

City of Brookings

CITY COUNCIL MEETING Minutes

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, November 10, 2014

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Kelly McClain, Brent Hodges and Bill Hamilton; a quorum present. Councilor Pieper was absent.

Staff present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 5 others.

Ceremonies/Appointments/Announcements

Appointment of Ray Hunter to the Planning Commission.

Mayor Hedenskog moved, a second followed and Council voted unanimously to appoint Ray Hunter to the Planning Commission.

Public Hearings/Ordinances

Public Hearing on LDC-3-14, revising Brookings Municipal Code (BMC) Section 17.168.050, to clarify service lateral installation requirements.

Mayor Hedenskog opened the legislative public hearing in the matter of file LDC-3-14 at 7:04 PM.

Hearing no ex parte, declarations of conflict or personal interest, or objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Planning Manager Colby-Hanks reviewed the staff report.

The public hearing was closed at 7:07 PM.

Mayor Hedenskog said this revision was a return to the original process.

Councilor Hodges moved, a second followed and Council voted unanimously to approve amendments to the Brookings Municipal Code as presented in File LDC-3-2014.

Ordinance 14-O-741, amending BMC Section 17.168.050 Service extension of the Brookings Municipal Code.

Colby-Hanks said the ordinance would adopt the changes approved under the public hearing.

Councilor Hodges moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-741.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-741.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-741 [amending BMC Section 17.168.050 of Chapter 17.168].

Public Comments

Connie Hunter, Brookings, introduced herself as a "community builder," and thanked everyone involved in supporting veterans. She said the community needed to continue to give the veterans its support "while they are still here." Hunter also commented on the recent Agent Orange Town Hall, attended by the Mayor and City Manager, and said a welcome program was being planned.

Staff Reports

Discussion of Transportation System Plan Update deficiency priorities.

Planning Manager Colby-Hanks provided the staff report and asked Council if they had any deficiencies they wished to add.

Councilor Hodges added Center and Wharf where Wharf crosses Railroad at the pedestrian walkway near Bi-Mart and a similar situation that exists at 3rd Street and Ransom next to the basketball courts.

Colby-Hanks said she would email Council the deficiency lists, with their additions, so they could rank them and assign a level of service (C or D). She said she would need them back to her by November 14.

Councilor Hodges added looping Parkview into some other City street so there is more than one way into the City from that street, and Mayor Hedenskog said the City was waiting for two sites to be developed to make that connection.

Councilor McClain asked about the debris buildup item under the bike/pedestrian list, and Colby-Hanks said there was apparently a build-up of road debris at that location. McClain asked if this was a function of how often the streets are swept and Mayor Hedenskog said the City is under contract with ODOT to sweep twice a year and Director Pryce said the contract is to sweep once a month on Chetco Avenue inside the City limits, and twice a month outside City limits to Benham Lane. Hedenskog said that maybe this should be stepped up, depending on how many bicyclists complain.

Pryce pointed out they could only choose ten deficiencies from the bike/pedestrian list.

Placement of Veterans Wall of Honor inside City Hall.

City Manager Milliman presented the staff report.

Council discussed the location and generally agreed that they would like to see a concept of the wall.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize placement of a Veterans Wall of Honor to be maintained by the Brookings Harbor Chamber of Commerce and local veteran's organization within City Hall.

Fund Exchange Agreement with Oregon Department of Transportation (ODOT).

Director Pryce gave the staff report.

Mayor Hedenskog said that, due to some major problems, street funds were running low, but this might be fixed with the fuel tax.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute a fund exchange agreement with ODOT to apply

the remaining 2014 fund exchange balance of \$68,718 to the North Bank Stabilization Project.

Emergency procurement of anaerobic digester valve assembly.

Director Pryce presented the staff report.

Councilor Hodges asked if there was any way to use the "flame" for another purpose and Pryce said having a functional valve would allow the City to use more of the methane (the source of the flame) and reduce diesel use. Pryce said there are other studies underway or in the budget regarding additional potential uses and Dyer Engineering had just completed a study regarding redundant storage for the released gas as a way to reduce costs, but they didn't think it was feasible at this time. The new valve, she added, will improve the boiler process.

Mayor Hedenskog asked why staff didn't have authority to make this type of emergency procurement without Council's approval and City Manager Milliman said staff could have made the procurement if the situation threatened life or the purchase was necessary to immediately restore services; Council would then approve it retroactively. In this case, he said, the emergency provision will allow staff to purchase the valve assembly without putting it out to bid.

Pryce pointed out that the valve was already on order due to the long lead time.

Councilor McClain asked how much staff thought the City could have saved on the cost of the valve assembly if there'd been time to "shop it around."

Pryce said staff had contacted one other vendor but they wouldn't warranty their valve and there wasn't that much difference in price.

Councilor McClain asked if the City had an analysis of other expensive parts that might fail and Pryce said the City didn't have an active asset management program, although there is an incomplete system. She added that, while the valve was only 12 years old, the condition of the valve, given the highly corrosive nature of the salty air, was not uncommon.

Councilor McClain asked if the leak was a function of the part, or if preventative maintenance would have made it last longer and Pryce said preventive maintenance might have helped and staff would be doing more preventative maintenance moving forward.

Councilor McClain moved, a second followed and Council voted unanimously to approve emergency procurement of the anaerobic digester PRV valve assembly at a cost of \$46,362.20.

Resolutions

Resolution regarding fuel tax ballot measure.

City Recorder Heffington provided the staff report.

Mayor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1048, calling for a measure proposing a local tax on motor vehicle fuel sales to be placed before the qualified electors of the City of Brookings on the May 19, 2014 Primary Election Ballot.

Consent Calendar

1. Approve Council minutes for October 27, 2014.
2. Accept Public Arts Committee minutes for October 6, 2014.
3. Accept October 2014 Vouchers in the amount of \$481,513.15.
4. Approve Liquor License Application for Pacific Sushi & Grill, 613 A Chetco Avenue.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog remarked on a call he'd received from the Pacific Sushi & Grill liquor license applicant on Friday, asking that his application be put on this agenda so the venue could open on schedule. Hedenskog said he'd contacted the Police Chief to see if they could get their local background check done that same day, only to find out that the City Recorder had already processed the application and cleared it with the City Manager to add it to the agenda.

Councilor McClain said that was the kind of story he liked to hear. He said the City strives to be business-friendly here and this is a good trend.

Mayor Hedenskog went on to remark about a goal added to the Strategic Plan by Councilor Pieper. The goal, he said, stated that the City would adopt a pro-growth attitude and what happened Friday - trying to solve things for businesses and not slow them down - was, in part, a result of that goal.

Adjournment


Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:04 PM.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 11th day of November 2014:



Joyce Heffington, City Recorder