

City of Brookings CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Tuesday, May 27, 2014

Call to Order

Mayor Hedenskog called the meeting to order at 7:01 PM.

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges, Jake Pieper and Kelly McClain; a quorum present.

Staff Present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works & Development Director Loree Pryce, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Pilot Reporter Jane Stebbins and Lea Sevey, Director, Oasis Shelter Home.

Ceremonies/Appointments/Announcements

Councilor Pieper moved, a second followed and Council voted unanimously to appoint Loren Rings to the Planning Commission.

Scheduled Public Appearances

Oasis Shelter Home Director, Lea Sevey, provided an update on the shelter as a safe place for victims of domestic violence. Sevey said one new program was to allow dogs and Oasis was only one of four shelters in the state to allow them, and only one of two that allows them in the room with the client. Sevey said client stays were limited to 30 days, but they also allowed clients actively working on a program to stay longer. She said the shelter had a good partnership with the local police and just about every other local agency.

Mayor Hedenskog asked about the number of clients being served and the number of out of state clients and Sevey said they served approximately 180 clients in 2013 with about the same number in outreach programs. Approximately 25% of those seeking shelter, she said, were from out of state as many clients want to get as far away from an abusive partner as possible.

Ordinances

Ordinance 14-O-732, formalizing the Tourism Promotion Advisory Committee.

Mayor Hedenskog pointed out that Council had reviewed the ordinance twice in workshops.

City Manager Milliman presented the staff report and reviewed a minor change recommended by the City Attorney.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-732 by title only, said ordinance to include amending the second sentence of Section 2.57.040(B)(4) to read "Failure of a member to attend *at least* 50 percent of regularly scheduled

meetings *during a 12 month period*, shall result in automatic termination, unless the absences have been excused by the Committee's chair."

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-732 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-732, [adding Chapter 2.57.040(B)(4), Tourism Promotion Advisory Committee, to the Brookings Municipal Code].

Staff Reports

Approval to award Wastewater Treatment Plant Retaining Wall Project Contract to Delta Construction.

Director Pryce provided the staff report.

Mayor Hedenskog asked for clarification as to the impact of the project on the budget and Director Howard said it was included in the budget and would not affect rates and Mayor Hedenskog said he couldn't express how good that was to hear and commended staff on having the foresight to set aside money to pay for the project.

Councilor Pieper asked if some of the funding was coming from the existing loan and Howard said, yes, some of it was.

Mayor Hedenskog asked if the project was eligible for SRF funds and Howard said it was but Council already had a list of projects allocated to use those funds.

Councilor Hamilton asked why there was only one bidder for this project and Pryce said there had been a list of plan holders but all but Delta had chosen not to bid for various reasons.

Councilor Hodges said he had worked for Delta in the past.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute a contract with Delta Construction, the lowest responsible bidder, to construct the wastewater treatment plant retaining wall project [to include] the base bid and bid alternatives A, B and C, in an amount not to exceed \$871,894.23 and to authorize the City Manager to [approve] an additional \$85,318.77 for potential change orders whereas total expenditures shall not exceed the budget amount of \$957,213.

Direction concerning Tourism Promotion Advisory Committee (TPAC) recommendation to develop a City tourism website.

Director Howard gave the staff report.

Mayor Hedenskog said this had been a goal of his several years back and he would like to see staff vet it further and bring it to a workshop.

Councilor McClain said he had three criteria for using the City's Transient Occupancy Tax revenue: 1) the impact on staff time needed to be minimal, 2) the project had to bring new visitors to the area, and 3) it had to have a high potential for filling hotels. He said this project fails to meet those criteria but he would be willing to listen to TPAC's ideas on how they might improve the City website's visitor pages.

Councilor Pieper said he agreed that a tourism website was needed, but he shared some of Councilor McClain's concerns and would like to see TPAC in the business of dispersing funds to organizations interested in doing this type of project with a minimum of staff time.

Councilor Hodges said he agreed with Councilor McClain and while he didn't think it was a bad idea, he could see how it could get increasingly expensive. He said he wouldn't mind hearing TPAC's ideas in a workshop.

Councilor Hamilton said he thought the cost was out of line and he was opposed to spending funds for this purpose. He said other groups use volunteers to manage their websites and he would be willing to talk with TPAC about it. He said he wanted to keep TPAC looking for new venues to bring to town.

Discussion ensued regarding website management and usability in terms of a tourism site and Councilor Pieper said he would be happy to meet with TPAC and share Council's comments.

Resolutions

Public hearing and approval of appropriations for the 2014-15, Fiscal Year Budget.

Director Howard gave the staff report and Mayor Hedenskog called the public hearing open at 7:53 PM regarding the City's election to receive state revenues. No comments were made and the hearing was closed at 7:54 PM.

Mayor Hedenskog called the public hearing open at 7:54 PM regarding the adoption of the City's budget, declaration of tax levied, making appropriations for the 2014-15 fiscal year and categorizing the levy. No comments were made and the hearing was closed at 7:54 PM.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1031, declaring the City's election to receive state revenues for the 2014-15 fiscal years and to adopt Resolution 14-R-1032, adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2014-15 fiscal year and to categorize the levy.

Approval of Water/Sewer Rates and System Replacement Fees for FY 2014-15.

Director Howard presented the staff report.

Councilor Hodges commented this year's increases were much smaller than last year's.

Mayor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1033, adopting water rates for 2014-15.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1034, adopting sewer rates for 2014-15.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1035, adopting System Replacement Fees for 2014-15.

Consent Calendar

1. Approve Council minutes for May 12, 2014.
2. Accept the public utility easement from National Credit Union Administration Board and authorize the City Manager to execute the easement on behalf of the City.

3. Accept Tourism Promotion Advisory Committee minutes for April 4 and April 14, 2014.
4. Accept Public Art Committee minutes for April 21, 2014.
5. Receive monthly financial report for April, 2014.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog remarked that the Azalea Festival had been “jammed” and a number of people had thanked him for the flower baskets, the bears and paving Fifth Street.

Councilor Pieper thanked Mike Woudstra and his wife for the “incredible” bear sculpture installed at Oasis Park.

Councilor Hodges remarked that the festival had felt better to him than it had in recent years.

Councilor Hamilton remarked that he’d heard a lot of opposition to the Fifth Street paving project, but now that it was paved, people were applauding the improvement. He also remarked that he’d like to see more vendors back in their original location in downtown Brookings as the downtown was more accessible. His dream, he said, was to split the festival between Azalea Park and downtown.

Mayor Hedenskog welcomed City Manager Milliman back and asked how he liked China and Milliman said it was very educational and rewarding.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:07 PM.

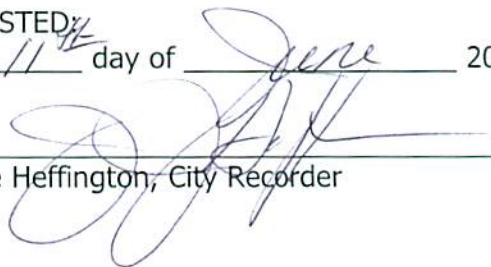
A meeting of the Urban Renewal Agency followed.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 11th day of June 2014:



Joyce Heffington, City Recorder