

Resolution No. 98-R-639

A RESOLUTION AUTHORIZING THE CITY FINANCE DIRECTOR/RECORDER TO ISSUE CITY VOUCHERS TO REPLENISH THE CITY PETTY CASH FUND.

WHEREAS, the City of Brookings currently has a petty cash fund in the amount of \$125.00 for the purpose of financing individual expenditures of the City in an amount of \$20.00 or less; and

WHEREAS, it is financially favorable to reimburse small expenditures from petty cash rather than issue city warrants; and

WHEREAS, it is necessary to increase the petty cash fund to have funds available for timely reimbursements for small purchases; and

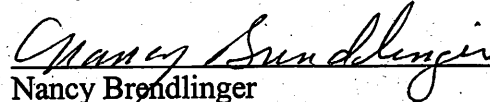
WHEREAS, the City Finance Director/Recorder oversees the petty cash fund and administers it in accordance with the laws of the State of Oregon and the City of Brookings charter; and

WHEREAS, it is necessary to frequently replenish the petty cash fund from time to time;

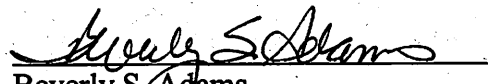
NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that the City Finance Director/Recorder be authorized to issue city vouchers to replenish the petty cash fund in an amount not to exceed \$300.00 and the limit for individual purchases not to exceed \$25.00.

Resolution No. 301 is hereby repealed in its entirety.

PASSED BY the Council and signed by the Mayor this 22nd day of June, 1998.


Nancy Brendlinger
Mayor

ATTEST


Beverly S. Adams
Finance Director/Recorder