

City of Brookings

CITY COUNCIL MEETING Minutes

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, September 9, 2013, 7:00pm

The City Council met in Executive Session at 6:30 PM in the City Manager's office under the authority of ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

Call to Order

Mayor Hedenskog called the meeting to order at 7:04 PM.

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges and Jake Pieper; a quorum present. Councilor Kelly McClain was absent.

Staff Present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Pilot Reporter Jane Stebbins and approximately 13 others.

Ceremonies/Appointments/Announcements

Proclamation – National Emblem Club Week.

Mayor Hedenskog proclaimed the week of September 8th through September 14th as National Emblem Club Week.

Staff Reports

Letter request from Buena Vista Loop and Memory Lane residents.

City Manager Milliman gave the staff report.

Councilor Hodges asked when the Storm Drain Master Plan would be completed and Milliman said he thought it would be at the end of October.

Director Loree Pryce then said it could be later due to other higher priority projects.

Mayor Hedenskog asked if the City was undertaking a TV inspection of storm drains and Director Pryce said the inspection had been completed and both public and private lines had been TV'd.

Public Comment: Tony Mefford, 420 Buena Vista Loop, said she would like Council to look at the damage and how everything feeds to the Loop. She said there was also damage to this area in 1999 and related her experience the night of the storm when she requested sandbags which she said she did not receive until the next morning. She said she believed the City was partially to blame and it was the City's responsibility to keep drains cleared.

Mayor Hedenskog said he was out on the night of the storm and was very familiar with the drainage system and Mefford said Council needed to walk it.

Councilors Hodges and Pieper said they would meet her at the site.

Councilor Pieper said the big question was who was at fault. He said there is a process and he's seen nothing to say that process isn't working.

Mayor Hedenskog said the City was already addressing three issues raised in the letter and he had no comment on the overland drainage issue; that was up to City Engineering and City staff.

Councilor Pieper said he would like to hear back on the matter in a specific time frame.

Milliman said staff needed to be able to confer with the City Engineer about the recommendations and the Master Plan was needed to do that.

Councilor Hodges moved, a second followed and Council voted unanimously to refer the letter dated September 3, 2013, from residents of Buena Vista Loop, to the City Manager for analysis and the development of recommendations, and to report back to the City Council at the same time as the draft Storm Drain Master Plan is presented to the City Council.

Pre-authorization for construction of Memory Lane Catch Basin Improvements.

Director Pryce provided the staff report.

Councilor Hodges asked if the project had been budgeted and Pryce said it had been identified but not approved.

Mayor Hedenskog said the 48" line should be sufficient for a "many year" flood and Pryce said it would handle a 100 year flood.

Various items that had clogged ditches during the November storm were mentioned and Milliman said, while debris had been a problem, in large part, the flooding that occurred was the result of the overwhelming amount of water.

Councilor Pieper moved, a second followed and Council voted unanimously to preauthorize the City Manager to informally bid and award a construction contract to the lowest responsible bidder for storm drain and sewer main improvements at Memory Lane in an amount not to exceed \$98,000, which includes a 10 percent contingency.

Bid award for construction of Eastwood Lane Water Main Replacement Project.

Director Pryce presented the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to award a bid, in the amount of \$29,870 for the Eastwood Lane water main replacement, to Freeman Rock Inc., as the lowest responsible bidder.

Emergency authorization of additional engineering fees for Oil Can Henry storm drain design and construction bid.

Director Pryce gave the staff report pointing out that a \$20,000 drain was also needed for the project. She also said this would not address anything upstream of McDonalds.

Councilor Hodges asked if drainage under McDonalds ran parallel with Oil Can Henry's drainage and Pryce said McDonalds is a private drain that feeds into Oil Can Henry's. Hodges then asked if the City owned the Oil Can Henry storm line and Pryce said it did and there was no point in upsizing the line upstream if the downstream line is smaller

and the line would have to be upsized up and down Fifth Street which would be expensive.

Mayor Hedenskog said there was no flooding on that pipe and Pryce agreed and added that this was a short term/long term plan.

Councilor Hodges asked about the expense of the grate and Pryce said it was expensive because it had to be an engineered grating system.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the City Manager's decision to execute an emergency professional services contract additional increase of \$24,000 with the Dyer Partnership for costs not to exceed \$37,420 for engineering design and construction services of Oil Can Henry storm drain replacement and to authorize the City Manager to informally bid and award a construction contract to the lowest responsible bidder in an amount not to exceed \$50,000.

Pre-authorization construction of Airport reservoir access road.

Director Pryce provided the staff report.

Councilor Hodges asked what an "informal" bid was and Pryce said state law provided that bids under a certain dollar amount could be obtained by asking for bids, as opposed to going through the advertising process in order to speed up the process.

Mayor Hedenskog moved, a second followed and Council voted unanimously to preauthorize the City Manager to [informally bid and award a construction contract to the lowest responsible bidder to] construct airport reservoir access road not to exceed \$50,000.

Public Art Committee (PAC) 2013-14 Strategic Plan.

Director Pryce presented the staff report.

Councilor Pieper said he appreciates volunteer commitments, and didn't have any particular problems with the projects, however, many of the items on the list were way outside PAC's duties and he wished the City would follow its own rules.

Councilor Hodges said he didn't think it fell outside, as art is a pretty broad area.

Mayor Hedenskog said Council may want to look at the code regarding this committee and Pieper said that's fine, but the scope, purpose, and other aspects of the committee are part of the Code.

Mayor Hedenskog said they were officially authorized to look at murals and Pieper said, yes, to look at permit applications for murals and curate art at City Hall.

Councilor Hodges said he thought it was great to see the committee looking at a broad spectrum of projects.

Councilor Pieper asked about the project to replace some of the aerial photos in Chambers and Pryce said they had a number of recently taken aerial photos and before they were printed the Committee would bring them back to Council.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the Public Art Committee use of \$2,500 capital improvement funds for [its] 2013-14 Strategic Plan projects.

Consent Calendar

1. Approve Council minutes for August 26, 2013.
2. Accept August 2013 Vouchers in the amount of \$710,418.68.

Councilor Hodges moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog commented that the Border Coast Regional Airport Authority Board is currently involved in legislative and planning matters and the Council had yet to receive a report back from the appointed representative. He said he would like to have the representative report to the Council quarterly.

Mayor Hedenskog also commented that he and Councilor Pieper had met, via conference call, with representatives from the offices of Senator Wyden and Congressman DeFazio regarding HR 1526, the issues of which (involving the harvesting of timber), he said, are confusing and involved. He said it was questionable if the bill would pass as written and it could take two to three years before the County sees anything.

Councilor Hamilton commented that he'd heard positive comments about the bears and hoped they are back next year. He said he'd also received positive comments on the sandwich board moratorium and thought Council might want to extend it. He said the signs he had seen were not blocking any access and one business, he said, reported a 15% increase.

Mayor Hedenskog said he thought Council would be looking at that again and City Manager Milliman said Planning would be reporting back with any issues.

Mayor Hedenskog also pointed out that the Bruin Bear is being built.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:27 PM.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 25th day of September 2013:



Joyce Heffington, City Recorder