

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, August 25, 2014, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Resolutions

1. Resolution 14-R-1045 calling for placement of a fuel tax measure on the May, 2015 election ballot. [City Manager, pg. 2]
 - a. Resolution 14-R-1045 [pg. 3]

E. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

F. Staff Reports

1. Refer Carousel proposal for Azalea Park to the Parks and Recreation Commission and City staff for review and recommendation. [City Manager, pg. 5]
 - a. Letter of Intent [pg. 6]
2. Authorize Mayor to execute termination agreement with Azalea Park Foundation. [City Manager, pg. 7]
 - a. Agreement [pg. 8]
3. Authorize Mayor to send letter to Curry County Board of Commissioners requesting financial assistance with North Bank Chetco River Road repairs. [City Manager, pg. 10]
 - a. July 28, 2014 CAR and location map [pg. 11]

G. Consent Calendar

1. Approve Special Council minutes for August 4, 2014. [pg. 13]
2. Approve Regular Council minutes for August 11, 2014. [pg. 14]
3. Accept Public Art Committee Minutes for July 7, 2014. [pg. 16]
4. Receive July 2014 monthly financial report. [pg. 18]

H. Remarks from Mayor and Councilors

I. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

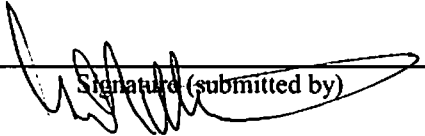
All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least ten days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 25, 2014

Originating Dept: City Attorney



Signature (submitted by)

City Manager Approval

Subject: Resolution calling for placement of a fuel tax measure on the May, 2015 election ballot.

Recommended Motion: Adopt Resolution 14-R-1045 calling for a measure proposing a local tax on motor vehicle fuel sales and directing the City Election Officer to place the measure on the May 19, 2015 Primary Election ballot.

Financial Impact:

The financial goal is to raise \$300,000 in new revenue from the proposed fuel tax while eliminating the existing Street System Replacement Fee which generates \$131,000 annually and is insufficient to meet the City's street maintenance and rehabilitation needs.

Background/Discussion:

At its meeting of July 14, the City Council directed the City Attorney to prepare a Ballot Title for a Measure to be placed on the May 2015 ballot proposing a \$0.04 fuel tax. The proposed measure is attached.

If approved by the voters, the City Council would then enact an ordinance detailing how the tax collection would be administered. State Law limits the number of words in the Ballot Title as follows:

Caption: 10 words
Question: 20 words
Summary: 175 words

The proposed Ballot Title conforms to these requirements.

Attachment(s):

Resolution 14-R-1045

CITY OF BROOKINGS

STATE OF OREGON

RESOLUTION 14-R-1045

A RESOLUTION OF THE CITY OF BROOKINGS CALLING FOR A MEASURE PROPOSING A LOCAL TAX ON MOTOR VEHICLE FUEL SALES AND DIRECTING THE CITY ELECTION OFFICER TO PLACE THE MEASURE BEFORE THE QUALIFIED ELECTORS OF THE CITY OF BROOKINGS ON THE MAY 19, 2015 PRIMARY ELECTION BALLOT.

WHEREAS, Oregon Revised Statute 319.950 authorizes a City to enact a fuel tax by voter approval; and

WHEREAS, the City of Brookings needs \$300,000 annually, over the next ten years, to make necessary street improvements as identified in the 2013 Pavement Management System report; and

WHEREAS, the City Council has identified a local fuel tax as the desired method for acquiring the necessary funds to implement the Pavement Management System schedule, said tax to replace the System Replacement Fund fee currently charged to City of Brookings residents; and

WHEREAS, the City Council adopted Resolution 14-R-1044 on July 14, 2014, directing the City Attorney to prepare a ballot title enacting a local fuel tax for placement on the May 19, 2015 primary election ballot; and

WHEREAS, the City Attorney has submitted the ballot title to the City Elections Officer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brookings, Curry County, Oregon, that the City Elections Officer is hereby directed to submit to the Curry County Elections office, for final approval, a ballot measure to read as follows:

CAPTION: ADOPTION OF LOCAL TAX ON MOTOR VEHICLE FUEL SALES

QUESTION: Shall the City adopt a motor vehicle fuel tax to fund street repairs and repeal the street system replacement fee?

SUMMARY: This measure is submitted to the voters from the Brookings City Council proposing the adoption of a motor vehicle fuel dealer license tax, or "local gas tax." The local gas tax will be implemented through an ordinance imposing a business license tax on motor vehicle fuel dealers within the City. The tax will be based on gallons of fuel sold or distributed within the City. The ordinance will also repeal the City's street system replacement fee.

The maximum local gas tax rate that may be imposed is four cents per gallon. The tax will expire in three years. The City has an annual revenue target of \$300,000 to repair and rehabilitate city streets. In the event that the tax generates more than \$300,000 in revenue in a given fiscal year, the rate will be adjusted for the next fiscal year so as not to exceed the \$300,000 revenue goal. The tax revenue collected may only be used for the construction, reconstruction, improvement, repair, maintenance and operation of streets within the City of Brookings.

BE IT FURTHER RESOLVED, that, upon County Elections Office approval the City Election Officer is directed to place the above ballot measure, on the May 19, 2015, Primary Election Ballot.

Passed by the City of Brookings, Oregon on the _____ day of _____, 2014; effective the same date.

Signed by the Mayor this _____ day of _____, 2014.

Attest:

Mayor Ron Hedenskog

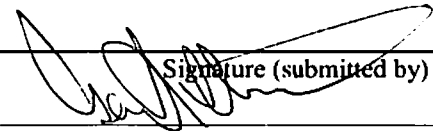
City Recorder Joyce Heffington

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 25, 2014

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Carousel Proposal for Azalea Park

Recommended Motion:

Motion to refer the inquiry from A Carousel for Brookings, Inc., concerning a possible location and operation/ownership of a carousel at Azalea Park to the Parks and Recreation Commission and City Staff for review and recommendation.

Financial Impact:

Unknown at this time.

Background/Discussion:

A newly formed non-profit organization (pending), A Carousel for Brookings, Inc., is pursuing a plan to acquire an operating carousel that would be located in Brookings. They are seeking an indication from the City as to whether the City would accept ownership and operation responsibility for the carousel, and whether the City would provide a site for the carousel at Azalea Park.

Staff recommends that this matter be referred to the Parks and Recreation Commission and the City Staff for review and recommendation. There are a number of issues to be addressed including location, installation/maintenance/operating cost and liability

Attachment(s):

- a. Letter of Intent from A Carousel for Brookings Inc.

A Carousel For Brookings, Inc.
P.O. Box 616
Brookings, OR 97415
(541) 254-1595

August 11, 2014

Ron Hedenskog, Mayor
City of Brookings,
898 Elk Drive
Brookings, OR 97415

Re: A Carousel For Brookings

LETTER OF INTENT

Dear Mayor Hedenskog:

We are pleased to inform you and the other members of the Brookings City Council that the organization known as ***A Carousel For Brookings, Inc*** has been incorporated with the Secretary of State of Oregon. The organization is a non-profit corporation which is seeking tax exempt status from the Internal Revenue Service.

In our preliminary plans we are making an inquiry at this point as to whether the City of Brookings has property available at a Azalea Park or its facility for the location of A Carousel for Brookings. We anticipate A Carousel For Brookings will need approximately ¼ acre. We will need access to electricity and water and parking in the vicinity. We feel that the carousel will be a great asset for the city and would like the City of Brookings to be a part of this great project.

At this point in time we are not asking for dedication of property but would instead consider dedicating the carousel to the city for ownership and use by the public. At your convenience we would like to meet with you and the City Manager to discuss the details of our plan.

Thank you for your consideration.

Sincerely,


Richard A. (Bud) Halliday
A Carousel For Brookings, Inc

cc: Gary Milliman
Lee Musser, CPA

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 25, 2014

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Azalea Park Foundation Agreement Termination

Recommended Motion:

Motion to authorize the Mayor to execute the Agreement between the City of Brookings and the Azalea Park Foundation terminating the current Agreement and conveying Foundation assets to the City.

Financial Impact:

See below.

Background/Discussion:

Azalea Park Foundation (APF) President Shirley Hiatt has notified the City that the APF is filing for disincorporation and has ceased operations at Azalea Park effective August 8, 2014.

The APF has maintained the three-acre "Formal Gardens" at Azalea Park for many years at no cost to the City. Hiatt reports that membership has declined to the point where the organization can no longer perform this service. The APF employs a paid gardener at 50 hours per month to assist with the garden maintenance.

Hiatt has requested termination of the current agreement between the City and APF. All remaining APF assets, including an estimated \$10,000 in cash, would be remitted to the City for the purpose of continued use at Azalea Park. As there is no documentation as to the actual ownership of the tool shed constructed by the APF at the park, the proposed Agreement provides that the APF waives any ownership interest in the building and its contents.

The City does not now have sufficient staffing to assume the additional duties of maintaining this area of Azalea Park as a formal garden at the same level as the APF has done through the years. The City will need to contract for this service or augment park staffing. Until a longer range plan can be developed and budget approved, the Administration plans to retain a part time employee to assist parks staff in maintaining this area utilizing revenue received from the APF.

Attachment(s):

- a. Termination Agreement with Azalea Park Foundation.

**AGREEMENT BETWEEN THE CITY OF BROOKINGS
AND THE AZALEA PARK FOUNDATION**

This agreement is entered into by and between the City of Brookings, an Oregon municipal corporation (the "CITY"), and the Azalea Park Foundation, an Oregon non-profit corporation (the "FOUNDATION").

WHEREAS, CITY owns that certain area known as Azalea Park, inclusive of the areas bordered by Lundeen Lane, Old County Road and North Bank Road;

WHEREAS, the FOUNDATION has been caring for and maintaining the area within Azalea Park known as the "Formal Gardens" for several years;

WHEREAS, the CITY and the FOUNDATION formalized their relationship with a Memorandum of Understanding in 2013;

WHEREAS, the FOUNDATION is not able to continue providing landscape and maintenance services to Azalea Park;

WHEREAS, the FOUNDATION wishes to transfer its funds, tools, supplies and equipment to the CITY.

NOW, THEREFORE, for good and valuable consideration, the parties agree as follows:

1.0 TERMINATION OF OBLIGATIONS. Both the CITY and the FOUNDATION are hereby released from their respective obligations under the Memorandum of Understanding dated January 15, 2013. As of the effective date of this agreement, the Memorandum of Understanding shall no longer be of any force or effect.

2.0 TRANSFER OF FUNDS, TOOLS AND EQUIPMENT. The FOUNDATION hereby transfers all its right, title and interest to all existing FOUNDATION funds, tools, supplies and equipment to the CITY. The CITY accepts this transfer. Funds transferred pursuant to this Agreement will be used exclusively for maintenance and improvements to the Formal Gardens in Azalea Park.

3.0 WAIVER OF CLAIM TO TOOL SHED. There exists in Azalea Park at the northwest corner of the Kidtown parking lot a 648 sq.ft. (18ft x 36ft) tool shed. The FOUNDATION hereby waives any claim to an ownership interest in the tool shed located at Azalea Park. To the extent that the FOUNDATION has an ownership interest in the tool shed, the FOUNDATION hereby transfers all its right, title and interest in the tool shed to the CITY. The CITY accepts this transfer.

4.0 FOUNDATION WARRANTY. The FOUNDATION warrants and represents that the property transferred pursuant to this agreement is free of any liens, encumbrances, or claims of third parties.

- 5.0 GENERAL WAIVER AND RELEASE.** The FOUNDATION hereby forever waives and releases the CITY from any and all claims to ownership of the funds, tools, supplies, equipment and property transferred to the CITY hereunder.
- 6.0 INVENTORY.** An inventory of all property transferred from FOUNDATION to CITY under this agreement is attached hereto as Exhibit 1.
- 7.0 NO ASSUMPTION OF DEBTS OR OBLIGATIONS.** The CITY expressly does not assume any of the outstanding debts, obligations or contracts of the FOUNDATION, including any agreements, written or oral, for employment or services.
- 8.0 GENERAL PROVISIONS.**
- 8.1 Entire Agreement. This agreement is the entire agreement between the parties with respect to the subject hereof. Any prior discussions, negotiations, drafts or communications are superseded by this agreement.
 - 8.2 Binding. This agreement is binding on the successors and assigns of each respective party.
 - 8.3 Governing Law. This agreement will be governed by the laws of the State of Oregon.
 - 8.4 Authorization. Each signatory hereto represents and warrants that he or she has the appropriate authorization to sign this agreement on behalf of their respective parties.

WHEREFORE, the parties have caused this agreement to be executed by their authorized representatives on the ____ day of _____, 2014 at Brookings, Oregon.

CITY OF BROOKINGS

By: Mayor Ron Hedenskog

ATTEST:

City Recorder Joyce Heffington

AZALEA PARK FOUNDATION

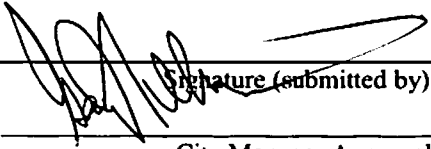
By: Shirley Hyatt, President

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 25, 2014

Originating Dept: Mayor



Signature (submitted by)

City Manager Approval

Subject: Request Assistance from Curry County for North Bank Chetco River Road Repair

Recommended Motion:

Motion to authorize the Mayor to send a letter to the Curry County Board of Commissioners requesting assistance with funding repairs to North Bank Chetco River Road.

Background/Discussion:

At its meeting of July 28, the City Council authorized staff to proceed with plans to stabilize a section of North Bank Chetco River Road that has become undermined (see attached CAR).

Subsequent to that meeting the City Manager contacted County Roadmaster Dan Crumley (now retired) requesting County assistance in funding the repair work. The County reportedly has a large, multi-million-dollar road reserve fund. The source of much of the money in this reserve fund is reportedly the proceeds of timber harvest taxes that are remitted to the County for maintenance of roads that are essential to timber operations on federal lands. North Bank Chetco River Road is one such road.

The City Manager reports that Crumley's response to the initial request was that the County Road Fund had been depleted by diversion of the funds to law enforcement, and there were insufficient funds available to assist with the North Bank project.

Mayor Hedenskog has requested that the City Council consider a letter to the Curry County Commission requesting assistance in funding this project as North Bank Chetco River Road predominantly serves unincorporated area residents and access to federal forest lands.

Attachment(s):

- a. July 28, 2014, CAR and map of location.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 28, 2014

Originating Dept: PW/DS


Public Works/Development Services Director

City Manager Approval

Subject: Geotechnical Engineering for Marine Drive and North Bank Chetco Road Slide Repairs

Recommended Motion: 1) Authorize the City Manager to execute a professional services contract with GRI to provide design and construction management services for the Marine Drive and North Bank Road slide repairs in an amount not to exceed \$61,890 and; 2) Authorize the re-assignment of street system replacement capital improvement funds for the design of the slide repairs.

Financial Impact: Street system replacement funds (SRF) reserves are limited. The two sources of funding for street maintenance are utility SRF charges which accounts for \$137,000 in 2014-15 fiscal year and the Oregon Department of Transportation Fund exchange of \$80,000. These recent slides on Marine Drive and North Bank Chetco Road are unbudgeted in the 2014/15 fiscal year budget process.

At this time, the total estimated costs for design and construction repair of these projects is roughly \$200,000 including contingency. Therefore construction funding for this work will necessitate the use of budgeted capital improvement SRF projects and ODOT fund exchange revenue.

Background/Discussion: Staff has identified two slides that are in need of attention before the rainy season. Marine Drive as seen in Attachment b shows considerable slippage and failure in the pavement adjacent to a City sewer main. North Bank Road is in the City limits and showing failure as seen in Attachment a. Of the two projects, Marine Drive must be fixed before winter or risk severe road and sewer main failure. Funds permitting, N. Bank Road should be fixed or must have temporary erosion protection installed before rainy season.


The design fee schedule of \$33,135 and \$28,755 respectively for Marine Drive and N Bank Road includes exploratory geotechnical investigation and design of a rock buttress restraint system. If the geologic exploration reveals that a more stringent design is necessary such as soil nails, the design costs in both cases will be reduced by \$10,000 for each project as shown in Attachments c and d because the soil nail contractor provides the design.

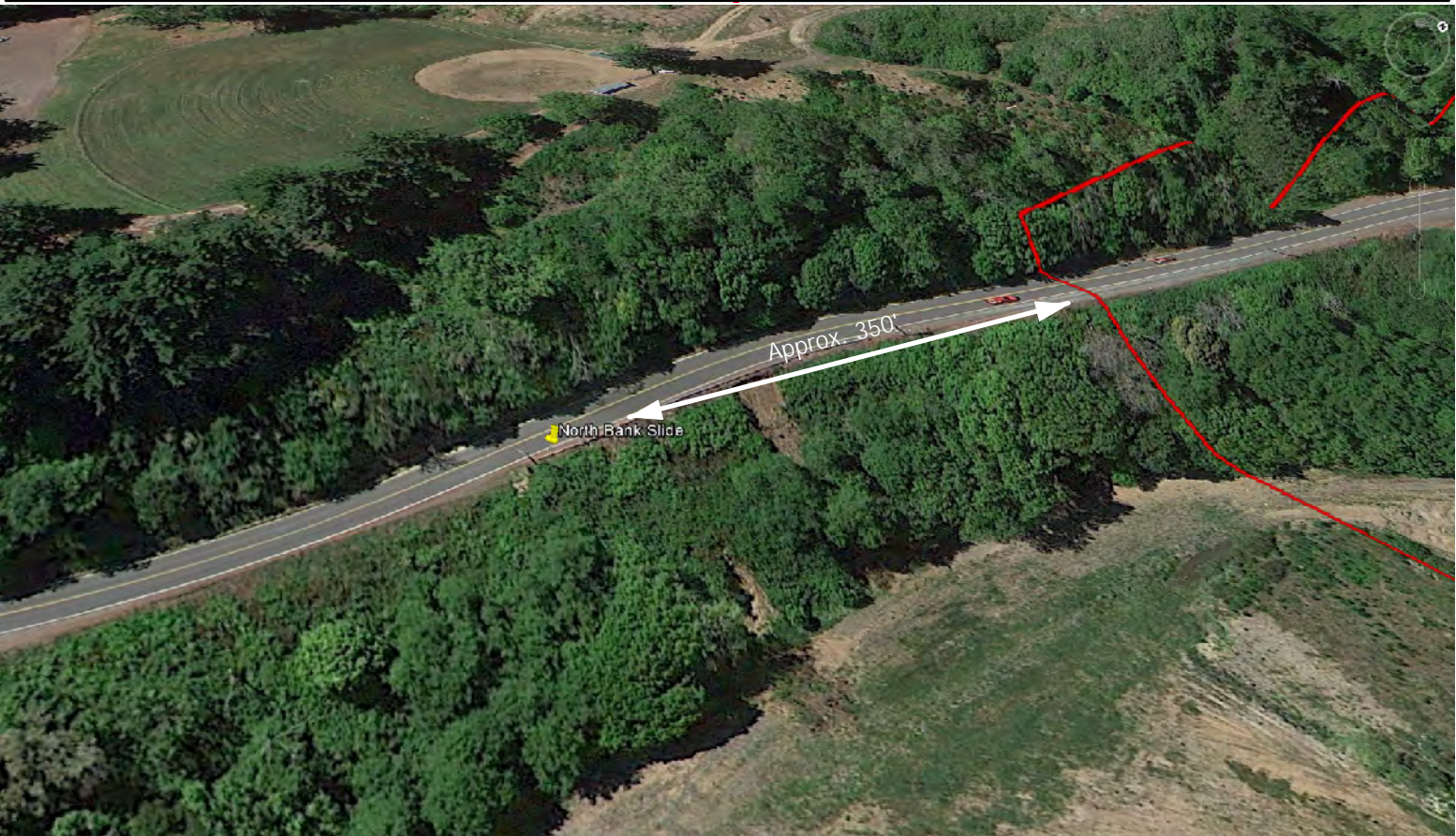
Costs for soil nail construction as was completed on Old County Road last year is roughly \$1,000 per foot plus \$10,000 for mobilization costs. For Marine Drive (80 feet) and N Bank Road (30 feet) is estimated at \$120,000 in construction costs. Rock buttress and soil nail applications are the most cost effective soil stabilization approaches available.

Policy Considerations: The use of the remaining SRF street funds for slide mitigation impacts available funds for city wide street paving and maintenance in 2014/15, such as Hassett Street.

North Bank Slide Location

Date: 7/23/2014

 Brookings City Limits



City of Brookings

SPECIAL CITY COUNCIL MEETING Minutes

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, August 4, 2014

Call to Order

Mayor Hedenskog called the meeting to order at 4:00 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Councilor McClain was absent.

Staff present: City Manager Gary Milliman and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 4 others.

Staff Reports

Approval of Tourism Promotion Advisory Committee recommendation to assist in funding America's Wild Rivers Coast Travel Writer's Conference.

City Manager Milliman provided the staff report.

Mayor Hedenskog said the City should support this; it would be nice to get a write-up in a magazine like Sunset.

Councilor Hamilton said the conference will draw people here.

Councilor Hodges said it was in line with Council's goals for Transient Occupancy Tax funds.

Mayor Hedenskog moved, a second followed and Council voted unanimously to authorize an expenditure of \$1,000 in Transient Occupancy Tax revenue to assist in funding the Outdoor Writers Association of California conference familiarization tours as recommended by the Tourism Promotion Advisory Committee.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 4:07 PM.

ATTESTED:

Respectfully submitted:

this _____ day of _____ 2014:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, August 11, 2014

Call to Order

Mayor Hedenskog called the meeting to order at 7:02 pm.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Councilor McClain was absent.

Staff present: City Manager Gary Milliman and City Recorder Joyce Heffington.

Others Present: No media and approximately 6 others were present.

Mayor Hedenskog moved, a second followed and Council voted unanimously to add, following Ordinances on the agenda, Item 1, under the heading, Staff Reports, consideration to waive fees associated with the Rogue Relay 2015 and approval of \$2,500 in Transient Occupancy Tax funds to sponsor the event.

Ordinances

Ordinance 14-O-737, an ordinance amending Brookings Municipal Code Section 8.05.060, Prohibited Burns, of Chapter 8.05, Fire Hazards.

City Manager Milliman provided the staff report and Councilor Pieper said he missed the workshop but believed this will probably be the beginning of the end for outdoor burns.

Mayor Hedenskog said Good Samaritan's request was based on a requirement to rollover 2-1/2 times their air volume every hour and the ventilation system pulled the smoke into their building.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 14-O-737.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 14-O-737.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 14-O-737, [amending BMC Section 8.05.060, Prohibited Burns].

Staff Reports

Consideration of fee waiver and sponsorship request for the Rogue Relay 2015.

City Manager Milliman provided the staff report.

Councilor Pieper said he loved this event; it was exactly what the City was looking for and anything the City can do to make visitors feel welcome, the City should do.

Councilor Hodges said he agreed, and asked how much was left in Transient Occupancy Tax funds, if staff would be required and what it would cost the City.

City Manager Milliman said he thought around \$7,000 remained in event funding. Labor was estimated at around \$2,000 to \$3,000 with at least one staff person assigned for the duration plus law enforcement to escort runners and provide traffic control.

Councilor Hodges said if fees are always waived, there's no way to recoup staff costs; rather than waive fees, he suggested coming up with a minimal cost for events like this.

Councilor Hamilton said he thought it was an excellent opportunity and there were a number of service-oriented groups that might help. He agreed the City needed to watch waiving fees and said his one concern was parking; he wasn't sure everyone could be accommodated at the park and Milliman pointed out that event organizers would be contacting adjacent property owners to expand parking.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to waive fees associated with services provided in support of the Rogue Relay and approve a \$2,500 sponsorship for the Rogue Relay 2015 event that will conclude at Azalea Park; the \$2,500 would be appropriated from Transient Occupancy Tax revenues.

Consent Calendar

1. Approve City Council minutes for July 28, 2014.
2. Accept Parks & Recreation Commission minutes for February 27, 2014.
3. Accept Public Art Committee minutes for June 16, 2014.
4. Accept July, 2014 Vouchers in the amount of \$452,177.37.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog remarked that there were more vendors and more attendees at this year's Festival of Art in Stout Park and overall the event looked good.

Councilor Hamilton said there were quite a few people at the event who stopped by on their way going to and coming back from the music festival at Cape Blanco.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:26 PM.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2014:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

CITY OF BROOKINGS
Public Arts Committee – July 7, 2014

To inspire art through visual presence and community education.

Present: Chair Judy May-Lopez, Scott Clapson, Michelle Hanna

Also present: PTS Sup. Tony Baron.

Meeting called to order at 12:15 p.m. Motion made by Chelle and seconded by Scott to approve the June 16th minutes. Motion carried.

Old Business:

Brookings southern entrance: Scott - SOLV is interested in partnering with us on invasive species. Tony reported (Darren/ODOT) a landscape permit is needed for pulling weeds and planting (easy to get). Tony also reported on best ways to do this without compromising existing wall. Site visit 6pm tonight to determine next course of action.

Budget: Tony - committee funds spent by July 1st; mural paint is here in Lorie's office.

Lovell Mural: Chelle -collecting samples and looking for mural sealers that don't yellow. Gold Beach Lumber has donated MDO boards; they will need to be primed on one side and sealed on the back. We want community involvement in this. She is assembling the pieces for scheduling a work day party. Chelle reported Steve does construction work; Tony reported concern for structural integrity. Scott stated he would contact Kathleen Creswell for possible mural information.

Skate Park: Chelle - Keith (design guy) would be getting back with her on this.

Mill Beach: Scott and Judy had a site visit; Scott will research further.

Kid Zone: Chelle - talking possibilities on this with Rashell Parkinson (Paint Dept. Supervisor, Gold Beach Lumber)

Food Bank: Scott - working with Jennifer on this and expects to have a mural application for the next meeting.

Celito Lindo: - Scott continues talking with Maria on mural possibilities. Discussion on possible artists.

Tim Patterson/movie theater metal fence: Scott and Chelle have looked at it –will possibly be a collaborative bulletin board (similar to a community network fence in Newark).

Linda Timeus: –Scott - discussing possibilities with Linda; they have a muralist they want to use. She would buy her own paint, possibly with OCF grant funds.

Salon Dolce: Find out from Destiny if/what she has in writing giving the owner's permission for a mural. With Salon Dolce, can the mural be separated from the existing building and painted?

Visitor Lynn Guile would like to see the fence mural painted and will find out from Pete Chaser who did the original painting (and that it can be painted over). Discussion on mural-building standards.

Council chamber photos: Loree, would like to see Nature's Coastal Holiday photos taken down.

Loree – can a paragraph be added into the mural application form providing owner's approval, etc.?

New Business:

Chelle –the popularity of face-in-the-hole signs – perhaps this is an idea we need to keep in mind for future use.

CITY OF BROOKINGS
Public Arts Committee – July 7, 2014

To inspire art through visual presence and community education.

Lynn Guile:

1) Art Alley Floor - the possibility of painting on the alley floor. Measured the area and space for ten artists for a 8'x8' space for each. The following are interested in possibly having a space: Christine Olsen, Kathryn Cresa, Buzz Stewart, and Pete Chasar. Discussion on special types of paint (similar to being used in Portland area), types of traffic, concerns on traction and drain runoff. Lynn will continue research on this.

2) Pilot building mural: Presented different possibilities for a mural (art walk logo) on the Pilot building. Leslie Woolf has volunteered to do the painting. Everyone is challenged to look at the building for possibilities of mural designs. Lynn was given a mural application for the mural.

Meeting adjourned at 12:15pm

Respectfully submitted,


Judy May Lopez, Committee Chair
(approved at July 21, 2014 meeting)

ACTION ITEMS:

Site meeting at southern city entrance: Scott, Chelle and Judy

Scott: Additional contact with SOLV for possibilities

Contact Kathleen Creswell in regards to muralists for Lovell building

Research further on Mill Beach

Submit Food Bank mural application at next meeting

Talk with Maria on mural possibilities

Chelle: Additional research on sealers

Thank you to Gold Beach Lumber

Assembling information for a work day for Lovell building

Judy: Contact Loree/Destiny on owner's permission for Salon Dolce mural

Loree: Possible to add owner's approval, etc., on mural application

Remove Nature's Coastal Holiday photos.

Everyone: Look at possibilities for Pilot building mural design

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2014

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	2,503,742.00	33,822.42	33,822.42	2,469,919.58	1.4
LICENSES AND PERMITS	96,000.00	9,573.34	9,573.34	86,426.66	10.0
INTERGOVERNMENTAL	242,600.00	733.44	733.44	241,866.56	.3
CHARGES FOR SERVICES	135,000.00	16,604.73	16,604.73	118,395.27	12.3
OTHER REVENUE	158,500.00	3,154.08	3,154.08	155,345.92	2.0
TRANSFERS IN	257,058.00	.00	.00	257,058.00	.0
	3,392,900.00	63,888.01	63,888.01	3,329,011.99	1.9
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	37,664.00	1,448.72	1,448.72	36,215.28	3.9
MATERIAL AND SERVICES	8,770.00	490.00	490.00	8,280.00	5.6
CAPITAL OUTLAY	500.00	.00	.00	500.00	.0
	46,934.00	1,938.72	1,938.72	44,995.28	4.1
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	157,114.00	13,152.62	13,152.62	143,961.38	8.4
MATERIAL AND SERVICES	87,000.00	10,162.17	10,162.17	76,837.83	11.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	244,114.00	23,314.79	23,314.79	220,799.21	9.6
POLICE:					
PERSONAL SERVICES	1,869,075.00	154,420.55	154,420.55	1,714,654.45	8.3
MATERIAL AND SERVICES	156,700.00	17,975.36	17,975.36	138,724.64	11.5
CAPITAL OUTLAY	55,150.00	76.87	76.87	55,073.13	.1
TRANSFERS OUT	.00	.00	.00	.00	.0
	2,080,925.00	172,472.78	172,472.78	1,908,452.22	8.3
FIRE:					
PERSONAL SERVICES	156,751.00	12,713.04	12,713.04	144,037.96	8.1
MATERIAL AND SERVICES	102,500.00	12,873.96	12,873.96	89,626.04	12.6
CAPITAL OUTLAY	45,519.00	.00	.00	45,519.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	304,770.00	25,587.00	25,587.00	279,183.00	8.4
PLANNING AND BUILDING:					
PERSONAL SERVICES	184,477.00	14,795.46	14,795.46	169,681.54	8.0
MATERIAL AND SERVICES	46,400.00	3,714.47	3,714.47	42,685.53	8.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	230,877.00	18,509.93	18,509.93	212,367.07	8.0

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2014

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	139,799.00	11,690.94	11,690.94	128,108.06	8.4
MATERIAL AND SERVICES	47,900.00	7,601.23	7,601.23	40,298.77	15.9
CAPITAL OUTLAY	18,550.00	514.50	514.50	18,035.50	2.8
TRANSFERS OUT	.00	.00	.00	.00	.0
	206,249.00	19,806.67	19,806.67	186,442.33	9.6
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	163,459.00	12,292.56	12,292.56	151,166.44	7.5
MATERIAL AND SERVICES	30,800.00	4,450.89	4,450.89	26,349.11	14.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	194,259.00	16,743.45	16,743.45	177,515.55	8.6
SWIMMING POOL:					
PERSONAL SERVICES	57,107.00	16,446.66	16,446.66	40,660.34	28.8
MATERIAL AND SERVICES	46,100.00	3,321.05	3,321.05	42,778.95	7.2
CAPITAL OUTLAY	10,000.00	2,533.14	2,533.14	7,466.86	25.3
	113,207.00	22,300.85	22,300.85	90,906.15	19.7
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	141,000.00	18,939.35	18,939.35	122,060.65	13.4
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	242,000.00	.00	.00	242,000.00	.0
CONTINGENCIES AND RESERVES	618,565.00	.00	.00	618,565.00	.0
	1,001,565.00	18,939.35	18,939.35	982,625.65	1.9
	4,422,900.00	319,613.54	319,613.54	4,103,286.46	7.2
	(1,030,000.00)	(255,725.53)	(255,725.53)	(774,274.47)	(24.8)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2014

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	846,000.00	28,978.93	28,978.93	817,021.07	3.4
OTHER REVENUE	13,800.00	.00	.00	13,800.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>859,800.00</u>	<u>28,978.93</u>	<u>28,978.93</u>	<u>830,821.07</u>	<u>3.4</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	173,796.00	14,225.56	14,225.56	159,570.44	8.2
MATERIAL AND SERVICES	181,800.00	14,338.77	14,338.77	167,461.23	7.9
CAPITAL OUTLAY	561,300.00	210.28	210.28	561,089.72	.0
TRANSFERS OUT	26,047.00	.00	.00	26,047.00	.0
CONTINGENCIES AND RESERVES	100,857.00	.00	.00	100,857.00	.0
	<u>1,043,800.00</u>	<u>28,774.61</u>	<u>28,774.61</u>	<u>1,015,025.39</u>	<u>2.8</u>
	<u>1,043,800.00</u>	<u>28,774.61</u>	<u>28,774.61</u>	<u>1,015,025.39</u>	<u>2.8</u>
	<u>(184,000.00)</u>	<u>204.32</u>	<u>204.32</u>	<u>(184,204.32)</u>	<u>.1</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2014

WATER FUND

BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
.00	.00	.00	.00	.0
1,459,500.00	140,853.02	140,853.02	1,318,646.98	9.7
9,000.00	2,025.26	2,025.26	6,974.74	22.5
.00	.00	.00	.00	.0
1,468,500.00	142,878.28	142,878.28	1,325,621.72	9.7
388,826.00	32,649.22	32,649.22	356,176.78	8.4
192,900.00	17,835.09	17,835.09	175,064.91	9.3
79,900.00	232.61	232.61	79,667.39	.3
661,626.00	50,716.92	50,716.92	610,909.08	7.7
271,466.00	20,877.37	20,877.37	250,588.63	7.7
176,200.00	24,243.35	24,243.35	151,956.65	13.8
24,900.00	232.61	232.61	24,667.39	.9
909,702.00	.00	.00	909,702.00	.0
134,606.00	.00	.00	134,606.00	.0
1,516,874.00	45,353.33	45,353.33	1,471,520.67	3.0
.00	.00	.00	.00	.0
.00	.00	.00	.00	.0
2,178,500.00	96,070.25	96,070.25	2,082,429.75	4.4
(710,000.00)	46,808.03	46,808.03	(756,808.03)	6.6

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2014

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	307,213.00	.00	.00	307,213.00	.0
CHARGES FOR SERVICES	2,952,000.00	244,560.71	244,560.71	2,707,439.29	8.3
OTHER REVENUE	1,000.00	.00	.00	1,000.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,260,213.00</u>	<u>244,560.71</u>	<u>244,560.71</u>	<u>3,015,652.29</u>	<u>7.5</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	486,747.00	37,742.39	37,742.39	449,004.61	7.8
MATERIAL AND SERVICES	239,600.00	24,045.50	24,045.50	215,554.50	10.0
CAPITAL OUTLAY	24,900.00	232.61	232.61	24,667.39	.9
	<u>751,247.00</u>	<u>62,020.50</u>	<u>62,020.50</u>	<u>689,226.50</u>	<u>8.3</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	466,212.00	36,062.84	36,062.84	430,149.16	7.7
MATERIAL AND SERVICES	510,600.00	37,971.15	37,971.15	472,628.85	7.4
CAPITAL OUTLAY	982,113.00	232.61	232.61	981,880.39	.0
TRANSFERS OUT	1,172,453.00	.00	.00	1,172,453.00	.0
CONTINGENCIES AND RESERVES	227,588.00	.00	.00	227,588.00	.0
	<u>3,358,966.00</u>	<u>74,266.60</u>	<u>74,266.60</u>	<u>3,284,699.40</u>	<u>2.2</u>
	<u>4,110,213.00</u>	<u>136,287.10</u>	<u>136,287.10</u>	<u>3,973,925.90</u>	<u>3.3</u>
	<u>(850,000.00)</u>	<u>108,273.61</u>	<u>108,273.61</u>	<u>(958,273.61)</u>	<u>12.7</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2014

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	540,810.00	3,442.08	3,442.08	537,367.92	.6
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	500.00	.00	.00	500.00	.0
	<u>541,310.00</u>	<u>3,442.08</u>	<u>3,442.08</u>	<u>537,867.92</u>	<u>.6</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	70,000.00	.00	.00	70,000.00	.0
CAPITAL OUTLAY	378,771.00	.00	.00	378,771.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	432,539.00	.00	.00	432,539.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>881,310.00</u>	<u>.00</u>	<u>.00</u>	<u>881,310.00</u>	<u>.0</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>881,310.00</u>	<u>.00</u>	<u>.00</u>	<u>881,310.00</u>	<u>.0</u>
	<u>(340,000.00)</u>	<u>3,442.08</u>	<u>3,442.08</u>	<u>(343,442.08)</u>	<u>1.0</u>