

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, October 9, 2017, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in Executive Session at 6:30 PM, in the City Manager's office, under the authority of ORS 192.660 (2)(d) "To conduct deliberations with persons designated by the governing body to carry on labor negotiations" and under the authority of ORS 192.660 (2)(h) "To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Appointments

1. Appoint Holly Beyer to Parks & Recreation Committee [Pg. 3]

E. Oral Requests and Communications from the audience

1. Public Comments on non-agenda items – 5 minute limit per person.*

F. Ordinances

1. Ordinance 17-O-770, adopting revisions to the City of Brookings Comprehensive Plan, Goal 12, Transportation, adopting a new Transportation System Plan, and adopting revisions to Chapter 17.170 Street Standards of the Brookings Municipal Code. This effectively repeals the previous Transportation System Plan created by Ordinance 02-O-548 and all subsequent revisions. [Advance Packet]

G. Staff Reports

1. 2017/18 Street Paving Contract [PWDS, Pg. 6]
 - a. Bid Tab [Pg. 8]
 - b. Drawings [Pg. 9]
2. Fuel Tax Reauthorization [City Manager, Pg. 15]
 - a. Completed Projects List [Pg. 16]
 - b. Election calendar [Pg. 18]
3. Strategic Plan [City Manager, Pg. 19]
 - a. Revised Strategic Plan [Pg. 20]
4. Chetco Bar Fire Economic Impact Analysis [City Manager, Pg. 23]
 - a. EDA Narrative [Pg. 25]
 - b. DLCD Application [Pg. 28]
 - c. Article [Pg. 30]
5. Fire Department Needs [City Manager, Pg. 34]
 - a. Needs List [Pg. 35]
6. Coastal Christmas Fee Waiver [City Recorder, Pg. 38]
 - a. Park Use Application [Pg. 39]

- b. Handwritten waiver request [Pg. 41]

H. Consent Calendar

1. Approve Council minutes for September 25, 2017 [Pg. 42]
2. Accept Parks & Rec Committee minutes for June 22, 2017 [Pg. 46]
3. Accept Planning Commission minutes for September 5, 2017 [Pg. 47]
4. Cancel November 27, 2017 Regular Council Meeting
5. Cancel December 25, 2017 Regular Council Meeting
6. Cancel January 1, 2018 Council Workshop Meeting
7. Approve City Manager Leave Conversion [Pg. 50]

I. Informational Non-Action Items

1. September Vouchers [Pg. 51]
2. Vacant Committee Positions [Pg. 55]

J. Remarks from Mayor and Councilors

1. Council Liaison Reports

K. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.



CITY OF BROOKINGS

SEP 11 2017

RECEIVED.....

City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: 541-469-2163 Fax: 541-469-3650

www.brookings.or.us

APPLICATION TO SERVE ON A
COMMISSION OR COMMITTEE

PART I Contact Information:

Applicant Name: Holly Walton Beyer
Physical Address: 625 Meadow Lane
Mailing Address: 625 Meadow Lane
Email Address: beyerholly@hotmail.com Phone: 541-469-1276

PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | 1. Commission/Committee applying for: | Composition (i) | Term (ii) |
|---|--------------------------|-----------|
| <input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii) | 5 Electors, 2 UGB | 4 years |
| <input type="checkbox"/> Budget Committee | 5 Electors | 3 years |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | 4 Residents, 1 UGB | 2 years |
| <input type="checkbox"/> Public Art Committee (PAC) (iii) | 3 Residents, 2 UGB | 3 years |
| <input type="checkbox"/> Traffic Safety Committee | 2 Residents | 2 years |
| <input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii) | 4 Residents, 3 Curry Co. | 3 years |
| <input type="checkbox"/> Other (please specify): _____ | | |
2. City residents: How long have you lived in the City of Brookings? 20 years _____ months
Planning & Budget Applicants Only: Are you a City elector (registered voter)? ☒ Yes ☐ No
3. UGB residents: How long have you lived in the UGB? _____ years _____ months
4. What is your current occupation? retired

NOTES:

(i) *Membership requirements:*

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Office).
- UGB members must reside within the Brookings Urban Growth Boundary (contact the Planning Department at 541-469-1137 for assistance in determining UGB status).

(ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) *Other restrictions:*

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- TPAC: The three (3) Curry Co. members must own property, own a business or be employed in the City.
- PAC: Three (3) members must have an art background.

PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

I have loved gardening for over 40 years, & 20 of those have been caring for my grove of day lilies & understory of Aster, Rhodod, wild flowers.

Swimming is my favorite exercise & know having recreational areas is great for our kids & Adults alike.

2. List any unrelated work history, educational background, and volunteer experience you may have:

my work history is catering & cook for 25 years, & also tended clients gardens.

I AM a Lifetime member of VFW Ladies Aux.

I am a member of Indivisible 97415, our group has volunteered in "Solve" in the spring & upcoming fall, we sponsor EdX courses at Redwood Theater Oct "American govt" course will be showing.

BOMA member "Brookings Oregon Monarch Advocates" promoting planting milkweed & raising, tagging & releasing MONARCH Butterflies. 2 were brought to fire camps to be released

3. Briefly describe your interest in this position and what you hope to accomplish:

I love Brookings and our beautiful parks & expanding recreational areas for our community.

I feel it's time to step up & be a part of our community & volunteer my time.

I feel comfortable in being part of Park & rec team.

I hope you will consider me for this position

thanks

Holly

PART IV Volunteer Agreement: *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

HOLLY WALTON Beyer

Applicant (print name)

Holly Walton Beyer

Applicant's Signature

Sept 9 2017

Date

****Planning Commissioners** holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at http://www.oregon.gov/ogec/docs/sei/sei-11_form_sample_only_for_website.pdf. Official forms provided by OGE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular business hours are 9 am to 4:30 pm, Monday – Friday.

Commission and Committee contact information:


- Planning Commission: 541-469-1137 - mschexnayder@brookings.or.us
- Budget Committee: 541-469-1123 - jhoward@brookings.or.us
- Parks and Recreation Commission, Public Art Committee, Tourism Promotion Advisory Committee and Traffic Safety Committee: 541-469-1103 - lziemer@brookings.or.us

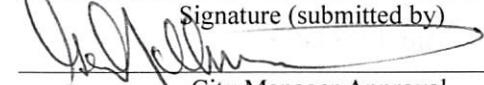
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: 9 October 2017

Originating Dept: PWDS



Signature (submitted by)


City Manager Approval

Subject: Accept bid from Tidewater Contractors, Inc. to rehabilitate and repave priority 2017-2018 streets and award the repaving and street rehabilitation work to Tidewater Contractors, Inc.

Recommended Motion:


1. Motion authorizing the City Manager to accept the bid from Tidewater Contractors, Inc. and execute a contract with Tidewater Contractor's Inc. for \$198,501.50 - base bid and additive alternative - \$ 39,705 for a total bid amount of \$238,206.50.

Financial Impact: \$ 238,206.50

Funding for this project will be from the local fuel tax, water and sewer SRF.

Base Bid	\$198,501.50
Alternative bid	\$39,705.00

Total \$238,206.50

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

Each year the City of Brookings, Oregon utilizes funds accrued from the gas tax to rehabilitate and repave streets within the City of Brookings. The streets being rehabilitated this year include:

- Ransom Avenue from 6th Street to Kevin Place
- Spruce Drive (north) from Alder Street to Linden Lane
- Spruce Drive (south) from Linden Lane to Alder Street and from Alder Street to Railroad Street

The additive alternative work includes street patching above water mainlines that were either repaired or removed and replaced with larger pipe and sewer mainline trench repair patches. The additive alternative work also includes spot repair areas where the road base is inadequate and the surface material has failed.

Tidewater Contractors, Inc. provided a competitive, conforming bid with all required documentation.

Attachment(s):

- a. Street Bid Tabulation
- b. Contract drawings

BID ABSTRACT

Street Pavement Program 2017-18 Bid Opening – September 26, 2017 2 pm

Bidder	Bid	*Bid Security
TIDEWATER CONTRACTORS INC.	BASE BID \$198,501.50 ALTERNATE BID \$39,705-	YES

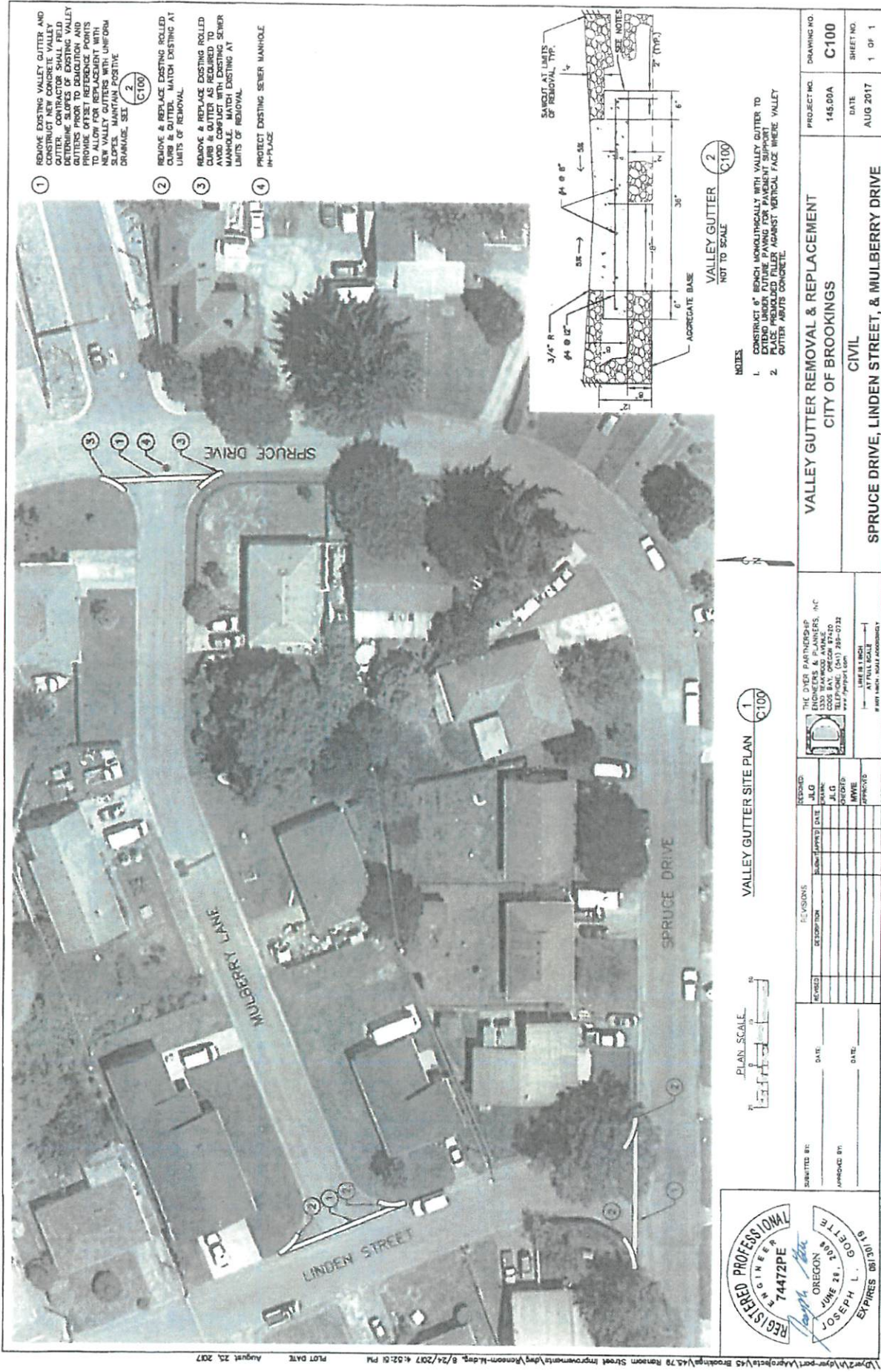
"Apparent" low bidder as all documents have to be reviewed for completeness.

*Bid Security – Bidders shall submit with their Bid Proposal a Bid Bond, Certified Check, irrevocable Letter of Credit issued by an insured institution as defined by ORS 706.008, or Bank Cashier's Check equal to 10% of the Base Bid including Additive Alternates, if any; which bind Bidder to enter into a Contract. Checks, if any shall be made payable to the City of Brookings.

First Tier Subcontractor Disclosure

Within two working hours after the date and time of the deadline when bids are due to a contracting agency for a public improvement contract, a bidder shall submit to the contracting agency a disclosure of the first-tier subcontractors in accordance with ORS 279C.370. The disclosure of first-tier subcontractors under subsection (1) of this section must include the name of each subcontractor, the category of work that each sub-contractor will perform and the dollar value of each subcontract.

ATTACHMENT: a



- 1 REMOVE EXISTING VALLEY GUTTER AND CURB & GUTTER. CONTRACTOR SHALL FIELD DETERMINE SLOPES OF EXISTING VALLEY GUTTERS PRIOR TO DEMOLITION AND PROVIDE OFFSET REFERENCE POINTS TO NEW VALLEY GUTTERS. MATCH EXISTING SLOPES. MAINTAIN POSITIVE DRAINAGE. SEE C100
- 2 REMOVE & REPLACE EXISTING ROLLED CURB & GUTTER. MATCH EXISTING AT LIMITS OF REMOVAL.
- 3 REMOVE & REPLACE EXISTING ROLLED CURB & GUTTER AS REQUIRED TO AVOID CONFLICT WITH EXISTING SEWER MANHOLE. MATCH EXISTING AT LIMITS OF REMOVAL.
- 4 PROTECT EXISTING SEWER MANHOLE IN-PLACE

VALLEY GUTTER SITE PLAN
C100

PLAN SCALE
1" = 10'

REGISTERED PROFESSIONAL ENGINEER
174472PE
JOSEPH L. JOHNSON
OREGON
JUNE 28, 2018
EXPIRES 06/28/2021

SUBMITTED BY: _____		DATE: _____	
APPROVED BY: _____		DATE: _____	
REVISIONS		REVISIONS	
REVISED	DESCRIPTION	J.O. NUMBER	DATE

PROJECT NO.	145.00A
DRAWING NO.	C100
CITY OF BROOKINGS	
CIVIL	
SPRUCE DRIVE, LINDEN STREET, & MULBERRY DRIVE	
DATE	AUG 2017
SHEET NO.	1 OF 1

NOTES

1. CONSTRUCT 4" BENCH MONOLITHICALLY WITH VALLEY GUTTER TO EXTEND UNDER FUTURE PAVING FOR PAVEMENT SUPPORT.
2. PLACE PREMOULDED FILLER AGAINST VERTICAL FACE WHERE VALLEY GUTTER ADJUTS CONCRETE.

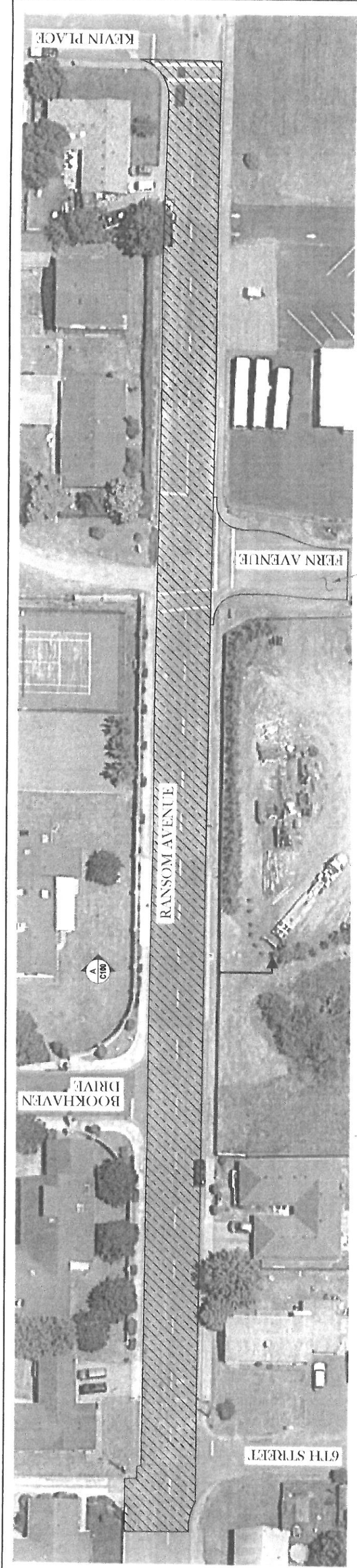
ATTACHMENT: b

Alder St. and Spruce Dr. Paving Area



Spurce Dr. Paving Area





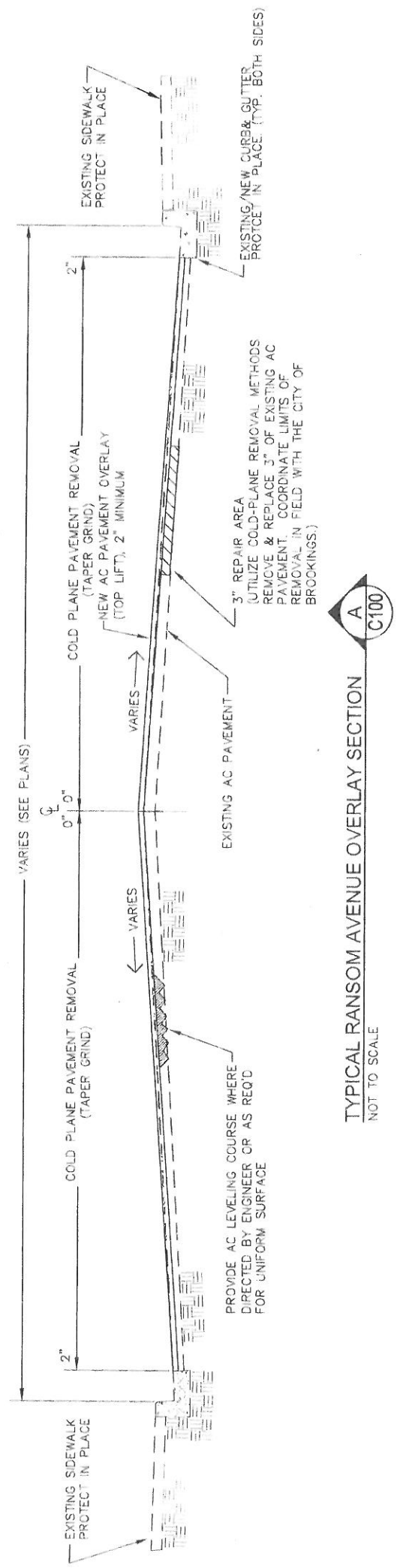
RANSOM AVENUE OVERLAY PLAN VIEW

1
C100

- CONSTRUCTION NOTES:
1. SEE DRAWINGS C101 AND C102 FOR FERN AVENUE STREET RECONSTRUCTION.
 2. CONSTRUCT 3" REPAIR AREA WHERE PAVEMENT IS EXTENSIVELY DETERIORATED. COORDINATE REQUIRED REPAIR AREA LOCATIONS WITH THE CITY OF BROOKINGS PRIOR TO CONSTRUCTION.
 3. REMOVE EXISTING AC PAVEMENT TO LIMITS SHOWN BY COLD PLANE PAVEMENT REMOVAL. COLD PLANE PAVEMENT REMOVAL SHALL BE A TAPER GRIND FROM 2" AT THE LIP OF GUTTER TO 0" AT THE CENTERLINE OF RANSOM AVENUE. SEE SECTION A/C100.
 4. ADJUST COLD PLANING DEPTH ADJACENT TO NEW VALLEY GUTTER AS REQUIRED TO OBTAIN FINISH GRADES AS SHOWN ON DRAWING C101.
 5. PROVIDE AC PAVEMENT LEVELING COURSE AS REQUIRED PRIOR TO OVERLAY. COORDINATE LEVELING COURSE LOCATIONS WITH THE CITY OF BROOKINGS.
 6. COORDINATE STOP BAR REPLACEMENT INSTALLATION WITH THE CITY OF BROOKINGS.
 7. COORDINATE CROSSWALK REPLACEMENT INSTALLATION WITH THE CITY OF BROOKINGS.
 8. ADJUST WATER VALVE BOXES TO NEW FINISH GRADES PER CITY'S STANDARD DETAILS.
 9. ADJUST STORM DRAIN/SANITARY SEWER MANHOLE FRAMES TO NEW FINISH GRADES.
 10. CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CONTRACT AND WITH THE 2017 CITY OF BROOKINGS STANDARD SPECIFICATIONS FOR PUBLIC WORKS INFRASTRUCTURE.

LEGEND

AC COLD-PLANE PAVEMENT REMOVAL (2" TO 0" TAPER)
& NEW 2" AC PAVEMENT OVERLAY AREA



- CONSTRUCTION NOTES:
- PROVIDE TACK COAT WHERE NEW AC PAVEMENT ABUTS EXISTING/NEW CONCRETE SURFACES AND BETWEEN EXISTING AC PAVEMENT AND NEW AC PAVEMENT.



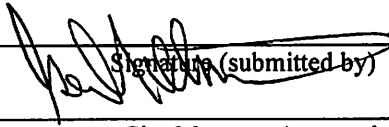
SUBMITTED BY: _____	DATE: _____	REVISIONS				DESIGNED JLG	SUBMITTAL DATE	RANSOM AVENUE IMPROVEMENTS CITY OF BROOKINGS		PROJECT NO. 145.79	DRAWING NO. C100
		REVISED	DESCRIPTION	DATE	DATE			CIVIL		DATE SEPT 2017	SHEET NO. 1 OF 3
APPROVED BY: _____	DATE: _____								THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC. 1720 TEAKWOOD AVENUE COOS BAY, OREGON 97420 TELEPHONE: (541) 269-0732 www.dyerpart.com	RANSOM AVENUE OVERLAY PLAN AND SECTION	
					</						

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 9, 2017

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval


Subject: Fuel Tax Reauthorization

Recommended Motion:

Motion to the City Recorder and City Attorney to prepare a Resolution calling for a measure proposing a local tax on motor vehicle fuel sales to be placed before the qualified electors of the City of Brookings on the May 2018 Primary Election Ballot, with the tax rate to be ____ for a duration of ____ years. (Information for blanks to be determined at the meeting).

Financial Impact:

If the current tax rate is retained annual revenues are estimated at \$290,000.

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

The current \$0.04 fuel tax authorized by the voters in May 2015 is scheduled to expire June 30, 2018. To continue the tax, the City Council would need to place a measure on the May 2018 ballot and enact an ordinance that would become effective upon voter approval of the measure.

The original goal in enacting the fuel tax was to generate \$300,000 annually in revenue to pay for street improvements, including sidewalks. The \$0.04 tax rate has generated approximately \$290,000 annually. The basis for the original \$300,000 annual goal was a street condition inventory completed in 2013 which projected that the City would need approximately \$250,000 annually to "catch up" with deferred maintenance over a period of 10 years. The Council increased the goal to \$300,000 to generate additional revenue for sidewalk construction. The ballot measure actually established a revenue cap of \$300,000.

The fuel tax was initially authorized for a period of three years. However, very little work was accomplished in the first year as it took several months for revenues to accumulate. Because of the short duration of the tax, the City was unable to use the proceeds to support debt service payments, which would have enabled the City to undertake a larger number of projects more efficiently.

The Council may wish to propose authorizing the tax for a longer period of time, perhaps seven or 10 years. Each \$0.01 of tax would generate an estimated \$72,500 annually.

Attachment(s):

- a. List of projects completed and proposed to be funded by the local fuel tax.
- b. Election calendar.

LOCAL FUEL TAX STREET PRIORITY LIST			
Year	Street	Comments	Cost Estimates
2015-16	Marine Drive Slide Repair	Completed	
	North Bank Slope Repair		
	Center Street Sidewalk		
	Easy Street Sidewalks		
	Hemlock Street Improvements/widening		
	Street Resurfacing Project includes:		
	Midland Way, Highland Avenue,		
	Crestwood Place, Cameo Court		
	Hassett Street between 3rd Street and 5th Street,		
	3rd Street between Ransom Avenue and Brooke Lane		
	5th Street between Ransom Avenue and Brooke Lane	Completed	
	Homestead Road, View Court, Julie Drive		
	Moore Street, Hazel Street, Hemlock Street		
2016-17	Arnold Lane from Chetco Ave to Rowland Lane		
	Fern/Elk Drive to Easy St		
	Hemlock, Willow to Fern		
	Center St, Chetco Ave to Railroad		
	Hassett - Pioneer Road to Old County		
2017-18	Spruce Drive North, Alder to Linden	Bid Price for the Work \$198,501.50	
	Spruce Drive South, Linden to Alder & Alder to Railroad	plus alternates \$39,705 (alternates <i>not</i> funded from local gas tax)	\$238,206.50 ¹
	Ransom from 6th St to Kevin Place		
	Kevin Place from Hassett to Ransom		\$97,000
2018-19	UPDATE STREET MASTER PAVEMENT MANAGEMENT PLAN		
	Ransom - Kevin to Fawn	Requires storm drain	\$232,000 ²
	Mendy St - Pacific Ave to Culdesac		\$60,000 ⁴
2019-20	Ransom - Fawn to Pioneer	Includes Storm drain and some curb repairs	\$225,000 ²
	Spruce from Alder to Oak St		\$48,500 ⁴
	Sandy Lane from Macklyn Cove Dr to culdesac		\$48,500 ⁴
	Mill Beach Rd from Allen Lane to Macklyn Cove Drive		\$48,500 ⁴
	Allen Road from Mill Beach Rd to Culdesac		\$43,500 ⁴

2020-21	UPDATE STORM & SEWER MASTER PLAN			\$50,000
	UPDATE WATER MASTER PLAN			\$50,000
	7th St from Pioneer Lane to Meadow Lane			\$63,000 ⁴
	Valley St from Hillside Dr to Chetco Ave			\$18,500 ⁴
	Mechelle Lane from Kevin Place to Fawn Dr			\$48 500 ⁴
	Chetco Lane from Chetco Ave to culdesac			\$48,500 ⁴
	Seascape Ct from Tanbark Rd to culdesac			\$57,500 ⁴
2021-22	Lundeen Road - Half Street Improvements	Coordinate with church construction		\$230,000 ⁴
	Easy Manor Drive Loop	8" Waterline Master Plan		\$187,000 ⁴
	Frontage Road from Ross Rd to Elk Drive	36" Storm Master Plan		\$97,000 ⁴
2022-23	Memory Lane from Railroad St to Tanbark Rd	8" Waterline Master Plan		\$126,000 ⁴
	Hemlock from Alder to Oak	8" Waterline		\$75,500 ⁴
	5 St from Barbra to Ransom	12" Storm Line		\$64,500 ⁴
	1st St from Ransom to Easy St	8" Waterline Master Plan		\$149,000 ⁴
2023-24	Rowland - Arnold to Smith	Street Reconstructiton + 18" Storm & 24" water		\$222,000 ⁴
	Easy Street - Mardon Ct to 5th	Includes 12" Water Main line		\$585,000 ⁴
¹ Competitive Bid		⁴ Estimates from Average/Cost OF RECENT PROJECTS		
² Eng Estimate		⁵ Adjusted from 2012Street Pavement Manangement System (PMS)		

May 15, 2018 Primary Election

Actions	Deadlines (2018)
Adopt Resolution referring a measure to the voters and directing City Attorney to prepare the ballot title.	February 12, Council Meeting
City Elections Official forwards 2 copies of the resolution to the City Attorney	February 13 (5 days to prepare)
City Attorney files ballot title with the City Elections Official. Challenge period begins.*	February 20
City Elections Official sends legal notice of ballot measure to appear in next available edition of local paper.	February 21 (10 am) for February 24 publication
Last day for voter to petition the Circuit Court for review of ballot title.**	March 6
City Elections Official files Form SEL 802 w/ County Elections Official. (Challenge period must be completed prior to filing)	March 15
Last day to file Form SEL 804 with County Elections Official withdrawing ballot title (no later than 61 st day before election)	March 16

*The challenge period is seven (7) *business* days following the date the City Attorney files the ballot title with the City Elections Officer. During the challenge period, any registered City of Brookings voter may petition the Circuit Court to review the ballot title.

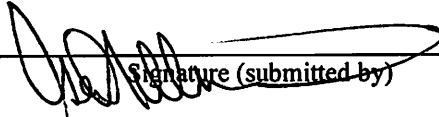
**The voter must notify the City Elections Official of the Circuit Court filing on the next business day.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 9, 2017

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Strategic Plan

Background/Discussion:

Submitted for Council review is the short term Strategic Plan. Staff will review the plan with the City Council.

Now is the time for City Council members to propose additions to the Strategic Plan and question the status of various goals and objectives. There are several items on the Action Items list that for which the City Staff needs clarification/further direction. These include:

- a. Storm Water Fees.
- b. Utilize zoning ordinance to provide commercial/industrial lands for development.

Staff recommends that the plan be updated as the 2017-19 Strategic Plan.

Attachment(s):

- a. Revised Strategic Plan.

GOAL 1: An Effective, Responsive, Ethical City Government That Is Fiscally Sustainable.					
Objectives		Action Items		Resp Party	Status/Notes
1	Sufficient revenue to sustain City services at appropriate levels.	1.1	Storm water fees.	PWD/FHD	Need Council direction - Workshop - Janell to do CWR
		1.2	Encourage new private investment in the community	CM	Working to improve community services (i.e., health care) before developing marketing strategy. Focus on housing
		1.3	Maintain General Fund reserve at 5 percent of operating budget.	BC	Included in 2016-17 2017-18 budget; In budget message
		1.4	Conduct energy conservation improvements at water and wastewater plants.	PWD	Pump replacement needed, lighting fixtures changed to higher efficiency; \$30k/mo energy cost
		1.5	Significantly reduce vehicle fuel consumption.	PWD	Purchasing the most fuel efficient vehicles possible; reducing travel through combination of carpooling and on-line/in-house trainings
		1.6	Balanced revenue system that recognizes demands on City services by residents, businesses and visitors.	FHD/CM	Reauthorize Fuel Tax. Enact Recreational Marijuana Tax. On ballot Nov 17 or May 18; Info video in progress
		1.7	Assure internal consistency and efficiency.	CM	
		1.8	Re-enact Fuel Tax	CM/CR	Deadline for ballot: March 8, 2018 ; Info video in progress
1.a	Assure internal consistency and efficiency.			CM	
2	Stable, effective and accountable management. Sustain positive workplace environment and employee morale.	2.1	Provide competitive employee compensation through a merit-based system.	CM/CC	Next compensation review in 2017 LGPI study 2019 to update 2009 study
		2.2	Succession planning	CM	Identify key positions; recruit for and/or train successors
			Complete infrastructure GIS project	PWD	GIS framework complete; adding new information as it comes in
			Develop plan for recruiting and sustaining volunteers	PWD	Assigned to Parks Supervisor
3		3.1	Keep project scope scalable; use informal process; utilize local contractors	PWD	Ongoing
GOAL 2: A Safe Community					
Objectives		Action Items		Resp Party	Status/Notes
1	A disaster resilient community with adequately staff, equipped and housed police/fire departments and City Hall.	1.1	Pursue resilience projects and grant application funding for seismic retrofit in progress	CM	Repair, remove or replace FC Reservoir. Tank seismic valves. City Hall retrofit. Police/Fire Station grant approved; Reservoir grant pending.
				PWD	Goal achieved
2	Provide clean drinking water and compliant waste water treatment.				
3	Improve community health care.	3.1	Establish Emergency Department at Brookings clinic.	CM	State authorized permit/ \$1.0 1.2 million needed by CHN to open
		3.2	Simultaneously undertake feasibility study for hospital	CM	Funding needed for study
4	Improve personal/family preparedness.				
5	Maintain streets in safe/serviceable condition.	5.1	Allocate \$250,000 annually for street reconstruction and major maintenance.	BC	Annual program. \$282,000 290,000 in fuel tax revenues
		5.2	Improve pedestrian/vehicle safety; replace hazardous storm drain grate; make pedestrian facilities more accessible.	PWD	TSP update underway adopted; N. Chetco sidewalk application pending OTC approval, Easy Street Sidewalk Complete
		5.3	Develop multi-year street/sidewalk improvement plan to include developing bicycle plan & pursuing funding for improvements.	PWD	Bicycle Plan Adopted - Harris/Dawson Project completed 2015; more grants in progress. TSP update underway; includes bike amenities.
6	Safe Parks	6.1	Develop lighting plan for parks; Making parks available for nighttime use	PWD	
		6.2	Perform annual Azalea Park tree evaluation	PWD	
7	Improve pedestrian safety				
8	A disaster resilient community	8.1	Pursue resilience projects	CM/PSD	Repair, remove or replace FC Reservoir. Tank seismic valves. City Hall retrofit.

GOAL 3: Influence Economic Growth / Improve Quality of Life				
Objectives		Action Items	Resp Party	Status/Notes
1	Establish pro-growth policy	1.1 Develop business and resident attraction program.	CM	Video library promoting City on website; New resident recruitment video in progress completed August.
		1.2 Develop business retention strategy	CM	Create regional SOREDI type agency. Meet with key businesses. Expand participation in SCDC.
2	Establish development policies and public improvements/standards that recognize economic trends.	2.1 Develop comprehensive plan for addressing wastewater I&I issue	PWD	Annual program to correct I & I; Projects in progress
		2.2 Develop program to “cash out” DIA’s.	PWD/FHD	Identify properties to be released Done?
		2.3 Adopt ordinance to implement Downtown Master Plan 2002	PM	Develop updated plan. Approved by Council June 12, 2017
		2.4 Work with private interests to improve appearance of downtown through building & streetscape improvements	BLD	Build from 2.4
		2.5 Develop UGB transition agreements with special districts.	PWD	Delayed by HSD; County not pursuing.
3	Provide infrastructure to support economic growth.			
4	Complete approved capital projects in a timely and cost efficient manner.	4.1 Complete Railroad reconstruction project	PWD	Construction scheduled for 2017 2018
		4.2 Complete Airport infrastructure project	PWD	Completion 2017
		4.3 Pursue pedestrian improvement funding: Hwy101 north of Lucky Lane	PWD	Tentatively approved by State for 2019
		4.4 Pursue State/Federal grants to fund economic development and infrastructure improvements	CM	Ongoing
5	Attract tourists to stop in downtown.	5.1 Landscaping along South Chetco	PWD/PTS	Obtained cost; not in budget.
		5.2 Improve downtown directional/parking signs	PWD/PTS	Need further direction
		5.3 Incentive program for downtown shops	PWD/BLD	Need further direction; workshop needed
		5.4 Limit retail commercial land supply to encourage retail infill & redevelopment to areas within existing UGB, especially downtown	PM	Implemented through current zoning
		5.5 Promote downtown public art	PWD	Public Art Committee active
6	Provide additional recreational opportunities and facilities to include neighborhood parks, beach and river access points, and possible downtown park.	5.6 Develop RV parking along Frontage Road	PWD/PTS	Preliminary design; need workshop
		6.1 Reconfigure Azalea Park Athletic Fields	PWD/PTS	In progress.
7	Implement policies and implementation items included under economic section of Comprehensive Plan.	6.2 Install restrooms at Chetco Point and Stout Parks (revisit)	PWD/PTS	Plan/budget developed. Chetco Point budgeted 2016-17. Restroom installation scheduled week of Sep 25
		7.1 Utilize zoning ordinance to provide commercial/industrial lands for development	PM	No action. Possibly re-assign
		7.2 Work with landowners to create larger development opportunity sites	CM	Opportunities scarce
		7.3 Encourage cottage industry/professional service home occupations	PM	Code adopted for cottage industries
		7.4 Provide development opportunities for senior housing ranging from single-family detached dwellings to nursing facilities.	CM	Code revised to include workforce housing (smaller, low rent housing) and nursing/assisted living housing as CUP in all residential zones. Facilitating meetings between land owners and housing developers.
8	More Affordable Housing	8.1 Complete Housing Needs Assessment	CM	Presentation at Oct 23 City Council Meeting
GOAL 4: Effective Intergovernmental Relations				
Objectives		Action Items	Resp Party	Status/Notes
1	Influence regional, state, national policy on issues important to achieving City goals.		CC	
2	Achieve City goals through strategic partnerships.			City participating in OCVA, SCDC, Wild Rivers Alliance, BCRAA

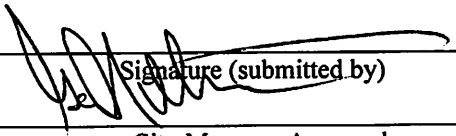
3	Prepare for potential County fiscal failure.	3.1	Evaluate possible assumption of County services on cost recovery basis.	CM/FHD	Building Inspection. Airport acquisition proposed. Petting proposal. Offered to assume airport management, declined.
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CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 9, 2017

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval


Subject: Chetco Bar Fire Economic Impact Analysis Funding

Recommended Motion:

Motion to authorize the City Manager to submit grant funding requests to the U.S. Economic Development Administration and the Oregon Department of Land, Conservation and Development to fund an economic impact analysis of the Chetco Bar Fire.

Financial Impact:

Preliminary cost estimate for the economic impact analysis is \$100,000. The City would be seeking \$60,000 from the US EDA and \$40,000 from DLCD.

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

The geographic area of the Chetco Bar Fire is 190,000 acres. There are many aspects of this area that impact the Brookings economy including:

1. Camping and recreational sites used by local residents and tourists in support of the tourism industry.
2. Some 70 per cent of the watershed for the City's source of water supply.
3. The Chetco River itself and streams which serve as habitat and spawning areas for Salmon to support recreational and commercial fishing.
4. A natural environment which serves to attract new residents.
5. Merchantable timber that sustains the logging and lumber production economy.

What is the short and long-term economic impact of the fire which has consumed 18 per cent of the County land area? How will tourism, fishing and timber industries be affected? How will efforts to attract new residents to the area be affected? What strategies can be developed to lessen the economic impact of this event and aid in speedy recovery? Staff is proposing to retain the services of an economic consulting firm to analyze the economic impact of the fire.

Staff has contacted representatives of the U.S. Economic Development Administration (EDA) and the Oregon Department of Land conservation and Development (DLCD) to seek grant funding for this study. EDA representatives have indicated that they may be willing to fund 60 per cent of the cost. The annual DLCD technical assistance program application deadline is October 13 and funds from that source could be used as the local match for the EDA funding.

City staff has conferred with economic consultants who do this kind of work, and cost estimates ranging from \$50-100,000 were received.

Attachment(s):

- a. EDA project narrative.
- b. DLCD application.
- c. "Economic Impacts of Wildfire"

EDA PROJECT BRIEF

SUBMITTING ENTITY: City of Brookings and Curry County

CITY/COUNTY/STATE: Brookings, Curry, Oregon

APPLICANTS: City of Brookings and Curry County

DATE: September 25, 2017

CONTACT NAME/TITLE: Gary Milliman, City Manager

TEL: 541-469-1101

EMAIL: gmilliman@brookings.or.us

THE PROBLEM

The Chetco Bar Fire, a wildfire that (as of this writing) has consumed 190,237 acres in Curry County, Oregon, resulting in significant economic disruption in Curry County and the City of Brookings. **The fire has destroyed 18 per cent of the land area of Curry County.** The fire originated in the federal Kalmiopsis Wilderness area. The fire has destroyed at least 9,000 acres of privately-owned timberland and an unspecified amount of federal merchantable timberland. South Coast Lumber Company (SCLC), the last remaining lumber mill in Curry County and the area's largest private sector employer, is dependent upon access to merchantable timber; **over 9,000 acres of SCLC-owned timberland was destroyed in the fire.** The Chetco River watershed is the sole spruce of domestic water supply for the City of Brookings and the unincorporated community of Harbor. **The fire has consumed 70 per cent of this watershed area.** The fire has also destroyed numerous watershed systems that support the propagation of Salmon. This will have a significant impact on both the commercial and recreational Salmon fishery. The fire will also impact the area's tourism economy as it has destroyed several popular camping, hiking and boating venues. The destruction of the forest is an economic blight on the community which is heavily dependent upon tourism and the in-migration of new residents seeking to enjoy the area's natural and scenic environment. Both short and long term economic impacts of the fire need to be assessed and an economic recovery strategy based upon that assessment is needed to guide local/state/federal officials going forward.

PROJECT DESCRIPTION

This project would fund retaining professional services to assess the short and long term economic impacts of the Chetco Bar Fire, and developing an economic recovery strategy. Key players would include Curry County, City of Brookings, U.S. Forest Service, U.S. Bureau of Land Management, South Coast Lumber Company, South Coast Development Council, various Oregon State agencies, and the Oregon Coast Visitors Association.

The work plan would involve selecting a consultant who would then gather data concerning the damage to merchantable timber, Salmon habitat, loss of public and for recreational use/access to destroyed/damaged areas. The consultant would be expected to meet with the aforementioned key players, conduct public workshops, as well as private interviews to gather information from affected businesses and residents and prepare an economic impact report. The consultant would also include in the report recommendations for both short and long term economic recovery including forest/stream restoration measures industry adjustments, tourism redevelopment as well as other strategies useful for mitigating and recovering from the negative economic impacts of the fire.

INVESTMENT BENEFIT AREA

The investment benefit area is Curry County including the City of Brookings. The benefit area may also include Del Norte County, California, and other areas of southwestern Oregon. The population of Curry County is 22,364 within which the City of Brookings is the largest city with a population of 6,476. Major employers include South Coast Lumber Company, commercial and recreational fishing, and the food/lodging/tourism industry. The distribution of households by income within the 97415-zip code area (population 14,285) is summarized in the following tables:

Total Household Income+ Benefits	2000 Census		2010 Census		2017 Estimated		2025 Projected	
\$0 - 24,999	2,434	40.8%	1,937	29.5%	2,111	31.9%	1,996	25.6%
\$25,000 - 34,999	1,016	17.0%	747	11.4%	802	12.1%	1,185	15.2%
\$35,000 - 49,999	1,001	16.8%	1,194	18.1%	1,242	18.7%	1,442	18.5%
\$50,000 - 74,999	972	16.3%	978	14.9%	1,154	17.4%	1,458	18.7%
\$75,000 - 99,999	223	3.7%	997	15.1%	529	8.0%	686	8.8%
\$100,000 - 149,999	193	3.2%	532	8.1%	626	9.4%	795	10.2%
\$150,000 +	131	2.2%	196	3.0%	163	2.5%	234	3.0%
Total Households	5,970		6,581		6,627		7,796	
Median Household Income	\$30,199		\$41,868		\$40,199		\$42,550	
Mean Household Income	\$37,106		\$53,612		\$49,058		\$55,741	

Source: US Census Bureau; Ribbon Demographics

The median income levels within the 97415-zip code area:

Median Income Levels 97415	2000 Census	2010 Census	2017 Estimated	2025 Projected
Per Capita Income	\$18,037	\$24,980	\$24,437	\$27,190
Homeowner Income	N/A	\$43,175	\$42,250	\$49,988

Renter Income	N/A	\$27,991	\$27,750	\$35,164
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Source e: US Census Bureau; Ribbon Demographics

In 2010, the median household income in the 97415-zip code area was \$41,868. This was estimated to have decreased slightly in 2015, to \$40,199 (-4.2%). This reflects a larger increase among households with lower incomes compared to the numbers of households added with income above \$50,000.

Between 2015 and 2025, the number of area households are projected to increase, except for those making less than \$25,000/year, (non-inflation adjusted). Most of the household growth, however, will be among households with incomes from \$35,000- \$75,000. The area has increasing levels of blue collar and medical services employment, which historically pay more than the retail and service jobs that form the backbone of the area's employment base. Major area employers, of both professional and skilled blue-collar occupations, report losing prospective and existing employees due to the high costs and difficulty of finding suitable/desired housing.

TOTAL PROJECT COSTS/AGENCY SHARES

The total project cost is expected to be \$65-100,000. The wildfire which has resulted in the area's economic disruption originated in the federal Kalmiopsis Wilderness and was allowed to burn unabated across federal wilderness and timberland for several weeks. The federal government should be responsible for the entire cost of this economic impact analysis. However, the City of Brookings and Curry County have also applied for matching funds from the Oregon Department of Land Conservation and Development (DLCD). If match funding is ultimately required, it will be provided by the applicants and/or DLCD.

INVESTMENT PRIORITIES

The EDA Local Technical Assistance program is intended to strengthen the capacity of local government and other eligible recipients to undertake and promote effective economic development programs through projects such as feasibility analyses and impact studies. We are seeking funding to undertake a study to analyze the economic impact of a wildfire that has resulted in significant but undocumented economic harm to the Curry County and Brookings community. This study would also point a way forward by identifying resources, responsible agencies and partnerships that could undertake a cooperative and effective economic recovery.

PROJECT READINESS

The applicants will prepare a request for proposals to secure consulting services. There are no impairments to proceeding immediately with the project.

OUTCOMES

Outcomes would include:

- A comprehensive understanding of the short and long term economic impacts of the fire.
- Identifying what local/state/federal resources are needed and can be accessed, and what partnerships can be developed to undertake an effective economic recovery program.
- Strategies and methods to restore/restart those economic activities and elements with the greatest impacts.

PROJECT DESCRIPTION AND WORK PROGRAM

CITY OF BROOKINGS

CHETCO BAR FIRE ECONOMIC IMPACT ANALYSIS AND RECOVERY PLAN

Goals and Objectives

The overall purpose of the project is to assess the economic impacts of the Chetco Bar Fire on the Brookings and Curry County economy. The project would also identify action items to stimulate economic recovery and identify funding sources.

Products and Outcomes

The product would be an economic assessment document detailing the impact of the Chetco Bar Fire on the local economy. This document would also identify funding opportunities and actions that can be taken to stimulate economic recovery. The report would identify impacts to specific segments of the economy, assess the level of individual and cumulative impacts, identify action items that could be taken to stimulate economic recovery, and identify the roles of various agencies in assisting with a coordinated effort to undertake identified recovery measures.

Work Program, Timeline and Payment

Develop scope of work for RFQ	11/1-17/17	\$ 2,000
Issue RFQ for consulting services	11/20/17	\$ 2,000
Consultant selection	12/15/17	
Consultant conducts study	12/20/17-3/20/18	\$ 4,000
Draft report	3/30/18	\$12,000
Advisory Committee/Project Partners Review	3/30-4/20/18	
Final Report	5/15/18	\$20,000
Total \$100,000/DLCD share \$40,000		

Evaluation Criteria

This project will promote economic development by identifying the impacts of the Chetco Bar Fire on the local economy and developing strategies for economic recovery. Segments of the economy which are known to be impacted by the Chetco Bar Fire include:

- **Lumber production.** The fire has destroyed thousands of trees that would have been used to supply raw materials for the last remaining lumber mill in Curry County. These trees were located on both federal and private lands, including some 12,000 acres owned by South Coast Lumber Company.
- **Commercial and recreational fishery.** The fire will have lasting impacts on the Chetco River and tributaries that are used for Salmon spawning and fishery support.
- **Tourism.** The Chetco River, National forest and Wilderness Area are all popular tourist destinations offering a variety of recreational opportunities. Many of these recreational resources have been destroyed or disrupted by the fire.
- **Relocation.** A significant segment of the Brookings economy is from the incomes of retirees who relocate to Brookings from other parts of the United States. The City is largely a retirement community, and the loss of recreational and scenic amenities could make the community a less attractive place for relocation.

The study will evaluate these impacts and identify what actions can be taken by government at all levels and the private sector to mitigate these impacts and return the community to a positive economic growth path.

Project Partners

Project partners will include the U.S. Economic Development Administration, who will be providing 60 per cent of the project funding, and Curry County, who will contribute information resources and assist the City in providing project direction and review.

Advisory Committees

Brookings Harbor Chamber of Commerce, Brookings Harbor Board of Realtors, Curry Watershed Council, Curry Soil and Water Conservation District, Oregon Coast Visitors Association, South Coast Development Council, Oregon South Coast Fishermen's Association.

Cost-Sharing and Local Contribution

The U.S. Economic Development Administration will provide 60 per cent of project funding. The City of Brookings will provide project management as an in-kind service.



SFE Fact Sheet 2012-7

Economic Impacts of Wildfire

John M. Diaz

INTRODUCTION

As wildfires are growing in scale and duration, and increasing numbers of communities are affected, we need a clearer understanding of how wildfires affect economies and communities. Wildland fire impacts are often described in terms of lives threatened, structures and homes lost or damaged, overall suppression costs, and damage to the natural resource base on which many rural communities rely. This fact sheet shares results from two studies to illustrate economic impacts that reach beyond the primary indicators of suppression costs and homes lost. This information can help public officials, community leaders, and local citizens understand the larger wildfire impacts on economies and society.



Wildfires can have significant economic and social impacts on communities. PHOTO BY JAN AMEN, TEXAS FOREST SERVICE.

ECONOMIC IMPACTS OF WILDFIRE

Wildfires can have both positive and negative effects on local economies. Positive effects come from economic activity generated in the community during fire suppression and post-fire rebuilding. These may include forestry support work, such as building fire lines and performing other defenses, or providing firefighting teams with food, ice, and amenities such as temporary shelters and washing machines.

However, local economies only experience positive effects if fire suppression spending and contracting is done locally. In addition, future benefits are only possible if the fire stimulates, rather than stops, economic development efforts associated with recovery and forest restoration.

Among other negative economic effects for communities, wildfires can burn timber, make recreation and tourism unappealing, and affect agricultural production. Local communities often become concerned about the effects of smoke on health and safety, as well. Depending on the severity and location of a wildfire, post-disaster recovery can come with a considerable price tag. Factors that affect state and local budgets in the long-term include

- replacement of lost facilities and associated infrastructure,
- watershed and water quality mitigation, and
- sensitive species and habitat restoration.

The Joint Fire Science Program, following the worst wildfire season in Florida (1998), funded a research project focused on the wildfires that occurred in St. John's River Water Management District (SJRWMD) to quantify fire impacts and provide insight into what is necessary to recover from catastrophic wildfires.¹ The 1998 wildfires burned more than 499,000 acres mostly on the east side of the state, destroyed or damaged 337 homes, and cost approximately \$880 million (Table 1).

Table 1: Wildfire Cost Estimates from Florida Study (in millions)¹

Cost Type	Total Estimated Cost	Cost Per Acre	Percent Total
Timber	\$605	\$1,212	69%
Fire Suppression	\$100	\$200	11%
Disaster Relief	\$25	\$50	3%
Property Losses	\$12	\$24	1%
Tourism	\$138	\$276	16%
TOTAL	\$880		

Table 2: Wildfire Cost Estimates from San Diego County Study (in millions)²

Cost Type	Total Estimated Cost	Cost Per Acre	Percent Total
Fire Suppression and Emergency Response	\$ 43,230,826	\$115	2%
CalTrans	\$15,000,000	\$40	1%
San Diego Gas and Electric	\$71,100,000	\$189	3%
FEMA- Hazard Mitigation	\$14,000,000	\$37	1%
Watershed Protection	\$47,183,333	\$126	2%
Estimate of Lost Business Economic Activity	\$365,500,000	\$972	15%
Unemployment Insurance	\$400,000,000	\$1,064	16%
FEMA- Disaster Loans	\$170,000,000	\$452	7%
FEMA- Individuals and Household Program	32,900,000	\$88	1%
FEMA- Supplemental Assistance	\$1,400,000	\$4	0%
FEMA- Public Assistance	\$103,200,000	\$275	4%
Foundation/Grant Programs	\$3,273,560	\$9	0%
American Red Cross	\$7,500,000	\$20	0%
Home, Business and Property Loss	\$1,164,955,197	\$3,099	48%
Medical Costs	\$10,773,560	\$29	0%
TOTAL	\$2,450,016,476		

A similar study was conducted in 2003 following a series of wildfires in San Diego County, California where more than 376,000 acres burned, resulting in 3,241 homes lost. San Diego State University conducted the study to highlight the actual economic costs of wildfire.² The San Diego County fires were estimated to cost approximately \$2.45 billion (Table 2).

STATE BUDGET IMPACT

States have the obligation to ensure public safety and fire protection—a task accomplished through the combined efforts of state, county, and local agencies. When budgets are cut, the government’s responsibilities for wildfire management generally remain the same. The short-term budget impact to the state includes costs for fire suppression, staff, equipment, supplies, transportation and mobilization of those fighting the fire. In response to large wildfires, the state often incurs additional costs in recovery bond measures, local assistance grants, and investments in additional equipment and fire response staff. For instance, the state can cover insurance claims for losses to infrastructure, facilities, and other resource obligations following a wildfire. Additional costs may be incurred by the state from unemployment insurance claims.

The Florida study estimated that the state contributed over \$6 million in disaster relief which did not include unemployment insurance. Federal aid was crucial in this case, as the region received more than \$100 million after the fire season of 1998 to cover many of the suppression costs.

California incurred a total cost of fire suppression over \$43 million, roughly 1.8% of the total economic loss estimated. California also created a Catastrophic Event Memorandum Fund, equaling \$39.5 million, to take care of their responsibility toward covering losses to infrastructure, facilities, and other resource obligations. San Diego State estimated over 5,000 unemployment claims coded as either fire or disaster related.

INFRASTRUCTURE ECONOMIC IMPACT

Wildfires frequently damage community infrastructure, including highways, communication facilities, power lines, and water delivery systems. Restoring basic services is a top priority, and, many agencies and organizations incur significant restoration costs after a fire. State transportation departments’ efforts to restore roads and highways include the costs of maintenance and damage assessment teams, field data collection, and replacement or repair of roads, guardrails, signage, electrical supply, culverts, and landscaping.

Direct impacts to municipal water supply may occur through contamination of ash and debris during the fire, destruction of aboveground delivery lines, and soil erosion or debris deposits into waterways after the fire. Municipal water managers must address water supply impacts, and the potential costs associated with changes in quantity and quality. Utilities and communications repairs are also necessary for equipment damaged by a fire. This includes power lines, transformers, cell phone towers, and phone



Post-fire management of natural areas often requires watershed restoration. PHOTO BY LARRY KORHNAK, UNIVERSITY OF FLORIDA.

lines. Tax payers feel the squeeze on these repairs as each state typically reimburses the majority of costs incurred by the companies paying for the repairs.

Florida facilitated these repairs by increasing sales tax variably throughout the 16 county region affected by wildfires to collect almost \$43 million dollars for the fire season of 1998. The 2003 wildfires resulted in significant losses to San Diego's infrastructure. The total economic impact on infrastructure was \$147.3 million, with a majority of the loss as 3,200 utility power poles, 400 miles of wire, 400 transformers, and damage to 100 other pieces of related utility equipment.

NATURAL AREAS ECONOMIC IMPACT

Post-catastrophe management of endangered species and their habitat is a complex issue. Management requires extensive funding for watershed restoration and hazard mitigation efforts. Portions of these funds are used to restore habitat and control the potential impact of erosion and floods in the following seasons. While not easily measured, loss of ecosystem services could potentially be included in the total economic loss. The Florida study did not quantify these economic impacts due to the complexity of environmental management and restoration.

The San Diego State study was able to estimate costs associated with erosion, flood control, and watershed restoration. FEMA provided \$47 million in watershed restoration funding and \$14 million in hazard mitigation efforts. Recognizing the extent of these restoration efforts, San Diego County received additional financial support from the US Department of Agriculture and San Diego Gas and Electric totaling just over \$42 million. This left a huge financial responsibility on the county to provide the remaining funds to effectively restore watersheds and ecosystems. Loss of ecosystem services was estimated

based on the reduced function to control runoff and reduce air pollution. These costs were estimated at \$25,349,000 and \$798,000, respectively. Along with the economic impact identified, these natural areas may also serve as significant cultural and historical resources, for which losses are not easily quantified.

BUSINESS ECONOMIC IMPACT

Determining the total economic loss and impact of the wildfires to the region is challenging. While many of the local businesses experience impacts to facilities, shipping delays, and interruptions in employee productivity, few of them actually estimate this loss.

In 1998, the counties in the SJRWMD that were affected by the fires lost \$138 million in tourism but also experienced an increase of over \$1 billion in total business sales, compared to the same period the previous year. Forest landowners with burned timber lost approximately \$350 million in value.

The lost economic activity in the San Diego region was calculated at a conservative 10% based on gross productivity. This was due to a loss of 24 commercial buildings, a \$32.5 million drop in tourism, and almost 5,000 people out of work. As with the Florida fires, there was a significant increase in economic activity following the wildfire season associated with recovery and rehabilitation efforts. Economic growth after large wildfire events is not a result of true economic growth, but rather a response to large-scale economic and infrastructure losses.

COMMUNITY IMPACT

Wildfires impact communities in multiple ways, from closing natural areas that residents and tourists visit to damaging homes and harming residents or firefighters. Short- and long-term impacts on recreational activity are



Communities feel significant impacts from wildfires when their homes are damaged or lost. PHOTO BY SC FORESTRY COMMISSION.

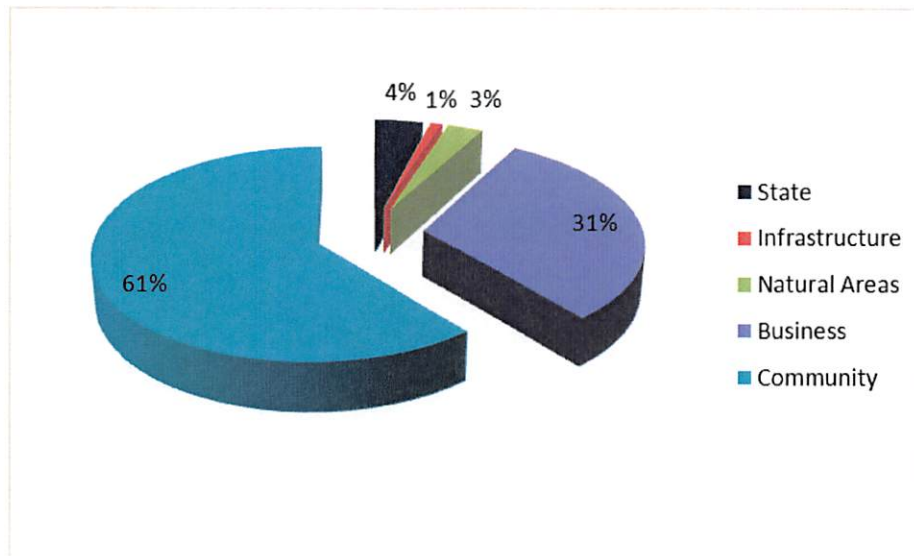


Figure 1: Proportion of Total Economic Impact Borne By Different Societal Segments (San Diego County Study)²

challenging to quantify. Closures of areas often eliminate recreational activity, while interest in post-fire impacts on the wildlands may actually attract new visitors. As fires are inherently dangerous, residents and firefighters can be injured or even lose their lives during a wildfire. While it is impossible to place a dollar value on human life, it is very important to consider the impacts of these events on communities and families. In addition, long-term exposure to smoke can increase the incidence of respiratory conditions and hospital visits. The loss of homes and employment are frequently the largest of the economic loss indicators. From 1985 to 2011 approximately 9,000 homes have been lost to wildfires across the United States. In 1998, Florida observed \$12 million dollars in property loss, but fortunately no fatalities, while in 2003 San Diego County lost 3,241 homes, 16 civilians, and 1 firefighter.

CONCLUSION

The Florida and California studies quantified losses of \$1,864 per acre and \$6,516 per acre, respectively. These losses provide perspective for the costs that might be associated with fuels treatments and other hazard mitigation activities intended to reduce fire spread and effects. Catastrophic wildfires produce significant ecological and

economic impacts that often go well beyond the traditional impact indicators. Both studies explored these impacts and point out the need for more intricate analyses after other fires. Economic assessment of wildfires can no longer focus only on the more obvious variables, such as acreage burned and number of personnel. Assessment must be comprehensive and include all economic impacts to gain a realistic perspective of the true impact of large wildfires (Figure 1).

REFERENCES

- ¹ Mercer, D., Pye, J., Prestemon, J., Butry, D., & Holmes, T. (2000). *Economic effects of catastrophic wildfires: Assessing the effectiveness of fuel reduction programs for reducing the economic impacts of catastrophic forest fire events*. Joint Fire Science Program, Topic 8 of the Research Grant, Ecological and Economic Consequences of the 1998 Florida Wildfires. Retrieved from www.floridaforestservice.com/publications/joint_fire_sciences/jfs_pdf/economic_effects.pdf
- ² Rahn, M. (2009). *Wildfire Impact Analysis, Fire Impact Analysis, Spring 2009*. San Diego, CA: San Diego University. Retrieved from http://universe.sdsu.edu/sdsu_newscenter/images/rahn2009fireanalysis.pdf

Author

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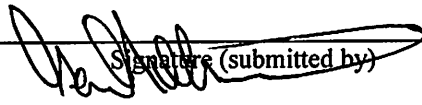
For more information about the Southern Fire Exchange, visit www.southernfireexchange.org or email sfe@ifas.ufl.edu.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 9, 2017

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval


Subject: Fire Department Needs

Recommended Motion:

1. Motion to request a joint meeting with the Boards of Directors of the Brookings Rural Fire District and the Upper Chetco fire District to review the Chetco Bar Fire and recommendations for additional fire equipment.
2. Motion to authorize City Manager to pursue grant funding for items included in the Large Scale Fire Emergency Response Needs assessment.

Financial Impact:

\$2,715,000 would be needed to meet all needs.

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

The City conducted a review of fire protection related needs following the conclusion of the imminent threat of the Chetco Bar Fire entering the City. The Brookings Rural Fire District and the Upper Chetco Fire District contract with the City of Brookings for fire protection services. Combined, the two Districts pay the City approximately \$68,000 annually for these services, which is equal to 80-90 per cent of their respective property tax revenues. Thus, the Brookings Fire Department is responsible for a coverage area of some 57 square miles, much of which is urban/wildland interface (structures built into the wildland area). The needs review was conducted with this in mind.

Attached is the improvement needs review. Staff recommends that the Brookings City Council conduct a joint workshop with the Board of Directors of both Fire Districts concerning possible joint grant applications for equipment that would primarily be utilized in the Districts. Staff also seeks authorization to pursue grant funding for the other needs identified in the attached assessment.

Attachment(s):

- a. Large-Scale Fire Emergency Response Needs

LARGE-SCALE FIRE EMERGENCY RESPONSE NEEDS

The City of Brookings performed an assessment of its fire response capability as the threat to the City from the Chetco Bar Fire has now diminished. This assessment is based upon experience with responding to and providing logistical support for a conflagration requiring City direct response and interagency support. Improvements in City facilities, systems and equipment are categorized below. Many of these needs are related to the City being the primary agency providing service to adjacent fire districts and providing logistical support for a large-scale event. Staff has also developed a cost estimate for each category.

FIRE DEPARTMENT (\$505,000)

The Brookings Fire Department provides fire and rescue services to the City and two adjacent rural fire districts which are largely rural and heavily vegetated. **The total geographic area within the primary protection area of the Brookings Fire Department is 57 square miles**, with only about four square miles within the City Limits, and includes a population of approximately 8,000. The Brookings Fire Department also provides mutual aid/dispatching services to three additional adjacent rural volunteer fire departments.

The City owns and operates two Type I fire engines primarily designed for structural protection, one 1984 Type I engine that was “retired” from regular service in the City and is now positioned at the Upper Chetco fire station, and one Type VI quick response vehicle.

The Chetco Bar Fire demonstrated the need for additional fire apparatus and supplies including:

1. Type III fire engine to include a 500 gallon water tank, 1,000 gpm pump and compressed air foam system. This is primarily a wildland fire engine (often referred to as a “brush truck.” Cost estimate: \$350,000.
2. Type VI fire engine to include a 290 gallon water tank, 350 gpm pump and 10 gallon foam tank. This would be a quick response vehicle. Cost estimate \$90,000.
3. Towable volume pump for drafting water from rivers or other sources. Cost Estimate \$35,000.
4. Equipment including new generation fire shelters, wildland brush jackets, respirator masks; primarily for firefighter protection. Cost estimate \$30,000.

COMMUNICATIONS (\$30,000)

Numerous fire, police and other support agencies arrived to assist with fire operations, logistical support and evacuations. Additional portable radios are needed with user programming ability to enable local and visiting agencies to communicate more effectively. Cost estimate: \$30,000.

WATER SERVICES (\$2,170,000 short term/City system benefit. \$10,000,000+ long term/areawide benefit.)

The water system is a key element for fire protection in the City. Fortunately, the fire did not encroach into the City Limits or any areas served by the City water system. Even though the City system was not directly impacted, several City facilities were located in evacuation areas and were threatened. The City operates a number of water pump stations. All water facilities could be impacted by an area-wide power outage. The Public Works/Development Services Department has identified the following immediate needs to improve the capacity of the City's water system to be available to meet large scale emergency demand.

1. Two portable 100 kw generators with transfer switches and attenuation equipment. Cost estimate \$160,000.
2. Ten generator quick connection ports at booster pump stations and lift stations. Cost estimate: \$260,000.
3. Five portable 25 kw generators including trailers. Cost estimate: \$50,000.
4. Installation of a bypass line at the water treatment plant. Cost estimate: \$50,000.
5. Fire flow booster pumps at the water treatment plant. Cost estimate: \$300,000.
6. Connect airport reservoir to the Tidewater reservoir. Cost estimate: \$1,000,000.
7. Replace old Tidewater 20,000 gallon Tidewater Reservoir with 250,000 gallon bolted steel reservoir. Cost estimate: \$500,000.

A longer-term area-wide improvement project would be the reactivation of the Tide Rock intake, replacement/expansion of the Ferry Creek Reservoir, and an intertie with the Harbor Water system. The City estimated the cost of this project at \$9,968,665 as a part of its 2015 National Disaster Resiliency Competition application. The cost estimate was based upon a seismic retrofit of the Ferry Creek Reservoir. This cost is subject to further review and will likely be substantially higher depending upon the outcome of the current Ferry Creek Reservoir alternatives engineering analysis.

EMERGENCY OPERATING CENTER (\$10,000)

The Emergency Operating Center facility was an essential element in the coordination of services for the Chetco Bar Fire. The City has been progressively improving the working systems within the facility. The incident demonstrated the need for certain equipment and systems improvements including:

1. Higher quality printer.
2. Independent computer network.
3. Satellite telephone and data capabilities.
4. Better conference telephone.

5. Miscellaneous office equipment including shredder.

Cost estimate for the above: \$10,000

TOTAL COST ESTIMATE/EXCLUDING EXPANDED WATER SYSTEM

\$2,715,000

FINANCING ALTERNATIVES

Here are a few alternatives for funding the above referenced needs.

- Federal and/or State grants.
- Bond issue funded by property tax spread over City and Fire District properties.
- Foundation or individual charitable contributions.

FINANCING STATUS (09/15/17)

- Contacted USDA-RD concerning the Community Assistance Grants program. Maximum grants are \$50,000 or “50 per cent of a State annual allocation.” Local match is 25-85 per cent. Strategy at this time is to work with Brookings Rural Fire District and Upper Chetco Fire District to develop separate grant applications for each of the districts and the City to fund:
 - Bypass water line at City water plant; 75 per cent of the \$50,000 estimated cost would be \$37,500.
 - Towable pump; 75 per cent of the \$35,000 estimated cost would be \$26,250.
 - Type VI fire engine; 75 per cent of the \$90,000 estimated cost would be \$67,500; however, maximum grant is \$50,000.

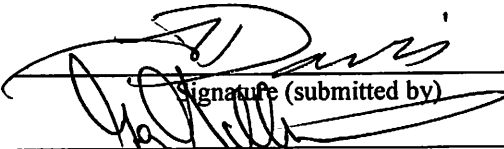
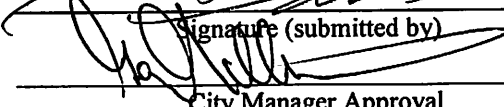
The City would need to provide the local match as the fire districts have minimal funds and the City receives 80-90 per cent of their property tax revenue as consideration for providing service. Total grant funding would be \$113,750 and the City match would be \$61,250. The City would need to finance (i.e. borrow) the match.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 9, 2017

Originating Dept: City Recorder


Signature (submitted by)

City Manager Approval

Subject: Fee Waiver Request for Coastal Christmas

Recommended Motion:

If the City Council desires to waive the fee: Motion to waive fees totaling \$43 for the Santa Claus and Christmas Tree lighting event and parade to be conducted by Coastal Christmas Committee on December 9, 2017

Financial Impact:

Loss of \$43.00 in fee revenue

Approved by Finance & Human Resources Director: 

Background/Discussion:

The Coastal Christmas Committee is requesting a waiver of \$43.00 in fees for their December 9 Santa Claus and tree lighting event and related parade.

Attachment(s):

- a. Park Use Application
- b. Handwritten waiver request

Requesting CC waive fees



PARK USE APPLICATION PERMIT

The City of Brookings programs, services, and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

TOWN Decoration

Event Date(s): 12/2/17 to 1/7/18 Time: 1:00 am/pm to 7:00 am/pm Day(s):

M/T/W/R/F/Sat/Sun 12/9/17 Parade & Santa Event

No. of participants (each day): 100-200 Nature/Name of Event: Christmas Light Parade & Santa Event

Organization: Coastal Christmas Elves

Contact Person: Kathy Breshears Phone #: 541-412-0674 Cell #: 541-251-2353

Mailing Address: 17892 Rainbow Rock Rd. Brookings

email: BreshearsJK@gmail.com Return deposit to: _____

PARK/LOCATION: (Check all that apply)

- ☐ Azalea ☐ Bud Cross ☐ Easy Manor
☐ Bankus ☐ Skate Park ☐ Chetco Point
☐ Stout ☐ Tennis Courts ☒ Oasis

Other:

Chetco Ave Decorations

AZALEA PARK AREA: (Check all that apply)

- ☐ Gazebo ☐ Bandshell/Stage
☐ Lawn area ☐ Kidtown Picnic Area
☐ Softball Field 1 ☐ Field 2 ☐ Multiuse Field

Other:

See Parade Route Attach.

- ☐ Concession Stand – Bandshell
☐ Restrooms only – Bandshell
☐ Concession Stand – Softball
☐ Restrooms only – Softball

Check Yes or No to each of the following:

- Will you be renting picnic tables? ☐ Yes ☒ No Qty: _____ Delivery _____
- Is this event free? ☒ Yes ☐ No If no, how will funds be secured/protected? _____
- Will amplification equipment be used? ☒ Yes ☒ No If yes, noise level must be contained within the immediate area.
Describe purpose/type: maybe - Christmas carols
- Will alcohol be served? ☐ Yes* ☒ No Will alcohol be sold? ☐ Yes* ☒ No If yes, must obtain Liquor License
*Additional requirements – see page 8 of application
- Will merchandise be sold? ☐ Yes ☒ No By whom/ Describe purpose/type: _____
- Do you want to place temporary signs? ☐ Yes ☒ No (Requires prior Park Supervisor approval – see page 1)
Describe quantity, location, type: _____

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We agree to hold the City, its officials and employees, harmless from any liability resulting from use of said property and to obtain any and all required permits and/or business licenses required by the City.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER

The undersigned agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refund to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage. User also acknowledges that he/she has read and understands the Rules and Regulations for Brookings City Parks and has reviewed all pages of the application. APPLICANT: It is the applicant's responsibility to obtain required insurance, permits and/or licenses prior to the event and provide proof to the City.

Applicant Name (PRINT): Kathleen Breshears

Applicant SIGNATURE: Kathleen Breshears

39

Date: 10/4/17

City Use Only: Paid: ☒

Applicant Notified: _____

Parks Notified: _____

PARK USE FEE/REQUIREMENT WORKSHEET



THIS PAGE FOR CITY USE ONLY:

Oasis Park

Use	# of people	City Resident	Non Profit	User Fees	Deposit Fees	Restrictions/Comments
Park <i>Oasis</i>	<i>100-200</i>	Y / N	Y / N	\$ <i>43. -</i>	\$ <i>43. -</i>	
Bandshell/Stage		Y / N	Y / N	\$	\$	
Concession Stand w/restrooms - \$80.00				\$	\$	
Concession Restrooms ONLY - \$25.00				\$	\$	
Picnic Tables: Qty _____ @ \$20 each				\$	\$	
TOTAL				\$ <i>43. -</i>	\$ <i>43. -</i>	
Check #						
City Receipt #						

Other Requirements

Additional Information/Comments

☐ Site Plan
 ☐ Map
 ☐ On-site visit required. Date: _____ Time: _____ am/pm

☐ City Business License

☐ Liquor License - Required to sell alcoholic beverages (Must obtain license through the Oregon Liquor Control Commission)

☐ Proof of Insurance

☐ Security No. of Officers: _____ Comments: _____

☐ Temporary Signs Park Supervisor Approval: ☐ Yes ☐ No

Comments: _____

Department Comments: *Requesting CC waive fees*

☐ Security Deposit refund submitted on: _____ Amount: \$ _____

☐ Deposit not returned/reason: _____

☐ Event cancelled on: _____ Fee returned: ☐ in full ☐ partial Amount refunded: \$ _____

Reason for refund: _____

Coastal Christmas Elves would like to request
a waiver of fees for Oasis Park and the parade
permit on Dec 9th 2017.

Kathleen Brishhears
Organizer Coastal Christmas
541-412-0674

City of Brookings

CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, September 25, 2017

Call to Order

Mayor Pieper called the meeting to order at 7:02 PM.

Roll Call

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, Councilor Thompson, and Dennis Triglia; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Public Works and Development Director Paul Stevens, Parks and Planning Manager Tony Baron, Community Planner Mark Schexnayder, and City Recorder Teri Davis.

Media Present: No media present

Others Present: Sixteen audience members.

Ceremonies

Mayor Pieper announced the 2017 Yard of the Month and Commercial Property of the Month winners.

Public Hearings

Legislative public hearing in the matter of File CP-1-15, considering adoption of revisions to the City of Brookings Comprehensive Plan, Goal 12, adopting a new Transportation System Plan.

Mayor Pieper opened the Public Hearing at 7:04 p.m.

Community Planner Schexnayder provided the staff report.

Oregon Department of Transportation representative Tom Guevara addressed Council in support of the matter.

Mayor Pieper closed the Public Hearing at 7:11 p.m.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously to approve the adoption of changes to the Brookings Comprehensive Plan, Goal 12, Transportation, and adopting the Transportation System Plan including the US 101 Corridor Plan, ODOT, 2016 hereby adopted by reference and direct staff to draft the adopting ordinance.

Legislative public hearing in the matter of File LDC-1-17, considering revisions to BMC Chapter 17.170, Street Standards [Advance Packet]

Mayor Pieper opened the Public Hearing at 7:12 p.m.

Community Planner Schexnayder provided the staff report.

There was no one to speak in support or opposition to the matter.

Mayor Pieper closed the Public Hearing at 7:15 p.m.

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously to approve revisions proposed by LDC-1-17 to revise Section 17.170, Street Standards to include updates proposed with the adoption of the Transportation System Plan update and direct staff to draft the adopting ordinance.

Oral Requests and Communications from the audience

Gordon Clay of Box 12, Brookings, Oregon addressed Council regarding a Suicide Awareness Symposium scheduled for September 30, 2017 from 3:00-5:00 p.m. at the Chetco Community Library and also spoke about Suicide and Bullying prevention efforts.

Staff Reports

Oregon Parks & Recreation Grant Agreement

Parks and Planning Manager Baron presented the staff report.

Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to authorize the City Manager to enter into a grant agreement with the Oregon Parks and Recreation Department for Azalea Park Ball Field Reconfiguration – Phase Three.

Azalea Park Ball Fields Reconfiguration – Phase I Paving

Parks and Planning Manager Baron presented the staff report.

Councilor Thompson moved, Councilor Hamilton seconded and Council voted unanimously to enter into an agreement with Tidewater Contractors to pave the ball field entrance road as part of the Azalea Park Ball Field Reconfiguration Project – Phase One.

Coastal Christmas Funding

City Recorder Davis presented the staff report.

Councilor Thompson moved, Councilor Hodges seconded and Council voted 4-1 with Councilor Triglia voting 'nay' to allocate a \$2,000 grant from Transient Occupancy Tax revenues to the Coastal Christmas Santa Event, Parade and Decorative Wreaths.

Travel & Adventure Show Funding

City Recorder Davis presented the staff report.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously to allocate not more than \$1,745 to participate in the Travel & Adventure Show Promotion.

Airport Water Line Extension

City Manager Milliman presented the staff report.

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously to approve the Task Order for water line extension to the Brookings Airport in the amount of \$32,705 with McClennan Excavation, Inc.

League of Oregon Cities Foundation

Mayor Pieper presented the staff report.

Council took no action.

Resolutions

Resolution Declaring the City of Brookings a Welcoming and Inclusive City

Councilor Triglia presented the staff report.

The following individuals addressed Council in support of the resolution:

1. Lori Stoddard of 16836 Thompson Road (representing the Indivisible 97415 organization) –submitted comments which were entered into record
2. Maria Sudduth of 95880 Eggers Road (representing the Indivisible 97415 organization)
3. Azam Azaditabar-Carlson of 1223 Barclay Lane

Council debated the resolution. Mayor Pieper emphasized his opinion that the City Council is non-partisan and should be a neutral party on national political issues.

Councilor Triglia moved to adopt Resolution 17-R-1122 declaring the City of Brookings a welcoming and inclusive city that respects and appreciates all residents. Due to a lack of a second, the motion failed.

Consent Calendar

1. Approve Council minutes for September 11, 2017
2. Accept TPAC minutes for July 20, 2017
3. Receive Monthly Financial Report for August 2017
4. Approve City Manager leave conversion

Councilor Thompson moved, Councilor Triglia seconded and Council voted unanimously to approve the Consent Calendar.

Remarks from Mayor and Councilors

Councilor Thompson praised City Manager Milliman's handling of the fire crisis.

Councilor Hamilton praised staff, the Police Department, the Fire Department, the City Manager, and the community for all the effort during the fire crisis.

Mayor Pieper advised that he will be attending the BCRAA meetings on October 5 and 12 which will include presentations from the airlines bidding to provide service from Crescent City Airport.

Adjournment

Councilor Triglia moved, Councilor Hodges seconded, and the meeting adjourned at 8:21 p.m.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2017:

Jake Pieper, Mayor

Teri Davis, City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
June 22, 2017

CALL TO ORDER

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Patt Brown, Don Vilelle, Jay Trost, Trace Kather, and Chair Tom Bozack

Also present: Parks/Tech Services Supervisor Tony Baron

APPROVAL OF MINUTES

Motion made by Commissioner Kather to approve the minutes of April 27, 2017; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES –

Azam Azaditabla, 1223 Barclay Lane, Brookings, OR – interested in the welfare of the azaleas in Azalea Park. Commission suggested she contact the Azalea Park Foundation to volunteer.

REGULAR AGENDA

A. Adopt a Park – Bankus Fountain – Tom Bozack recused himself from discussion. Tony Baron presented Adopt a Park request by KCIW Radio, noting that this is similar to the Adopt a Park request by the Lions Club for Oasis Park. Dane Tippman, 580 Fern Ave #1, Brookings, OR spoke on behalf of KCIW Radio and their intentions of maintaining the park. Commission appreciated their willingness to be involved. **Motion made by Commissioner Trost to enter into an MOU with KCIW to maintain Bankus Park; motion seconded by Commissioner Vilelle and the Commission voted with Tom Bazack abstaining; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A.** Youth Work Force Seasonal Employees – Tony Baron updated Commission on seasonal employees that have been hired to assist with maintenance in the parks. Commissioner Trost commended Tony on his ability to find park grants and the hiring and training of youth to work in the parks.
- B.** ORPD Grant for Azalea Park Ball Field Phase Three – Tony Baron updated Commission on the ORPD grant that has been approved at 60% funding. Phase 3 includes picnic area, parking lot lights, scoreboards, ballfield lights and other improvements over the next two years.

COMMISSIONER REPORTS/COMMENTS

Commissioner Trost spoke of redwood cloning and the possibility of planting Champion Redwood clone trees in the parks. Tony will schedule as a future agenda item.


Commissioner Brown inquired about the status of Lower Stout Park. Tony advised the group previously involved in improving the area had disbanded and staff is researching options. Commissioner Trost thought the schools might be able to have a landscaping course which could involving students taking care of the area and they might take ownership which could eliminate some of the litter problem.

Chair Bozack commented that the paving of the Chetco Point parking area is a great improvement.

ADJOURNMENT

Next meeting scheduled for August 24, 2017. With no further business, meeting adjourned at 7:37 pm.

Respectfully submitted,


Tom Bozack, Chair
(Approved at Sept 28, 2017 meeting)

MINUTES
BROOKINGS PLANNING COMMISSION
September 5, 2017

The regular meeting of the Brookings Planning Commission was called to order by Chair Bryan Tillung at 7:02 P.M. in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Cheryl McMahan, Hedda Markham, Gerry Wulkowicz, Tim Hartzell, Bryan Tillung

Staff Present: Community Planner – Mark Schexnayder; Administrator - Lauri Ziemer

Others Present: 1 audience member

PLANNING COMMISSION BUSINESS

Chair Tillung thanked all of the volunteers working to contain the Chetco Bar Fire and thanked all of the people who have donated time and resources to help assist those in the community that have been negatively affected by the fire.

PUBLIC HEARINGS

Public hearing procedures were addressed by Chair Tillung.

- Chair Tillung opened the legislative hearing regarding File No. CP-1-15.

File Description: In the matter of File No. **CP-1-15**, approval of the Transportation System Plan Update and revisions to Goal 12 Transportation to reflect the Transportation System Plan and U.S. 101 Corridor Plan as supporting documents of the Brookings Comprehensive Plan. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the Brookings Municipal Code (BMC). This is a legislative hearing and the Planning Commission will make a recommendation to the City Council on this matter.

There was no ex parte contact or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:07 P.M. Community Planner Schexnayder reviewed the staff report.

There was no one in opposition and no interested parties. No participant requested additional time to submit materials. The public hearing was closed at 7:12 P.M.

By a 6-0 vote (motion: Tillung, 2nd Markham) the Planning Commission voted to make a positive recommendation to City Council on File No. **CP-1-15**, approval of the Transportation System Plan Update and revisions to Goal 12 Transportation to reflect the Transportation System Plan and U.S. 101 Corridor Plan as supporting documents of the Brookings Comprehensive Plan.

- Chair Tillung opened the legislative hearing regarding File No. LDC-1-17.

File Description: In the matter of File No. **LDC-1-17**, revision of Brookings Municipal Code (BMC) Section 17.170 Street Standards, Transportation System Plan updates and standards for driveway approaches that were inadvertently omitted when Title 18 of the Brookings Municipal Code (BMC) Engineering Requirements and Standard Specifications for Public Works Construction document was updated. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the BMC. This is a legislative hearing and the Planning Commission will make a recommendation to City Council on the matter.

There was no ex parte contact or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:14 P.M. Community Planner Schexnayder reviewed the staff report.

There was no one in opposition and no interested parties. No participant requested additional time to submit materials. Commissioner Markham requested clarification of language in the staff report. The public hearing was closed at 7:19 P.M.

Commissioner Rings asked if an existing planning project would be affected by the proposed changes to the Land Development Code.

By a 6-0 vote (motion: Tillung, 2nd Wulkowicz) the Planning Commission voted to make a positive recommendation to City Council on File No. **LDC-1-17**, revision of Brookings Municipal Code (BMC) Section 17.170 Street Standards, Transportation System Plan updates and standards for driveway approaches that were inadvertently omitted when Title 18 of the Brookings Municipal Code (BMC) Engineering Requirements and Standard Specifications for Public Works Construction document was updated.

APPROVAL OF MINUTES

By a 5-0 vote (motion: McMahan, 2nd Rings) the Planning Commission approved the minutes of the June 6, 2017 Planning Commission meeting as presented. Commissioners Markham abstained due to not being an appointed commissioner at the time of the meeting.

By a 3-0 vote (motion: McMahan, 2nd Rings) the Planning Commission approved the minutes of the July 5, 2016 Planning Commission meeting as presented. Commissioners Tillung, Hartzell and Wulkowicz abstained due to being absent from the meeting.

UNSCHEDULED PUBLIC APPEARANCES

Thomas Guevara, 3500 NW Stuart Parkway, Roseburg, OR stated he was there as the project manager for the Transportation System Plan update, and to support the adoption of the plan and answer any questions.

STAFF REPORT

The next meeting of the Planning Commission will be held as a regularly scheduled meeting on October 3, 2017.

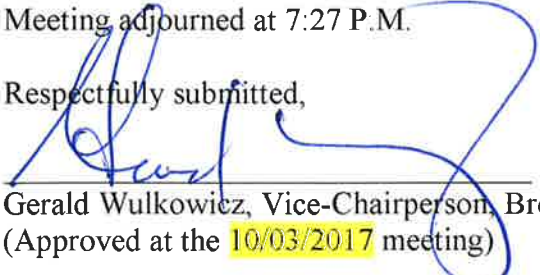
COMMISSION FINAL COMMENTS

Commissioner Markham asked for clarification regarding the classification of streets in the Land Development Code.

ADJOURNMENT

Meeting adjourned at 7:27 P.M.

Respectfully submitted,



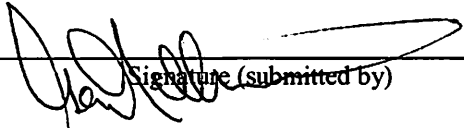
Gerald Wulkowicz, Vice-Chairperson, Brookings Planning Commission
(Approved at the 10/03/2017 meeting)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 9, 2017

Originating Dept: City Manager



Signature (submitted by)


City Manager Approval

Subject: City Manager Vacation Leave Conversion

Recommended Motion:

Motion to authorize converting up to 450 hours of accrued vacation leave for the City Manager to a deferred compensation contribution to the International City/County Management Association Retirement Program.

Financial Impact:

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

The City Manager currently has some 900 hours of accrued vacation leave. He has requested that the City Council authorize converting up to 450 hours of accrued vacation to cash and directing the cash amount into his deferred compensation account with the International City/County Management Association. Ultimately this would also save the City money as the pay-out will reduce the City's liability for pay out at a higher rate at a later date.

The City Council approved conversion of up to 400 hours at its meeting of September 25. However, the City Manager has requested an increase to 450 hours to maximize the amount that can be contributed to deferred compensation in a single calendar year.

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/20/2017	68439	4767	Brookings-Harbor Chamber of Commerce	10-00-2005	2,924.59- V
09/17	09/20/2017	68636	4908	Corey Ambrecht	25-00-2005	34.00- V
09/17	09/20/2017	69903	1	Stuart Watkins	20-00-2005	1.82- V
09/17	09/20/2017	76227	4610	Jason Barrigar	10-00-2005	99.00- V
09/17	09/23/2017	78386	380	Stadelman Electric Inc	20-00-2005	827.95- V
09/17	09/05/2017	79663	5625	A One Janitorial	25-00-2005	499.50- V
09/17	09/07/2017	79983	4058	44Mag Distributing LLC	10-00-2005	5,923.90
09/17	09/07/2017	79984	5625	A One Janitorial	25-00-2005	499.50
09/17	09/07/2017	79985	4939	BI- Mart Corporation	20-00-2005	381.18
09/17	09/07/2017	79986	4363	Black & Rice LLP	10-00-2005	3,182.08
09/17	09/07/2017	79987	5004	Blumenthal Uniforms & Equipment	10-00-2005	514.97
09/17	09/07/2017	79988	5048	Brookings Harbor Medical Center	10-00-2005	300.00
09/17	09/07/2017	79989	416	Brookings Lock & Safe Inc	10-00-2005	55.00
09/17	09/07/2017	79990	313	Brookings Vol Firefighters	10-00-2005	2,250.00
09/17	09/07/2017	79991	4932	BSN Sports LLC	50-00-2005	36.00
09/17	09/07/2017	79992	715	Budge McHugh Supply	20-00-2005	4,344.37
09/17	09/07/2017	79993	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
09/17	09/07/2017	79994	5070	Canon Solutions America	10-00-2005	360.98
09/17	09/07/2017	79995	193	Central Equipment Co, Inc	10-00-2005	4,000.00
09/17	09/07/2017	79996	3015	Charter Communications	30-00-2005	495.00
09/17	09/07/2017	79997	4977	Civic Plus	10-00-2005	7,484.21
09/17	09/07/2017	79998	3834	Clean Sweep Janitorial Service	10-00-2005	900.00
09/17	09/07/2017	79999	822	Coast Auto Center	10-00-2005	759.22
09/17	09/07/2017	80000	4882	Coastal Heating & Air	10-00-2005	255.00
09/17	09/07/2017	80001	1620	Curry County	50-00-2005	470.40
09/17	09/07/2017	80002	173	Curry Equipment	10-00-2005	220.79
09/17	09/07/2017	80003	166	Dan's Auto & Marine Electric	25-00-2005	209.65
09/17	09/07/2017	80004	284	Day Management Corp	30-00-2005	3,610.14
09/17	09/07/2017	80005	1	Steven Wilson	20-00-2005	300.00
09/17	09/07/2017	80006	5333	Double D Electric	10-00-2005	1,143.90
09/17	09/07/2017	80007	153	Ferrellgas	25-00-2005	316.89
09/17	09/07/2017	80008	5642	Financial Pacific Leasing	10-00-2005	4,031.88
09/17	09/07/2017	80009	5432	First Community Credit Union	25-00-2005	812.99
09/17	09/07/2017	80010	4646	Frontier	30-00-2005	757.40
09/17	09/07/2017	80011	4872	G. W., Inc.	10-00-2005	1,069.00
09/17	09/07/2017	80012	199	Richard Harper	10-00-2005	400.00
09/17	09/07/2017	80013	5596	Rob Johnson	10-00-2005	218.00
09/17	09/07/2017	80014	162	Kerr Hardware	15-00-2005	1,285.72
09/17	09/07/2017	80015	328	Les Schwab Tire Center	25-00-2005	1,368.90
09/17	09/07/2017	80016	4261	Lexipol LLC	10-00-2005	6,248.00
09/17	09/07/2017	80017	4269	Gary Milliman	10-00-2005	21.50
09/17	09/07/2017	80018	4269	Milliman, Gary	10-00-2005	67.50
09/17	09/07/2017	80019	4443	Napa Auto Parts-Golder's	10-00-2005	138.16
09/17	09/07/2017	80020	4324	OGFOA	10-00-2005	325.00
09/17	09/07/2017	80021	4781	OHA Cashier	20-00-2005	125.00
09/17	09/07/2017	80022	3561	Oil Can Henry's	10-00-2005	254.94
09/17	09/07/2017	80023	279	One Call Concepts, Inc	20-00-2005	43.56
09/17	08/07/2017	80024	5595	Oregon Coast Magazine	10-00-2005	1,525.00
09/17	09/07/2017	80025	252	Paramount Pest Control	10-00-2005	50.00
09/17	09/07/2017	80026	4	Coastline Neighbors	10-00-2005	43.00
09/17	09/07/2017	80027	4	Paul Honer	10-00-2005	214.00
09/17	09/07/2017	80028	4	Jennifer Navarro	10-00-2005	144.00
09/17	09/07/2017	80029	4992	Police Legal Sciences, Inc	10-00-2005	1,120.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/07/2017	80030	322	Postmaster	25-00-2005	850.00
09/17	09/07/2017	80031	207	Quill Corporation	10-00-2005	2,122.42
09/17	09/07/2017	80032	3309	Roberts & Associates	50-00-2005	1,880.00
09/17	09/07/2017	80033	1840	Rogue Credit Union	50-00-2005	2,497.61
09/17	09/07/2017	80034	142	Tidewater Contractors Inc	20-00-2005	642.01
09/17	09/07/2017	80035	861	Village Express Mail Center	10-00-2005	20.98
09/17	09/07/2017	80036	169	Waste Connections Inc	10-00-2005	175.50
09/17	09/07/2017	80037	4220	Woof's Dog Bakery	61-00-2005	134.98
09/17	09/07/2017	80038	5731	Tom Yockey	10-00-2005	40.80
09/17	09/14/2017	80039	5063	B & H Police Supply LLC	10-00-2005	701.95
09/17	09/14/2017	80040	1314	Bernie Bishop Mazda	20-00-2005	227.57
09/17	09/14/2017	80041	5453	Best Western Agate Beach Inn	10-00-2005	431.88
09/17	09/14/2017	80042	2407	Blue Star Gas	10-00-2005	1,708.90
09/17	09/14/2017	80043	3622	Boardwalk Mail Services	25-00-2005	18.00
09/17	09/14/2017	80044	5048	Brookings Harbor Medical Center	10-00-2005	200.00
09/17	09/14/2017	80045	5070	Canon Solutions America	10-00-2005	1,009.01
09/17	09/14/2017	80046	3015	Charter Communications	10-00-2005	219.96
09/17	09/14/2017	80047	3834	Clean Sweep Janitorial Service	25-00-2005	1,340.00
09/17	09/14/2017	80048	4882	Coastal Heating & Air	10-00-2005	190.00
09/17	09/14/2017	80049	259	Da-Tone Rock Products	25-00-2005	1,572.29
09/17	09/14/2017	80050	185	Del Cur Supply	10-00-2005	1,088.65
09/17	09/14/2017	80051	3342	Fastenal	25-00-2005	305.79
09/17	09/14/2017	80052	5639	Justin Flores	15-00-2005	23.50
09/17	09/14/2017	80053	4646	Frontier	30-00-2005	114.36
09/17	09/14/2017	80054	3961	Grizzly Fence & Construction	15-00-2005	1,426.00
09/17	09/14/2017	80055	167	Hach Company	20-00-2005	552.72
09/17	09/14/2017	80056	139	Harbor Logging Supply	10-00-2005	703.30
09/17	09/14/2017	80057	867	Local Gov't Personnel Inst	10-00-2005	1,149.00
09/17	09/14/2017	80058	5558	Marrington, Ray	10-00-2005	160.00
09/17	09/14/2017	80059	4981	McLennan Excavation, Inc	52-00-2005	32,705.00
09/17	09/14/2017	80060	5257	Mill Casino, The	61-00-2005	182.00
09/17	09/14/2017	80061	4269	Gary Milliman	10-00-2005	50.50
09/17	09/14/2017	80062	685	Neilson Research Corporation	20-00-2005	405.00
09/17	09/14/2017	80063	4487	Net Assets Corporation	10-00-2005	400.00
09/17	09/14/2017	80064	5008	Online Information Services	10-00-2005	160.02
09/17	09/14/2017	80065	5389	Pape Kenworth	20-00-2005	78.06
09/17	09/14/2017	80066	4	Andrea Christensen	10-00-2005	18.00
09/17	09/14/2017	80067	4	Lauren Kessler	10-00-2005	18.00
09/17	09/14/2017	80068	4	Shelby Smith	10-00-2005	25.00
09/17	09/14/2017	80069	4	Danielle Smithers	10-00-2005	36.00
09/17	09/14/2017	80070	4	Heather Young	10-00-2005	18.00
09/17	09/14/2017	80071	3309	Roberts & Associates	15-00-2005	2,860.00
09/17	09/14/2017	80072	5730	Spectrum Reach	32-00-2005	1,000.00
09/17	09/14/2017	80073	4839	Kristy Spini	10-00-2005	160.00
09/17	09/14/2017	80074	5365	Zane Vanzelf	61-00-2005	94.00
09/17	09/14/2017	80075	2122	Cardmember Service	10-00-2005	4,514.26
09/17	09/14/2017	80076	169	Waste Connections Inc	10-00-2005	3,522.68
09/17	09/21/2017	80077	4908	Corey Ambrecht	25-00-2005	34.00
09/17	09/21/2017	80078	5816	Anderson, Scott	10-00-2005	74.00
09/17	09/21/2017	80079	993	ATCO International	10-00-2005	270.00
09/17	09/21/2017	80080	4610	Jason Barrigar	10-00-2005	99.00
09/17	09/21/2017	80081	1314	Bernie Bishop Mazda	20-00-2005	90.00
09/17	09/21/2017	80082	5048	Brookings Harbor Medical Center	25-00-2005	200.00
09/17	09/21/2017	80083	4928	CIS Trust	10-00-2005	35,543.15
09/17	09/21/2017	80084	5815	Dentsply Ceramco	25-00-2005	63.66
09/17	09/21/2017	80085	1	Chuck & Donene Bond	20-00-2005	1.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/21/2017	80086	1	Brookings Hearth & Home	20-00-2005	16.00
09/17	09/21/2017	80087	1	James Davis	20-00-2005	33.55
09/17	09/21/2017	80088	1	Del & Rae Germain	20-00-2005	3.76
09/17	09/21/2017	80089	1	Jeffrey Goetze	20-00-2005	57.85
09/17	09/21/2017	80090	1	Luke & Allison Mitchell	20-00-2005	8.79
09/17	09/21/2017	80091	1	Aaron Morgan	20-00-2005	40.26
09/17	09/21/2017	80092	1	John P Morris	20-00-2005	8.65
09/17	09/21/2017	80093	1	Stuart Watkins	20-00-2005	1.82
09/17	09/21/2017	80094	1	Richard Wise	20-00-2005	147.13
09/17	09/21/2017	80095	1	Worlton	20-00-2005	38.24
09/17	09/29/2017	80096	5814	DoubleTree by Hilton Hotel Portland	10-00-2005	.00 V
09/17	09/21/2017	80097	5814	DoubleTree by Hilton Hotel Portland	10-00-2005	432.77
09/17	09/23/2017	80098	2640	Dyer Partnership Inc., The	52-00-2005	.00 V
09/17	09/21/2017	80099	5676	Ewing Irrigation Products Inc	50-00-2005	353.10
09/17	09/21/2017	80100	4646	Frontier	25-00-2005	886.36
09/17	09/21/2017	80101	5172	Gowman Electric, Inc	50-00-2005	288.70
09/17	09/21/2017	80102	1130	H.D. Fowler	20-00-2005	6,394.36
09/17	09/21/2017	80103	199	Richard Harper	10-00-2005	332.73
09/17	09/21/2017	80104	5523	Holiday Inn Eugene No Springfield	10-00-2005	367.29
09/17	09/21/2017	80105	5036	Kosmont Companies	50-00-2005	848.90
09/17	09/21/2017	80106	5526	L.N. Curtis & Sons Inc	10-00-2005	73.62
09/17	09/21/2017	80107	4981	McLennan Excavation, Inc	54-00-2005	184,647.78
09/17	09/21/2017	80108	4269	Gary Milliman	10-00-2005	224.00
09/17	09/21/2017	80109	3789	Oak Street Health Care Center	25-00-2005	200.00
09/17	09/21/2017	80110	5610	Community Newspapers/Portland Tribun	51-00-2005	68.99
09/17	09/21/2017	80111	4	Maggie Nelson	10-00-2005	208.00
09/17	09/21/2017	80112	5791	Jake Pieper	10-00-2005	52.00
09/17	09/21/2017	80113	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
09/17	09/21/2017	80114	4105	Precision Eyecare PC	10-00-2005	215.00
09/17	09/21/2017	80115	187	Quality Fast Lube & Oil	10-00-2005	107.00
09/17	09/21/2017	80116	207	Quill Corporation	10-00-2005	155.41
09/17	09/21/2017	80117	169	Waste Connections Inc	25-00-2005	1,269.54
09/17	09/22/2017	80118	2640	Dyer Partnership Inc., The	52-00-2005	45,993.27
09/17	09/28/2017	80119	4734	Aramark Uniform Services	10-00-2005	90.00
09/17	09/28/2017	80120	5807	Arboriculture International LLC	10-00-2005	872.60
09/17	09/28/2017	80121	212	Chem Quip Inc	20-00-2005	2,406.62
09/17	09/28/2017	80122	183	Colvin Oil Company	20-00-2005	7,982.74
09/17	09/28/2017	80123	182	Coos-Curry Electric	10-00-2005	29,259.13
09/17	09/28/2017	80124	317	DCBS - Fiscal Services	10-00-2005	87.81
09/17	09/28/2017	80125	1	Leonard N Burton Jr	20-00-2005	1.82
09/17	09/28/2017	80126	1	Tyler Matthew McCourt	20-00-2005	10.87
09/17	09/28/2017	80127	1	Jared Joseph Swenson	20-00-2005	222.22
09/17	09/28/2017	80128	1	David & Connie Twining	20-00-2005	14.27
09/17	09/29/2017	80129	1	Deposit Refund	20-00-2005	.00 V
09/17	09/28/2017	80130	2640	Dyer Partnership Inc., The	51-00-2005	5,305.00
09/17	09/28/2017	80131	3342	Fastenal	25-00-2005	15.32
09/17	09/28/2017	80132	2186	Ferguson Enterprises Inc #3011	20-00-2005	97.13
09/17	09/28/2017	80133	298	Freeman Rock, Inc	50-00-2005	1,121.79
09/17	09/28/2017	80134	5078	Geotechnical Resources, Inc	50-00-2005	4,592.50
09/17	09/28/2017	80135	5172	Gowman Electric, Inc	50-00-2005	641.15
09/17	09/28/2017	80136	269	Grainger	25-00-2005	115.80
09/17	09/28/2017	80137	198	Grants Pass Water Lab	20-00-2005	304.00
09/17	09/28/2017	80138	3961	Grizzly Fence & Construction	25-00-2005	394.82
09/17	09/28/2017	80139	167	Hach Company	25-00-2005	788.70
09/17	09/28/2017	80140	4980	iSecure	10-00-2005	33.00
09/17	09/28/2017	80141	679	McCourt Floor Coverings	10-00-2005	75.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/28/2017	80142	4573	Methodworks	25-00-2005	1,554.00
09/17	09/28/2017	80143	4901	Mountain View Paving, Inc	15-00-2005	1,920.00
09/17	09/28/2017	80144	2	Joseph Kennedy	10-00-2005	100.00
09/17	09/28/2017	80145	329	New Hope Plumbing	58-00-2005	2,995.00
09/17	09/28/2017	80146	4793	Nor-Pac Power Systems LLC	20-00-2005	1,878.55
09/17	09/28/2017	80147	5364	North Central Laboratories	25-00-2005	123.88
09/17	09/28/2017	80148	4	Norma Garcia	10-00-2005	214.00
09/17	09/28/2017	80149	4	Sarah Kaplansky	10-00-2005	36.00
09/17	09/28/2017	80150	207	Quill Corporation	10-00-2005	193.83
09/17	09/28/2017	80151	5817	Radwell International Inc	25-00-2005	107.00
09/17	09/28/2017	80152	3	Linda Morrison	20-00-2005	71.20
09/17	09/28/2017	80153	3	Rodney & Christine Nichols	20-00-2005	91.96
09/17	09/28/2017	80154	380	Stadelman Electric Inc	20-00-2005	827.95
09/17	09/28/2017	80155	5818	Utility Tool Company Inc	50-00-2005	1,388.00
09/17	09/28/2017	80156	861	Village Express Mail Center	10-00-2005	38.73
Grand Totals:						<u>468,647.35</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Committee Vacancies

Date: October 9, 2017

Re: Vacant Volunteer Positions

Following is a list of all Commission/Committee positions and terms currently vacant:

Position	Held By	Month/ Day	Year Expires	Term/ Years
Budget #1	VACANT	2/1	2018	3
Budget #3	VACANT	2/1	2019	3
Parks & Rec #1	VACANT	2/1	2018	2
Public Art #1	VACANT	11/1	2017	3
Public Art #4	VACANT	11/1	2018	3
Public Art #5	VACANT	11/1	2018	3
Traffic Safety #1	VACANT	1/14	2018	2
Traffic Safety #2	VACANT	1/14	2019	2

Oct. 2, 2017

TO: Brookings City Council

FROM: Berma Mattteson
747 First St.
Brookings, OR 97415

RE: Resolution Declaring Brookings a Welcoming and Inclusive City that Respects and Appreciates All Residents." Resolution
17-R-1122

I must admit I was surprised to hear it suggested at the Sept. 26 Council meeting that you are unaware there are problems in Brookings in terms of accepting people. Now, I am sure you will argue with my perception on the matter because you have most likely never felt threatened. It has never happened to you.

Since I moved here five years ago there are a number of incidents that come to mind that affected my sense of safety here in Brookings.

- The windows of the Democratic Offices were broken out at least 2 times. It just so happens that one of the anti government militia groups, were directed to break out windows of Democratic offices. The crime was never solved. We'll never know if the militia groups were involved.
- A woman about my age had her car windows broken out in the Fred Meyer parking lot in broad day light. I parked next to her just as she discovered the vandalism. Her only obvious affront seems to have been an Obama/Biden sticker on her car.
- The LGBTQ family and friends group announced a meeting at a downtown restaurant on social media. Threats were made by some to "go down there and kick some ass." The business stopped hosting the group because they were afraid of repercussions. At one point the business was targeted on social media with a smear campaign.
- I went to get my mail and a resident living across from my mail box was yelling at the top of his lungs, "I hate n-----rs."
- The group that meets at a local fast food place in the early mornings loudly proclaiming their racism in the most ugly kind of language.

I live a fairly quiet life and in a few short years I have had some shocking evidence that Brookings needs to work on the concept of being a welcoming and respectful community. I have lived in many places. Brookings isn't the only small town I have lived in. Brookings *is* the only community I have lived in in which such behavior seems to be acceptable. So I was not surprised when you flailed and floundered over the Resolution Declaring Brookings a Welcoming and Inclusive City that Respects and Appreciates All Residents." Resolution 17-R-1122.

As was made clear to you, this is not about Brookings being a Sanctuary City. This is about the leaders of Brookings supporting a standard that clearly states we are a city that accepts and respects all of the residents. Please revisit this resolution.

Respectfully,
Cristina

Brookings, Oregon

10/10/2019

10/10/2019

Dear Council Members, I am writing to you regarding the resolution that was passed on 10/10/2019.

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