

RESOLUTION NO. 300

A RESOLUTION AUTHORIZING THE CITY/RECORDER TREASURER TO
VOUCHER AND DISBURSE FUNDS.

WHEREAS, the City of Brookings currently has financial obligations which require payment when invoiced, billed or notified of the debt; and

WHEREAS, the City Recorder/Treasurer oversees and is responsible for administering the cash disbursements of the City of Brookings in accordance with the approved Budget of the City of Brookings, the laws of the State of Oregon, and the City of Brookings Charter; and

WHEREAS, it is necessary to pay these obligations on a timely basis from monies or services advanced by others on behalf of the City of Brookings; and

WHEREAS, if obligations are not paid on a timely basis penalties are assessed;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Brookings, Oregon that the Recorder/Treasurer be and is hereby authorized to voucher and disburse funds for the following obligations:

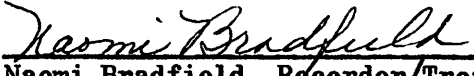
1. Payment of Bond Coupons
2. Payment of Bond Redemptions as required by ordinance
3. Bail Bond Refunds
4. Diversion Payments as ordered by the Court
5. Jury Fees
6. State of Oregon, i.e. (Surtax, State assessments)
7. Payroll
 - a) Reimbursement
 - b) PERS - Retirement
 - c) PERS - Social Security
 - d) Unemployment
 - e) Worker's Compensation
 - f) Group Insurance
8. Utilities
 - a) Coos-Curry Electric Cooperative
 - b) General Telephone
9. Service Deposit Refund from the Water Special Revenue Fund
10. Postage
 - a) Certified Mail
 - b) Water and Wastewater billings
11. Refund of overpayments

PASSED by the Council of the City of Brookings and signed by the Mayor on this 13th day of April, 1982.



Mayor Bob Kerr

ATTEST:



Naomi Bradfield, Recorder/Treasurer

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the National Academy of Sciences.

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