

# City of Brookings CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
Monday, February 10, 2014

The City Council met in Executive Session at 6:00 PM, in the City Manager's Office, under authority of ORS 192.660.2.e, "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and then under authority of ORS 192.660.2.d, "to conduct deliberations with persons designated by the governing body to carry on labor negotiations."

## **Call to Order**

Mayor Hedenskog called the meeting to order at 7:01 PM.

## **Roll Call**

Council Present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges, Jake Pieper and Kelly McClain; a quorum present.

Staff Present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works & Development Director Loree Pryce, City Attorney Martha Rice, Planning Manager Donna Colby-Hanks and City Recorder Joyce Heffington.

Others Present: No media and approximately 7 others.

## **Ceremonies/Appointments/Announcements**

*Appointment of Trace Kather to the Parks and Recreation Commission, Ronald McCreary to the Tourism Promotion Advisory Committee and reappointment of Sally Laasch to the Budget Committee.*

Mayor Hedenskog remarked that Sally Laasch had served on the Budget Committee since 2003.

**Councilor Pieper moved, a second followed and Council voted unanimously to confirm the appointment and reappointment of the Mayor's recommendations [appointing Trace Kather to the Parks and Recreation Commission, Ronald McCreary to the Tourism Promotion Advisory Committee and reappointing Sally Laasch to the Budget Committee].**

## **Ordinances**

*Ordinance 14-O-721, making Sandwich Board Signs exempt in the Brookings Municipal Code.*

Planning Manager Colby-Hanks provided the staff report and said the revisions reflected changes discussed at the previous Council meeting.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-721 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-721 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-721, [exempting Sandwich Board Signs in the BMC].**

## **Public Comments**

County Commissioner David Itzen commented on his proposal to have a facilitated workshop between the Councils of the three County cities at a cost of \$6,000. The County, he said, would pay \$3,000

with the three cities paying the remaining \$3,000, proportionately, based on population. Itzen said it was a good investment that would go a long way toward improving relations between the four entities.

Mayor Hedenskog asked if the meeting would occur in time for the May ballot and Itzen said the earliest it could be held would be March 10<sup>th</sup>, but it was a good investment and would be a good thing to do regardless of what form of government was in place.

Mayor Hedenskog said Itzen's request would be on the February 24<sup>th</sup> agenda.

Councilor McClain asked Itzen what result he was seeking from the meeting and Itzen said he felt the City could partner with the County on the issues of elk at the Brookings Airport and medical care.

McClain said four hours didn't seem enough to deal with those issues and the City was always ready to discuss those issues with the County. McClain added that he wasn't sure a facilitator was needed.

Commissioner Itzen said the problems between the Commissioners and City were pretty severe and might require facilitation.

Georgia Nowlin, Brookings, announced "Cash Mob" events to be held at all three Ray's Markets in the County on February 20<sup>th</sup> in support of C&K. Nowlin said C&K is a Brookings based business that has always generously supported local community groups. Participants, she said, were being encouraged to purchase \$20 worth of groceries, get together afterward to celebrate, and then donate those purchases to the local food bank.

### **Staff Reports**

*Authorization to execute an agreement with Northwest Health Foundation for a President's Opportunity Fund.*

Director Pryce provided the staff report. The grant, she said would support Vision Council efforts to promote healthy living in Brookings.

**Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Northwest Health Foundation for President's Opportunity Fund.**

*Authorization to execute amended contract with Galli Group to increase scope to include geotechnical engineering services during construction of the WWTP Stabilization Project.*

Director Pryce gave the staff report.

Councilor Hodges asked about the height of the retaining wall and Pryce said it could possibly be around 30 feet, depending on how deep they had to drill.

Councilor Hodges asked if Galli was the first firm to look at this project, and City Manager Milliman said Busch Geotechnical had been the first and Dyer Engineering had also worked on the project.

Councilor Hodges said design and observation costs seemed expensive and wondered if the City had gotten other bids. Pryce said liked to be competitive but the City was so far down the path with the Galli Group on this project that it would cost even more to switch to another firm as they would have to review the other firm's work and might want to do things a little differently. It's also better, she said, to have one engineer liable for the work.

Councilor Hodges said the cost for two months of work seemed excessive and Pryce said engineering costs compared to total construction were within the typical range for a project of this size. The City, Pryce said, was fortunate to have grants to subsidize part of the project. Pryce added that using the same consultant that did the design to oversee the work put all the liability on one firm.

Councilor Pieper asked if the project wasn't being funded with refinanced Wastewater Treatment Plant loan funds and Director Howard said approximately \$450,000 was available for this project. Mayor Hedenskog said he would like to see a flow chart showing the progression of engineering costs and Pryce asked if he wanted this to include Phase I. Hedenskog said he was talking about cost estimates and grant funding and other funds and wanted to be able to talk comfortably about the project. Hedenskog then asked if the base rock at the site was reasonably stable and Pryce said it was.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an amended professional services contract with the Galli Group to increase the scope of the contract to include geotechnical engineering services during construction of the Wastewater Treatment Plant Stabilization Project.**

### **Resolutions**

*Resolution 14-R-1025, declaring public necessity for the Airport Infrastructure Improvement Project and Authorizing the Condemnation of Easements as Necessary.*

City Manager Milliman provided the staff report and Mayor Hedenskog asked if the project had to be in progress by the end of April. Milliman said it did.

Councilor Hamilton asked if a foreclosure during the process would cause problems, and City Attorney Rice said that would only occur if it happened before the title issue was resolved.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1025, as to the property described in Exhibit A, [of the resolution] attached hereto [declaring public necessity for the Airport Infrastructure Improvement Project and Authorizing the Condemnation of Easements as Necessary].**

### **Consent Calendar**

1. Approve Council minutes for January 27, 2014.
2. Accept a permanent water main easement for the Airport Infrastructure Project from Jonathon and Katie Wellenbrock and authorize the City Manager to execute the easement on behalf of the City.
3. Accept January 2014 Vouchers in the amount of \$341,977.68.

**Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.**

### **Remarks from Mayor and Councilors**

Mayor Hedenskog commented that Ray's Food Place had been very generous to the soup kitchen.

### **Adjournment**

Mayor Hedenskog moved, a second followed and Council voted unanimously to adjourn by voice vote at 7:45 PM.

Respectfully submitted:

  
\_\_\_\_\_  
Ron Hedenskog, Mayor

ATTESTED:  
this 25<sup>th</sup> day of February 2014:

  
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Joyce Heffington, City Recorder