

# City of Brookings

## MEETING AGENDA

### CITY COUNCIL

**Monday, October 28, 2013, 7:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

#### **A. Call to Order**

#### **B. Pledge of Allegiance**

#### **C. Roll Call**

#### **D. Ceremonies/Appointments/Announcements**

1. Appointment of Judy May-Lopez to the Public Art Committee. [pg. 2]

#### **E. Oral Requests and Communications from the audience** - Public Comments on *non-agenda* items – 5 minute limit per person.\*

#### **F. Resolution**

1. Resolution 13-R-1022, authorizing submission of an Oregon Department of Transportation *ConnectOregon* V application for rehabilitation of the Harris Beach Multi-Use Path/Southern Leg trail. [Parks, pg. 5]
  - a. Project maps [pg. 7]
  - b. Preliminary budget [pg. 10]
  - c. Resolution 13-R-1022 [pg. 11]

#### **G. Staff Reports**

1. Contract with Flora Pacifica for annual planting and maintenance of downtown flower baskets. [Parks, pg. 12]

#### **H. Consent Calendar**

1. Approve City Council minutes for October 14, 2013. [pg. 13]
2. Approve the Liquor License Application for Khun Thai Restaurant, 925 Chetco Avenue. [pg. 17]
3. Accept Planning Commission minutes for January 8, March 5, May 7 and June 4, 2013. [pg. 19]
4. Receive the monthly financial report for September, 2013. [pg. 25]
5. Approve the rescheduling of the November 11<sup>th</sup>, City Council meeting, which falls on the Veterans Day Holiday, to Tuesday, November 12<sup>th</sup>.
6. Approve the cancellation of the November 25, 2013 City Council meeting.

#### **I. Remarks from Mayor and Councilors**

#### **J. Adjournment**

\*Obtain Public Comment Forms and view the agenda and packet information on-line at [www.brookings.or.us](http://www.brookings.or.us), at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least ten days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

Referred By PAC Charter Lead May 10-17-13



RECEIVED

OCT 17 2013

City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: (541) 469-2163 Fax: (541) 469-3650

[www.brookings.or.us](http://www.brookings.or.us)

CITY OF BROOKINGS

APPLICATION TO SERVE ON A CITY OF BROOKINGS  
COMMISSION, COMMITTEE OR BOARD

**PART I. Contact Information:**

Name: Judy May-Lopez Date: Sept 2013  
Physical Address: 726 Pacific Avenue, Brookings  
Mailing Address: POB 6051, Brookings OR 97415  
Email Address: jmaylopez@charter.net Cell Phone: 541-661-2066

**PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)**

**1. Commission/Committee applying for:**

	<u>Composition (i)</u>	<u>Term (ii)</u>
<input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 yrs
<input type="checkbox"/> Budget Committee	5 Electors	3 yrs
<input type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 yrs
<input checked="" type="checkbox"/> Public Art Committee (iii)	3 Residents, 2 UGB	3 yrs
<input type="checkbox"/> Traffic Safety Committee	2 Residents	2 yrs
<input type="checkbox"/> Tourism Promotion Advisory Committee	TBD	TBD
<input type="checkbox"/> Other (please specify):		

**2. City residents:** How long have you lived in the City of Brookings? 32 yrs (yrs/mths)

Are you a City elector (registered voter)? ☒ Yes ☐ No

**3. UGB residents:** How long have you lived in the UGB?: \_\_\_\_\_ (yrs/mths)

**4. What is your current occupation?** Loyalty Coordinator / Member Relations  
Rogue Credit Union

**NOTES:**

**(i) Membership requirements:**

- Resident and UGB status are determined by physical address.
- Residents must reside within the City limits.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at 541-469-1137 to determine if you are in the UGB).

**(ii) Term:** Appointments to fill mid-term vacancies will be for the remainder of that term.

**(iii) Other restrictions:**

- No more than two (2) Planning Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- Three (3) Public Art Committee members must have an art background

**PART III. Background Information :** *Attach additional pages if needed:*

1. List your **related** experience and/or background to the position you are applying for:

*Have been interested in and involved in the arts for many years, and for 30 years was married to local artist, Manuel Lopez. After his death in 2010, I have become more involved - directly - in the community and the arts.*

2. List your **work history and educational background**, as well as any volunteer experience that is **not** related to the position for which you are applying:

*Employed at Rogue Credit Union (and the former Chetco Federal Credit Union) since 1986, in a number of positions. Prior to that I have worked in various positions at several financial institutions and managed the bookstore at Northern Montana College.*

*I received a BS in Business Administration from Eastern Oregon University in 2008 (taking classes while working full time).*

3. Briefly describe your interest in this position and what you hope to accomplish:

*I want to join the PAC to work 1) to make our city more 'presentable' for tourism and 2) more enjoyable and uplifting for our residents.*



**PART IV. Volunteer Agreement :** *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily and in the presence of the witness listed below, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Judy May Lopez  
Applicant (print name)

Judy May Lopez  
Applicant's Signature

10/17/13  
Date

Lea Ray P. AC. Chair  
Witness (print name)

Lea Ray  
Witness's Signature

\_\_\_\_\_  
Date

**\*\*Planning Commissioners** holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at [http://www.oregon.gov/OGE/forms\\_publications.shtml](http://www.oregon.gov/OGE/forms_publications.shtml). Official forms are provided by OGE.

**Submit completed applications** by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

*Commission and Committee contact information:*

Planning Commission: 541-469-1135  
Parks and Recreation Commission: 541-469-1103  
Traffic Safety Committee: 541-469-1103

Public Art Committee: 541-469-1135  
Budget Committee: 541-469-1123  
Tourism Promotion Advisory Committee  
541-469-1101



# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: 10/28/13

Originating Dept: Parks

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
City Manager Approval

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Subject: Resolution to apply for ODOT *ConnectOregon* V Grant.

Recommended Motion: Adopt Resolution 13-R-1022 authorizing submission of an Oregon Department of Transportation *ConnectOregon* V grant application for funding to redevelopment the southern leg of the Harris Beach Multi-Use Path.

Financial Impact: To redevelop the southern leg of the Harris Beach Multi-Use Path is estimated to cost \$225,000. If funded through the *ConnectOregon* V grant program, a twenty percent match from City would be required in the amount of \$45,000 to be paid from the Capital Reserve Fund.

Background/Discussion: The project includes repairing much of, and widening the existing asphalt paved trail from 8 ft. to 10 ft. as well as rehabilitating existing overlooks along the trail. The travel portion of the trail will be constructed of impervious paving with gravel and grass shoulders, pressure treated timber framed structures where required as well as gravel or mulch based overlooks with benches, railing and interpretive kiosks. Drainage and hillside stabilization will be required in some locations as well as resurfacing the existing trail. The trail design & construction will follow the 2011 State Trail Guidelines co-authored by ODOT, Oregon State Parks and the US Forest Service.

The two paths, northern leg Harris Beach to Dawson Road and southern leg Ransom Avenue to Harris Beach access road, will be connected by a quarter mile of existing paved access road to Harris Beach State Park and will result in two miles overall of bicycle and pedestrian traffic separation from Highway 101 vehicular traffic.

The southern leg of this two mile trail currently doesn't meet the design specifications of the northern leg. In order to create a cohesive trail experience for bicyclist and pedestrians, it is imperative that we rehabilitate the southern leg to match. It was only discovered recently that a majority of the current southern leg of the trail doesn't meet the minimum 10 feet width. It was not an expected expense to the project therefore funding is greatly needed.

Attachment(s):

- a. Project Maps
- b. Preliminary Budget
- c. RESOLUTION



- Vicinity -

# Harris Beach Multi-use Path Brookings, OR





# - Site Plan -

## Harris Beach Multi-use Path Brookings, OR





# - Project Area -

## Harris Beach Multi-use Path Brookings, OR

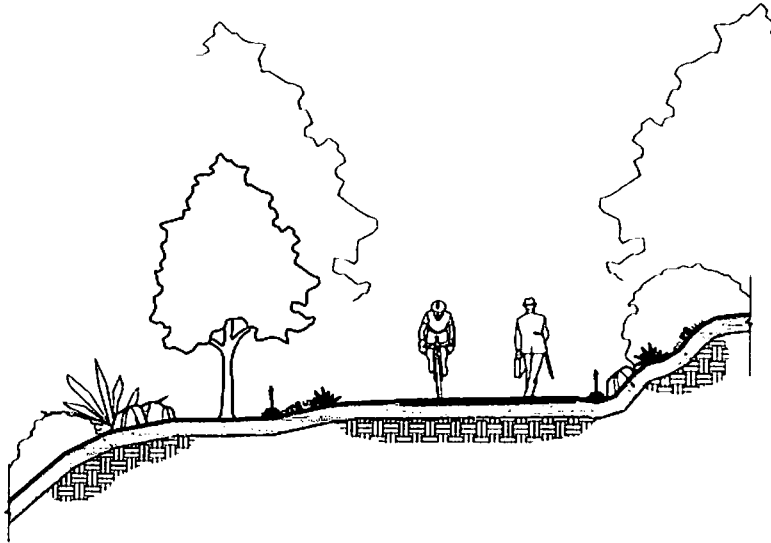




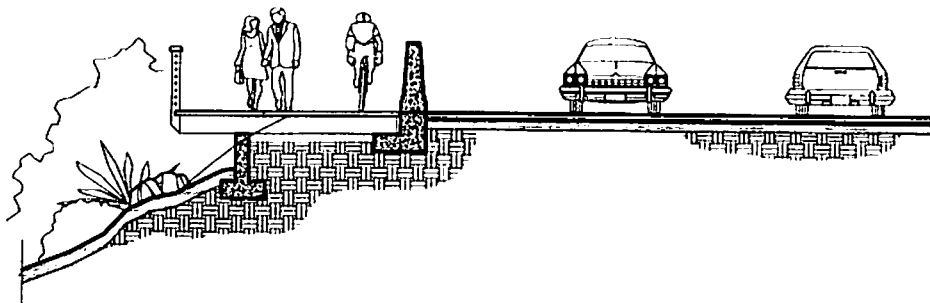
# - Sections -

## Harris Beach Multi-use Path Brookings, OR

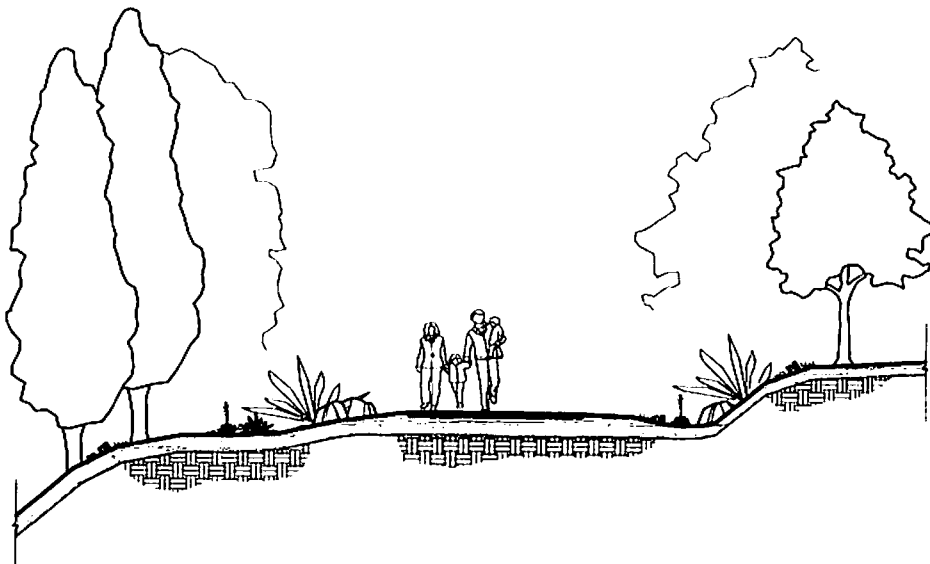
Section A



Section B



Section C





**Cost Estimate**  
**Ransom - Harris Beach Multi Use Path**

Item	Description		Quantity	Unit Price	Total
1	Engineering	LS	1	17,500.00	\$ 17,500
2	Demolition	SF	25,000	1.00	\$ 25,000
3	Foundation Stabilization	LF	100	100.00	\$ 10,000
4	Asphalt Base	SF	25,000	1.50	\$ 37,500
5	Asphalt Paving	SF	25,000	3.00	\$ 75,000
6	Reinforced Concrete Retaining Wall	LF	50	800.00	\$ 40,000
7	Pedestrian Railing	LF	100	50.00	\$ 5,000
8	Landscaping - Benches - Overlooks	LS	1	15,000.00	\$ 15,000
	<b>Total</b>				<b>\$ 225,000</b>



**CITY OF BROOKINGS  
STATE OF OREGON**

**RESOLUTION 13-R-1022**

**A RESOLUTION OF THE CITY OF BROOKINGS AUTHORIZING SUBMISSION OF AN OREGON DEPARTMENT OF TRANSPORTATION *CONNECT* OREGON V GRANT APPLICATION.**

**WHEREAS**, Oregon Department of Transportation's *ConnectOregon V* program is accepting grant applications; and

**WHEREAS**, the City of Brookings desires to participate in this grant program to the greatest extent possible as a means of providing needed bike transportation improvements and enhancements along the scenic coastal bike route; and

**WHEREAS**, grant funding for the project will be applied to the rehabilitation of an existing trail know as the Harris Beach Multi-Use Path - Southern Leg; and

**WHEREAS**, the applicant hereby certifies that the matching share for this application is readily available at this time;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Brookings, Oregon, does hereby authorize the submission of a *ConnectOregon V* Grant Program application to ODOT for its trail rehabilitation project.

Passed by the City Council \_\_\_\_\_, 2013 and made effective the same date.

Attest:

\_\_\_\_\_  
Mayor Ron Hedenskog

\_\_\_\_\_  
City Recorder Joyce Heffington




# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: 10/28/13

Originating Dept: PW/DS

  
Signature (submitted by)  
  
City Manager Approval

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Subject: Downtown Flower Baskets

Recommended Motion: Enter into an agreement with Flora Pacifica for an annual stipend of not more than \$7,270, for three consecutive years, to plant and maintain the downtown flower baskets provided by City.

Financial Impact: Hardware and baskets, 2 each for 18 poles is estimated at \$10,720 and was budgeted in the 2013/14 capitol improvement project (CIP) funded by urban renewal.

The portion of this project not currently funded is planting the baskets (36 total) including liners, soil and flowers estimated at \$2,720 and maintenance per contract through Flora Pacifica is estimated at \$5,000 annually to be funded by urban renewal.

Background/Discussion:

Jerry Aydelott from Flora Pacifica gave a general idea of costs for flower baskets. He will do a more formal quote if the City wants to proceed further.

Baskets – 18” heavy green metal with loop hanger with petunias \$80 per basket to make in house, he would have to obtain baskets by March and plant in green house to hang by 1<sup>st</sup> week of May. (They would plant the seeds in their greenhouses, plants would not be full size by May, but within a few weeks after hanging says the baskets would be in full bloom). He thinks petunias would be the heartiest to plant and give the most color.

Labor Costs – May thru Sept. watering 36 baskets @2-3 times a week (depending on weather) = @ 12-15 hours per week – total @\$4500 to \$5000 for the season. He is very excited about the possibility of doing this project and is willing to absorb the costs of procuring a type of vehicle and watering system to maintain the plants. Especially if it is something that they will be able to do year after year for the City.

Would require a 50% deposit by the end of Feb. so he can order the baskets, hangers, etc. remaining 50% due on hanging of baskets, then the ongoing monthly maintenance fees.

After the first year baskets would be @\$60 each. They would use the same heavy duty metal basket, but replace the soil, fiber inner basket and replant. They also would guarantee all the baskets, if looking shabby or not growing they will replace with a fresh basket.

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, October 14, 2013**

The City Council met in Executive Session in the City Manager's office, at 6:30 PM, under the authority of ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

**Call to Order**

Mayor Hedenskog called the meeting to order at 7:00 PM.

**Roll Call**

Council Present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Jake Pieper and Kelly McClain; a quorum present. Councilor Brent Hodges was absent.

Staff Present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, Parks & Tech Services Supervisor Tony Baron, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Pilot Reporter Jane Stebbins and approximately 16 others.

**Ceremonies/Appointments/Announcements**

Mayor Hedenskog proclaimed the week of October 23 – 31 as Red Ribbon Week.

**Public Hearings/Ordinances/Resolutions/Final Orders**

*Ordinance 13-O-718, extending smoking prohibitions to include public transit facilities within designated park areas by amending Brookings Municipal Code Chapter 12.25.*

Supervisor Baron provided the staff report.

Councilor Hamilton said he thought this was a good idea as smoking gets out of hand at the transit location.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 13-O-718 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 13-O-718 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 13-O-718, [amending Brookings Municipal Code Chapter 12.25 to extend smoking prohibitions to include public transit facilities within designated park areas].**

*Ordinance 13-O-717, amending Brookings Municipal Code Chapter 8.05 to add provisions to accommodate bonfires.*

Supervisor Baron gave the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 13-O-717 by title only.**



Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 13-O-717 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 13-O-717, [amending Brookings Municipal Code Chapter 8.05 to add provisions to accommodate bonfires].**

### **Public Comments**

Carolyn Milliman, Brookings, announced that a 100 year anniversary celebration was being planned for the Central Building to be held on March 21, 2015.

### **Staff Reports**

*Revision of Capella Use fees for Music Series events.*

City Manager Milliman provided the staff report.

Mayor Hedenskog asked if Stage Lights was the only group doing music events at the Capella and Milliman said at this time, they were.

Public Comment: Carolyn Milliman commented that as a docent she wanted to make sure the City wasn't overlooking any revenue and she felt the full fee should be paid, or at least a minimum of \$50.00 per hour with the two hour minimum.

Mayor Hedenskog said the City was still on a learning curve with the Capella and pointed out that the City would still get its deposit.

Councilor Pieper said he would like to see the Capella used more and Councilor McClain agreed.

Councilor Hamilton said he would feel better if the fee were \$50 per hour with a two hour minimum.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize reduction in Capella by the Sea use fee to \$25.00 per hour with a two-hour minimum for musical event series of not less than three events per year sponsored by nonprofit organizations.**

*Approval to place Bully Free Zone signs in designated park areas.*

Supervisor Baron gave the staff report.

Councilor McClain asked if signs had worked in other communities.

Gordon Clay, local resident, said but there was no research to support the use of the signs, but he felt they would work as a reminder to the community in certain areas where children frequent.

Councilor McClain asked how the City ranked in terms of bullying and Clay said a 2012 survey reported that over 75 percent of 6<sup>th</sup> and 11<sup>th</sup> graders had observed bullying on campus. The program goal, Clay said, was to encourage children to say something to the bullies, instead of just observing.

Mayor Hedenskog said that he was initially uninterested in adding yet another sign, but was willing to try it at these four locations only; Councilor Pieper concurred.

Councilor Hamilton said he hoped the school board was making a diligent effort to combat the problem.

**Councilor Pieper moved, a second followed and Council voted unanimously to approve installation of "Bully Free Zone" signs in designated park areas [Easy Manor Park, Skate Park and Ball Field areas of Bud Cross Park, the Swimming Pool and at the Kidtown and Ball Field areas of Azalea Park].**

*Approval of a Task Order to conduct smoke testing of sanitary sewer mains.*

Director Loree Pryce provided the staff report.

Mayor Hedenskog said the City needed to put teeth in the ordinance when it was written.

**Councilor Hamilton moved, a second followed and Council voted unanimously to authorize the City Manager to execute a task order with Dyer Partnership to provide smoke testing and reporting services in an amount not to exceed \$35,000.**

*Approval to contract for a 30-minute Oregon Coast Lifestyles television program about Brookings.*

City Manager Milliman gave the staff report.

Mayor Hedenskog asked if we would own the video and Milliman said he didn't think we would own it but was sure we could link to it.

Councilor McClain asked if the City could end up having to pay in order to link the video to the City's website and Milliman said he didn't know.

Councilor Hamilton asked if the program would be shown on satellite stations or just cable and Milliman said he would have to check.

Councilor Pieper asked if anyone had seen the television program and Milliman said some of the Tourism Promotion Advisory Committee members seemed familiar with the program. Pieper said if the matter was not time sensitive, it might be good to have the Committee Chair address Council and explain it better.

Mayor Hedenskog said whether the City could link to it or not but if we could, he was not concerned about moving forward with the program.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute a contract with Makai Ohana Productions for a 30-minute television program about Brookings to appear on Oregon Coast Lifestyles.**

### **Consent Calendar**

1. Approve Council meeting minutes for September 23, 2013.
2. Approve cancellation of December 23, 2013 City Council meeting.
3. Authorize City Manager to sign all temporary and permanent easements associated with the Memory Lane Storm Drain Improvement Project on behalf of the City.
4. Accept Parks & Recreation Commission minutes for July 25, 2013.
5. Accept September 2013 Vouchers in the amount of \$480,643.14.

**Councilor McClain moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.**



**Remarks from Mayor and Councilors**

Mayor Hedenskog remarked that staff had done a very good job planning the Mill Beach access project. He said he was "absolutely delighted with how it was turning out."

Councilor Hamilton remarked on the great job performed by all of the Fire Departments in the area

in controlling the fire at the ocean bluff at Harris Beach.

Councilor McClain remarked that the Curry Charter Committee would be collecting signatures at the Post Office on October 15<sup>th</sup>.

**Adjournment**

Mayor Hedenskog moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:01 PM.

Respectfully submitted:

ATTESTED:

this \_\_\_\_\_ day of \_\_\_\_\_ 2013:

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Ron Hedenskog, Mayor

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Joyce Heffington, City Recorder



# OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

RECEIVED  
R#2.133419  
OCT 14 2013

Application is being made for:

## LICENSE TYPES

- ☐ Full On-Premises Sales (\$402.60/yr)
- ☐ Commercial Establishment
- ☐ Caterer
- ☐ Passenger Carrier
- ☐ Other Public Location
- ☐ Private Club
- ☒ Limited On-Premises Sales (\$202.60/yr)
- ☐ Off-Premises Sales (\$100/yr)
- ☐ with Fuel Pumps
- ☐ Brewery Public House (\$252.60)
- ☐ Winery (\$250/yr)
- ☐ Other: \_\_\_\_\_

## ACTIONS

- ☒ Change Ownership
- ☐ New Outlet
- ☐ Greater Privilege
- ☐ Additional Privilege
- ☐ Other \_\_\_\_\_

## 90-DAY AUTHORITY

☐ Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

## APPLYING AS:

- ☐ Limited Partnership ☐ Corporation ☒ Limited Liability Company ☐ Individuals

## CITY AND COUNTY USE ONLY

Date application received: 10-14-13

The City Council or County Commission:

Brookings City Council  
(name of city or county)

recommends that this license be:

☐ Granted ☐ Denied

By: \_\_\_\_\_

(signature)

(date)

Name: Don HEDENSKOG

Title: Mayor

## OLCC USE ONLY

Application Rec'd by: \_\_\_\_\_

Date: 10/10/13

90-day authority: ☒ Yes ☐ No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① Phichet Srikasem P.S.

② KHUNTHAILL

2. Trade Name (dba): Khun Thai

3. Business Location: 925 Chetco Ave. Brookings Curry County, OR 97415  
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: 925 Chetco Ave Brookings, OR 97415  
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: 541-412-0555  
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? ☒ Yes ☐ No

7. If yes to whom: Thai PK inc. Type of License: Limited on-Premises

8. Former Business Name: \_\_\_\_\_

9. Will you have a manager? ☒ Yes ☐ No Name: Phichet Srikasem

(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Curry County

(name of city or county)

11. Contact person for this application: Phichet Srikasem

(name)

971-282-3095

(phone number(s))

14405 Oceanview Dr.

(address)

(fax number)

phichetthaigo@hotmail.com

(e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① Phichet Srikasem Date 9/19/13

Date \_\_\_\_\_

② \_\_\_\_\_ Date \_\_\_\_\_

Date \_\_\_\_\_



# CITY OF BROOKINGS POLICE DEPARTMENT

Chris Wallace, Chief of Police



**To:** Brookings City Council through City Manager Gary Milliman  
**From:** Lieutenant Donny Dotson 34631/202  
**Date:** 10/16/2013  
**Subject:** Liquor License Application

The Brookings Police Department found no **local** disqualifying information prohibiting **Phichet SriKasem** with his attached **Change Ownership** liquor license application. The business "**Khun Thai Restaurant**" is located at 925 Chetco Avenue, Brookings, Oregon. It is the recommendation of the Brookings Police Department the above mentioned applicants be granted their request with final approval coming from the **Oregon Liquor Control Commission**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Donny Dotson", is written over a horizontal line.

Lieutenant Donny Dotson  
Brookings Police Department



**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
January 8<sup>th</sup>, 2013

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following

Commission members and staff were in attendance:

Commissioners Present: Hedda Markham, Cheryl McMahan, Marianne Padilla, Curtis Williams, Jerry Wulkowicz, and Bryan Tillung.

Commissioners Absent: Dave Kitchen

Staff Present: Public Works and Development Services Director – Loree Pryce; Planning Manager - Donna Colby-Hanks; Clerk - Jordan Fanning

Others Present: 0 members of the public

**WRITTEN REQUESTS AND COMMUNICATIONS**

The next Planning Commission meeting will be held on February 26<sup>th</sup>, 2013 at 7:00pm.

The Planning Commission sends their thanks to Gary and Carolyn Milliman for the unique and thoughtful holiday gift.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

Chairman Markham opened the quasi-judicial hearing regarding File No. LDC-2-12 at 7:02pm. Planning Manager Colby-Hanks presented the staff report and briefly explained that the City of Brookings Land Development Code (LDC) has no zone in which airports are allowed. The crux of this file is a text change to the LDC. This change will permit the existing airport and accessory businesses to operate in zones designated Public Open Space (P/OS). No members of the public were present. Public testimony was closed at 7:09pm. Commissioner McMahan made a motion to make a recommendation to the City council in favor of the text change. The motion was seconded by Commissioner Padilla. The motion carried with a unanimous vote.

**APPROVAL of MINUTES**

By a 6-0 vote (motion: Commissioner McMahan, 2<sup>nd</sup> Commissioner Padilla) the Planning Commission approved the minutes of the December 4th, 2012 Planning Commission meeting.

**ADJOURNMENT**

With no further business before the Planning Commission the meeting adjourned at 7:15 pm.

Respectfully submitted,



Hedda Markham, Chair (approved at the 03/05/13 meeting)



**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
March 5<sup>th</sup>, 2013

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Hedda Markham, Cheryl McMahan, Marianne Padilla, Curtis Williams, Jerry Wulkowicz, Bryan Tillung, and Betty Pomerleau.

Commissioners Absent: None

Staff Present: Planning Manager Donna Colby-Hanks; Admin. - Jordan Fanning

Others Present: 0 members of the public

**WRITTEN REQUESTS AND COMMUNICATIONS**

The Planning Commission and city staff welcome the newest Commissioner Betty Pomerleau and would like to thank her in advance for her service to the city.

Nathan Francis, representative of U.S. Borax Inc. requested a one-year extension of preliminary plat approval for the Lone Ranch development. Staff gave a brief synopsis of the staff report and noted that the one year extension was the only option available to U.S. Borax Inc. at the time. After a brief discussion, Commissioner Wulkowicz made a motion to approve the extension which was seconded by Commissioner Tillung. The motion carried unanimously.

**THERE WERE NO ITEMS ON THE AGENDA FOR PUBLIC HEARING**

**APPROVAL of MINUTES**

By a 6-0 vote with Commissioner Pomerleau abstaining as she was not present at the meeting (motion: Commissioner McMahan, 2<sup>nd</sup> Chair Markham) the Planning Commission approved the minutes of the January 8th, 2013 Planning Commission meeting.

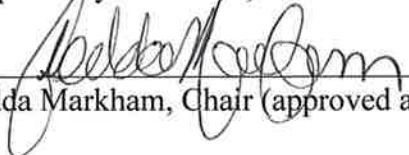
**OTHER ITEMS**

- Commissioner McMahan was chosen as the representative for the Technical Advisory Committee for the US 101 Corridor Plan.
- Staff made note of several county referrals.
- A memo was delivered to the Commission from the City Manager regarding the City's organizational structure.
- There will be no meeting in April.

**ADJOURNMENT**

With no further business before the Planning Commission the meeting adjourned at 7:15 pm.

Respectfully submitted,



Hedda Markham, Chair (approved at the 05/07/13 meeting)

**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**May 7<sup>th</sup>, 2013**

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Hedda Markham, Cheryl McMahan, Curtis Williams, Jerry Wulkowicz, Bryan Tillung, Betty Pomerleau  
Commissioners Absent: None  
Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Jordan Fanning  
Others Present: John Bischoff, Chris Cline

**WRITTEN REQUESTS AND COMMUNICATIONS**

The Planning Commission meeting scheduled for July 2<sup>nd</sup> will be held on July 9<sup>th</sup>, 2013 at 7:00pm.

**THE FOLLOWING ACTIONS WERE TAKEN IN THE PUBLIC HEARINGS:**

Public hearing procedures addressed by Chair Markham

- Chairman Markham opened the quasi-judicial hearing regarding File No. CPZ-1-13 at 7:02pm.

File Description: Applicant: Chris Cline, Coos Forest Protective Association, Representative John Bischoff, Wildwood Planning Consultants, a request to change the zoning from Single Family Residential (R-1-6) to General Commercial (C-3) located on Alder Street approximately 93 feet south of the intersection of Alder Street and Redwood Street on Assessor's map 41-13-05CB tax lot 10000. The criteria used to decide this matter is found in Chapter 17.140 Legislative Text Amendments and Quasi-Judicial Comprehensive Plan Map and/or Zone Changes, of the BMC. This is a quasi-judicial hearing and the Planning Commission will make a recommendation to City Council.

No ex parte contact, bias, or conflict of interest was disclosed.

Planning Manager Colby-Hanks presented the staff report and gave a detailed synopsis of the file. John Bischoff, 96333 Wildwood Rd., the applicant's representative, offered his opinion of the importance of the zone change the minimal impact it would have on the surrounding neighborhood. Then the applicant, Chris Cline, 63612 Fifth Rd, in Coos Bay, OR, reiterated the importance of the zone change request and noted the result would allow Coos Forest Protective Association to build a garage to house and protect their fire engines year round. Public testimony was closed at 7:28pm. After a very brief discussion, Commissioner McMahan made a motion to recommend that the zone change be approved by the City Council. The motion carried with a unanimous vote (2<sup>nd</sup> by Commissioner Tillung).

- Chairman Markham opened the legislative hearing with File No. LDC-1-13 at 7:31pm.

File Description: In the matter of File No. **LDC-1-13**, relocation and revisions of BMC Chapter 17.148, Vacations to Title 12 Street, Sidewalks, and Public Places, new Chapter 12.50 Vacations. City initiated. The criteria used to decide this matter is found in Chapter 17.140 Amendments, of the BMC. This is a legislative hearing and the Planning Commission will make a recommendation to City Council on this matter.

No ex parte contact, bias, or conflict of interest was disclosed.

Planning Manager Colby-Hanks presented the staff report and gave a brief synopsis of the file.



Colby-Hanks also presented a supplemental packet adding "Exhibit B" to the report. After a clarifying question from the Commission, and a request for an additional text amendment to subsection "D" from Commissioner Wulkowicz, public testimony was closed at 7:37pm. Chair Markham made a motion to recommend the text change be approved by the City Council. The motion was seconded by Commissioner Williams and carried with a unanimous vote with condition of the following changes:

1. The text outlined in "Exhibit B" be added as BMC 12.50.030(D)
2. 12.50.030(D) include the words "public or private" when referring to/about utilities.

### **APPROVAL of MINUTES**

By a 6-0 vote (motion: Commissioner McMahan, 2<sup>nd</sup> Commissioner Pomerleau) the Planning Commission approved the minutes of the March 5th, 2013 Planning Commission meeting after the correction of three minor typos.

### **REPORT FROM PLANNING STAFF**

The city received two county referrals; also the planning staff presented the final plat for the Brattain sub-division. Planning staff also announced that Commissioner Marianne Padilla resigned from the planning commission. There is now an open position for a Planning Commissioner.

### **ADJOURNMENT**

With no further business before the Planning Commission the meeting adjourned at 7:46 pm.

Respectfully submitted,

  
Hedda Markham, Chair (approved at the 06/04/13 meeting)

**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**June 4<sup>th</sup>, 2013**

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Hedda Markham; Cheryl McMahan; Curtis Williams; Jerry Wulkowicz; Bryan Tillung;  
Betty Pomerleau  
Commissioners Absent: None  
Planning Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Jordan Fanning  
Others Present: Mayor - Ron Hedenskog; Public Works Director - Loree Pryce; 4 members of the public.

**WRITTEN REQUESTS AND COMMUNICATIONS**

The Planning Commission meeting scheduled for July 9<sup>th</sup> has been cancelled.

**THE FOLLOWING ACTIONS WERE TAKEN IN THE PUBLIC HEARINGS:**

Public hearing procedures addressed by Chair Markham

- Chairman Markham opened the quasi-judicial hearing regarding File No. ANX-1-13 at 7:02pm.

File Description: In the matter of File No. **ANX-1-13**, a request to annex approximately 155 acres of land into the City of Brookings; Assessor's Map 40-13-31, tax lots 200 & 500; Map 40-13-32C, tax lot 206; Map 40-13-31D, tax lots 103, 122, & 124; located between the northern terminus of Parkview Drive southeasterly to the northern terminus of Fifth Street including the Brookings Airport. The subject properties are owned by Curry County, the City of Brookings, the State of Oregon, Fallert, and Bonney. The current Curry County zoning includes residential, commercial, and public facilities. The proposed City of Brookings zoning will include residential, commercial, light industrial, and public open space. Criteria used to decide this application can be found in Chapter 17.144-Annexations, of the Brookings Municipal Code. This is a quasi-judicial hearing and the Planning Commission will make a recommendation to City Council on this matter.

No ex parte contact, bias, or conflict of interest was disclosed.

Planning Manager Colby-Hanks presented the staff report in full. A supplemental packet named "Exhibit B" was then presented to the Commission. The packet contained an email forwarded by David Pratt (Curry County Planning Director) originating from Curry County Commissioner David Itzen regarding the County's position on proposed zoning of the airport. Two members of the public audience chose to speak in opposition of the file: Nicholas Pepe, P.O. Box 7333 Brookings, and Sandra Ensley, 950 Pioneer Ln. Brookings. Each remarked on airport funding, traffic concerns, property values, increased stormwater runoff, or increased noise pollution from the airport. Public discussion was closed at 8:10pm. After a brief discussion by the Commissioners, Chair Markham made a motion to give a positive recommendation to the City Council. The motion was seconded by Vice-Chair McMahan. The motion passed a vote by the commission unanimously.

**APPROVAL of MINUTES**

By a 6-0 vote (motion: Commissioner Williams, 2<sup>nd</sup> Commissioner Pomerleau) the Planning Commission approved the minutes of the May 7<sup>th</sup>, 2013 Planning Commission meeting with the correction of one minor typo.



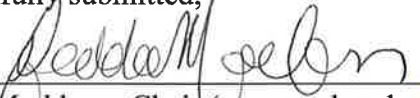
## **REPORT FROM PLANNING STAFF**

Both applications heard/approved at the previous Planning Commission meeting had been approved by the City Council as well.

## **ADJOURNMENT**

With no further business before the Planning Commission the meeting adjourned at 8:15 pm.

Respectfully submitted,



Hedda Markham, Chair (approved at the 10/01/13 meeting)

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	2,559,259.00	51,099.00	140,537.97	2,418,721.03	5.5
LICENSES AND PERMITS	97,500.00	3,697.91	13,142.13	84,357.87	13.5
INTERGOVERNMENTAL	237,600.00	8,845.82	196,823.84	40,776.16	82.8
CHARGES FOR SERVICES	133,000.00	4,022.44	272,580.14	( 139,580.14)	205.0
OTHER REVENUE	130,500.00	4,141.70	16,199.91	114,300.09	12.4
TRANSFERS IN	240,452.00	.00	.00	240,452.00	.0
	3,398,311.00	71,806.87	639,283.99	2,759,027.01	18.8
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	15,156.00	1,526.11	4,433.73	10,722.27	29.3
MATERIAL AND SERVICES	7,770.00	816.57	1,744.60	6,025.40	22.5
CAPITAL OUTLAY	500.00	.00	.00	500.00	.0
	23,426.00	2,342.68	6,178.33	17,247.67	26.4
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	162,891.00	12,849.22	38,544.15	124,346.85	23.7
MATERIAL AND SERVICES	112,900.00	13,764.71	23,868.29	89,031.71	21.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	275,791.00	26,613.93	62,412.44	213,378.56	22.6
POLICE:					
PERSONAL SERVICES	1,919,165.00	155,228.01	451,721.82	1,467,443.18	23.5
MATERIAL AND SERVICES	153,740.00	24,061.64	44,665.08	109,074.92	29.1
CAPITAL OUTLAY	57,400.00	14,503.36	207,767.01	( 150,367.01)	362.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	2,130,305.00	193,793.01	704,153.91	1,426,151.09	33.1
FIRE:					
PERSONAL SERVICES	158,330.00	12,283.33	36,849.24	121,480.76	23.3
MATERIAL AND SERVICES	109,000.00	5,695.85	18,739.31	90,260.69	17.2
CAPITAL OUTLAY	42,080.00	.00	32,057.77	10,022.23	76.2
TRANSFERS OUT	.00	.00	.00	.00	.0
	309,410.00	17,979.18	87,646.32	221,763.68	28.3
PLANNING AND BUILDING:					
PERSONAL SERVICES	182,871.00	14,579.73	43,574.41	139,296.59	23.8
MATERIAL AND SERVICES	45,600.00	980.16	4,782.45	40,817.55	10.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	228,471.00	15,559.89	48,356.86	180,114.14	21.2



CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	122,864.00	13,410.19	40,599.21	82,264.79	33.0
MATERIAL AND SERVICES	35,400.00	6,675.21	13,052.64	22,347.36	36.9
CAPITAL OUTLAY	10,000.00	302.83	396.45	9,603.55	4.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	168,264.00	20,388.23	54,048.30	114,215.70	32.1
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	164,330.00	13,041.26	40,538.87	123,791.13	24.7
MATERIAL AND SERVICES	31,900.00	2,241.39	6,264.11	25,635.89	19.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	196,230.00	15,282.65	46,802.98	149,427.02	23.9
SWIMMING POOL:					
PERSONAL SERVICES	55,205.00	5,635.71	40,079.30	15,125.70	72.6
MATERIAL AND SERVICES	38,800.00	8,000.21	20,726.46	18,073.54	53.4
CAPITAL OUTLAY	10,000.00	.00	3,312.81	6,687.19	33.1
	104,005.00	13,635.92	64,118.57	39,886.43	61.7
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	132,500.00	7,898.72	15,629.34	116,870.66	11.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	52,000.00	.00	.00	52,000.00	.0
CONTINGENCIES AND RESERVES	639,709.00	.00	.00	639,709.00	.0
	824,209.00	7,898.72	15,629.34	808,579.66	1.9
	4,260,111.00	313,494.21	1,089,347.05	3,170,763.95	25.6
	( 861,800.00)	( 241,687.34)	( 450,063.06)	( 411,736.94)	( 52.2)

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	440,000.00	31,907.88	89,431.56	350,568.44	20.3
OTHER REVENUE	12,450.00	.00	2,041.20	10,408.80	16.4
TRANSFER IN	.00	.00	.00	.00	.0
	<u>452,450.00</u>	<u>31,907.88</u>	<u>91,472.76</u>	<u>360,977.24</u>	<u>20.2</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	168,706.00	12,358.99	37,125.44	131,580.56	22.0
MATERIAL AND SERVICES	194,100.00	11,357.55	27,284.37	166,815.63	14.1
CAPITAL OUTLAY	141,300.00	792.00	1,643.93	139,656.07	1.2
TRANSFERS OUT	27,015.00	.00	.00	27,015.00	.0
CONTINGENCIES AND RESERVES	105,329.00	.00	.00	105,329.00	.0
	<u>636,450.00</u>	<u>24,508.54</u>	<u>66,053.74</u>	<u>570,396.26</u>	<u>10.4</u>
	<u>636,450.00</u>	<u>24,508.54</u>	<u>66,053.74</u>	<u>570,396.26</u>	<u>10.4</u>
	<u>( 184,000.00)</u>	<u>7,399.34</u>	<u>25,419.02</u>	<u>( 209,419.02)</u>	<u>13.8</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,413,500.00	127,769.32	422,198.81	991,301.19	29.9
OTHER INCOME	9,000.00	2,627.56	1,348,738.38	( 1,339,738.38)	14986.
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,422,500.00</u>	<u>130,396.88</u>	<u>1,770,937.19</u>	<u>( 348,437.19)</u>	<u>124.5</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	370,334.00	30,597.52	92,224.92	278,109.08	24.9
MATERIAL AND SERVICES	176,350.00	35,241.86	70,872.99	105,477.01	40.2
CAPITAL OUTLAY	59,900.00	2,384.49	28,767.40	31,132.60	48.0
	<u>606,584.00</u>	<u>68,223.87</u>	<u>191,865.31</u>	<u>414,718.69</u>	<u>31.6</u>
WATER TREATMENT:					
PERSONAL SERVICES	255,128.00	18,969.29	56,442.77	198,685.23	22.1
MATERIAL AND SERVICES	173,100.00	4,492.23	16,134.58	156,965.42	9.3
CAPITAL OUTLAY	24,900.00	2,384.49	2,384.49	22,515.51	9.6
TRANSFERS OUT	384,498.00	.00	.00	384,498.00	.0
CONTINGENCIES AND RESERVES	133,290.00	.00	.00	133,290.00	.0
	<u>970,916.00</u>	<u>25,846.01</u>	<u>74,961.84</u>	<u>895,954.16</u>	<u>7.7</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>1,577,500.00</u>	<u>94,069.88</u>	<u>266,827.15</u>	<u>1,310,672.85</u>	<u>16.9</u>
	<u>( 155,000.00)</u>	<u>36,327.00</u>	<u>1,504,110.04</u>	<u>( 1,659,110.04)</u>	<u>970.4</u>



CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	2,831,000.00	254,898.29	762,141.09	2,068,858.91	26.9
OTHER REVENUE	1,000.00	.00	.00	1,000.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>2,832,000.00</u>	<u>254,898.29</u>	<u>762,141.09</u>	<u>2,069,858.91</u>	<u>26.9</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	475,680.00	36,344.10	108,671.91	367,008.09	22.9
MATERIAL AND SERVICES	257,150.00	8,380.62	64,814.21	192,335.79	25.2
CAPITAL OUTLAY	36,900.00	2,384.49	2,384.49	34,515.51	6.5
	<u>769,730.00</u>	<u>47,109.21</u>	<u>175,870.61</u>	<u>593,859.39</u>	<u>22.9</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	446,888.00	33,203.05	101,686.71	345,201.29	22.8
MATERIAL AND SERVICES	509,000.00	55,367.18	100,111.54	408,888.46	19.7
CAPITAL OUTLAY	636,900.00	10,003.65	24,536.51	612,363.49	3.9
TRANSFERS OUT	1,094,801.00	.00	.00	1,094,801.00	.0
CONTINGENCIES AND RESERVES	218,681.00	.00	.00	218,681.00	.0
	<u>2,906,270.00</u>	<u>98,573.88</u>	<u>226,334.76</u>	<u>2,679,935.24</u>	<u>7.8</u>
	<u>3,676,000.00</u>	<u>145,683.09</u>	<u>402,205.37</u>	<u>3,273,794.63</u>	<u>10.9</u>
	<u>( 844,000.00)</u>	<u>109,215.20</u>	<u>359,935.72</u>	<u>( 1,203,935.72)</u>	<u>42.7</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	545,678.00	3,377.17	7,002.97	538,675.03	1.3
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	1,000,500.00	.00	.00	1,000,500.00	.0
	<u>1,546,178.00</u>	<u>3,377.17</u>	<u>7,002.97</u>	<u>1,539,175.03</u>	<u>.5</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	70,000.00	.00	.00	70,000.00	.0
CAPITAL OUTLAY	1,677,257.00	.00	.00	1,677,257.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	448,921.00	.00	.00	448,921.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>2,196,178.00</u>	<u>.00</u>	<u>.00</u>	<u>2,196,178.00</u>	<u>.0</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,196,178.00</u>	<u>.00</u>	<u>.00</u>	<u>2,196,178.00</u>	<u>.0</u>
	<u>( 650,000.00)</u>	<u>3,377.17</u>	<u>7,002.97</u>	<u>( 657,002.97)</u>	<u>1.1</u>