

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, March 24, 2014

The City Council met in Executive Session at 6:30 PM, in the City Manager's Office, under authority of ORS 192.660.2.e, "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and then under authority of ORS 192.660.2.d, "to conduct deliberations with persons designated by the governing body to carry on labor negotiations."

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges, Jake Pieper and Kelly McClain; a quorum present.

Staff Present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, Planning Manager Donna Colby-Hanks, Building Official LauraLee Snook, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Two others; no media was present.

Ceremonies/Appointments/Announcements

Mayor Hedenskog proclaimed March as General Aviation Appreciation Month.

Public Hearings/Ordinances/Resolutions/Final Orders

Legislative public hearing on File LDC-1-14, revisions adding limited light manufacturing to the Commercial and Tourism Manufacturing zones.

Mayor Hedenskog opened the legislative public hearing in the matter of file LDC-1-14 at 7:05 PM.

Hearing no exparte, declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reviewed the guidelines and Manager Colby-Hanks reviewed the staff report.

Councilor Hodges said he thought the noise decibel level might be set too low.

Manager Colby-Hanks said the goal was to avoid conflicts with neighbors and Official Snook pointed out the City had received a nuisance complaint for a noise level measured at 60 decibels at the property line and that a vacuum running in the house had measured 60 decibels at 30 feet away. Colby-Hanks also said there could be a situation where two businesses might share a building.

There was considerable discussion regarding acceptable decibel levels, where the noise level should be measured and what type of manufacturing should be allowed on the ground floor. Generally, Council agreed that the decibel level should be 60 at the outside of the building, a definition of light manufacturing should be included in the language and the recommendation offering the most liberal use should be adopted.

There were no public comments and the hearing was closed at 7:25 PM.

Councilor Hodges moved, a second followed and Council voted unanimously to approve the text as described in attachment C, [of the staff report regarding changes to the Commercial and Tourism Manufacturing zones] to include a definition for light manufacturing, to change the decibels to 60 and to include where the decibels should be measured [as discussed during the hearing on File LDC-1-14].

Ordinance 14-O-730, amending various sections of Brookings Municipal Code Chapter 13.25, System Development Charges (SDC).

Building Official Snook provided the staff report.

Mayor Hedenskog asked if the SDC for a cottage industry would stay with the residence and Snook said it would.

Councilor Hodges asked about the ability to credit an SDC to an adjacent lot and Snook said it would be Council's decision; it had been done once in a unique situation.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-730 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-730 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-730, [amending various sections of BMC Chapter 13.25, System Development Charges].

Resolution amending the Brookings Master Fee Schedule by adding Park Use/Standard Fees and correcting the schedule title.

City Manager Milliman provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1029, amending the 2014 Brookings Master Fee Schedule by adding Parks Use/Standard Fees and revising the fee schedule title.

Staff Reports

Approval to submit a grant application to the Gordon Ellwood Foundation to support Vision Council's programs.

Director Pryce provided the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to approve grant submission for the Gordon Ellwood Grant.

Authorization to apply for a RARE assistance grant and authorize a cash match.

Director Pryce gave the staff report.

Councilor Pieper asked how RARE employees had been used in the past and City Manager Milliman said to his knowledge the City had previously had two RARE employees; one in the Finance Department, which was prior to his time with the City, and the other employee had been Cody Erhart, who had updated the Parks Master Plan.

Councilor Hodges said he thought Cody had done a good job and this was a good deal.

Mayor Hedenskog asked if Gold Beach would be sharing the employee and Pryce said it would be somewhat determined by the applicant's skill set.

Councilor McClain asked about the term of the position and Milliman said it would be from 10 to 11 months.

Councilor Pieper pointed out that, while it might be a good deal, the City would be getting someone inexperienced.

Councilor McClain moved, a second followed and Council voted unanimously to authorize the Public Works Director to apply for RARE assistance and authorize a cash match of up to \$20,000 to pay for the RARE assistance.

Authorization to take all necessary actions for the City to join the Klamath Management Zone Fisheries Coalition.

City Manager Milliman presented the staff report.

Mayor Hedenskog said if the City wanted a voice at the table, they needed to join.

Councilor Hodges said he wouldn't want to join an organization without knowing more about it and Councilors Pieper and Hamilton agreed.

Milliman suggested they have a representative come to a workshop.

Councilor Pieper moved, a second followed and Council voted unanimously to invite President Jim Relaford of the KMZFC to a workshop to discuss with us joining [the] Coalition.

Two year extension of audit contract with Bold, Carlisle & Smith, LLC.

City Manager Milliman provided the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to execute an amendment to the audit contract with Boldt, Carlisle & Smith LLC for a two-year extension.

Consent Calendar

1. Approve Council minutes for March 10, 2014.
2. Receive February 2014 monthly financial report.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjourn

Mayor Hedenskog moved, a second followed and Council voted unanimously to adjourn by voice vote at 7:51 PM.

A meeting of the Urban Renewal Agency immediately followed.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 16th day of April 2014:



Joyce Heffington, City Recorder