

RESOLUTION NO. 96-R-600

A RESOLUTION EXEMPTING FROM COMPETITIVE BIDDING THE PURCHASE OF A CANON CANOFILE 510 DESKTOP ELECTRONIC FILING SYSTEM FOR THE CITY OF BROOKINGS.


The Common Council of the City of Brookings finds as follows:

- 1. The City of Brookings is in need of an archiving system for the City's paper records.**
- 2. At the present time the City's paper records are being stored in every available corner of City Hall, including the Mayor's office and the attic, and there is no room left for storage.**
- 3. Scanning the City's paper records onto an optical disk via a computer is space saving in that it will eliminate many file cabinets.**
- 4. Scanning the City's paper records onto an optical disk via a computer is an effective method to safeguard the City's history and to make it readily retrievable for use as needed.**
- 5. The Canon Canofile 510 Desktop Electronic Filing System will solve the City's storage and retrieval problems. This image filing system will scan, file and sort the City's paper records onto computer optical disks and allow immediate retrieval.**
- 6. Oregon Micro-Imaging, Inc., Eugene, Oregon, is the only company in Oregon that sells this type of equipment. Exempting purchase of a Canon Canofile 510 Desktop Electronic Filing System from the competitive bidding process will result in substantial cost savings to the City and will not encourage favoritism in the awarding of public contracts or substantially diminish competition for public contracts.**

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT:

The purchase of a Canon Canofile 510 Desktop Electronic Filing System for the City of Brookings as identified herein is exempted from competitive bidding set out in ORS chapter 279 and the City's Resolution No. 92-R-539.

Passed by the council and signed by the Mayor this 10th day of January, 1996.



Tom Davis
Mayor

ATTEST:



Beverly S. Shields
City Finance Director/Recorder