

CITY COUNCIL MEETING Minutes

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, October 22, 2012

Council met in Executive Session at 6:00 PM, in the City Manager's office under authority of ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Call to Order

Mayor Hedenskog called the meeting to order at 7:01 PM.

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Dave Gordon, Jake Pieper, Brent Hodges and Kelly McClain; a quorum present.

Staff Present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, City Attorney Martha Rice, Parks & Recreation Supervisor Tony Baron, and City Recorder Joyce Heffington.

Others Present: Pilot Reporter Jane Stebbins and one other.

Ceremonies/Appointments/Announcements

Appoint Tourism Marketing Advisory Committee Members.

Councilor Gordon moved, a second followed and Council voted unanimously to appoint the recommended members [Barbara Ciaramella, Candice Michel, Tim Patterson, Bob Pieper, Jeremy Small, Brent Siebold, Peter Spratt and Joe Willett] to the Tourism Marketing Advisory Committee.

Public Hearings/Ordinances/Resolutions/Final Orders

Ordinance 12-O-703 and 12-O-704, updating the BMC in conjunction with Engineering Requirements and Standard Specifications for Public Works.

Director Pryce provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 12-O-703 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to do a second reading of Ordinance 12-O-703 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-703, adding Chapter 12.45, Public Right of Ways, to Brookings Municipal Code Title 12, Streets, Sidewalks and Public Places.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 12-O-704 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 12-O-704 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-704, an ordinance amending Brookings Municipal Code Section 8.10.020, and Chapters 12.10, 12.15 and 12.20 in their entirety.

Engineering Requirements and Standard Specifications for Public Works.

Director Pryce provided the staff report.

Mayor Hedenskog said he'd been working towards getting the document updated for approximately five years and commended Pryce on getting it completed in 9 months.

Councilor Pieper also commended Pryce but added that the reason the document was now acceptable was due to the willingness of certain Council members to "micromanage a bit."

Councilor Gordon said he took exception to that. Micromanaging prolongs the process, he said, and the timing, as indicated by the Mayor, was proof of that. "It indicates that we need professionals to get the ball rolling and really move these things along," Gordon said.

Councilor Gordon moved, a second followed and Council voted unanimously to do a first reading of Ordinance 12-O-705 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to do a second reading of Ordinance 12-O-705 by title only.

Mayor Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-705, amending Brookings Municipal Code Title 18, Engineering Requirements and Standard Specifications, in its entirety.

Staff Reports

Authorization to execute an agreement for the Mill Beach Access Project grant reimbursement.

Director Pryce provided the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with the State of Oregon Parks and Recreation Department for the grant reimbursement for the Mill Beach Access Project.

Authorization for staff to submit the Inflow and Infiltration (I&I) program to the Department of Environmental Quality (DEQ).

Director Pryce gave the staff report.

Mayor Hedenskog asked if the abatement on Oak Street had been completed, and Pryce said some work had been done, but due to the lack of staffing and funding it had not been completed.

Councilor Pieper asked what would happen if the City submitted its program and was later unable to do the work due to a lack of available funding through the budget process. Pryce said DEQ could probably penalize the City, but it might also allow the City to revise its program.

Councilor McClain said he was concerned about funding sources and Pryce said different funds would be used as they had been for previous projects.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the Public Works & Development Service Director to submit the I & I program to the Department of Environmental Quality to satisfy the City's treatment plan operational permit requirements.

Authorization for staff to proceed with the City Hall interior remodel to include a Visitor Information Center, relocation and expansion of the IT room and equipment, and relocation of the Public Works records and file room.

City Manager Milliman provided the staff report, adding that if funding were available moving the exposed telephone wiring in the employee break room would also be included.

During discussion it was determined that roughly \$15,000 for the project would come from transient room taxes and that it would be difficult to complete the project if the Visitor Center component were delayed to allow discussion by the newly formed Tourism Advisory Marketing Committee.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize staff to proceed with City Hall interior remodel to include development of office space for use as a Visitor Information Center and for Parks administration, the relocation and expansion of the IT room and equipment, and the relocation of the public works records and file room as outlined in the October 1, 2012, Council Workshop Report, utilizing funding available in existing Tourism Promotion, IT, Public Works, Utility And General Fund Budgets.

Authorization to retain professional services to secure an additional point of diversion in the vicinity of Jacks Creek, negotiate a property lease agreement with South Coast Lumber Company for driving range expansion and develop a vegetation removal and control plan with golf course management.

City Manager Milliman provided the staff report.

Councilor Pieper said he wanted to hold off on the vegetation removal and control item until the lease agreement was discussed as the golf course would normally contract that service out.

Councilor Gordon and Mayor Hedenskog said they were for moving forward and adjusting the lease accordingly.

Councilor McClain asked if there was a big advantage to pursuing the water rights permit at this time and Milliman explained that the cost was based on a 24-month expedited process.

Councilor Hodges moved, a second followed and Council voted unanimously to retain professional services at a cost not to exceed \$10,000 to secure an additional point of diversion for the City's municipal water rights on the Chetco River at a location in the vicinity of Jacks Creek.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to negotiate a lease agreement with South Coast Lumber Company for property needed to develop an expanded driving range at the Salmon Run Golf Course.

Councilor Hodges moved, a second followed and Council voted 4 - 1, to work with Salmon Run Golf Course management in the development of a vegetation removal and control plan to enhance playability at the Salmon Run Golf Course, and include mowing of roadsides within the golf course as a part of the City's regular roadside shoulder mowing programs, with Mayor Hedenskog and Councilors Gordon, Hodges and McClain voting "Yes," and Councilor Pieper voting "No."

Consent Calendar

- a. Approve City Council Minutes for October 8, 2012
- b. Accept September 2012 Financial Report

Councilor Gordon moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Councilor Hodges moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:29 PM.

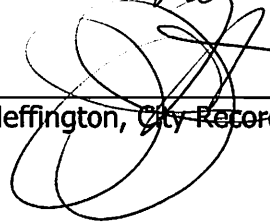
Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:

this 19th day of November 2012:



Joyce Heffington, City Recorder