

# City of Brookings

## City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
Monday, August 11, 2014

### Call to Order

Mayor Hedenskog called the meeting to order at 7:02 pm.

### Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Councilor McClain was absent.

Staff present: City Manager Gary Milliman and City Recorder Joyce Heffington.

Others Present: No media and approximately 6 others were present.

**Mayor Hedenskog moved, a second followed and Council voted unanimously to add, following Ordinances on the agenda, Item 1, under the heading, Staff Reports, consideration to waive fees associated with the Rogue Relay 2015 and approval of \$2,500 in Transient Occupancy Tax funds to sponsor the event.**

### Ordinances

*Ordinance 14-O-737, an ordinance amending Brookings Municipal Code Section 8.05.060, Prohibited Burns, of Chapter 8.05, Fire Hazards.*

City Manager Milliman provided the staff report and Councilor Pieper said he missed the workshop but believed this will probably be the beginning of the end for outdoor burns.

Mayor Hedenskog said Good Samaritan's request was based on a requirement to rollover 2-1/2 times their air volume every hour and the ventilation system pulled the smoke into their building.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-737.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-737.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-737, [amending BMC Section 8.05.060, Prohibited Burns].**

### Staff Reports

*Consideration of fee waiver and sponsorship request for the Rogue Relay 2015.*

City Manager Milliman provided the staff report.

Councilor Pieper said he loved this event; it was exactly what the City was looking for and anything the City can do to make visitors feel welcome, the City should do.

Councilor Hodges said he agreed, and asked how much was left in Transient Occupancy Tax funds, if staff would be required and what it would cost the City.

City Manager Milliman said he thought around \$7,000 remained in event funding. Labor was estimated at around \$2,000 to \$3,000 with at least one staff person assigned for the duration plus law enforcement to escort runners and provide traffic control.

Councilor Hodges said if fees are always waived, there's no way to recoup staff costs; rather than waive fees, he suggested coming up with a minimal cost for events like this.

Councilor Hamilton said he thought it was an excellent opportunity and there were a number of service-oriented groups that might help. He agreed the City needed to watch waiving fees and said his one concern was parking; he wasn't sure everyone could be accommodated at the park and Milliman pointed out that event organizers would be contacting adjacent property owners to expand parking.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to waive fees associated with services provided in support of the Rogue Relay and approve a \$2,500 sponsorship for the Rogue Relay 2015 event that will conclude at Azalea Park; the \$2,500 would be appropriated from Transient Occupancy Tax revenues.**

#### **Consent Calendar**

1. Approve City Council minutes for July 28, 2014.
2. Accept Parks & Recreation Commission minutes for February 27, 2014.
3. Accept Public Art Committee minutes for June 16, 2014.
4. Accept July, 2014 Vouchers in the amount of \$452,177.37.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

#### **Remarks from Mayor and Councilors**

Mayor Hedenskog remarked that there were more vendors and more attendees at this year's Festival of Art in Stout Park and overall the event looked good.

Councilor Hamilton said there were quite a few people at the event who stopped by on their way going to and coming back from the music festival at Cape Blanco.

#### **Adjournment**

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:26 PM.

Respectfully submitted:

  
\_\_\_\_\_  
Ron Hedenskog, Mayor

ATTESTED:  
this 27<sup>th</sup> day of August 2014:

  
\_\_\_\_\_  
Joyce Heffington, City Recorder