Brookings Municipal Code.**

*Ordinance 11-O-677 revising Brookings Municipal Code Sections 17.16.110, 17.20.100, 17.24.100 and 17.28.100.*

Councilor Hedenskog moved, a second followed and Council voted unanimously to do a first reading of Ordinance 11-O-677, by title only.

Mayor Anderson read the title.

Councilor Hedenskog moved, a second followed and Council voted unanimously to do a second reading of Ordinance 11-O-677, by title only.

Mayor Anderson read the title.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 11-O-677, [amending Sections 17.16.110, 17.20.100, 17.24.100 and 17.28.100, Land Development Code, of the Brookings Municipal Code].**

*Ordinance 11-O-678 revising Goal 11 and Goal 14 of the City's Comprehensive Plan, and adopting a new Public Facilities Plan.*

Director Morris provided a brief report stating that Council had approved the revisions at their January 10<sup>th</sup> meeting.

Councilor Hedenskog moved, a second followed and Council voted unanimously to do a first reading of Ordinance 11-O-678, by title only.

Mayor Anderson read the title.

Councilor Hedenskog moved, a second followed and Council voted unanimously to do a second reading of Ordinance 11-O-678, by title only.

Mayor Anderson read the title.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 11-O-678, adopting revisions to the City of Brookings Comprehensive Plan, Goal 11, Public Facilities and Services; Goal 14, Urbanization; and adopting a new Public Facilities Plan. This effectively repeals the previous Public Facilities Plan created by Ordinance 02-O-547 and all subsequent revisions.**

**Oral Requests and Communications from the audience.**

Parks and Recreation Commissioner, Don Vilelle, 835 Chetco Point Terrace, commented on his concerns regarding the Commission's dwindling membership and his feelings that Council is unsupportive of the Parks and Recreation Commission, doesn't care if the Commission exists, nor plans to "seek any information and/or guidance from the Commission." Vilelle concluded by asking Council to put an end to the Commission if they feel it's no longer necessary so that members may move on to other endeavors.

Mayor Anderson responded by saying that he did not agree with Vilelle's assessment, and offered to meet with Vilelle to share his thoughts regarding Council's involvement in the area of Parks and Recreation.

**Staff Reports**

*Approval of final City "Welcome" sign design.*

Director Morris reviewed the staff report regarding the Welcome sign design.

Councilor Pieper requested that the size of the sign, 18 feet wide by 9 feet tall, as stated by Morris, be included in the minutes, and said, "It's a good looking sign and I would encourage the Committee to come back to the City if there's anything else we can do to help, [such as] fund raising and what not."

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the final design on the [City Welcome] sign.**

*Approval to refer request for financial support of the Curry County Veterans Memorial project to the Budget Committee.*

City Manager Milliman pointed out that Sam Vitale was not present to discuss this request, and suggested that the item be moved to the February meeting.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to continue this item to the next meeting.**

*Review the Fir Street Local Improvement District (LID) Preliminary Engineering Report and either approve the report and direct staff to return with a resolution setting the date for a public hearing regarding intended improvements, or accept the report and abandon the project.*

City Manager Milliman reviewed the staff report, and reported on the memo distributed to Council earlier in the day regarding cost corrections to the project; the corrected figures provide a reduction in the total cost to the property owners, while slightly increasing the cost of the street construction. The next step in the process, Milliman said, is for Council to determine whether to 1) approve or modify the report, 2) require additional information, or 3) abandon the project. If the report is approved, Council's next action will be to adopt a resolution declaring the City's intent to make the improvements and set the date for the public hearing.

In response to questions from the Mayor regarding the hearing process, Milliman stated that it would be a protest proceeding; if 51% of the property owners oppose the project, it will not move forward. Testimony would be accepted in both oral and written forms.

Councilor Hodges asked if the over-budgeted amount of \$113,480 could come out of next year's budget and Milliman said that while there is adequate funding available, Council has been budgeting \$250,000 a year for street improvements, so other street improvements would be impacted.

Mayor Anderson asked if the \$113,480 deficit included the associated water and storm drain improvements and Milliman said, "Storm may be a portion of that, but...the entire City storm drain improvement budget will soon be [expended on] the Civic Center storm drain project coming this summer. As a practical matter, there aren't any funds available."

**Councilor Pieper moved, a second followed and Council voted unanimously to approve the Engineering Report for the Fir Street Local Improvement District and direct staff to return with a Resolution declaring the City Council's intent to make the improvements and setting the public hearing.**

#### **Consent Calendar**

- Approve Council minutes for January 10, 2011.
- Accept Planning minutes for November 2, 2010.
- Approve Liquor License Application for Vista Pub, 1009 Chetco Ave.
- Receive monthly financial report for December, 2010.

**Councilor Hedenskog moved, a second followed, and Council voted unanimously to approve the Consent Calendar as written.**

#### **Adjournment**

Councilor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:52pm.

Respectfully submitted:

  
Larry Anderson, Mayor

ATTESTED:  
this 15<sup>th</sup> day of February, 2011:

  
Joyce Heffington, City Recorder