

# **City of Brookings**

## **MEETING AGENDA**

### **JOINT CITY/COUNTY WORKSHOP AND CITY COUNCIL MEETING**

**Monday, March 14, 2016, 6:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

### **JOINT CITY/COUNTY WORKSHOP**

#### **A. Call to Order**

#### **B. Roll Call**

#### **C. Topics**

1. Del Norte County Regional Airport
  - a. Status of Airport Terminal Project - BCRAA
  - b. Request for BCRAA member participation in funding Airport Terminal Project – BCRAA
2. Brookings Airport
  - a. Status of Airport Infrastructure Project – City
  - b. Brookings Transportation System Plan airport access road alternatives – City
  - c. Status of Airport Master Plan – County

#### **D. Council Member Requests for Workshop Topics**

#### **E. Adjournment**

### **CITY COUNCIL MEETING**

#### **A. Call to Order**

#### **B. Pledge of Allegiance**

#### **C. Roll Call**

#### **D. Ceremonies/Appointments/Announcements**

1. Reappointment of Cheryl McMahon to the Planning Commission. [pg. 3]
2. Reappointment of Loren Rings to the Planning Commission. [pg. 7]

#### **E. Ordinances/Resolutions**

1. Ordinance 16-O-753, imposing a three percent tax on the sale of marijuana items by a marijuana retailer; amending Chapter 3.20 of the Brookings Municipal Code in its entirety; and directing staff to prepare a resolution referring said tax to the electors of the City of Brookings. [Advance Packet]
2. Resolution 16-R-1072 adopting the updated Curry County Multi-Jurisdictional Natural Hazards Mitigation Plan. [PWDS, pg. 10]
  - a. Resolution [pg. 11]
  - b. FEMA approval letter [pg. 13]
  - c. Plan excerpts – Volume I, pages 70-74 [pg. 14]

#### **F. Oral Requests and Communications from the audience** - Public Comments on non-agenda items – 5 minute limit per person.\*

## **G. Staff Reports**

1. Approval of proposed language regarding abusive solicitation and unlawful transfer to be added to the Brookings Municipal Code. [PWDS, pg. 19]
  - a. Proposed language [pg. 20]
  - b. January 25, 2016 Council Agenda Report [pg. 22]
2. Authorization to award and execute a contract for the Airport Infrastructure Project. [PWDS, pg. 24]
  - a. Bid abstract [pg. 25]
  - b. EDA Award Recommendation Letter [pg. 26]

## **H. Consent Calendar**

1. Approve Council minutes for February 22, 2016. [pg. 27]
2. Accept January 5, 2016 Planning Commission minutes. [pg. 33]
3. Accept February 2016 Vouchers in the amount of \$283,277.09. [pg. 35]

## **I. Remarks from Mayor and Councilors**

## **J. Adjournment**

\*Obtain Public Comment Forms and view the agenda and packet information on-line at [www.brookings.or.us](http://www.brookings.or.us), at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 14 days advance notification. Please contact 469-1102 if you have any questions regarding this notice.



## City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: (541) 469-2163 Fax: (541) 469-3650

[www.brookings.or.us](http://www.brookings.or.us)

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

#### PART I. Contact Information:

Name: CHERYL McMAHAN Date: 3/1/2016  
Physical Address: 15715 NAPA LANE, HARBOR  
Mailing Address: PO BOX 2732, BROOKINGS  
Email Address: CLASUM@AOL.COM Phone: 541-469-7436

#### PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

##### 1. Commission/Committee applying for:

	<u>Composition (i)</u>	<u>Term (ii)</u>
<input checked="" type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 yrs
<input type="checkbox"/> Budget Committee	5 Electors	3 yrs
<input type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 yrs
<input type="checkbox"/> Public Art Committee (PAC) (iii)	3 Residents, 2 UGB	3 yrs
<input type="checkbox"/> Traffic Safety Committee	2 Residents	2 yrs
<input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii)	4 Residents, 3 Curry	3 yrs
<input type="checkbox"/> Other (please specify):		

2. **City residents:** How long have you lived in the City of Brookings? \_\_\_\_\_ (yrs/mths)

*Planning & Budget Applicants Only:* Are you a City elector (registered voter)? ☐ Yes ☒ No

3. **UGB residents:** How long have you lived in the UGB?: 8/8 (yrs/mths)

4. **What is your current occupation?** COLLEGE PROFESSOR

#### NOTES:

##### (i) *Membership requirements:*

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at (541) 469-1137 for assistance in determining UGB status).

(ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

##### (iii) *Other restrictions:*

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- TPAC: The three Curry members must own property, own a business or be employed in the City.
- PAC: Three (3) members must have an art background.

SEE ATTACHED

**PART III. Background Information :** *Attach additional pages if needed:*

1. List your **related** experience and/or background to the position you are applying for:

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2. List any unrelated work history, educational background, and volunteer experience you may have:

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3. Briefly describe your interest in this position and what you hope to accomplish:

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**PART IV. Volunteer Agreement :** *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

CHERYL MCMAHAN

Applicant (print name)

[Signature]

Applicant's Signature

3/1/2014  
Date

**\*\*Planning Commissioners** holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at [http://www.oregon.gov/OGE/forms\\_publications.shtml](http://www.oregon.gov/OGE/forms_publications.shtml). Official forms are provided by OGE.

**Submit completed applications** by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

*Commission and Committee contact information:*

Planning Commission: 541-469-1137 [dcobyhanks@brookings.or.us](mailto:dcobyhanks@brookings.or.us)

Budget Committee: 541-469-1123 [jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)

Parks and Recreation Commission, Public Art Committee, Tourism Promotion Advisory Committee and Traffic Safety Committee: 541-469-1103 [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)

# **Application to Serve on Brookings Planning Commission**

## **Background Information**

### **1. Related experience**

I am currently a member of the City of Brookings Planning Commission. I am also on the board of directors of Coos Curry Electric Cooperative and on the board of directors of Rogue Credit Union.

### **2. Unrelated work history, educational experience, and volunteer experience**

I have extensive education and experience related to business, finance, operations, and strategic planning. I hold an undergraduate degree in Mechanical Engineering, a Master of Business Administration, and a Doctorate of Business Administration with a concentration in strategic management.

I facilitate online graduate management classes and mentor doctoral candidates conducting management research and completing dissertations. Previously, I managed development, communication, and implementation of strategic plans for three large divisions of Southern California Edison. For several years, I also represented Edison on the Board of Directors of Palo Verde Generating Station, the largest nuclear plant in the United States with an annual budget over \$1B. In this position, I exercised oversight of budgets, planning, operations, contractor selection policies, and quality assurance programs.

### **3. Interest in position**

I am interested in serving on the planning commission, and will strive to continue to make a significant contribution to the City of Brookings as a planning commissioner. I believe what I have to offer will benefit Brookings.





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## APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

### PART I. Contact Information:

Name: Loren Rings Date: 1-13-2016  
Physical Address: 9640 2 OCEAN SIDE EAST DR. Brookings, OR  
Mailing Address: \_\_\_\_\_  
Email Address: lrbrookings@gmail.com Phone: 541-513-9003

### PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | <u>1. Commission/Committee applying for:</u>   | <u>Composition (i)</u> | <u>Term (ii)</u> |
|--|------------------------|------------------|
| <input checked="" type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii) | 5 Electors, 2 UGB      | 4 yrs            |
| <input type="checkbox"/> Budget Committee  | 5 Electors             | 3 yrs            |
| <input type="checkbox"/> Parks and Recreation Commission   | 4 Residents, 1 UGB     | 2 yrs            |
| <input type="checkbox"/> Public Art Committee (iii)  | 3 Residents, 2 UGB     | 3 yrs            |
| <input type="checkbox"/> Traffic Safety Committee  | 2 Residents            | 2 yrs            |
| <input type="checkbox"/> Tourism Promotion Advisory Committee                                    | TBD                    | TBD              |
| <input type="checkbox"/> Other (please specify):   |                        |                  |
2. **City residents:** How long have you lived in the City of Brookings? 10 (yrs/mths)  
Are you a City elector (registered voter)? ☒ Yes ☐ No
3. **UGB residents:** How long have you lived in the UGB?: \_\_\_\_\_ (yrs/mths)
4. **What is your current occupation?** General Contractor

#### NOTES:

##### (i) Membership requirements:

- Resident and UGB status are determined by physical address.
- Residents must reside within the City limits.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at 541-469-1137 to determine if you are in the UGB).

##### (ii) Term: Appointments to fill mid-term vacancies will be for the remainder of that term.

##### (iii) Other restrictions:

- No more than two (2) Planning Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- Three (3) Public Art Committee members must have an art background

**PART IV. Volunteer Agreement :** *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Loren Rings

Applicant (print name)

[Signature]

Applicant's Signature

1-13-2016

Date

**\*\*Planning Commissioners** holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGECE). You may view a sample form at [http://www.oregon.gov/OGECE/forms\\_publications.shtml](http://www.oregon.gov/OGECE/forms_publications.shtml). Official forms are provided by OGECE.

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Budget Committee: 541-469-1123 [jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)

Parks and Recreation Commission, Public Art Committee, Tourism Promotion Advisory Committee and Traffic Safety Committee: 541-469-1103 [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)



**CITY OF BROOKINGS APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE  
OR BOARD**

**PART III BACKGROUND INFORMATION:**

I have been in the construction trades for 40+ years. My experience includes both commercial and residential construction. I am also proficient within a corporate setting working with all ranges of management. I have a thorough knowledge of the construction design and review process and have worked with various municipalities in the Bay Area. Construction projects that I have managed were in the \$5M range where I was responsible for execution and budget.

**Work History**

1992-2001 Pacific IBM Credit Union a.k.a. Merriwest Credit Union, San Jose, CA

**Director of Facilities**

Managed the facility and equipment for the 60,000 square foot facility plus two small branch credit unions. Responsibilities included design and renovation of office build outs, a new 1,400 square foot conference facility and equipment. Also responsible for the coordination of all subcontractors and in house departments throughout daily operations and during construction. Worked on several projects including the renovation of a branch in Milpitas, CA. I was responsible for meeting City codes for the City Council's approval of new signage.

2001-2003 Projection Systems, Redwood City, CA

**Project Manager**

Responsible for coordination and installation of state of the art audio/video equipment to numerous high tech companies in the Bay Area until the company closed in 2003.

**L. Rings Construction**

2003-2014 L. Rings Construction, San Jose, CA and (later) Brookings, Oregon

Became a licensed General Contractor in the State of Oregon in 2009.

**Educational Background**

Graduated Wentworth Military Academy, Lexington, MO, 1970

**Other Activities:**

Coached youth basketball in the 90's when our son was a young teen.

**Why are you interested in this Position and what do you want to accomplish?**

As a former construction professional, I want to bring some new ideas to the group. I hope that I can add value to the community with

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

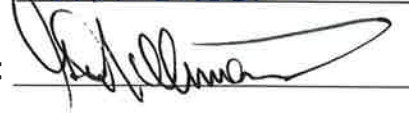
Meeting Date: March 14, 2016

Submitted by:



Originating Dept: PWDS

City Manager:



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Subject:

Adoption of the updated Curry County Multi Jurisdictional Natural Hazards Mitigation Plan (NHMP)

Recommended Motion:

Motion to adopt by Resolution 16-R-1072, the updated Curry County Multi-jurisdictional Natural Hazards Mitigation Plan.

Financial Impact:

Allows the City of Brookings to apply for federal disaster mitigation funds in the event of a natural disaster.

Background/Discussion:

In 2000, Congress approved the Disaster Mitigation Act of 2000 (DMA2K). DMA2K set forth requirements for communities to develop and adopt local natural hazard mitigation plans to become eligible for mitigation grant funding, including FEMA's Hazard Mitigation Grant Program (HMGP), and Pre-Disaster Mitigation (PDM) Grant Program.

An NHMP provides a community with a set of goals, action items, and resources designed to reduce risk from future natural disaster events. Communities on the Oregon Coast are vulnerable to a range of hazards including winter storms, coastal erosion, wildfire, flooding, landslides, earthquakes and tsunamis.

Throughout 2015, representatives of Curry County and the cities of Brookings, Port Orford and Gold Beach met with Josh Bruce of the Oregon Partnership for Disaster Resilience and local stakeholders to update the NHMP.

FEMA has reviewed and pre-approved the Curry County NHMP with final approval pending adoption of the plan by local jurisdictions. The plan may be reviewed in its entirety on the City's website; a copy will also be available at City Hall.

Policy Considerations: None

Attachment(s):

- a. Resolution 16-R-1072
- b. FEMA approval letter
- c. NHMP Volume 1 pages 70-74

**CITY OF BROOKINGS  
STATE OF OREGON**

**RESOLUTION 16-R-1072**

**A RESOLUTION ADOPTING THE UPDATED CURRY COUNTY MULTI-JURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN.**

**WHEREAS**, the City of Brookings recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

**WHEREAS**, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**WHEREAS**, the City of Brookings has fully participated in the FEMA prescribed mitigation planning process to prepare the *Curry County, Multi-Jurisdictional Natural Hazard Mitigation Plan*, which has established a comprehensive, coordinated planning process to eliminate or minimize these vulnerabilities; and

**WHEREAS**, the City of Brookings has identified natural hazard risks and prioritized a number of proposed actions and programs needed to mitigate the vulnerabilities of the City of Brookings to the impacts of future disasters within the *Curry County, Multi-Jurisdictional Natural Hazard Mitigation Plan*; and

**WHEREAS**, these proposed projects and programs have been incorporated into the *Curry County, Multi-Jurisdictional Natural Hazard Mitigation Plan* that has been prepared and promulgated for consideration and implementation by the cities of Curry County; and

**WHEREAS**, the Oregon Office of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the *Curry County, Multi-Jurisdictional Natural Hazard Mitigation Plan* and pre-approved it (dated, February 22, 2016) contingent upon this official adoption of the participating governments and entities; and

**WHEREAS**, the NHMP is comprised of comprised of two volumes: Volume I -Basic Plan and Volume II - Appendixes, collectively referred to herein as the NHMP; and

**WHEREAS**, the NHMP is in an on-going cycle of development and revision to improve it's effectiveness; and

**WHEREAS**, City of Brookings adopts the NHMP and directs the City Manager to develop, approve, and implement the mitigation strategies and any administrative changes to the NHMP.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Brookings hereby adopts *the Curry County Multi-Jurisdictional Natural Hazards Mitigation Plan* as an official plan; and

**BE IT FURTHER RESOLVED**, that the City of Brookings will submit this resolution to the Oregon Office of Emergency Management and Federal Emergency Management Agency, Region X officials to enable final approval of the *Curry County Multi-Jurisdictional Natural Hazards Mitigation Plan*.

Passed by the City Council \_\_\_\_\_, 2016 ; effective \_\_\_\_\_.

Attest:

\_\_\_\_\_  
Mayor Ron Hedenskog

\_\_\_\_\_  
City Recorder Joyce Heffington





**FEMA**

February 22, 2016

Mr. Dennis Sigrist,  
State Hazard Mitigation Officer  
Oregon Military Department  
Office of Emergency Management  
P.O. Box 14370  
Salem, Oregon 97309

Dear Mr. Sigrist:

As requested, the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) has completed a pre-adoption review of the *Curry County Natural Hazard Mitigation Plan*. The plan successfully contains the required criteria, excluding the adoption, for hazard mitigation plans, as outlined in 44 CFR Part 201. This letter serves as Region 10's commitment to approve the plan upon receiving documentation of its adoption by the Community.

The plan will not be formally approved by FEMA until it is adopted. The communities are not eligible for mitigation project grants until the plan is formally approved by FEMA.

Please contact our Regional Mitigation Planning Manager, Brett Holt, at (425) 487-4553 with any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tamra Biasco".

Tamra Biasco  
Chief, Risk Analysis Branch  
Mitigation Division

BH:bb

**Table 1: High Priority NHMP Actions**

<b>Priority Mitigation Actions</b>
<b>Curry County</b>
Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Curry County Hazard Analysis.
Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Goal 7 Section of the Curry County Comprehensive Plan.
Conduct non-structural seismic retrofit workshops with government agencies, businesses, and residents to prevent damage from earthquakes.
<b>City of Port Orford</b>
Update the Goal 7 Section of the Port Orford Comprehensive Plan.
Adopt a Tsunami Land Use Overlay Zone
<b>City of Gold Beach</b>
Update the Goal 7 Section of the Port Orford Comprehensive Plan.
Adopt a Tsunami Land Use Overlay Zone
<b>City of Brookings</b>
Safe Drinking Water Resiliency Project [HUD Resilience Competition Project]
Critical Healthcare Resiliency Project [HUD Resilience Competition Project]
Sewer Storm Disaster Repairs Project [HUD Resilience Competition Project]
Multifamily LMI and Tsunami-Safe Housing Program [HUD Resilience Competition Project]
Electricity Reliability Project [HUD Resilience Competition Project]
Update the Goal 7 Section of the Brookings Comprehensive Plan.
Adopt a Tsunami Land Use Overlay Zone
Analyze the Port Jetty's and storm water system in Brookings for stability during floods and severe storms and identify mitigation options
Convert existing distribution facilities to underground at the Port of Brookings/Harbor.

Source: NHMP Steering Committee; HUD Resilience Team; Oregon Partnership for Disaster Resilience

## Action Item Matrix

The action item matrix presents a pool of mitigation actions. The majority of these actions are carries forward from prior versions of this plan. This expanded list of actions is available for local consideration as resources, capacity, technical expertise and/or political will become available. The matrix documents a description of the action, if the Steering Committee identified the action as high priority, the coordinating organization, partner organizations, timeline, and the Plan goals addressed. Refer to Appendix A, Action Item Forms for detailed information about each action item.

*Note: Jurisdictional review and identification of additional priority action items will take place during the quarterly meeting immediately following finalization of the DOGAMI Multi-Hazard Risk Report (currently being funded through FEMA's Risk Map program).*

**Table 2: Curry County NHMP Actions**

Action Item	Hazard	Proposed Action Title	Timeline
High Priority #1	Multi-Hazard	Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Curry County Hazard Analysis.	1-2 years
High Priority #2	Multi-Hazard	Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Goal 7 Section of the Curry County Comprehensive Plan.	1-3 years
High Priority #3	Earthquake	Conduct non-structural seismic retrofit workshops with government agencies, businesses, and residents to prevent damage from earthquakes.	Ongoing
#1	Coastal Erosion	Continue to monitor the progression of coastal erosion in conjunction with sea level rise.	LT
#2	Drought	Continue to enforce existing water requirement codes for rural residents.	Ongoing
#3	Drought	Identify and evaluate alternative water sources.	LT
#4	Earthquake	Conduct non-structural seismic retrofit workshops with government agencies, businesses, and residents to prevent damage from earthquakes.	ST
#5	Flood	Continue to review and assess the county's floodplain ordinance to determine whether it meets current National Flood Insurance Program (NFIP) requirements.	LT
#6	Flood	Take steps for the county to qualify for participation in the National Flood Insurance Program's (NFIP) Community Rating System.	LT
#7	Flood	Maintain the county's Flood Insurance Rate Maps (FIRM) when new data becomes available.	LT
#10	Landslide	Continue to track landslide events along major roadways and develop appropriate mitigation measures.	Ongoing
#11	Tsunami	Seek funding to relocate critical services outside of the tsunami inundation zone.	LT
#12	Wildfire	Review and update the 2008 Curry County Community Wildfire Protection Plan.	LT
#13	Wildfire	Encourage new development to incorporate wildfire mitigation measures and ensure adequate emergency access.	Ongoing
#14	Windstorm	Educate the public about the role of proper tree pruning and care in preventing damage during windstorms.	Ongoing
#15	Windstorm	Encourage utilities to underground construction methods where possible to reduce loss of service from windstorms.	LT
#16	Multi-Hazard	Ensure that all critical facilities have backup power and/or emergency operations plans in place to deal with power outages.	LT
#17	Multi-Hazard	Identify and disseminate information regarding alternate transportation routes.	ST
#18	Multi-Hazard	Further develop risk assessment maps to show areas at risk for all hazards.	Underway
#19	Multi-Hazard	Establish mutual aid agreements between government agencies and commercial businesses in the event of an emergency (e.g. fuel, heavy equipment, food, etc.)	Ongoing- Critical
#20	Multi-Hazard	Encourage citizens to prepare and maintain provisions for a minimum of one week without services.	LT
#21	Multi-Hazard	Adopt the 2012 post-disaster framework for Curry County.	ST
#22	Multi-Hazard	Educate and encourage businesses, schools, and governmental organizations to develop continuity of operations plans.	ST
#23	Multi-Hazard	Develop backup systems for county records.	LT
#25	Multi-Hazard	Encourage special districts (including ports) to develop addenda to the Curry County Natural Hazards Mitigation Plan.	Critical
#26	Multi-Hazard	Identify Red Cross shelters that are seismically sound, and retrofit existing shelters.	LT
#27	Multi-Hazard	Explore developing a redundant utility system to supply Curry County with continuous service.	LT
#28	Multi-Hazard	Develop a multi-hazard public education campaign targeted to residents and tourists about the natural hazards Curry County is vulnerable to and mitigation measures they can implement.	Ongoing
#29	Multi-Hazard	Complete a risk analysis for the hazards addressed in this plan when information is available, to estimate potential loss of life and damage to property.	Underway
#30	Multi-Hazard	Outsource an engineering analysis/study for each Coos-Curry Electric Substation in Curry County (8) to identify necessary work to harden and improve each facility's reliability and structural integrity.	Immediate 1-3 Years
#31	Multi-Hazard	Coos-Curry Electric needs to replace critical overhead distribution feeders with underground to facilitate power restoration work and lessen power outage duration after major weather events.	LT

Source: NHMP Steering Committee; Oregon Partnership for Disaster Resilience

**Table 3: Port Orford NHMP Actions**

Action Item	Hazard	Proposed Action Title	Timeline
High Priority #1	Multi Hazard	Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Goal 7 Section of the Port Orford Comprehensive Plan.	1-2 years
High Priority #2	Tsunami	Adopt a Tsunami Land Use Overlay Zone based on DOGAMI Tsunami Inundation Maps	1-2 years
#1	Flood	Ensure continued compliance in the National Flood Insurance Program (NFIP) through enforcement of local floodplain management ordinances.	Long Term- Continuous
#2	Earthquake	Upgrade/Retrofit Critical facilities to reduce potential of earthquake collapse.	2-4 years
#3	Wildfire	Continue through multi agency coordination, to develop and initiate an abatement plan for noxious weeds – specifically gorse, scotch broom, and butterfly brush.	Long-Term Continuous
#4	Landslide	Continue to identify and map high risk slide areas for mitigation possibilities and funding sources.	Long Term- ongoing
#5	Earthquake/Tsunami	Continue to implement and enhance public education program regarding earthquakes and tsunamis.	Long term- continuous
#6	Multi-Hazard	Identify and map all roads, logging trails, and private drives to access during a catastrophic event.	1-2 Years
#7	Wildfire	Continue wildfire public education programs.	Long Term- Continuous
#8	Wildfire	Continue wildfire prevent through public education programs to target residents, tourist, and companies in the area.	Ongoing
#9	Multi-Hazard	Evaluate water and sewer lines for limited extension to new areas.	Long-Term

Source: NHMP Steering Committee; Oregon Partnership for Disaster Resilience

**Table 4: Gold Beach NHMP Actions**

Action Item	Hazard	Proposed Action Title	Timeline
High Priority #1	Multi Hazard	Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Goal 7 Section of the Port Orford Comprehensive Plan.	1-2 years
High Priority #2	Tsunami	Adopt a Tsunami Land Use Overlay Zone based on DOGAMI Tsunami Inundation Maps	1-2 years
#1	Multi Hazard	Continue to implement public education programs regarding natural hazards.	Long term- ongoing
#2	Earthquake	Seek funding to retrofit buildings and/or infrastructure at risk of damage in a high magnitude earthquake.	3-5 years and ongoing
#3	Flood	Ensure continued compliance in the National Flood Insurance Program (NFIP) through enforcement of local floodplain management ordinances.	Ongoing
#4	Flood	Analyze the Port Jetty in Gold Beach for stability and identify mitigation options. Analyze stability of community airport due to the inundation of floodwaters from creeks and sewer systems.	Short term (given funding); 2-3 years
#5	Landslide	Identify and map high-risk slide areas to create an accurate logistical assessment.	<1 year once initiated
#6	Landslide	Evaluate current and high hazard slides for prioritization and explore mitigation possibilities.	2-4 years
#7	Wildfire	Through multi-agency coordination, develop an abatement plan for control of noxious weeds, specifically Gorse, Scotch Broom and Butterfly Brush.	1-2 years for plan. Abatement, ongoing
#8	Wildfire	Identify and map all roads, private drives, logging trails to increase the ability of firefighters to locate and gain access to provide services and/or evacuations.	2 years, and ongoing

Source: NHMP Steering Committee; Oregon Partnership for Disaster Resilience



**Table 5: Brookings NHMP Actions**

Action Item	Hazard	Proposed Action Title	Timeline
High Priority #1	Multi Hazard	Utilize the final multi-hazard risk report and assessment currently being developed by DOGAMI through FEMA's RiskMap program to update the Goal 7 Section of the Port Orford Comprehensive Plan.	1-2 years
High Priority #2	Tsunami	Adopt a Tsunami Land Use Overlay Zone based on DOGAMI Tsunami Inundation Maps	1-2 years
High Priority #3	Multi-Hazard	Analyze the Port Jetty's and storm water system in Brookings for stability during floods and severe storms and identify mitigation options	1-2 years
#1	Multi-Hazard	Convert existing distribution facilities to underground at the Port of Brookings/Harbor.	1-2 years
#2	HUD Resilience	Safe Drinking Water Resiliency Project	1-2 years
#3	HUD Resilience	Critical Healthcare Resiliency Project	1-2 years
#4	HUD Resilience	Sewer Storm Disaster Repairs Project	1-2 years
#5	HUD Resilience	Multifamily LMI and Tsunami-Safe Housing Program	1-2 years
#6	HUD Resilience	Electricity Reliability Project	1-2 years
#7	Flood	Ensure continued compliance in the National Flood Insurance Program (NFIP) through enforcement of local floodplain management ordinances.	Long Term- Continuous
#8	Flood	Develop Alternate Water Sources	Immediate (1-3 Years)
#9	Earthquake	Upgrade/retrofit critical facilities to reduce potential of earthquake collapse.	2-4 Years
#10	Earthquake	Seek funding to study the seismic vulnerability of buildings in the City of Brookings and retrofit those that are vulnerable to seismic hazards.	2-4 Years
#11	Earthquake	Seek funding to study the seismic vulnerability of infrastructure in the City of Brookings and retrofit those that are vulnerable to seismic hazards.	2-4 Years
#12	Wildfire	Continue to implement and enhance public education programs regarding wildfires, earthquakes, and tsunamis.	Long Term, Continuous
#13	Landslide	Continue to identify and map high risk slide areas to create an accurate logistical assessment.	Long-Term Ongoing
#14	Multi-Hazard	Review of county and community comprehensive plans for the need to update hazard specific sections to reflect the latest information on seismic hazards in each community.	Long Term- Continuous
#15	Multi-Hazard	Analyze the Port Jetty's and storm water system in Brookings for stability during floods and severe storms and identify mitigation options	Short Term 1-2 Years
#16	Multi-Hazard	Convert existing distribution facilities to underground at the Port of Brookings/Harbor.	1-3 Years
#17	Multi-Hazard	Coos-Curry Electric needs to install additional fuel storage at its Brookings and Port Orford offices to fuel existing generators in case of emergency.	Long-Term

Source: NHMP Steering Committee; Oregon Partnership for Disaster Resilience

## Action Item Worksheets

Each action item has a corresponding action item worksheet describing the activity, identifying the rationale for the project, identifying potential ideas for implementation, and assigning coordinating and partner organizations. The action item worksheets can assist the community in pre-packaging potential projects for grant funding. The worksheet components are described below. These action item worksheets are located in Appendix A, Action Item Forms.

### Proposed Action Title

Each action item includes a brief description of the proposed action.

## Alignment with Plan Goals

The Plan goals addressed by each action item are identified as a means for monitoring and evaluating how well the mitigation plan is achieving its goals, following implementation.

## Affected Jurisdiction

Many of the action items within this Plan apply to all of the participating cities and the county; however, some action items are specific to one city or to the County. The list of affected jurisdictions is provided on the right side of the matrix. Each city identified as an “affected jurisdiction” will contribute to accomplishing the specified action at a local level. The action item form in Appendix A provides more detailed information.

## Alignment with Existing Plans/ Policies

Identify any existing community plans and policies where the action item can be incorporated. Incorporating the mitigation action into existing plans and policies, such as comprehensive plans, will increase the likelihood that it will be implemented.

## Rationale or Key Issues Addressed

Action items should be fact-based and tied directly to issues or needs identified throughout the planning process. Action items can be developed at any time during the planning process and can come from a number of sources, including participants in the planning process, noted deficiencies in local capability, or issues identified through the risk assessment. The rationale for proposed action items is based on the information documented in Section II and the Hazard Annexes.

## Implementation through Existing Programs

For each action item, the form is designed to solicit ideas for implementation, which serve as the starting point for taking action. Ideas for implementation could include: (1) collaboration with relevant organizations, (2) alignments with the community priority areas, and (3) applications to new grant programs.

The ideas for implementation offer a transition from theory to practice and serve as a starting point for this Plan. This component of the action item is dynamic, since some ideas may prove to not be feasible, and new ideas may be added during the Plan maintenance process. Ideas for implementation include such things as: collaboration with relevant organizations, grant programs, tax incentives, human resources, education and outreach, research, and physical manipulation of buildings and infrastructure. When an action is implemented, more work will probably be needed to determine the exact course of action.

The Curry County NHMP includes a range of actions that, when implemented will reduce loss from hazard events in the County. Within the Plan, FEMA requires the identification of existing programs that might be used to implement these action items. Curry County and the participating cities currently address statewide planning goals and legislative requirements through their comprehensive land use plans, capital improvements plans, mandated standards, and building codes. To the extent possible, the jurisdictions will work

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: March 14, 2016

Originating Dept: PW/DS

  
Public Works/Development Services Director  
  
City Manager Approval

---

Subject: Solicitation regulations.

Recommended Motion:

Motion to direct staff to prepare an ordinance for Council approval implementing proposed regulations regarding abusive solicitation and unlawful transfer in the Brookings Municipal Code.

Financial Impact:

\$163.00 material and labor per sign, minimum 6 signs.

Background/Discussion:

At its meeting of January 25, 2016, the City Council reviewed proposed additions to the Brookings Municipal Code dealing with solicitation of money by transients within the City's jurisdiction. At that time, Council directed City Attorney Rice to review the proposed language regarding solicitation for legal sufficiency. Rice's suggested changes have been incorporated in the attached document.

Policy Considerations: In keeping with City Council 2015 Short Term Strategic Plan, Goal 2; A Safe Community

Attachment(s):

- a. Proposed language
- b. January 25, 2016 Council Agenda Report

Red = new language

Stricken text = text to be deleted

#### 9.10.345 Abusive Solicitation

A. Purpose. The City Council deems it advisable and in the City's best interest, to provide for the safety of the community by adopting regulations regarding solicitation of an abusive nature within the City's jurisdiction.

B. Abusive Solicitation. No person shall engage in abusive solicitation as defined in this subsection. A person shall not be deemed to be in violation of this subsection when he or she passively displays a sign unless that person takes abusive action to obtain and/or retrieve an item of value from another person caused by the sign being displayed.

C. Definitions. The following words or phrases as used in this Chapter shall have the following meanings:

1. "Solicitation" means an in-person request made to obtain an immediate donation of money or other item of value.
2. "Offensive" means conduct that has the effect of provoking or being likely to provoke an imminent violent or disorderly response.
3. "Threatening" means conduct that has the effect of placing one in reasonable apprehension of imminent physical harm.
4. "Abusive Solicitation" means intentionally, recklessly or knowingly engaging in offensive or threatening conduct intentionally, recklessly or knowingly, with the effect of either placing the solicited person in reasonable apprehension of imminent physical harm, or with the effect of provoking or likely to provoke an imminent violent or disorderly response from the person being solicited: immediately before, during, or immediately after making a solicitation, including, but not limited to, the following listed conduct:
  - a. Continuing to solicit once the person being solicited has declined the request;
  - b. Blocking or impeding the passage of the person solicited;
  - c. Following the person solicited by proceeding behind, ahead or alongside of him or her after the person solicited has declined the request;
  - d. Touching the solicited person without the solicited person's consent;
  - e. Using words, signage, gestures, and/or actions directed toward the person being solicited which are offensive or threatening.

D. Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

E. Severance. If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.



## 10.20.145 Unlawful transfer

**A. Purpose.** The City Council deems it advisable, and in the City's best interest, to provide for the safety of the community by adopting regulations regarding unlawful transfer on highways, roads and streets within the City's jurisdiction.

**B.** A person commits the offense of unlawful transfer if the person:

1. While a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings, gives or relinquishes possession or control of, or allows another person in the vehicle to give or relinquish possession or control of any item of property to a pedestrian; or
2. While a pedestrian, accepts, receives or retains possession or control of any item of property from a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings.
3. This subsection does not apply if the vehicle is legally parked. This subsection also does not apply to persons participating in a "Pedestrian Activity," as defined in OAR 734 Division 58, for which a permit has been issued by the Oregon Department of Transportation, so long as all terms of such permit are being met.

**C. Penalties.** Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

**D. Severance.** If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: January 25, 2016

Originating Dept: PW/DS

  
Public Works/Development Services Director  
  
City Manager Approval

---

Subject: Regulating solicitation of money by transients.

Recommended Motion: Move to direct Staff to craft an Ordinance for Council approval to implement proposed additions to Brookings Municipal Code Chapter 9.10, Offenses and Chapter 10.20, General Regulations.

Financial Impact: \$163.00 material and labor per sign, minimum 6 signs.

Background/Discussion:

There has been an increase in soliciting of money by transients within the Brookings city limits over the last year. Much of this activity occurs at or near the intersection of 5<sup>th</sup> Street and Chetco Avenue and at the entrance to Fred Meyer. This activity creates a distraction for drivers, increases vehicle congestion and is recognized as a public safety issue.

Many jurisdictions have implemented ordinances to control solicitation. Implementation of a similar ordinance by Curry County resulted in a significant decrease in solicitation at the shopping centers in Harbor which coincided with increased activity in the City.

Staff proposes the following language be added to BMC 9.10 and 10.20 respectively;  
9.10.345 Abusive Solicitation

(1) Abusive Solicitation. No person shall engage in abusive solicitation as defined in this section. A person shall not be deemed to be in violation of this section when he or she passively displays a sign unless that person takes abusive action to obtain and/or retrieve an item of value from another person caused by the sign being displayed.

(2) Definitions. The following words or phrases as used in this Chapter shall have the following meanings:

(a) "Solicitation" means an in-person request made to obtain an immediate donation of money or other item of value.

(b) "Abusive Solicitation" means engaging in conduct, including but not limited to the following listed conduct, intentionally, recklessly or knowingly, with the effect of either placing the solicited person in reasonable apprehension of imminent physical harm, or with the effect of provoking or likely to provoke an imminent violent or disorderly response from the person being solicited:

(1) Continuing to solicit once the person being solicited has declined the request;

(2) Blocking or impeding the passage of the person solicited;

(3) Following the person solicited by proceeding behind, ahead or alongside of him or her after the person solicited has declined the request;

(4) Touching the solicited person without the solicited person's consent;

(5) Using words, signage, gestures, and/or actions which are offensive or threatening.

(3) Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

(4) Severance. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

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A person commits the offense of unlawful transfer if the person:

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(2) While a pedestrian, accepts, receives or retains possession or control of any item of property from a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings.

(3). This subsection does not apply if the vehicle is legally parked. This subsection also does not apply to persons participating in a "Pedestrian Activity," as defined in OAR 734 Division 58, for which a permit has been issued by the Oregon Department of Transportation, so long as all terms of such permit are being met.

(4) Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

(5) Severance. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

Policy Considerations: In keeping with City Council 2015 Short Term Strategic Plan, Goal 2; A Safe Community


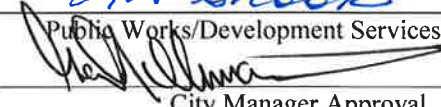
Attachment(s): None

# CITY OF BROOKINGS

## Council Agenda Report

Meeting Date: March 14, 2016

Originating Dept: PW/DS

  
Public Works/Development Services Director  
  
City Manager Approval

---

Subject: Award of contract to McLennan Excavation, Inc. for Schedule A and Schedule B for the Airport Infrastructure Improvements Project.

Recommendation: Motion to authorize the City Manager to execute a contract and issue a Notice to Proceed to McLennan Excavation, Inc for Construction of Schedules A and B for the Airport Infrastructure Project.

Financial Impact:

Total construction cost for the project is \$2,235,156. The Economic Development Administration is funding sixty percent of the project through a grant with the remainder forty percent to be funded through SDC's.

Background/Discussion:

Award of this contract is the culmination of efforts started in 2011 to position the Community to better survive natural disaster by providing infrastructure to allow expansion of the airport facilities. This is critical as the Brookings Airport is the only functioning airport in the area that is located outside of the tsunami zone and could well be our only supply lifeline. Predicted failure of bridges will also isolate the community from hospital facilities making the airport a crucial component of access to advanced medical care.

Additional water and sewer capacity is necessary for any additional development at the airport and would also alleviate inadequate service capacity to many residential properties in the Parkview Drive/ Dodge Avenue area. Many residences in this neighborhood utilize wells that were not capable of providing adequate water service during the 2015 drought. Concerns regarding climate change make the availability of City water to these neighborhoods even more imperative.

Many of the residences in the area are older and relying on older and sometimes failing septic systems. Availability of City sewer is a concern when systems fail and due to stricter environmental regulations existing developed properties are not allowed to replace them. There have been four cases of homes with failed systems being condemned over the past few years in the Parkview Drive area.

Attachment(s):

- a. Bid Abstract
- b. EDA Award Recommendation letter



**City of Brookings  
Airport Infrastructure Improvements  
Bid Record**

**Funding for this project has been provided by the Economic Development Administration  
Grant Award No. 07-79-06905**

**Bid Date: February 23, 2016 Time: 2:00 PST Location: Brookings City Hall**

**Engineer: Dyer Partnership Opened by: Michael J. Dees, PE, The Dyer Partnership**

#	Bidder	SCH A	SCH B	Deduct for Combination	Net Result for Combination
1	Northwest Metal Fab & Pipe	\$1,388,922.00	\$1,345,120.00	\$0.00	\$2,734,042.00
2	Laskey-Clifton Corp	\$1,127,015.45	NO BID	NA	NA
3	R & G Excavation	\$1,186,735.40	\$1,317,671.00	\$30,000.00	\$2,474,406.40
4	John Rapraeger	NO BID	\$1,120,337.50	NA	NA
5	McLennan Excavation	\$1,179,479.00	\$1,132,677.00	\$77,000.00	\$2,235,156.00
6	Tidewater Contractors	NO BID	\$1,326,155.00	NA	NA
7	Emery & Sons	\$1,171,900.00	\$1,234,604.00	\$44,140.00	\$2,362,364.00
8	Pacific Excavation	\$1,123,317.00	\$1,463,151.00	\$75,000.00	\$2,511,468.00
9	Clackamas Construction	\$1,169,655.00	NO BID	NA	NA
10					
11					

**Lowest Bid for Each Individual Schedule**

Sch.	By Bidder:	Amount		
A	Pacific Excavation	\$1,123,317.00		
B	John Rapraeger	\$1,120,337.50		
<b>Low Total of Each Low Schedule Bid</b>		<b>\$2,243,654.50</b>		
<b>Low Net Total of Combination Schedule Bids</b>		<b>\$2,235,156.00</b>	<b>By Bidder:</b>	<b>McLennan Excavation</b>



# City of Brookings

898 Elk Drive, Brookings, OR 97415  
(541) 469-1101 Fax (541) 469-3650 TTL (800) 735-1232  
[gmilliman@brookings.or.us](mailto:gmilliman@brookings.or.us)

**GARY MILLIMAN**

*City Manager*  
Credentialed City Manager  
International City Management Association

ICMA Career Excellence Award 2012  
ICMA Management Innovation Award 1979

March 3, 2016

Stan Good PE, Project Engineer  
U.S. Department of Commerce  
Economic Development Administration  
915 Second Ave, Room 1890  
Seattle, WA 98174

Re: EDA Award Number: 07-79-06905  
Brookings, Oregon

Subject: **RECOMMENDED AWARD**

Dear Stan:

On February 23, 2016 sealed bids for the City of Brookings Airport Infrastructure portion of the subject-referenced project were opened in public in the presence of the duly authorized representative. Enclosed please find items requested by the EDA Bid Opening Checklist. The proposed recommended contractor is:

<u>Project Description</u>	<u>Contractor Name</u>	<u>Contract Amount</u>	<u>A/E Estimate</u>
Schedule A	McLennan Excavation	1,179,479	1,307,425
Schedule B	McLennan Excavation	1,132,677	1,316,832.
<u>Deduction for combined McLennan Excavation</u>		<u>77,000</u>	
Total		2,235,156	2,624,257.

We have reviewed the website <http://epls.arnet.gov/> and the recommended firm does not appear on the Federal list of debarred contractors.

Please review the documents, sign below indicating EDA's acceptance, and email a copy of this letter for our records to our project/grant administrator at [lsnook@brookings.or.us](mailto:lsnook@brookings.or.us)

Should you require additional information please contact LauraLee Snook at (541) 469-1131.

Respectfully,

Gary Milliman  
City Manager

**EDA Concurrence:** \_\_\_\_\_

**Stan Good, PE**  
**EDA Project Engineer**

\_\_\_\_\_  
**Date**

# City of Brookings

## City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, February 22, 2016**

The City Council met in Executive Session at 6:30pm in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law," and ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

### **Call to Order**

Mayor Hedenskog called the meeting to order at 7:00 PM.

### **Roll Call**

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges, Bill Hamilton and Dennis Triglia; a quorum present.

Staff present: City Manager Gary Milliman, Public Works & Development Director LauraLee Snook, Parks & Technical Services Supervisor Tony Baron, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 8 others.

### **Ceremonies/Appointments/Announcements**

**Councilor Pieper moved, a second followed and Council voted unanimously to reappoint Carol Bayne to the Budget Committee and appoint Charles Costello to the Tourism Promotion Advisory Committee.**

### **Public Hearings/Final Orders**

*Continuation of the January 11, 2016 hearing in the matter of LUBA's remand of ANX-1-14 (Mahar/Tribble annexation) to the City's approval to annex approximately 13.33 acres into the City of Brookings.*

Mayor Hedenskog opened the continued hearing at 7:03 PM. Hedenskog asked Councilor Triglia if he was present at the meeting of January 11, 2016, or had reviewed the recordings, and pertinent staff report and attachments for that hearing and Council Triglia said he had attended the meeting, and had reviewed the recording and pertinent documents.

Hearing no ex parte, declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog stated that the public testimony portion of the hearing had been closed on January 11, 2016, and no new additional evidence, testimony or argument would be introduced into the record. He then reviewed the guidelines and Planning Manager Colby-Hanks provided the staff report.

Councilor Triglia read a prepared, detailed statement regarding this matter. His written comments are included as an attachment to these minutes.

**Councilor Pieper moved, a second followed and Council voted, 4 – 1, with Mayor Hedenskog and Councilors Hodges, Pieper and Hamilton voting "Yes" and Councilor Triglia voting "No," to approve the applicant's responses to the**

**issues raised by the Oregon Land Use Board of Appeal's Remand; Statewide Planning Goal 16, impact assessment on the Chetco River estuary, for ANX-1-14 based on the findings and conclusions, staff report analysis, and oral and written evidence presented at the hearing, and approve the final order. An advisory "No" vote was cast by Ex Officio Carrasco.**

### **Staff Reports**

*Acceptance of the Committee for Citizen Involvement (CCI) annual report.*

Planning Manager Colby-Hanks provided the staff report.

**Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to accept the CCI annual report for 2015 and direct staff to forward the report to the County Planning Coordinator and the State's Citizen Involvement Advisory Committee as required by Resolution 399.**

### **Resolutions**

*Resolution 16-R-1070, authorizing submission of a Recreation Trails Program Grant application to the Oregon Parks and Recreation Department for trail improvements at Azalea Park.*

Supervisor Baron gave the staff report. He said the first middle school cross country meet at Azalea Park had utilized the trail and adding the proposed loop would help encourage additional park use.

**Councilor Triglia moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to adopt Resolution 16-R-1070, authorizing submission of a a Local Government Grant Application to the Oregon Parks and Recreation Department for park [trail] improvements at Azalea Park.**

*Resolution 16-R-1071, authorizing submission of a Local Government Grant application to the Oregon Parks and Recreation Department for park improvement projects at Azalea Park.*

Supervisor Baron presented the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to adopt Resolution 16-R-1071, authorizing submission of a Local Government Grant Application to the Oregon Parks and Recreation Department for park [ball field] improvements at Azalea Park.**

### **Consent Calendar**

1. Approve City Council minutes for February 8, 2016.
2. Approve the revised minutes for January, 25, 2016, to include mention of the review of Exhibit E, containing four documents submitted to Council at the time of the meeting, and to correct the misspelling of Ed Trompke's, Burton Weast's and Steve Klein's names.
3. Authorize conversion of 71 hours of the City Manager's accrued paid vacation leave to its cash equivalency and deposit said cash equivalency into the City Manager's Health Savings Account.

4. Accept December 14, 2015 Public Art Committee Minutes.
5. Receive monthly financial report for January, 2016.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

**Remarks from Mayor and Councilors**

City Manager Milliman commented that 44 teams competed in the Slippery Banana Softball Tournament over the weekend, 32 of which were from out of town. He said the City's parks present a great economic opportunity for the City and Tony's goal was to improve park amenities to increase participation for a variety of tournaments.

**Adjournment**

**Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:40 PM.**

Respectfully submitted:

ATTESTED:

this \_\_\_\_\_ day of \_\_\_\_\_ 2016:

---

Ron Hedenskog, Mayor

---

Joyce Heffington, City Recorder



2-22-16 Comments  
by COUNCILOR TRIGLIA  
RE: ANX-1-14

Tonight's discussion and deliberations are solely limited to the current, more narrow range of issues following the 2<sup>nd</sup> remand from the Land Use Board of Appeals. Hence, I understand that I am not permitted to address concerns which I would have expressed earlier had I been a member of the Council.

As the newest Council member, for the benefit of the Applicant, my Fellow Councilors, City Staff and the general public, I was present in the audience at the January 11<sup>th</sup> City Council meeting and heard testimony in support of this development only from the Applicant's attorney. I also heard testimony in opposition from at least 5 members of the public, many of whom are associated with groups concerned with the protection of the Chetco Estuary situated in dangerously close proximity to the proposed development. I subsequently re-watched video of the Jan 11 meeting and read the minutes and Staff reports.

While I fully appreciate the enormous amount of time, energy and Staff resources utilized to address and consider the Applicant's responses and to establish 12 Conditions of Approval in an attempt to address the concerns expressed by the general public at and after the Jan 11<sup>th</sup> Council meeting, I must respectfully disagree with the proposed Final ORDER and Findings of Fact in respect to the following issues.

LUBA calls for "a clear" presentation of the impacts of the proposed alteration." I personally do **not** believe that the Applicant's Impact Assessment Report sufficiently delineates the entire range of potential "impacts" to the estuarine resources in a sufficiently clear manner as I shall address in my comments. This Impact Assessment Report maintains that pollution resulting from the residential development would consist of both chemicals and sediment. Additionally it states "No alterations to salmonid habitats are currently proposed for this property." If pesticide (*i.e.*, insecticides, herbicides, etc.) and nutrient runoff from fertilizers are allowed to enter the Chetco River, the assertion that there would be no alterations to salmonid habitats is inherently flawed. Although the Applicant is not currently proposing physical alterations directly to the salmonid habitats, the indirect or secondary impact of the development situated in such close proximity to these important coho-rearing habitats is not adequately discussed. The IAR also states that (1) "It is likely that Snug Harbor, immediately west of the property, provides a backwater refugia for juvenile salmonids" and (2) "Once in the waterway, pollutants can harm insects and other invertebrates—the primary food source for fish."

I was a full member of the Society of Toxicology and, as a former biological research scientist, have performed toxicological experiments with proper regulatory and Institutional Review Board approvals, using selected drugs and other compounds on experimental laboratory rodents and on human cells in tissue culture. Although I have not performed any toxicity studies on fish, I nonetheless feel sufficiently informed to discuss the detrimental effects of inadvertently-introduced pesticides and fertilizers into the Chetco Estuary.

Pesticides can reduce the availability of plants and insects that serve as habitat and food for fish and other aquatic animals. Fish and aquatic animals are exposed to pesticides in three primary ways (1) dermally, direct absorption through the skin by swimming in pesticide-contaminated waters, (2) breathing, by direct uptake of pesticides through the gills during respiration, and (3) orally, by drinking pesticide-contaminated water or feeding on pesticide-contaminated prey.

When a pesticide is present in small amounts in water, it can be absorbed by water plants which are, in turn, eaten by insects and other aquatic life which then become contaminated. At each step in the food chain the concentration of pesticide increases, with some fish concentrating certain pesticides in their body tissues and organs at levels very much greater than those in the water. When sport fish such as salmon or trout repeatedly consume contaminated animals, they bioconcentrate high levels in their body fat and can pass these poisons on to humans. Pesticides also (1) exert a deleterious effect on salmon behavior, (2) disrupt their immune systems which can result in the onset of disease and even death and (3) exert endocrine-disrupting effects during the early stages of salmon development. These pesticides may also interfere with other hormonal processes such as thyroid functioning and bone development.

The advertent or inadvertent introduction of pesticides and fertilizers into the Chetco River could have disastrous results on a major source of much-needed City revenue due to an impact on sport fishing. The proposed "remedy" to this, listed as Condition of Approval # 9, is to require a restrictive covenant to be recorded against the subject property implementing this restriction. This is ludicrous in that- in reality- it is virtually non-enforceable, as the City admits that it does not have staff with expertise in these matters and according to ODA would generally have NO authority to do so. In addition, the Applicant's attorney makes note that an email from Ted Busch of the ODA nowhere suggested that the proposed restrictive covenants would be ineffective to prevent residential application of harmful pesticides (Exhibit B-2). I argue that Mr. Busch also **nowhere** suggests that the proposed restrictions would be **EFFECTIVE** to prevent residential application of harmful pesticides.

Additionally, by his own admission, the Applicant asserts the following impacts of the development:

- a. Water quality degradation within the estuary from construction activities.
- b. Ongoing water quality degradation from residential development located within close proximity to the estuary
- c. Adverse impacts on wildlife utilizing estuarine resources as a result of water quality degradation during construction and post-construction
- d. Adverse impacts on wildlife utilizing the estuarine resource and adjacent lands during construction activities, and
- e. Adverse impacts on the aesthetic view from the estuarine resource.

This is immediately followed by the following statement which seems to contradict, in my opinion, the Applicant's above-stated assertions: "Since no physical development



will occur within the Estuary Boundary, there is no anticipated impact on the physical characteristics of the estuary, navigation, or existing and potential uses of the estuary.” How – on earth - can serious water quality degradation as a result of construction, development, and post-development activities NOT impact the physical characteristics of the neighboring estuary!?

This Application is also at odds with the previously-submitted, 1,841-page, 2014 NOAA Marine Fisheries Services’ “Final Recovery Plan for the SONCC Evolutionarily Significant Unit of Coho Salmon. Chapter 13 of this report -dealing exclusively with the Chetco River- lists the most severe threat of 13 identified threats as “urban/residential/industrial development.” This is the only threat with an overall threat designation of “Very High” based upon a high threat to both juvenile and smolt and a “High” threat to adult coho salmon in the Chetco. The report also states that “Altered sediment supply poses an overall “Medium” stress to coho salmon with excess fine sediment having a direct impact on coho salmon egg viability. This can also reduce food for fry, juveniles and smolts.

Finally, with respect to the riparian buffer zone, I am of the opinion that Curry County’s 75-foot riparian buffer should be maintained throughout the property, no matter where the Shoreland Boundary is located or relocated.

John Muir, American author, once said “When one tugs at a single thing in nature, he finds it attached to the rest of the world.” Creating a development dangerously close to estuarine resources will, in my opinion, have a profound impact on those resources ...anticipated and unanticipated...and it is for these reasons that I disagree with the submission of the Final ORDER of Findings and Fact.

Thank you for your time. I am happy to provide a written copy of these comments to the City for inclusion in the records of these deliberations if so desired.

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**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**January 5, 2016**

The regular meeting of the Brookings Planning Commission was called to order by Chair Bryan Tillung at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Ray Hunter, Gerry Wulkowicz, Timothy Hartzell, Cheryl McMahan, Bryan Tillung

Staff Present: Planning Manager - Donna Colby-Hanks; Public Works & Development Services Director - LauraLee Snook ; Administrator - Jordan Fanning

Others Present: No public

**PUBLIC HEARINGS**

Public hearing procedures addressed by Chair Tillung

- Chair Tillung opened the legislative hearing regarding File No. CP-2-15.

File Description: In the matter of File No. **CP-2-15**, approval of the Wastewater Facilities Plan, 2015, as well as revisions to the Public Facilities Plan (PFP) and Goal 11 of the Brookings Comprehensive Plan to reflect the Wastewater Facilities Plan. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the Brookings Municipal Code (BMC). This is a legislative hearing and the Planning Commission will make a recommendation to City Council on this matter.

There was no ex parte contact, bias or personal interest, or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. Planning Manager Colby-Hanks introduced Public Works & Development Services Director Snook who presented the staff report in full. The Commission had numerous comments regarding how Harbor Sanitary District (HSD) impacts should be addressed. Exhibit B, written testimony from Catherine Wiley, 96370 Duley Creek Road, Brookings, OR was entered into the record. Wiley expressed concern that the Charter language regarding water being provided outside the city limits was removed from Goal 11. Staff suggested that it would be more appropriate to insert the exact language from the Charter in regards to the provision of water outside the city limits in place of the Charter interpretation proposed for deletion.

The public hearing portion of the file was closed at 7:20pm. After discussion regarding HSD, Wulkowicz made a motion to send a favorable recommendation for the file with the HSD concerns as discussed to be researched and addressed before moving forward for Council review as well as the insertion of Charter text into Goal 11. The motion was seconded by Tillung. The file was approved by a unanimous vote.

**APPROVAL of MINUTES**

By a 6-0 vote (motion: Tillung, 2<sup>nd</sup> McMahan) the Planning Commission approved the minutes of the November 17, 2015 Planning Commission meeting as presented.

## **STAFF REPORT**

Staff presented the report for the Committee for Citizens Involvement as required by Resolution 399. By a 6-0 vote (motion:McMahan, 2<sup>nd</sup> Wulkowicz) the Planning Commission accepted the report and recommended it move forward to City Council.

Commissioner Rings and Commissioner McMahan positions expire in April, 2016. If interested in serving an additional four years, they were encouraged to reapply. The League of Oregon Cities is offering a basic training in Coos Bay in February. Arrangements can be made if Commissioners are interested in attending. Staff received and responded to a county referral for a zone change from residential to commercial for a parcel just south of the intersection of Hwy 101 and East Benham Lane. If approve by the county it is proposed to be the future FedEx facility.

## **PLANNING COMMISSION BUSINESS**


Election of Chair: Rings made a motion to nominate Chair Tillung, seconded by McMahan. Nominations were closed by McMahan, seconded by Hartzell. By a 6-0 vote (motion: Wulkowicz, 2<sup>nd</sup> Rings) Commission Tillung was elected as chair for the 2016.

Election of Vice-chair: McMahan made a motion to nominate Wulkowicz, seconded by Tillung. Nominations were closed by McMahan, seconded by Tillung. By a 6-0 vote (motion: McMahan, 2<sup>nd</sup> Tillung) Wulkowicz was elected as vice-chair for 2016.

## **ADJOURNMENT**

Meeting adjourned at 7:40 pm

Respectfully submitted,



Bryan Tillung, Chair of the Brookings Planning Commission  
(Approved at the 3/1/16 meeting)

## Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/16	02/04/2016	76646	5004	Blumenthal Uniforms & Equipment	10-00-2005	158.00
02/16	02/04/2016	76647	4752	Border Coast Regional Airport Authority	15-00-2005	107,306.70
02/16	02/04/2016	76648	3469	Brenntag Pacific Inc	20-00-2005	6,165.84
02/16	02/04/2016	76649	313	Brookings Vol Firefighters	10-00-2005	2,250.00
02/16	02/04/2016	76650	715	Budge McHugh Supply	20-00-2005	2,731.83
02/16	02/04/2016	76651	528	Caselle, Inc	25-00-2005	889.33
02/16	02/04/2016	76652	3834	Clean Sweep Janitorial Service	10-00-2005	1,405.00
02/16	02/04/2016	76653	4882	Coastal Heating & Air	10-00-2005	212.56
02/16	02/04/2016	76654	1745	Coastal Paper & Supply, Inc	10-00-2005	147.72
02/16	02/04/2016	76655	183	Colvin Oil Company	20-00-2005	2,006.53
02/16	02/04/2016	76656	182	Coos-Curry Electric	15-00-2005	858.52
02/16	02/04/2016	76657	5221	Curry County Cruisers	32-00-2005	450.00
02/16	02/04/2016	76658	173	Curry Equipment	10-00-2005	131.36
02/16	02/04/2016	76659	4534	Daily Journal of Commerce Inc.	57-00-2005	783.90
02/16	02/04/2016	76660	166	Dan's Auto & Marine Electric	10-00-2005	179.20
02/16	02/04/2016	76661	284	Day Management Corp	30-00-2005	886.50
02/16	02/04/2016	76662	185	Del Cur Supply	25-00-2005	89.22
02/16	02/04/2016	76663	575	SonicWall Services	49-00-2005	375.00
02/16	02/04/2016	76664	1	Patricia Ann Ross	20-00-2005	14.80
02/16	02/04/2016	76665	371	Dept. of Environmental Quality	25-00-2005	8,549.00
02/16	02/04/2016	76666	5073	Edwards Roofing	50-00-2005	977.00
02/16	02/04/2016	76667	3342	Fastenal	20-00-2005	27.57
02/16	02/04/2016	76668	5252	Finish Line Office Services	10-00-2005	207.07
02/16	02/04/2016	76669	5332	Fire Service Bookstore	10-00-2005	161.94
02/16	02/04/2016	76670	5432	First Community Credit Union	25-00-2005	812.99
02/16	02/04/2016	76671	4646	Frontier	30-00-2005	557.46
02/16	02/04/2016	76672	5065	Gold Beach Lumber	20-00-2005	3,597.30
02/16	02/04/2016	76673	5172	Gowman Electric, Inc	50-00-2005	6,215.68
02/16	02/04/2016	76674	139	Harbor Logging Supply	25-00-2005	599.67
02/16	02/04/2016	76675	199	Richard Harper	10-00-2005	400.00
02/16	02/04/2016	76676	162	Kerr Hardware	25-00-2005	1,151.16
02/16	02/04/2016	76677	328	Les Schwab Tire Center	10-00-2005	948.93
02/16	02/04/2016	76678	4269	Milliman, Gary	10-00-2005	67.50
02/16	02/04/2016	76679	5554	Modern Marketing Inc	10-00-2005	542.53
02/16	02/04/2016	76680	4443	Napa Auto Parts	10-00-2005	14.22
02/16	02/04/2016	76681	685	Neilson Research Corporation	25-00-2005	145.80
02/16	02/04/2016	76682	2089	OVFA	10-00-2005	205.00
02/16	02/04/2016	76683	322	Postmaster	25-00-2005	850.00
02/16	02/04/2016	76684	207	Quill Corporation	10-00-2005	310.92
02/16	02/04/2016	76685	387	Radio Shack	10-00-2005	29.99
02/16	02/04/2016	76686	2133	Redwood Memorial Chapel	10-00-2005	205.00
02/16	02/04/2016	76687	3	Rod Nichols	20-00-2005	60.77
02/16	02/04/2016	76688	380	Stadelman Electric Inc	10-00-2005	1,287.99
02/16	02/04/2016	76689	5448	Stover Engineering	53-00-2005	326.00
02/16	02/04/2016	76690	5575	Symbol Arts LLC Inc	10-00-2005	170.00
02/16	02/04/2016	76691	861	Village Express Mail Center	10-00-2005	214.35
02/16	02/04/2016	76692	2178	Watershed, Inc	10-00-2005	243.36
02/16	02/04/2016	76693	917	Wm. H. Reilly & Co	25-00-2005	905.29
02/16	02/04/2016	76694	4220	Woof's Dog Bakery	61-00-2005	48.99
02/16	02/11/2016	76695	4939	BI- Mart Corporation	10-00-2005	172.39
02/16	02/11/2016	76696	4363	Black & Rice LLP	10-00-2005	2,083.60
02/16	02/11/2016	76697	4193	C & K Market, Inc	10-00-2005	29.42
02/16	02/11/2016	76698	5070	Canon Solutions America	10-00-2005	540.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/16	02/11/2016	76699	3015	Charter Communications	30-00-2005	495.00
02/16	02/11/2016	76700	259	Da-Tone Rock Products	15-00-2005	1,038.15
02/16	02/11/2016	76701	5577	Davis, Teresa	10-00-2005	985.39
02/16	02/11/2016	76702	317	DCBS - Fiscal Services	10-00-2005	779.66
02/16	02/11/2016	76703	1	Malcolm Champlain	20-00-2005	26.91
02/16	02/11/2016	76704	1	Amy DeMarcus	20-00-2005	174.04
02/16	02/11/2016	76705	1	Melanie Howey	20-00-2005	16.64
02/16	02/11/2016	76706	1	David McKnight	20-00-2005	97.90
02/16	02/11/2016	76707	1	James Morrison	20-00-2005	17.44
02/16	02/11/2016	76708	1	Pamela Munson	20-00-2005	163.12
02/16	02/11/2016	76709	1	Chad Ryan	20-00-2005	173.82
02/16	02/11/2016	76710	1	Renee Sirchuk	20-00-2005	129.66
02/16	02/11/2016	76711	1	Bruce Skyles	20-00-2005	29.54
02/16	02/11/2016	76712	1	DS Strongtower	20-00-2005	181.78
02/16	02/11/2016	76713	5576	Envirodyne Systems Inc	25-00-2005	4,604.00
02/16	02/11/2016	76714	3342	Fastenal	25-00-2005	528.65
02/16	02/11/2016	76715	153	Ferrellgas	25-00-2005	1,306.11
02/16	02/11/2016	76716	269	Grainger	25-00-2005	484.20
02/16	02/11/2016	76717	198	Grants Pass Water Lab	20-00-2005	304.00
02/16	02/11/2016	76718	167	Hach Company	25-00-2005	281.39
02/16	02/11/2016	76719	2814	Ron Hedenskog	10-00-2005	12.72
02/16	02/11/2016	76720	3408	IDEXX Distribution Inc	25-00-2005	868.04
02/16	02/11/2016	76721	4981	McLennan Excavation, Inc	20-00-2005	15,500.00
02/16	02/11/2016	76722	4893	National Diamond Enterprises, LLC	25-00-2005	396.00
02/16	02/11/2016	76723	4487	Net Assets Corporation	10-00-2005	190.00
02/16	02/11/2016	76724	5364	North Central Laboratories	25-00-2005	250.97
02/16	02/11/2016	76725	5008	Online Information Services	10-00-2005	111.71
02/16	02/11/2016	76726	5578	Ovivo USA LLC	25-00-2005	270.31
02/16	02/11/2016	76727	252	Paramount Pest Control	10-00-2005	50.00
02/16	02/11/2016	76728	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
02/16	02/11/2016	76729	3751	Proficient Automotive Repair	10-00-2005	849.83
02/16	02/11/2016	76730	207	Quill Corporation	10-00-2005	183.98
02/16	02/11/2016	76731	3	Jewell Ludwigsen	20-00-2005	97.07
02/16	02/11/2016	76732	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
02/16	02/11/2016	76733	273	Traffic Safety Supply Co, Inc	15-00-2005	1,917.65
02/16	02/11/2016	76734	2122	Cardmember Service	10-00-2005	813.60
02/16	02/11/2016	76735	169	Waste Connections Inc	25-00-2005	957.18
02/16	02/11/2016	76736	151	Western Communications, Inc.	57-00-2005	1,263.10
02/16	02/11/2016	76737	5561	Willamette Fence Co, Inc	53-00-2005	33,939.60
02/16	02/18/2016	76738	4734	Aramark Uniform Services	10-00-2005	126.25
02/16	02/18/2016	76739	5395	Best Western Plus Beachfront Inn	10-00-2005	89.89
02/16	02/18/2016	76740	5004	Blumenthal Uniforms & Equipment	10-00-2005	84.69
02/16	02/18/2016	76741	3622	Boardwalk Mail Services	25-00-2005	23.21
02/16	02/18/2016	76742	4878	Brookings Youth Activities	61-00-2005	100.00
02/16	02/18/2016	76743	149	Carpenter Tire Factory	10-00-2005	85.00
02/16	02/18/2016	76744	3015	Charter Communications	10-00-2005	84.94
02/16	02/18/2016	76745	3834	Clean Sweep Janitorial Service	10-00-2005	75.00
02/16	02/18/2016	76746	183	Colvin Oil Company	25-00-2005	2,456.08
02/16	02/18/2016	76747	5450	Complete Wireless Technologies	10-00-2005	162.95
02/16	02/18/2016	76748	575	Dell Marketing L.P.	49-00-2005	1,010.05
02/16	02/18/2016	76749	1	Dean Beard	20-00-2005	300.00
02/16	02/18/2016	76750	1	Scott Emry	20-00-2005	200.00
02/16	02/18/2016	76751	2640	Dyer Partnership Inc., The	54-00-2005	17,657.58
02/16	02/18/2016	76752	4646	Frontier	10-00-2005	19.53
02/16	02/18/2016	76753	4498	Mauldin Electric	10-00-2005	420.00
02/16	02/18/2016	76754	5560	Oil States Industries Inc	25-00-2005	1,326.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/16	02/18/2016	76755	5244	OMJA	10-00-2005	200.00
02/16	02/18/2016	76756	4332	Oregon Assoc Chiefs of Police	10-00-2005	325.00
02/16	02/18/2016	76757	5579	Pacific Wood Laminates Inc	50-00-2005	1,434.24
02/16	02/18/2016	76758	5388	Palm Industries Inc	10-00-2005	1,000.00
02/16	02/18/2016	76759	3751	Proficient Automotive Repair	10-00-2005	262.40
02/16	02/18/2016	76760	207	Quill Corporation	10-00-2005	1,573.66
02/16	02/18/2016	76761	3	Nina Hall	20-00-2005	12.24
02/16	02/18/2016	76762	3	Vanita Roland	20-00-2005	89.50
02/16	02/18/2016	76763	3	DS Strongtower	20-00-2005	82.09
02/16	02/18/2016	76764	4815	Rexel, Inc	10-00-2005	157.56
02/16	02/18/2016	76765	3369	Schwabe Williamson & Wyatt PC	10-00-2005	312.00
02/16	02/18/2016	76766	5040	South Coast Lumber Co	50-00-2005	2,524.52
02/16	02/18/2016	76767	5413	Southern Computer Warehouse	49-00-2005	135.38
02/16	02/18/2016	76768	956	Suiter's Paint & Body	10-00-2005	189.00
02/16	02/18/2016	76769	4203	Ultramax	10-00-2005	1,492.40
02/16	02/18/2016	76770	169	Waste Connections Inc	25-00-2005	3,550.46
02/16	02/18/2016	76771	5011	Xylem Water Solutions USA, INC	25-00-2005	4,533.00
02/16	02/25/2016	76772	4477	Alpine Products, Inc	15-00-2005	370.02
02/16	02/25/2016	76773	5552	Chrissy Bevans	10-00-2005	40.00
02/16	02/25/2016	76774	4788	BOLI	10-00-2005	40.00
02/16	02/25/2016	76775	4788	BOLI	10-00-2005	25.00
02/16	02/25/2016	76776	1740	Code Publishing Company Inc	10-00-2005	757.35
02/16	02/25/2016	76777	3844	Donna Colby-Hanks	10-00-2005	290.76
02/16	02/25/2016	76778	182	Coos-Curry Electric	15-00-2005	41.15
02/16	02/25/2016	76779	5581	Curry Coast Community Radio Inc	32-00-2005	2,500.00
02/16	02/25/2016	76780	1	Robert & Debra Fieber	20-00-2005	52.18
02/16	02/25/2016	76781	1	Evelyn Gist	20-00-2005	58.52
02/16	02/25/2016	76782	1	Sharlyn Harvey	20-00-2005	34.84
02/16	02/25/2016	76783	1	John King	20-00-2005	244.70
02/16	02/25/2016	76784	1	Shawn & Lorena Walsh	20-00-2005	269.10
02/16	02/25/2016	76785	3342	Fastenal	25-00-2005	129.90
02/16	02/25/2016	76786	199	Richard Harper	10-00-2005	214.36
02/16	02/25/2016	76787	4980	iSecure	10-00-2005	70.00
02/16	02/25/2016	76788	679	McCourt Floor Coverings	10-00-2005	250.00
02/16	02/25/2016	76789	4324	OGFOA	10-00-2005	405.00
02/16	02/25/2016	76790	4781	OHA Cashier	20-00-2005	97.50
02/16	02/25/2016	76791	2699	Public Works Supply	25-00-2005	245.00
02/16	02/25/2016	76792	207	Quill Corporation	10-00-2005	493.60
02/16	02/25/2016	76793	5580	Red Lion Hotel Portland Airport	10-00-2005	101.19
02/16	02/25/2016	76794	3	Chad Ryan	20-00-2005	106.96
02/16	02/25/2016	76795	3309	Roberts & Associates	50-00-2005	1,080.00
02/16	02/25/2016	76796	2125	State of OR Water Resources Dept	20-00-2005	575.00
02/16	02/25/2016	76797	5448	Stover Engineering	53-00-2005	1,618.50
02/16	02/25/2016	76798	432	USA Bluebook	25-00-2005	90.55
02/16	02/29/2016	76799	371	Dept. of Environmental Quality	20-00-2005	150.00
Grand Totals:						283,277.09

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Report type: Summary