

City of Brookings

CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, January 13, 2014

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges, Jake Pieper and Kelly McClain; a quorum present.

Staff Present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works & Development Director Loree Pryce, City Attorney Martha Rice, Planning Manager Donna Colby-Hanks and City Recorder Joyce Heffington.

Others Present: No media and 1 other.

Ceremonies/Appointments/Announcements

Reappointment of Patricia Brown and Don Vilelle to the Parks & Recreation Commission and appointment of Richard Mostranski to the Budget Committee.

Mayor Hedenskog moved, a second followed and Council voted unanimously to reappoint Patricia Brown and Don Vilelle to the Parks and Recreation Commission and appoint Richard Mostranski to the Budget Committee.

Public Hearings/Ordinances/Resolutions/Final Orders

Public Hearing in the matter of File LDC-2-13, revisions to sections of the Brookings Municipal Code (BMC) to include terms, standards and conditional uses for Cottage Industries.

Mayor Hedenskog opened the legislative public hearing in the matter of file LDC-2-12 at 7:03 PM.

Hearing no ex parte, declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reviewed the guidelines and Manager Colby-Hanks reviewed the staff report.

There were no public comments and the hearing was closed at 7:09 PM.

Councilor Hodges asked if running a small machine shop out of a garage would be considered a cottage industry and Colby-Hanks said it would. Hodges then asked if there was a limit to the number of employees a cottage industry could have and Colby-Hanks said it would depend on whether the property had adequate off-street parking.

Councilor Pieper moved, a second followed and Council voted unanimously to approve amendments to the Brookings Municipal Code as described in File LDC-2-13.

Ordinance 14-O-722, amending sections of the Brookings Municipal Code to include terms, standards and conditional uses for Cottage Industries.

Councilor Hodges moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-722 by title only.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-722 by title only.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-722, [amending the BMC to include terms, standards and conditional uses for Cottage Industries].

Public Hearing on File LDC-3-13, revisions to BMC Chapter 17.124 to conform to state laws regarding cemetery use, and to clarify sections regarding the keeping livestock.

Mayor Hedenskog opened the legislative public hearing in the matter of file LDC-3-12 at 7:13 PM.

Hearing no ex parte, declarations of conflict or personal interest, or objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Colby-Hanks reviewed the staff report.

There were no public comments and the hearing was closed at 7:17 PM.

Councilor Pieper moved, a second followed and Council voted unanimously to approve amendments to the Brookings Municipal Code as presented in File LDC-3-13.

Ordinance 14-O-723, amending BMC Chapter 17.124 to conform to state laws regarding cemetery use, and to clarify sections regarding the keeping livestock.

Councilor Hodges moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-723 by title only.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-723 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-723, [amending BMC Chapter 17.124 to conform to state laws regarding cemetery use, and clarify the keeping of livestock].

Public Hearing on File LDC-4-13, revisions to subsection 17.88.100(F) of the Brookings Municipal Code regarding sandwich board signs.

Mayor Hedenskog opened the legislative public hearing in the matter of file LDC-4-12 at 7:20 PM.

Hearing no ex parte, declarations of conflict or personal interest, or objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Colby-Hanks reviewed the staff report.

There were no public comments and the hearing was closed at 7:40 PM.

Councilor Hamilton asked for clarification regarding parking spaces. Colby-Hanks said parking lots with a striped-out area where parking was not permitted would be acceptable areas, but parking spaces or areas would not be.

Councilor Pieper asked if sandwich signs required a permit and Colby-Hanks said they did.

Councilor Hodges asked about ODOT requirements and Colby-Hanks said it would depend on the frontage.

Councilor Pieper said permits for sandwich board signs seemed excessive and requirements should be written up and then handled in abatement if located inappropriately.

Councilor Hodges said the process should be easier and require no fee.

Councilor McClain said the requirements needed to be clearly defined.

City Manager Milliman said the permit process allows staff to identify sign ownership and provides that signs be compliant before being placed which would alleviate a situation where the owner might have to remake the sign that was not in compliance.

Councilor Pieper said it didn't seem necessary to know who owns the sign as it would in front of their business or have the business name on it.

Mayor Hedenskog suggested revising the fee.

Councilor Pieper moved, a second followed and Council voted unanimously to remove Ordinance 14-O-721 from the agenda, send the matter back to staff for revisions to be brought back at a future date.

Resolution 14-R-1023, appointing a Commissioner to the Border Coast Regional Airport Authority Board.

Councilor Hodges moved, a second followed and Council voted unanimously to adopt Resolution 14-R-1023 appointing Mayor Ron Hedenskog to the Border Coast Regional Airport Authority Board of Directors.

Staff Reports

Presentation and acceptance of the Annual Planning Commission Report.

Manager Colby-Hanks provided the report on behalf of Planning Commission Chair Markham.

Councilor Pieper moved, a second followed and Council voted unanimously to accept the annual [Planning Commission] report.

Acceptance of the Committee for Citizen Involvement annual report.

Manager Colby-Hanks gave the staff report, pointing out that the low number of responses was probably associated with the low number of applications received by the Planning Commission.

Councilor Hodges moved, a second followed and Council voted unanimously to accept the CCI [Committee for Citizen Involvement] annual report for 2013 and direct staff to forward the report to the County Planning

Coordinator and the State's Citizen Involvement Advisory Committee as required by Resolution #399.

Authorization to execute Cooperative Technical Assistance and Project Agreements regarding watershed education projects for local students at the Salmon Run Golf Course.

Manager Colby-Hanks presented the staff report.

Ed Murdock, Golf Course Manager, said the project was a continuing program and the project was very small.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute the Cooperative Project Agreement and the Technical Assistance Cooperative Agreement [for education projects at the Salmon Run Golf Course].

Discussion and direction to staff regarding Medical Marijuana Facilities.

City Manager Milliman provided the staff report.

Councilor McClain said the City should go with the State's guidelines and asked what the fears might be regarding medical marijuana facilities, and if there were any concerns from other cities.

City Manager Milliman said the concerns that marijuana consumption leads to other drug use and public safety issues.

Councilor Pieper asked if mixed use might fall under cottage industries and Milliman said the League of Oregon Cities interprets it to mean a mixed commercial/industrial use or a mixed commercial/residential use, such as a downstairs storefront with a residence above.

Councilor Pieper said it was already being dispensed, just not in a store front and while he didn't want a head shop on every corner, he didn't think that use would flourish here.

Mayor Hedenskog said he agreed with McClain and Pieper that the state guidelines would be sufficient.

Councilor Hamilton said to keep it the same as the state and added that he didn't want to lose new businesses to the County where there's virtually no law enforcement at this time.

Councilor Pieper moved, a second followed and Council voted unanimously to direct staff not to work on this any further than state guidelines.

Authorization to execute a two year contract for as-needed geotechnical services with GRI.

Director Pryce gave the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to authorization the City Manager to execute a two year professional services contract with Chris Ell, GRI, to provide for as-needed geotechnical engineering development review and public works support.

Approval to replace aerial photographs in Council Chambers with photos recommended by the Public Art Committee.

Director Pryce provided the staff report and Council viewed the photos.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize replacement of existing aerial photos in Council Chambers with the proposed aerial photos as recommended by the Public Art Committee.

Authorization to submit a Community Forest Program grant application to fund acquisition of approximately 120 acres of land adjacent to the City's northern limits from U.S. Borax.

City Manager Milliman presented the staff report.

Councilor McClain moved, a second followed and Council voted unanimously to authorization staff to submit a grant application under the Community Forest Program to fund acquisition of approximately 120 acres of land owned by U.S. Borax adjacent to the City's northern limits.

Remarks from Council Members

Councilor Hamilton remarked that he had enjoyed his first year as a Council member and found the other Council members and staff great to work with.

Consent Calendar

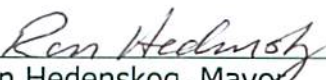
1. Approve Council minutes for December 9, 2013.
2. Accept December 2013 Vouchers in the amount of \$406,231.77.
3. Receive November, 2013 financial report.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:25 PM.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 20th day of January 2014:



Joyce Heffington, City Recorder