

City Council Meeting Minutes

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, December 10, 2012

The City Council met in Executive Session at 6:30pm, in the City Manager's office under authority of ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Call to Order

Mayor Hedenskog called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Dave Gordon, Jake Pieper and Brent Hodges; a quorum present. Councilor Kelly McClain was absent.

Staff Present: City Manager Gary Milliman, Finance/Human Services Director Janell Howard, Public Works/Development Director Loree Pryce, Parks/Technical Services Supervisor Tony Baron, and City Recorder Joyce Heffington.

Others Present: Pilot Reporter Jane Stebbins and approximately five others.

Ceremonies/Appointments/Announcements

Mayor Hedenskog presented retiring Council member, Dave Gordon, with a certificate of recognition "Honoring eight years of esteemed and dedicated service as City Councilor for the City of Brookings." City Manager Milliman provided a short speech outlining Gordon's volunteer history and thanking him for his service to the City.

Councilor Gordon said he hoped his contribution had been positive and felt the City Council worked well due to their understanding that Council's role is to set policy and then "get out of the way" and let staff do its job. Gordon thanked several key people, including his wife Jeanne, former Mayor Larry Anderson, City Manager Gary Milliman and the City's volunteers for their "selfless dedication to a common cause, our City." Gordon said the City was successful because they have a professional City Manager to run the day to day business and felt the County would benefit from adopting this form of government. Gordon also thanked Council and said, "It has been a collaborative experience." Gordon said that while the Council members have not always agreed, "We said our peace and did it civilly and I think we were successful because of that."

Councilor Pieper moved, a second followed and Council voted unanimously to reappoint Lea Ray to the Public Art Committee.

Councilor Hodges moved, a second followed and Council voted unanimously to appoint Dave Kitchen to the Planning Commission.

Councilor Hodges moved, a second followed and Council voted unanimously to appoint Bruce Ellis to the Budget Committee.

Councilor Hodges moved, a second followed and Council voted unanimously to appoint Julie McHenry to the Budget Committee.

Public Hearings/Ordinances/Resolutions/Final Orders

Mayor Hedenskog opened the quasi-judicial public Hearing in the matter of VAC-2-12, requesting vacation of Two Twohy Tract Park Lots.

Under exparte, Mayor Hedenskog stated that he was familiar with the properties.

Hearing no declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reviewed the guidelines.

City Manager Milliman, representing the City as applicant, presented the staff report.

There were no public comments and the hearing was closed at 7:25pm.

Councilor Hodges moved, a second followed and Council voted unanimously to approve the vacation of the two Twohy park lots as described in file VAC-2-12 and proceed with the final order and adopting ordinance.

Councilor Hodges moved, a second followed and Council voted unanimously to approve the Final Order for the vacation of two Twohy Tract park lots.

Councilor Gordon moved, a second followed and Council voted unanimously to do a first reading of Ordinance 12-O-702 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to do a second reading of Ordinance 12-O-702 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-702, an ordinance vacating Twohy Tract Park lots.

Resolution 12-R-994, appointing a City representative to the Border Coast Regional Airport Authority Board of Commissioners.

Mayor Hedenskog said that Councilor Gordon had agreed to continue to fill the seat until a replacement could be found and asked to have the item be postponed until January.

Mayor Hedenskog moved, a second followed, and Council voted unanimously to have Councilor Gordon continue [to fill the seat] until we can make a decision on January 14 when we can tell the Border Coast Regional Airport Authority what our plans are.

Staff Reports

Grant contract with West Family Foundation.

Supervisor Baron presented the staff report to replace backboards at Bud Cross Park.

Councilor Pieper moved, a second followed, and Council voted unanimously to authorize the Mayor to sign the contract submitted to the City of Brookings by the West Family Foundation for a grant in the amount of \$10,000 to be applied to the replacement of backstops at Bud Cross Park.

Postpone the Variable Frequency Drive (VFD) upgrade for the Wastewater Treatment Plant.

Director Pryce gave the staff report.

Councilor Hodges moved, a second followed, and Council voted unanimously to postpone of VFD [Variable Frequency Drive] upgrade for the Wastewater Treatment Plant aeration blowers and to consider this project's inclusion in the fiscal year 2013/14 capital improvement budget.

Ratification of contract with McLennan Excavators for emergency repairs on collapsed Ransom Avenue culvert.

City Manager Milliman provided the staff report.

Councilor Hodges moved, a second followed, and Council voted unanimously to ratify Public Improvement Contract 12-036 with McLennan Excavators for emergency replacement of a collapsed storm drain culvert on Ransom Avenue.

Ratification of contract with Tidewater Contractors, Inc., for emergency Mill Beach culvert replacement and slope protection/drainage improvements behind Oil Can Henry's.

City Manager Milliman provided the staff report.

Councilor Pieper moved, a second followed, and Council voted unanimously to ratify Public Improvement Contract 12-038 with Tidewater Contractors, Inc., for emergency construction work associated with Mill Beach culvert replacement and slope protection/drainage improvements behind Oil Can Henry's.

Consent Calendar

- a. Approve November 13, 2012 City Council Meeting Minutes
- b. Approve November 27, 2012 Special City Council Meeting Minutes
- c. Approve Liquor License Application for Dolittle Cafe, 613 Chetco Ave
- d. Accept Planning Commission Minutes for November 6, 2012
- e. Accept October 2012 Financial Report
- f. Accept November 2012 Vouchers in the amount of \$455,721.85

Councilor Pieper moved, a second followed, and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

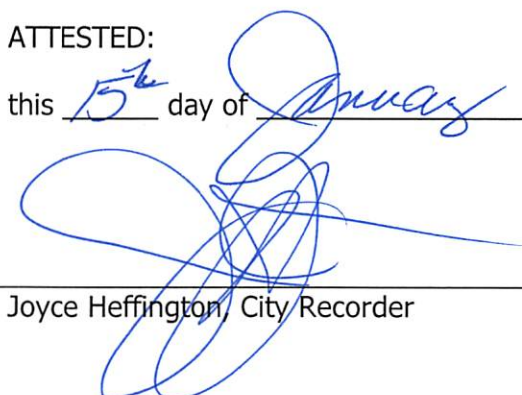
Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:51pm.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 15th day of January 2012:



Joyce Heffington, City Recorder