

# City of Brookings CITY COUNCIL MEETING Minutes

**Monday, September 26, 2011**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

City Council met in Executive Session at 6:00pm, in the City Manager's office, under the authority of ORS 192.660.2.h, "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed," under ORS 192.660.2.e, "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and under ORS 192.660.2.i, "to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing."

## **Call to Order**

Mayor Anderson called the meeting to order at 7:00pm.

## **Roll Call**

Council Present: Mayor Larry Anderson, Councilors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: City Manager Gary Milliman, Administrative Services Director Janell Howard, Public Works Director Loree Pryce, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Steve Kadel and approximately five public.

## **Public Hearings/Ordinances/Resolutions/Final Orders**

*Resolution making appointments to the Border Coast Regional Airport Authority.*

City Manager Milliman provided the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 11-R-971, appointing Councilor Dave Gordon to the Border Coast Regional Airport Authority Board of Commissioners and appointing City Manager Gary Milliman as alternate.**

## **Staff Reports**

*Approval to cease further work on the formation of a Parks and Recreation District.*

City Manager Milliman presented the staff report.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to accept staff's recommendation to cease further work on the formation of a Parks and Recreation District.**

*Discussion and direction to staff regarding proposed revisions to the Parks and Recreation Commission code revisions, included meeting frequency, Commission size and organization.*

Mark Harris, 917 Tanana Place, Costa Mesa, California, commented on his experience with the Parks and Recreation Commission in Costa Mesa, and how changing the membership from seven to five, and televising the meetings helped improve decision making and increase participation from the public, respectively.

City Manager Milliman gave the staff report.

After some discussion, Council directed staff to proceed with code revisions to incorporate the changes discussed in the Council Agenda Report with the suggestion that regular meetings be held every other month rather than quarterly, and that only one member out of the five be allowed to reside outside the City limits.

*Authorization to develop agreements with Bi-Mart and the Websters to reconfigure the Railroad/Cove/Memory intersection, proceed with design engineering and bid documents, allocate SDC funds, complete preliminary design for improvements between Center and Fern streets, and initiate a Conditional Use Permit amendment for the Bi-Mart project.*

City Manager Milliman provided an in-depth review of the staff report and an additional recommendation for a motion to authorize the City Manger to initiate a Conditional Use Permit and associated vacation proceedings for the proposed project.

There was some Council discussion regarding the need to address safety issues at this intersection and whether to move forward with all of the items at this time. Councilor Hedenskog, in particular, suggested that a traffic study might be needed and Mayor Anderson asked if Bi-Mart hadn't already conducted a study.

City Manager Milliman said that Bi-Mart had conducted a study, and that the City Engineer had stated in a memo that the proposed reconfiguration would allow operation at acceptable capacity levels. Milliman also pointed out that if Bi-Mart goes ahead with their project, as approved, the opportunity to make any changes at this intersection at some future date would be lost. Bi-Mart's project, he said, has made the matter urgent and provided the City with the opportunity to make the changes with participation by other parties.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager and City Attorney to develop the necessary agreements with Bi-Mart and Ryan and Mike Webster to facilitate the reconfiguration of the Railroad/Cove/Memory intersection as described in the September 26, 2011, Council Agenda Report; authorize the City Engineer to proceed with design engineering and bid documents for the Railroad/Cove/Memory intersection reconfiguration project; allocate \$204,160 from the City's SDC Fund for the Railroad/Cove/Memory intersection reconfiguration project; direct the City Engineer to complete preliminary design work for improvements to Railroad Street between Center and Fern Streets and provide a more detailed description of this project at a City Council workshop; authorize City Manager to initiate Conditional Use Permit amendment for the Bi Mart project to amend conditions related to the reconfiguration of the Railroad/Cove/Memory intersection; and authorize City Manager to initiate proceedings on behalf of the City to vacate that portion of Cove Road proposed for redevelopment as off-street parking in conjunction with the Railroad/Cove/Memory realignment project.**

### **Consent Calendar**

- Approve Council minutes for September 12, 2011.
- Authorize Public Works Director to execute Cooperative Agreement with the Oregon Department of Transportation.
- Receive monthly financial report for August, 2011.

**Councilor Gordon moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.**

**Remarks from Mayor and Councilors**

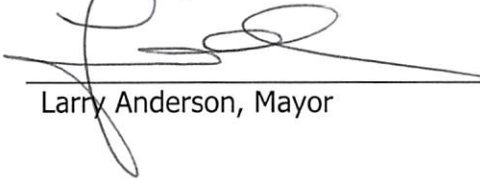
Councilor Pieper remarked that he had received a number of positive comments on the Hillside Oasis project.

**Adjournment**

Councilor Gordon moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:04pm.

A meeting of the Urban Renewal Agency immediately followed.

Respectfully submitted:

  
\_\_\_\_\_  
Larry Anderson, Mayor

ATTESTED:  
this 11<sup>th</sup> day of October 2011:

  
\_\_\_\_\_  
Joyce Heffington, City Recorder