

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, October 12, 2015, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Proclamation – Red Ribbon Week [pg. 3]

E. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

F. Staff Reports

1. Discussion and presentation regarding the proposed annexation to the Curry Health District. [Mayor, pg. 4]
 - a. Ballot measure [pg. 5]
 - b. NDRC Medical Clinic Expansion project description [pg. 6]
2. Discussion regarding the private storm drain easement at 815 Chetco Avenue. [PWDS, pg. 20]
 - a. Letter from McDonalds Corporation legal counsel. [pg. 21]
3. Approval of request to waive event fees for Coastal Christmas parade. [City Manager, pg. 23]
 - a. Letter and event form [pg. 24]
4. Authorization to execute letters of commitment to provide funding for the NDRC Water Resiliency and Sewer System Repair Projects. [City Manager, pg. 27]
 - a. Project descriptions from draft NDRC application [pg. 29]
 - b. Project budgets [pg. 45]
 - c. Commitment Letters [pg. 49]
5. Approval of Amendment 1 to Portland State University Annexation Study Contract. [City Manager, pg. 51]
 - a. Contract Amendment [pg. 52]

G. Consent Calendar

1. Approve Council minutes for September 28, 2015. [pg. 53]
2. Accept Parks and Recreation Commission minutes for July 23, 2015. [pg. 56]
3. Accept Public Art Committee minutes for August 3, 2015. [pg. 58]
4. Accept September 2015 Vouchers in the amount of \$385,251.51. [pg. 59]

H. Remarks from Mayor and Councilors

I. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least fourteen days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings *Proclamation*

WHEREAS, Substance abuse is damaging to our children and is a contributing factor in the three leading causes of death for teenagers - accidents, homicides and suicides; and

WHEREAS, October 26th through October 31st, 2015, has been designated **NATIONAL RED RIBBON WEEK** whereby all Americans can show their commitment to drug-free lifestyles; and


WHEREAS, Brookings Emblem Club #265 and the City of Brookings encourages everyone to participate in **RED RIBBON WEEK** to establish an atmosphere that promotes family and individual responsibilities for living drug free, without the use of illegal drugs or the illegal use of legal drugs, and

WHEREAS, the citizens of Brookings are invited to show their support for a drug-free community in which to raise happy, healthy, alcohol, tobacco and drug-free children by wearing and displaying red ribbons during this week;

NOW THEREFORE, BE IT RESOLVED that I, Ron Hedenskog, Mayor of the City of Brookings, do hereby proclaim the week of October 26th through October 31st, 2015 to be

Red Ribbon Week

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 12th day of October, 2015.



Mayor Ron Hedenskog

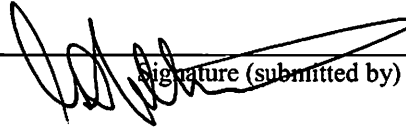


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 12, 2015

Originating Dept: Mayor



Signature (submitted by)

City Manager Approval

Subject: Proposed Annexation to the Curry Health District

Recommended Motion:

No staff recommendation. The City Council approved the proposal to annex the City into the District at its meeting of May 4, 2015.

Financial Impact:

If the annexation is approved, Brookings property owners would pay an additional \$0.99/\$1,000 assessed valuation to the Curry Health District.* For a median price house of \$230,000, this would result in an additional \$227.70 annually. The CHD Board would have the ability to reduce this tax rate as debt service to fund capital improvements is retired.

*Note: The Measure authorizes a tax rate limit of \$0.7425/\$1,000 assessed value. However, a tax rate to fund payments on an existing General Obligation bond will also be applicable to the entire District, including the newly annexed area, bringing the total tax rate to approximately \$0.99/\$1,000. This rate is likely to decline as the overall assessed valuation of lands within the District rise.

Background/Discussion:

This matter was placed on the agenda at the request of Mayor Ron Hedenskog.

If approved, Measures 8-83 and 8-84 appearing on the November 2015 ballot would result in the annexation of the City of Brookings and the adjacent unincorporated area (the Harbor area and an unincorporated area to the north of the City) into the Curry Health District. Both Measures must pass for the annexation to become effective. Measure 8-84 is the Measure that Brookings and other south County residents will be voting upon.

The Curry Health District (CHD) is proceeding with plans to open an Emergency Room at the Curry Medical Center (CMC) in Brookings and has proposed a major expansion of the CMC to include an enhanced Emergency Room and other services not currently available, such as kidney dialysis, infusion therapy and stationary MRI. The proposed expansion is described in the CHD proposal submitted under the National Disaster Resiliency Competition (NDRC), a copy of which is attached. The estimated cost of the CMC expansion is \$13,284,458.

Attachment(s):

- a. Measure 8-84.
- b. NDRC Medical Clinic Expansion project description.

EXHIBIT "C"

BALLOT TITLE

COUNTY: Curry

DATE OF ELECTION: November 3, 2015

Caption:

CURRY HEALTH DISTRICT ANNEXATION OF PROPERTY IN SOUTHERN CURRY COUNTY

Question:

Shall territory be annexed into the Curry Health District with \$0.7425/\$1000 tax rate limit beginning fiscal year 2016-2017?

Summary:

This measure would annex that portion of Curry County south of the Curry Health District's southern boundary into the Curry Health District, as indicated on the enclosed map.

The annexation will provide additional tax revenues to allow the expansion of facilities in Brookings to provide emergency room facilities and other additional services and facilities.

If annexation is approved by voters, property owners within the annexed territory would be subject to the District's permanent property tax rate. The permanent tax rate is \$0.7425 per \$1000 of assessed valuation. The first fiscal year in which this tax rate would be imposed is 2016-2017. This measure does not increase the tax rate for taxable property located within the District's existing boundary. General obligation bond levies authorized by the District would also be applicable to the annexed territory.

The annexation requires approval by a majority of voters in both the current district and in the annexed territory.

2. Medical Clinic Expansion

Existing Problems and Proposed Solutions: Brookings Harbor wants to increase their self-reliance for medical services, especially in the face of earthquakes, landslides, and tsunami surges. In 2011, four tourists visiting Harris Beach State Park in Brookings were swept off the beach by the tsunami resulting from the earthquake in Japan. They were all able to escape from the water, but this was only a distant tsunami—a Cascadia fault line earthquake and resulting tsunami would be much more severe. Landslides also affect the city, as demonstrated by the bluff slope failures in 2012 (that the 2011 tsunami contributed to), which caused transport disruptions and immediate medical needs in the community. Brookings experienced road closures of Highway 101 between Brookings and Gold Beach and on Highways 197 and 199 that impaired the ability of people to access medical services in Medford, such as dialysis and infusion therapy, during the 2012 landslides. The Brookings Harbor community is isolated from the surrounding communities due to long distances and residents depend on the Curry Medical Center in Brookings to serve their medical needs. In the event of a catastrophe, they will act as an island and need to be self-reliant immediately following the disaster (as it is predicted that it will take many days to restore connecting infrastructure after a magnitude 8 or 9 earthquake).

There is a demonstrated need for an expanded medical clinic and emergency department (ED) in Brookings, as it is the largest city in the state of Oregon without emergency medical services (CHD website, 2015). Every day, between two to six ambulances transport patients from Curry Medical Center to an emergency room elsewhere in the region (CHD website, 2015). The Curry Health Network (CHN), a taxpayer-supported public hospital district, understands the need and is working on expanding health care services offered to the Brookings Harbor community to alleviate long-distance travel. Vital care, such as dialysis treatment, is not

available within the community and residents needing treatment have to travel two and a half hours away to seek treatment in Medford, OR. Recently, three community members chose not to seek care, two for dialysis and one for cancer, due to the travel and financial hardships (including overnight stays), and chose to die instead. In 2014, a heart attack victim arrived at the existing Curry Medical Center but there were no resources available to provide adequate treatment and the victim died in the Clinic parking lot.

Cal-Ore Life Flight, LLC (Cal-Ore), the exclusive ground and air ambulance provider in the Brookings Harbor community, responds to approximately 2,500 911 requests annually. Cal-Ore has operated ground services since 1998 and, in a statement, noted that there have been many calls where having a closer ED would have produced a better outcome for the patient. While “better outcome” does not always mean life or death, it does mean, for example, that a cardiac or stroke patient could have received faster intervention by a physician with a higher scope of treatment not available in a Paramedic ALS ambulance. Had this intervention been provided earlier, the resulting patient disability could have been mitigated.

The other major advantage to having a closer ED is to have the patient diagnosed sooner, and if needed, an air transport ordered, reducing the time of definitive care/treatment by at least 30 minutes (Cal-Ore, 2015). This can make a tremendous difference in the case of a heart patient, for instance, minimizing the potential heart damage. Currently, no one is flown directly out of Brookings to another medical facility. The ambulance takes patients by ground to either Curry General Hospital in Gold Beach or Sutter Coast Hospital in Crescent City where they are evaluated and then flown out from airports in those communities. For example, in 2014, someone suffered a heart attack in Brookings. She arrived in the cardiac unit at Rogue Valley Medical Center 2 ½ hours later after a ground ambulance trip to Crescent City, processing

through the Sutter ER and then an air ambulance trip to Medford. Having an ER in Brookings could have easily cut that time in half, since they could be flown directly out of Brookings to get treated.

Expanding the Curry Medical Center to include more medical services will treat people locally whenever possible and make residents less vulnerable if transportation routes are impacted from natural disasters. An approximate 25,000 square foot expansion is proposed to the existing 34,500 square foot Curry Medical Center in Brookings. Curry Medical Center will soon be the site of the first stand-alone Emergency Department (ED) in Oregon, meaning the first ER not located within the walls of a hospital. To ensure that CHN is able to provide emergency care with appropriate medical equipment, for the volume of patients anticipated to use the ED, and to accommodate space for both current services and anticipated expanded services, a building expansion will be needed. Curry Medical Center is already at or exceeding capacity for space, without the ED. Additional services will include chemotherapy infusion and other complimentary cancer services, dialysis, comprehensive pain management programs and expanded access to specialists via telemedicine or on-site clinics.

The capacity of the clinic will occur by expanding the existing clinic on the main level and add a new clinic space on the lower level. The proposed addition on the main floor will include an Emergency Department expansion. A new clinic on the third floor is proposed for infusion and dialysis treatments. A new building is proposed, north of the existing center, to provide physical, occupational, and speech rehabilitation therapies. See Figures E9-12 for the site plan and plan for each floor.

The proposed expansion would increase the capacity of the medical center:

- From 22 to 49 exam rooms

- From 1 to 3 procedures rooms
- From 8 to 18 provider work stations in shared spaces
- From 8 to 18 MA work stations in shared spaces

The proposed addition will increase capacity of the ED to 9 patients simultaneously. This likely can support 8,000 to 9,000 patient visits a year. The infusion/dialysis clinic will contain 12 patient stations primarily for infusion therapies, including rehydration, pain medications, chemotherapy, and other intravenous medication administration. Two of the stations will be outfitted for dialysis treatments. This department will include staff observation, work and support spaces, and a pharmacy for preparing drugs for the therapies.

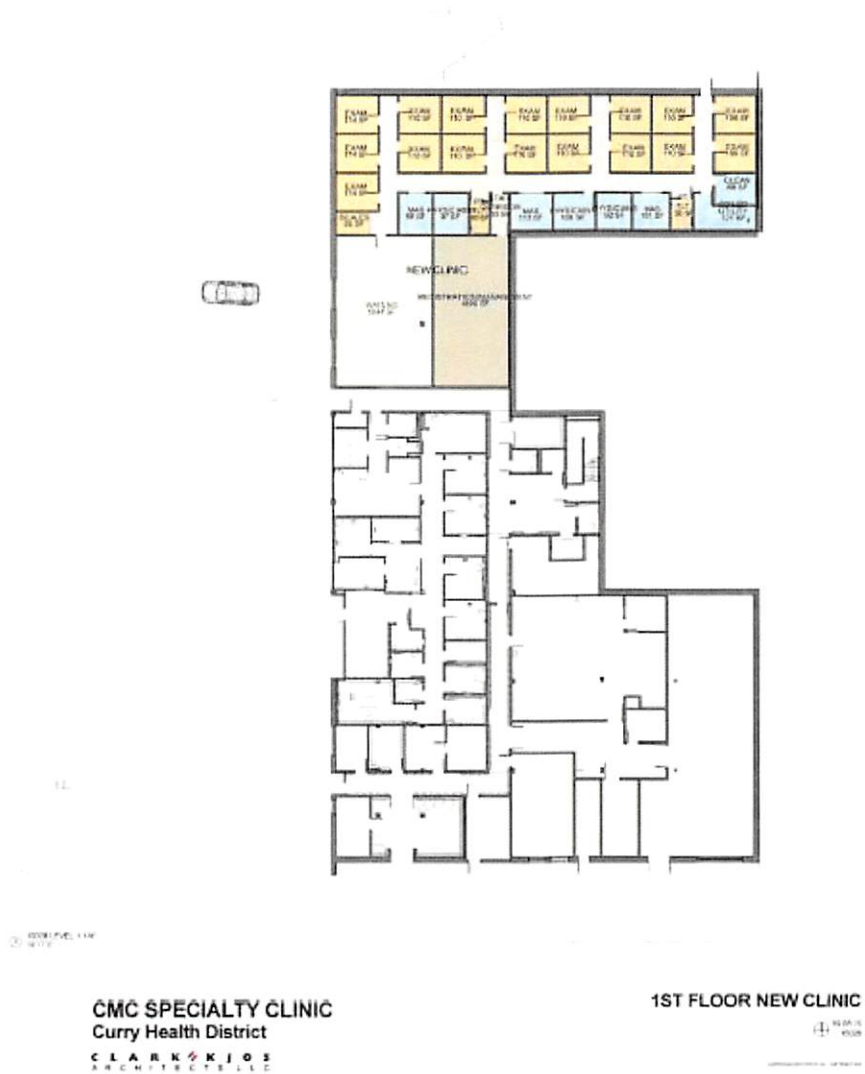
The new ER would be supporting the community in the event of a catastrophe, as it is near mass casualty staging areas, medical supply reserves, emergency shelters and emergency operations (as pictured in Figure E-13). The nearby emergency medical supply storage container is managed by the Curry County Medical Reserve Corps, a group of EMS workers, nursing students and others who volunteer for this program.

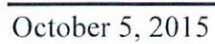
The clinic is not only a central part of the community's social infrastructure, but is also physically located in the center of Brookings on higher ground as shown in Figures E-14 and 15. There is no expected risk of tsunami inundation, flooding, or landslides for this site, making it an ideal place to put continued investment for servicing the community.

Figure E-9. Brookings Curry Medical Center Expansion Site Plan



Figure E-10. Brookings Curry Medical Center Expansion 1st Floor Plan.





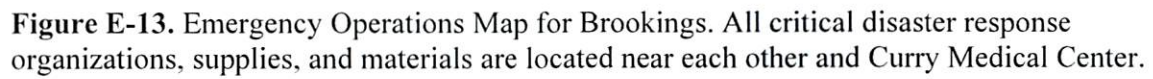
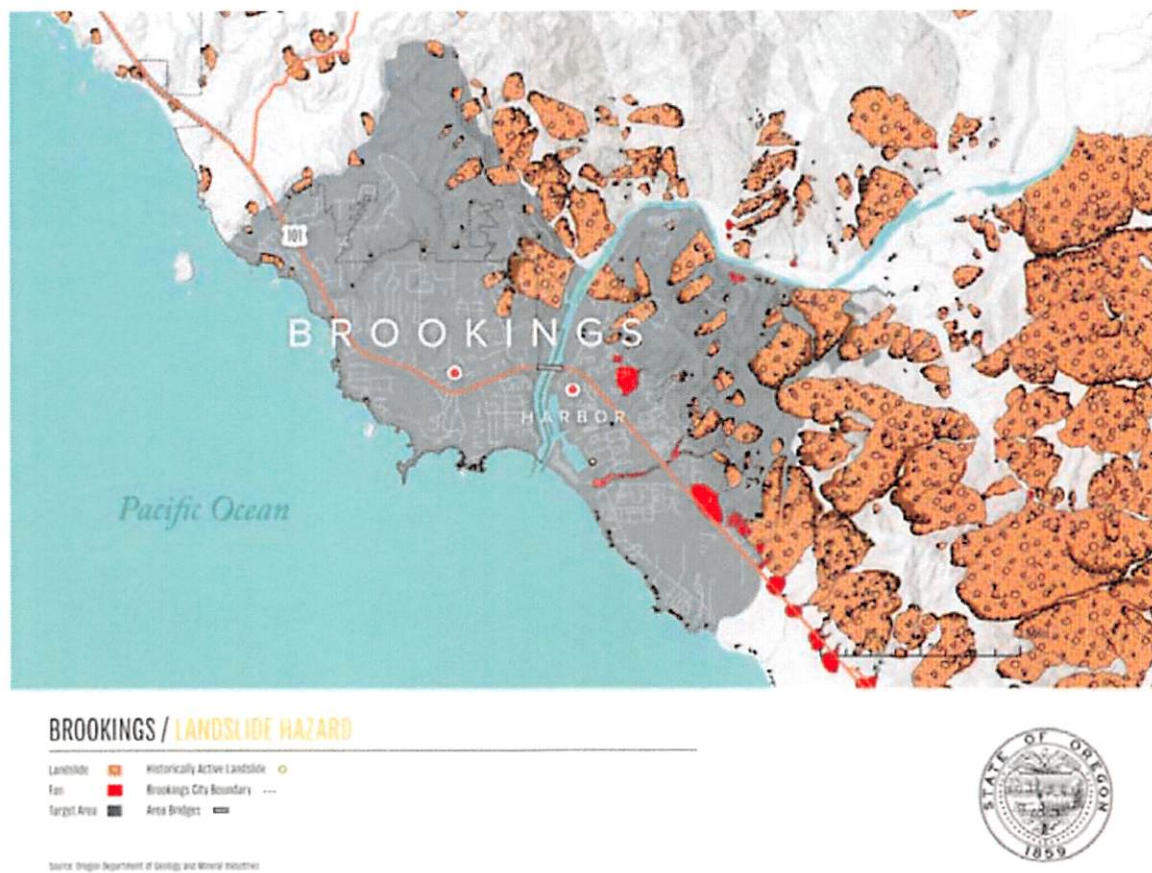


Figure E-15. Brookings Landslide Hazard Map



Metrics to Track Progress: The following metrics will be tracked to measure progress towards meeting the desired outcomes for the project.

1. Resiliency: Increase in the number of people who can be treated at a time for emergency services.
2. Environmental: Reduction in carbon emissions measured by the shorter distances residents in new service area would need to drive to obtain services by clinic.
3. Social: Measuring the increase in the number of residents that can use services with expanded service area.

4. Economic Revitalization: Increase jobs at Curry Health Center (direct jobs), and indirect jobs from increased number of patients

Eligible Activity: This project is a CDBG-eligible activity categorized as “Economic Development - Public Facilities for Economic Development.”

National Objective: The project addresses an Urgent Need that poses a serious and immediate threat to the health and welfare of the Brookings Harbor community.

Increasing Community, Regional, and State Resilience: The Curry Hospital District is a taxpayer-supported public hospital district and they own the Curry Medical Clinic in Brookings. The Clinic generally serves an area along the coast from Pistol River to Smith River (California), a 15 mile radius from Brookings. When the clinic is expanded to include dialysis and infusion therapy—which is currently not available at the hospitals in Gold Beach or Crescent City—this service area will likely expand to more than a 30 mile radius. In the event of a natural disaster, the expanded services and space at the clinic will offer greater capacity to offer life-saving surgeries or treatments to Brookings Harbor residents in need. Self-reliance is necessary for the community, as transportation connections to surrounding areas may be limited following disasters. These services will offer great value to the residents who currently need to travel two-hours (one-way), sometimes daily, to seek treatment.

Benefits to Vulnerable Populations: Brookings Harbor residents who now make the sometimes daily and arduous three-hour trip to Medford for dialysis or infusion therapy would now be able to secure this service within the community in which they reside, eliminating the need for travel to and overnight stays in Medford and other distant locations that costs residents time and money.

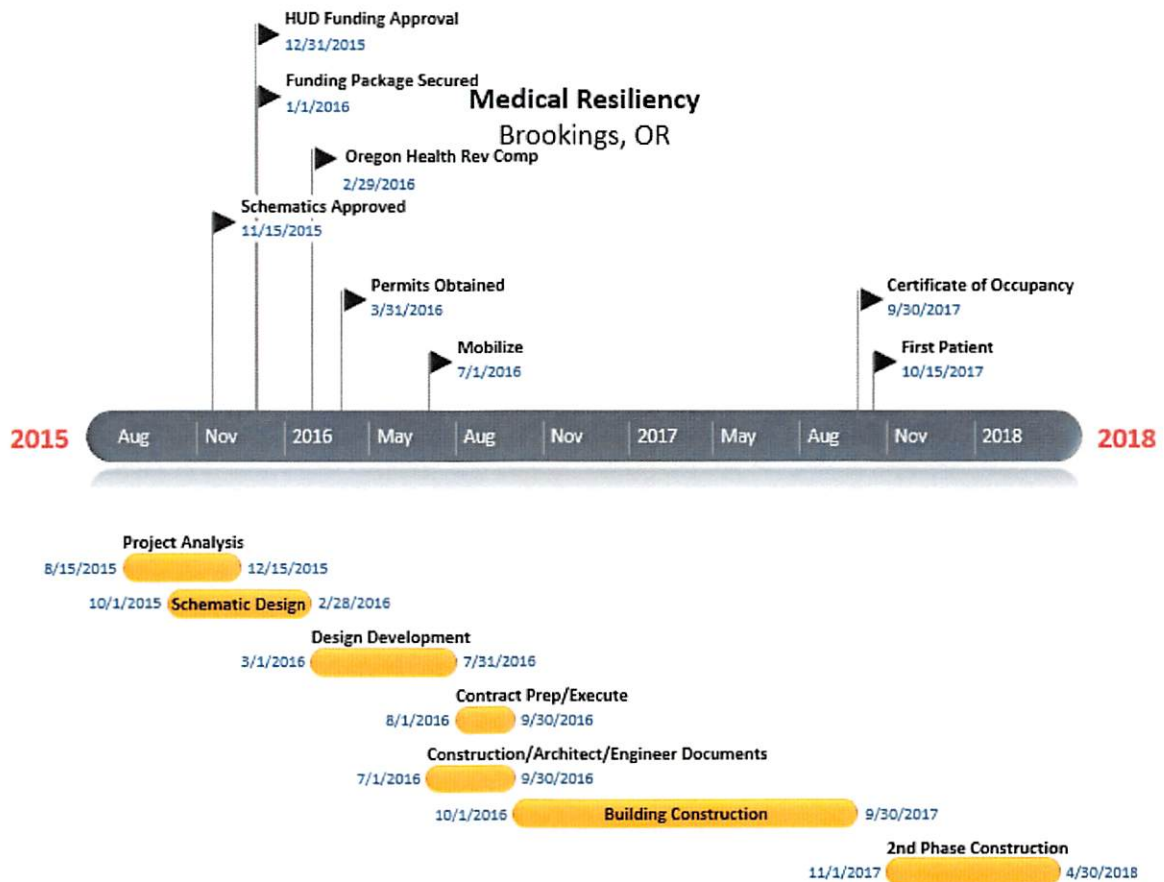
Feasibility: The Curry Medical Center is located on high ground, outside of the tsunami inundation zone. The useful life expected is at least 50 years. The existing building is LEED Silver-certified, and the expansion plans include that consideration to retain certification.

Consultations: The City of Brookings and the State of Oregon have engaged with a broad range of community groups including environmental groups serving low-income and minority populations have been included in these outreach and engagement efforts. Brookings has coordinated with Curry County and Regional Solutions. There was general consensus about the importance of the medical center project during a meeting between Gary Milliman and Regional Solutions team. Consultations occurred with the Oregon Hospital Association, Oregon Health Authority, Centers for Medicare and Medicaid Services, Cal Ore Life Flight, Asante and Providence Medical Centers in Medford, State Senator Jeff Kruse, State Representative Wayne Krieger, Curry County, Curry Community Health and the California Department of Corrections which uses the existing clinic for inmate diagnostic services.

Funding Priorities: The medical center expansion is the second priority for Brookings Harbor. There are no opportunities for scaling, scoping, or phasing.

Budget and Schedule: The total budget is \$13,284,458 and Curry Health District is committing \$6,642,229 to the project activities and all activities will be completed within 24 months.

Activity Title	Project Budget	Total Leverage	Leverage Source	CDBG-NDR Request
Medical Clinic Expansion	\$13,284,458	\$6,642,229	Curry Health Network	\$6,642,229



3. Sewer System Resiliency


Existing Problems and Proposed Solutions: There is a significant infiltration and intrusion problem in the City sewer system. This problem was exacerbated during the January 2012 flood disaster with millions of gallons of stormwater entering and overwhelming the sewer collection system. At one point, the peak flow at the Wastewater Treatment Plant (WWTP) reached 10.3 million gallons; more than 10 times the typical daily flow, resulting in four reported sanitary sewer overflows (SSOs). This was the most reported SSOs the City has ever experienced in one storm event. Initial phases to repair the sewer system have been started, where TV inspection of the system determined weakened areas of the system where most of the infiltration is occurring.

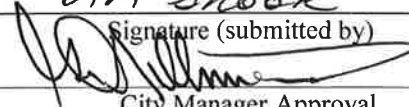
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 12, 2015

Originating Dept: PWD



Signature (submitted by)


City Manager Approval

Subject: Private storm drain easement located on 815 Chetco Avenue (McDonalds)

Recommended Motion: None, discussion at this time.

Financial Impact:

City would assume long term maintenance costs.

Background/Discussion:

A 36" storm drain culvert is located on the property and not located within an easement. The culvert is considered private as it is not within an easement or built to current City standards per BMC 13.35.025.B.2

TV inspections conducted in 2013 showed that the pipe was in need of replacement or rehabilitation. McDonalds Corporation was notified that the culvert needed to be repaired or replaced and that it was their responsibility to do so.

McDonalds Corporation has had the pipe evaluated and proposes a lining project for the repair. They contend that the pipe should be accepted into the public infrastructure once repaired and are willing to provide an easement to the City for future maintenance.

Attachment(s):

Letter from McDonalds Corporation Legal Council

September 28, 2015

Garrett H. Stephenson
GStephenson@perkinscoie.com
D. +1.503.727.2042
F. +1.503.346.2042**VIA EMAIL**LauraLee Snook
Director of Public Works and Development Services
City of Brookings
898 Elk Drive
Brookings, OR 97415**Re: 815 Chetco Avenue Storm Drainage Pipe**

Dear Ms. Snook:

This law firm represents McDonald's Corporation. As you know, the McDonald's restaurant located at 815 Chetco Avenue (the "Property") has running beneath its parking lot a 36-inch storm drainage pipe that serves a substantial portion of the upgrade properties located northeast of the Property. The Property does not drain into, nor is it directly connected to, the drainage pipe. Over the last two years, the City of Brookings (the "City") and McDonald's have discussed the proper allocation of responsibility for maintaining the drainage pipe. This letter presents McDonald's proposal for an equitable and reasonable course of action that will ensure future maintenance of the pipe.

McDonald's is concerned about potential damage to the Property caused by a failure of this drainage pipe, and presumably the City is also concerned about potential liability should the pipe damage the Property or any surrounding properties. The City has taken the position that the drainage pipe is a "private storm drainage facility" as defined in Section 13.35.025.B.2 of the Brookings Municipal Code ("BMC"), and has refused to accept maintenance responsibilities for that reason. Notwithstanding that definition, the City is responsible for maintaining the pipe because the drainage line serves a purely public purpose and does not drain the Property. As the Property is not connected to the pipe and thus could not have caused any obstructions in the pipe, any requirement by the City that McDonald's maintain the pipe likely constitutes a taking of private property without just compensation under Article 1 § 18 of the Oregon Constitution and the Fifth Amendment of the U.S. Constitution. For this reason, McDonald's reserves any rights it may have to seek from the City reimbursement for any necessary repairs and/or contribution to pay any claims related to the drainage pipe.

McDonald's has conducted engineering studies demonstrating that the pipe does not need to be replaced at this time. McDonald's analysis was presented to the City, which indicated that it would allow relining of the pipe rather than replacement, but would not take ownership or

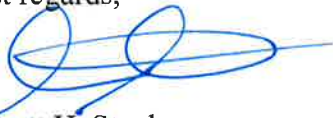
LauraLee Snook
September 28, 2015
Page 2

maintenance responsibility because the pipe does not meet current City standards. We do not agree that the City may refuse to take maintenance responsibility for the line simply because it does not meet current standards. The pipe was constructed long before current City standards were established; therefore, it is not subject to the City's prohibition on the construction of non-standard storm drainage facilities, set forth in BMC 13.35.030.

As we discussed over the phone on September 21, 2015, we would like to reach an equitable solution for future maintenance of the drainage pipe. To that end, McDonald's offers to pay to reline the drainage pipe to prevent any further degradation and grant the City an express public easement for the drainage line. In return, McDonald's requests that the City accept all further maintenance responsibility for the pipe.

Although we disagree with the City's current position on this issue, we appreciate the cordiality that the City has shown in this matter, and hope that we can come to an agreement that is reasonable in light of the pipe's public function. In view of the oncoming rainy season, we respectfully request that the City provide at least an initial response to our proposal by the close of business on October 2, 2015.

Best regards,



Garrett H. Stephenson

GHS:GHS

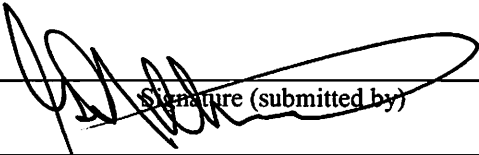
cc: Ms. Stephanie Hipp (via email)
Ms. Glenda Hollenbeck (via email)
Mr. Adam Brandenburg (via email)
Ms. Martha Rice (via email)
Mr. Mark Whitlow, Perkins Coie (via email)
Mr. Cody Weston, Perkins Coie (via email)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 12, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Fee Waiver Request for Coastal Christmas

Recommended Motion:

If the City Council desires to waive the fee: Motion to waive fees totaling \$76.00 for the Santa Claus and Christmas Tree lighting event and parade to be conducted by Coastal Christmas Committee on December 12, 2015.

Financial Impact:

Loss of \$76.00 in fee revenue

Background/Discussion:

The Coastal Christmas Committee is requesting a waiver of \$76.00 in fees for their December 12 Santa Claus and tree lighting event and related parade.

Attachment(s):

- a. Letter from Coastal Christmas Committee and event form.

Coastal Christmas Event and Parade

Waiver Request

The Coastal Christmas group is planning a Christmas Parade and
at Oasis Park
a gathering with Santa at the Christmas tree on Dec. 12th 2015. We will
not be charging and therefore will not make any profit on this event.
We are requesting the event fees and parade fees in the amount of \$76 be
Waived.

Thank you and Sincerely

Kathy Breshears and Bob Pieper

Coastal Christmas Committee

would like on next available CC agenda



CITY OF BROOKINGS EVENT PERMIT REQUEST

- ☐ Car Show
☐ Flea Market
☐ Farmer's Market
☒ Parade *Azalea Park → Pacific → Oak → Chetco → Oasis Park*
☐ Block Party
☐ Other: *Parade*
Az Park → end at Oasis Park

CITY PERSONNEL ONLY: Rec'd Date: <i>9-14-15</i> By: <i>ly</i>				
Department	By	Date	Approved	Comment
Parks	<i>KRB</i>	<i>9-18-15</i>	<i>(Y) / N</i>	<i>Y / (N)</i>
Public Works	<i>KRJ</i>	<i>9/17/15</i>	<i>(Y) / N</i>	<i>Y / (N)</i>
Fire	<i>ew</i>	<i>9/17/15</i>	<i>(Y) / N</i>	<i>Y / (N)</i>
Police	<i>CAW/MAJ</i>	<i>9-16-15</i>	<i>(Y) / N</i>	<i>Y / (N)</i>
Admin Services	<i>JA</i>	<i>9-16-15</i>	<i>(Y) / N</i>	<i>Y / (N)</i>

Please sign, date, and deliver to the next Dept. If comments apply, please note on "Comments - City Use Only."
 RETURN TO LAURI Z. Distributed: *9-15-15*

Date(s) of event: *Dec 12, 2015 (Sat.)* Times: *4:30-5:30 pm*

Name: *Kathy Breshears Coastal Christmas*

Address: *17892 Rainbow Rock Rd.*

Telephone: *541-412-0674*

Email: *BreshearsJK@gmail.com*

Permit Fees:

- \$36.00* Permit Fee *\$36.00*
- \$ _____ Barricade/Cone Delivery Fee
- \$300.00 Barricade/Cone & Sign Use Fee -- Refundable upon return.

Location of barricades/street(s) to be closed:

Chetco Ave (name of street) between *OAK ST.* (name of street) and *Hillside* (name of street)

- This is a: ☒ New Event ☐ Annual Event – held the last _____ years
- Will alcohol be served? ☐ Yes ☒ No Will alcohol be sold? ☐ Yes ☒ No If yes, must obtain Liquor License
 If alcohol to be served/sold must provide diagram of serving area to be cordoned off and advise who is serving.
- ☐ I have spoken to and obtained permission from the neighbors who will be affected by this street closure (see reverse side for signatures, addresses & phone numbers).
- ☒ \$1.0 Million Certificate of Insurance provided. (Required to transfer liability for injury/damage from City to person or organization conducting the activity. Certificate must name the City of Brookings as an additional named insured.)
- ☒ Hold City Harmless Agreement

Please fill out and return in person with permit fees to: City Manager's Office, City Hall, 898 Elk Drive, Brookings.

Once your request has been approved, you will be notified with dates the City of Brookings will deliver and pick up (during regular business hours) barricades, signs and cones for this event (\$300.00 use fee will be refunded upon return of these items). It is the permittee's responsibility to erect, maintain and remove barricades and cones and return them to location of delivery.

Note: Requests must be received NO LATER THAN ten (10) business days prior to the event.

City Use Only: Copy to: ☐ Public Works ☐ Police ☐ Fire Permit No. _____

☒ Certification of Insurance ☐ Hold Harmless Agreement \$ _____ paid on _____ Receipt # _____

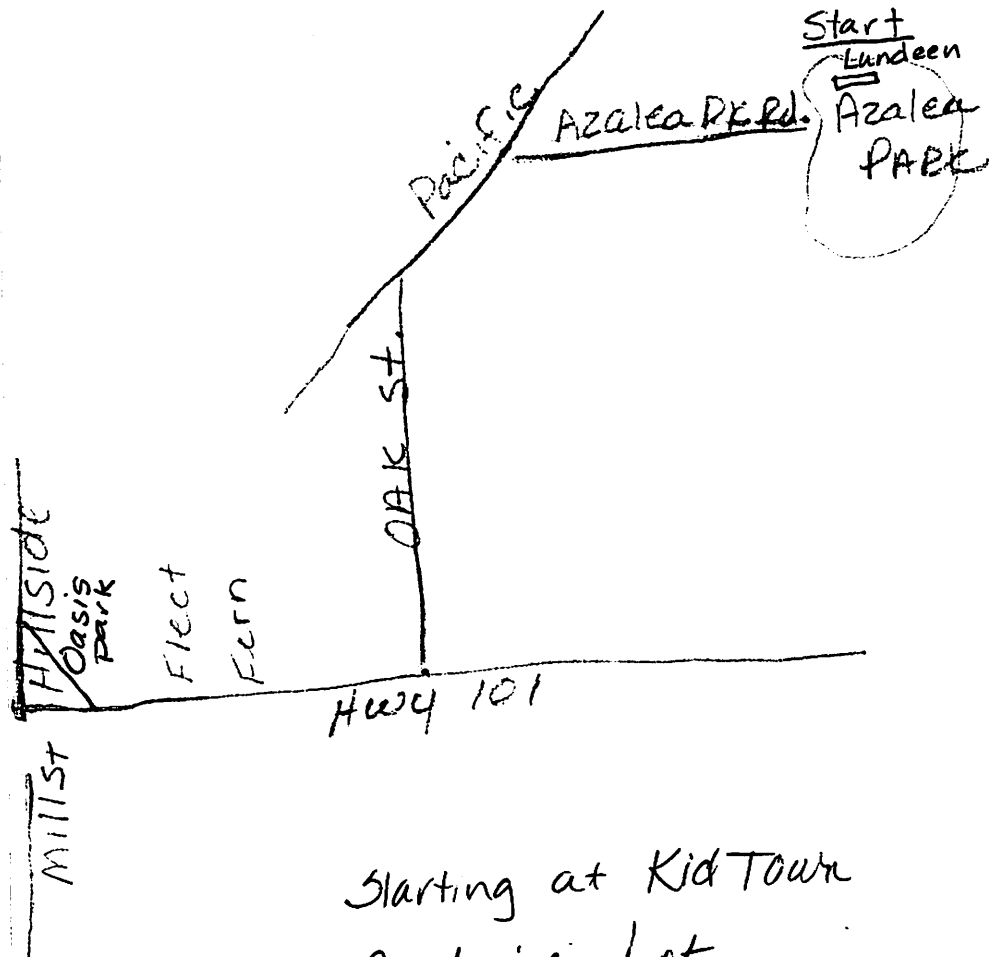
Comments: *ODOT App forwarded to App. 9/18/15*

Barricade/Cone/Sign drop off date: _____

Barricade/Cone/Sign pick up date: _____ Barricade/Cone/Sign deposit returned: _____

Requesting Waiver

Parade Route



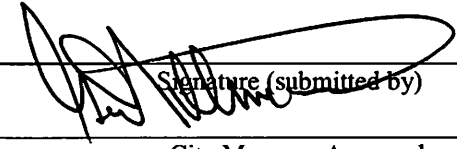
Starting at Kid Town
parking lot.
ending at Oasis Park
Sat Dec 12th 4:30 - 5:30 pm

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 12, 2015

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Commitment Letters for National Disaster Resiliency Competition Proposal

Recommended Motion:

Motion to authorize City Manager to execute Intent to Provide Funding letters for the NDRC Water Resiliency and Sewer System Repair projects.

Financial Impact:

\$1,073,273 in City funding from various sources to leverage \$7,753,887 in grant funding.

Background/Discussion:

The State is preparing a proposal for submission under the National Disaster Resiliency Competition. As of this writing, five Brookings projects are included in the draft proposal, two of which would be City of Brookings projects. These two projects are:

1. **Water Resiliency.** Reactivating the Tide Rock intake on the Chetco River to supply water to a rehabilitated Ferry Creek Reservoir (FCR). The FCR capacity would remain at its current 29 million gallons, but the FCR would be retrofit to meet seismic standards and would otherwise be substantially upgraded. The project includes piping to the FCR from the intake and piping from the FCR to the Water Treatment Plant. The final stage of the project would include an intertie with the Harbor Water District.
2. **Sewer System Repair.** This project involves infiltration and intrusion (I&I) repairs to the City sewer system at various locations throughout town.

The estimated cost of the Water Resiliency project is \$7,958,338 and the estimated cost of the Sewer System Repair project is \$1,137,615. While no local match is required, the projects will be more competitive if there is a “leverage” commitment from the local sponsor. Both Coos Curry Electric Cooperative and Curry Health District have committed local leverage of approximately 50 per cent for their respective NDRC projects.

Staff is recommending that the City commit to a contribution of \$850,000 (10.6 per cent) for the Water project and \$223,273 (19.6 per cent) for the Sewer project. Funding would come from a combination of System Development Charge, System Replacement Fee, Water Capital Fund, Sewer Capital Fund and possible State grant/loan funds.

Note: This is a competitive program and these projects may or may not be funded, or may be reduced in scope through the federal review process.

Attachment(s):

- a. Project descriptions from draft NDRC application.
- b. Project budgets.
- c. Letters of Intent.

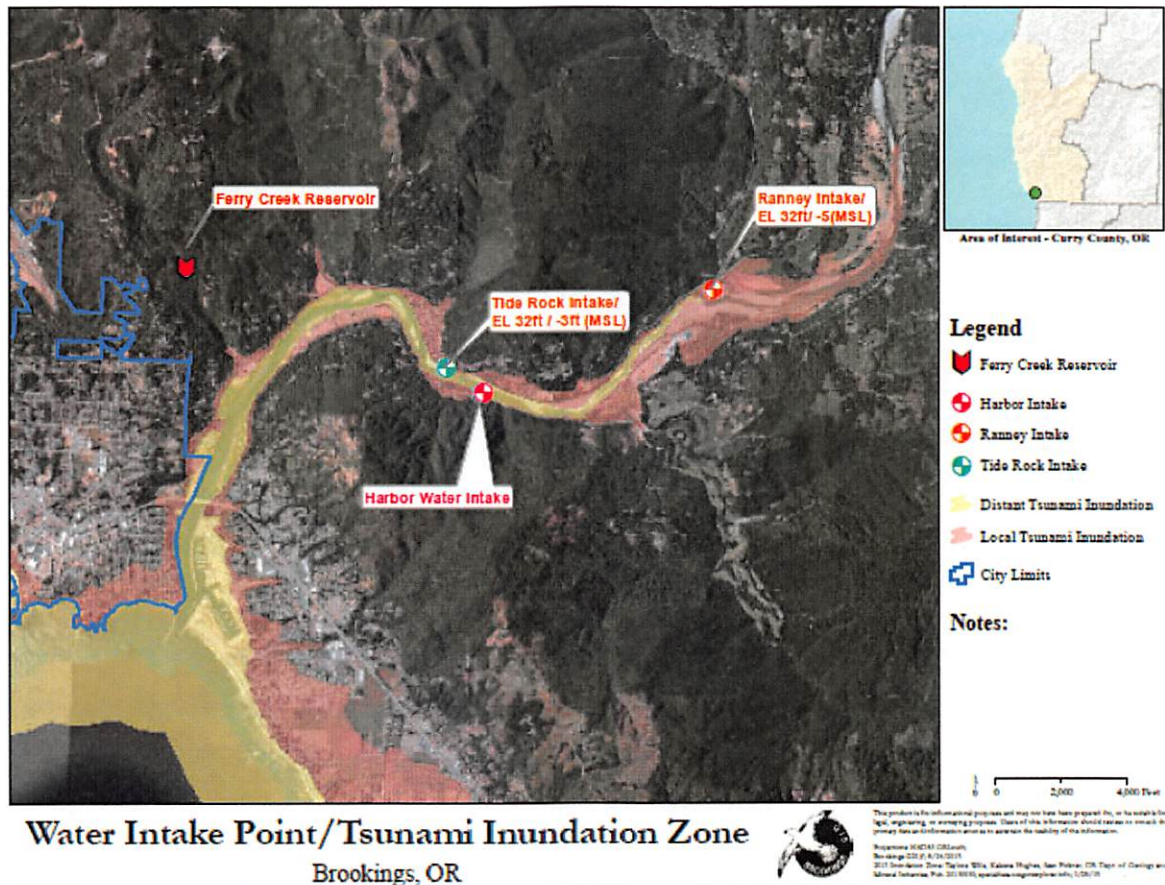
1. Brookings Harbor Water Resiliency Project

Existing Problems and Proposed Solutions: The water supply for Brookings and Harbor consists of a single raw water source that is susceptible to saltwater intrusion. One factor affecting the water systems is the tsunami surges that occurred in 2011, which threatened the freshwater supply of the community. A tsunami is a series of tidal surges and it is estimated that the highest tidal surge in the 2011 tsunami was eight feet. The 2011 tsunami was a “distant tsunami” event meaning that the tidal surge was much lower than can be expected in a “local tsunami” event as is predicted from a CSZ earthquake. This proposed project is consistent with the *Redundant Water Supply Plan of 2015* which provided clear recommendations, preliminary concepts, schematic drawings and cost estimates for capital improvement projects that could be completed in order to establish an alternative water supply.

The Brookings Harbor water systems currently have approximately only three days of water storage. Water sources of supply for both communities are located in the tsunami inundation zone and are susceptible to sea level rise and drought. The Brookings source of supply is located two miles upriver from the City’s water treatment plant and distribution system while Harbor Water District supply is located much closer to the ocean and therefore more vulnerable to saltwater intrusion. Harbor Water District experienced saltwater intrusion events into their intake

system as recently as 2015, but previously experienced events in 1987, 1989, and 2014. Water distribution mains also remain susceptible to seismic activity. Figure E-4 shows the water intake areas in relation to the tsunami inundation zone.

Figure E-4. Brookings' water intake areas in relation to the tsunami inundation zone.



This proposed project would increase the water resiliency systems for both Brookings and Harbor communities. In order to secure a larger supply of water, a former reservoir is to be filled and then connected to the community for distribution. A nearby water source needs to be rehabilitated in order to fill the reservoir and transmission line upgrades to pipes that have been out of service for years are necessary to make this happen. Connecting the Brookings' water supply, with now a much larger capacity, with Brookings through an intertie of their systems will

ensure water security for Harbor during saltwater intrusion events. Installation of seismic valves on existing water tanks in Brookings would provide additional water security. Figure E-5 details the locations of each of these components.

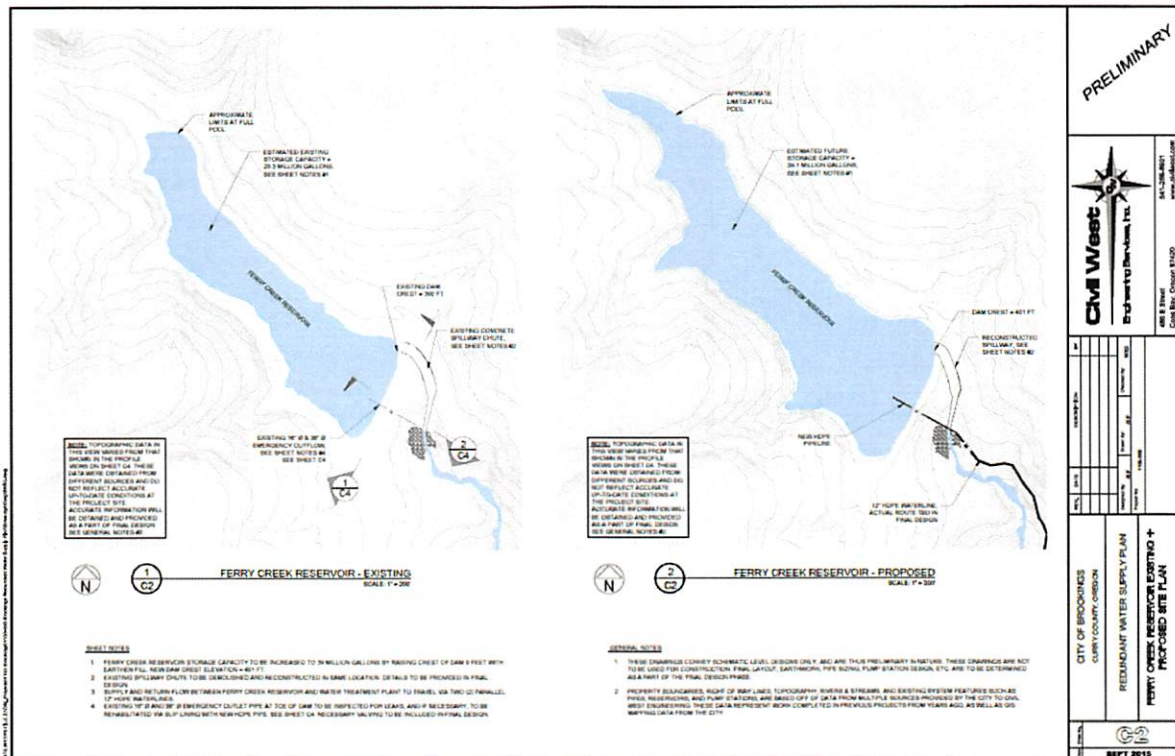
Rehabilitate the Ferry Creek Reservoir. The reservoir, known as the Ferry Creek Reservoir, was originally constructed in 1913, and was upgraded in 1945 and 1964. The reservoir has an existing capacity of about 29 million gallons, and was taken out of service in 1980. The activity would include completing a seismic retrofit, reconditioning the spillway, replacing pipes and valves and interconnecting the reservoir with the water treatment plant. At present, in the event of a Cascadia earthquake, there would be zero days of water reserve. This would expand the community storage capacity from zero days in earthquake (or three days in non-seismic event) to 30-40 days. This project would establish the reservoir as a viable water storage location, with a maximum storage capacity of 29 million gallons. The existing dilapidated concrete spillway will be demolished and reconstructed in its entirety. Furthermore, the reservoir is currently equipped with one (1) 30" diameter concrete outlet pipe and one (1) 16" steel intake pipe, all of which are beyond their useful life and have not been operated in 35 years. These pipes and related appurtenances would be replaced.

The City-owned reservoir capacity would also become an alternate water supply for Harbor, Oregon during extended periods of drought, tidal events, natural disasters (including Cascadia earthquakes and tsunamis) and fires. The Brookings area is susceptible to wildfire (for instance, an 11,000-acre wildfire occurred in the Siskiyou National Forest just northeast of Brookings in the summer of 2015), and water stored at the reservoir would be available for use by firefighters drafting water for areal drops, eliminating the requirement to truck water to remote heliport sites.

Figure E-5. Brookings Water Resiliency. Locations of Tide Rock intake, Ferry Creek Reservoir, transmission piping route, and emergency intertie.



Figure E-6. Brookings Harbor Water Resiliency. Ferry Creek Reservoir Capacity.



The use of the Ferry Creek reservoir was curtailed in 1980 due to reduced production from the watershed and the development of a larger volume source of supply on the Chetco River. Rehabilitating an existing intake, at Tide Rock, is necessary in order to fill the reservoir. Therefore, the proposed improvements to place the reservoir back in service require that some alternative means be established for filling the reservoir. In the Redundant Water Supply Plan, it was recommended that the City revitalize the abandoned “Tide Rock” intake station, and dedicate it to the purpose of filling Ferry Creek Reservoir. By doing so, the City will be able to resume use of the existing water rights already in place at that location, and there will be no interruption of the water supply coming from the Ranney Collector. The existing Tide Rock facility was installed in 1961, improved in 1972, then taken out of service in 1987 and has been abandoned ever since. According to As-Built drawings from 1976, the intake station is a single-room structure (approx. 90 square feet) that sits atop a 7-foot diameter perforated caisson which extends into the ground approximately 22 feet below the water surface. Since being abandoned, the intake station has not been maintained or secured. Vandalism, exposure, and time have caused the facility to deteriorate to the point where it is not operational. To ensure the facility was not used, the City cut the existing pipes at the station. Due to all these reasons, as well as the outdated technology of the station, it is recommended that a new intake station be designed and installed. The existing Tide Rock station was connected to the City’s water main with 8-inch Cast Iron pipe and 12” Asbestos Cement pipe. These pipes would need to be replaced, and new waterline would need to be installed to transmit water from the new intake station into the City’s water main. Schematic plans reveal that this would require the installation of approximately 350 feet of new pipeline.

There is some existing infrastructure already in place between the “Tide Rock” intake and the City infrastructure that can be used to assist in filling Ferry Creek Reservoir. To supplement these existing pipes, it is recommended that two (2) new parallel waterlines be installed between the existing Water Treatment Plant and Ferry Creek Reservoir. Having two pipes would enable the City to pump river water up to the reservoir while simultaneously conveying reservoir water back down to the treatment plant.

Construction of an emergency inter-tie between Brookings and Harbor water distribution systems. Due to the close proximity of these two water systems, it is possible for the Brookings water supply system to tie into the HWD water system by directional boring underneath the Chetco River. This connection would be a costly project, but it would be a valuable emergency alternative for the HWD residents who continue to be faced with threats of a brackish water supply during dry summer months. This connection could be beneficial for both the City of Brookings and for the Harbor Water District. If the intake for either system is ever taken offline, the intertie could be used to provide temporary backup supply to the offline system. With the completion of the other capital improvement projects listed above, the City of Brookings could potentially sustain both networks with its backup supply in a situation where saltwater intrusion caused for the intake stations to be taken offline. Additionally, both the City and Harbor communities have fire mutual aid agreements, and the intertie could be used to augment fire flow to either community.

A preliminary analysis of the existing water networks was completed to determine a feasible location for the proposed intertie. This analysis revealed two significant factors to consider in locating the intertie: existing pipe size near the Chetco River, and ownership of parcels adjacent to the river. According to the City’s Water System Map, many of the pipes south of the Highway

101 Bridge are of small diameter, insufficient for use as a connection point in a system intertie. Additionally, many of the properties along the east side of the Chetco River are privately owned, meaning that for the HWD to cross these with new pipeline would require new, unnecessary easements. With these things in mind, preliminary alignment for the domestic intertie has been located immediately north of the Highway 101 bridge, with a booster pump station to be constructed on the northeast corner of the intersection of Highway 101 and North Bank Chetco river Road (See Figure E-7). Because of the existing pipe sizes on North Bank Chetco River Road, it is likely that additional upsized waterline would need to be installed from the waterline intersection that occurs at Lundeen Road to the location of the proposed booster pump station (see City of Brookings Water System Map). From there, the domestic intertie would be installed via directional boring underneath the Chetco River to the northwest corner of the intersection of Highway 101 and South Bank Chetco River Road, where there is an existing 12" Ductile Iron pipe.

Installation of seismic, auto shut-off valves on eleven existing water storage tanks (See Figure E-8 for locations). Brookings plans to install seismic shut-off devices on eleven (11) existing storage tanks (Brookings Redundant Water Supply Plan 2015). This would prevent these tanks from draining as a result of main distribution line breaks in a seismic event. This project takes in to consideration possible shifting climate conditions, allowing for a larger pumping capacity with 2 intakes and the need for storage recognizing that in the future we may need to stage our pumping efforts at low tide due to sea level rise and stronger storm surges.

Figure E-7. Brookings Harbor Water Resiliency. Location of Brookings-Harbor intertie, Ferry Creek Reservoir, and intake sources in Brookings.

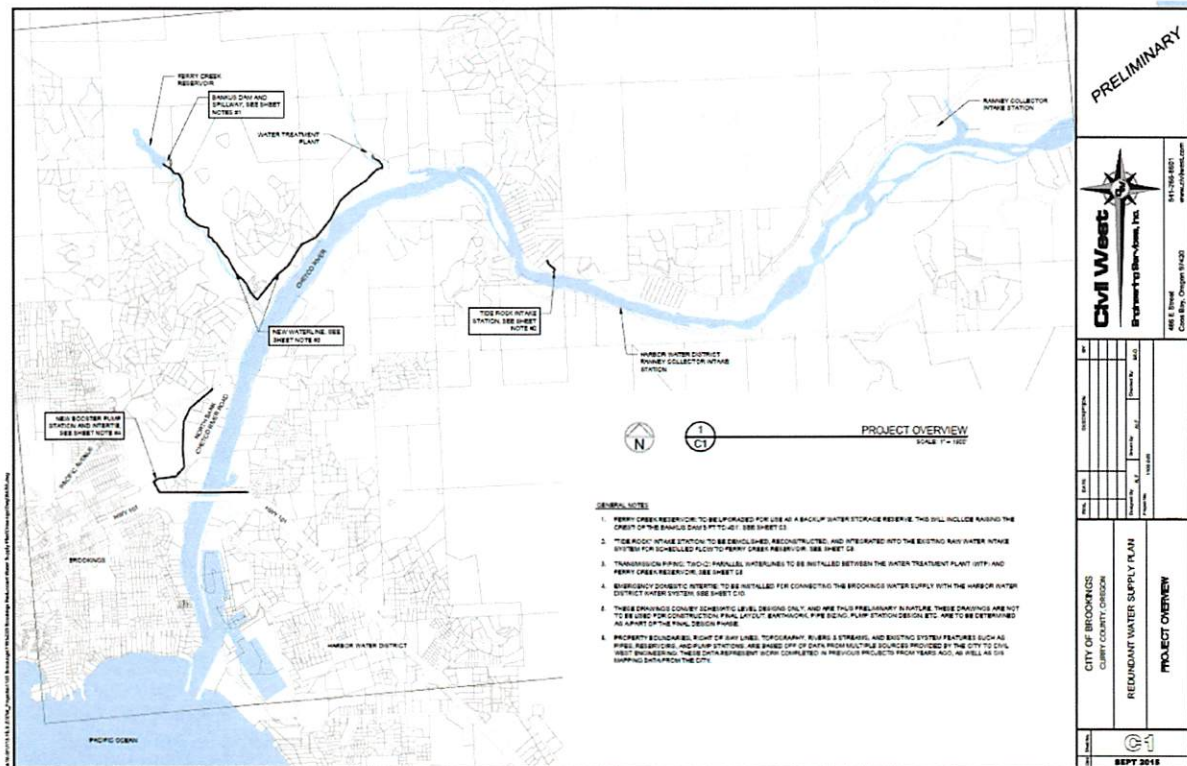
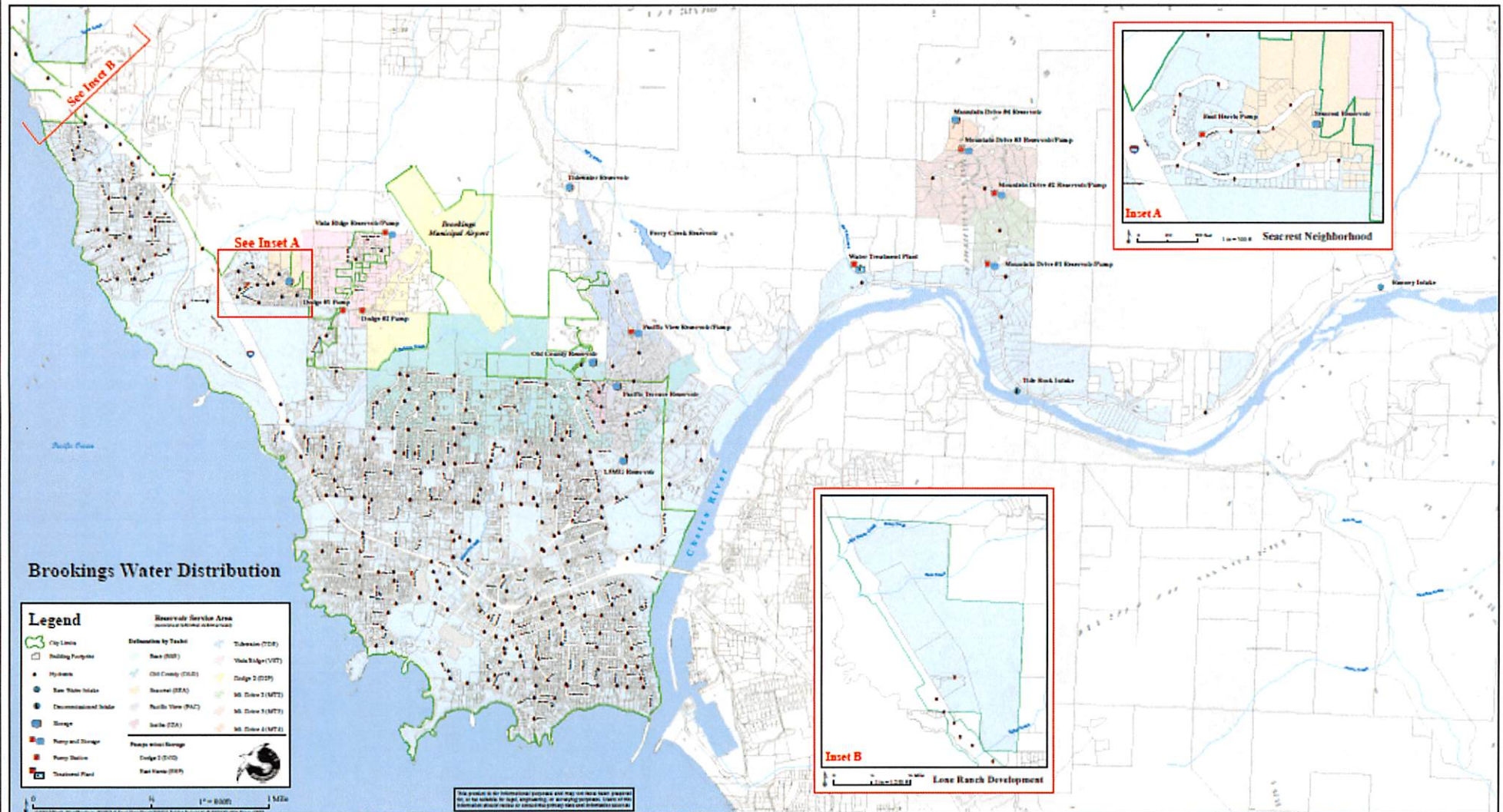


Figure E-8. Brookings Water Tanks to Receive Seismic Valve



Metrics to Track Progress: The following metrics will be tracked to measure progress towards meeting the desired outcomes for the project.

1. **Resiliency:** Number of gallons of emergency water supply.
2. **Environmental:** Project would enhance the continuing use of Ferry Creek Reservoir as a Salmon acclimation facility.
3. **Social:** Increase in the number of households connected to secure water source out of tsunami inundation zone.
4. **Economic Revitalization:** Improve tourism through increased retail and restaurants in Harbor with improved water supply.

Eligible Activity: This project is a CDBG-eligible activity categorized as “Infrastructure - Public Improvements.”

National Objective: This project qualifies under “LMI Area Benefit” as it is an activity that will benefit all residents in the Brookings Harbor Target Area which is comprised of at least 51 percent LMI residents.

Increasing Community, Regional, and State Resilience: Drought coupled with high tides, tsunami and sea level rise causing saltwater intrusion threatens the safety of the community’s drinking water and fire protection. Meanwhile threat from landslides and tsunamis are projected to make the area isolated for periods of weeks and months following, requiring a larger capacity of freshwater to be stored locally in the event outside assistance is not immediately available.

Benefits to Vulnerable Populations: The whole community of Brookings Harbor will benefit from increased water resilience and supply. More storage capacity and protection of freshwater reserves means that residents will have access to freshwater for a longer period of time (an increase from 3 days of storage to 30-40 days. The increased water supply available through the

Brookings-Harbor intertie, will allow water security for not only in disaster events, but also from expected sea-level rise.

Feasibility: The City of Brookings has worked with Civil West Engineering Services, Inc. to develop water redundancy plans and schematics for each phase of this project. Each phase of the project is feasible and will increase the water storage capacity for the city from 3 to 30-40 days. The Ferry Creek Reservoir had a feasibility study conducted by Dames & Moore in 1998 Feasibility Study, and conditions remain the same. The useful life of all aspects of the project is 50 years.

Consultations: The City of Brookings has coordinated with Harbor Water District to plan and move forward with the intertie between their water systems. Brookings has also coordinated with the South Coast Region of the Regional Solutions center, and engaged with its lead coordinator, Jeff Griffin, and several other committee members. Brookings City Manager, Gary Milliman, presented the projects to Regional Solutions on September 10th and discussed the decision-making process for arriving at the current projects. Greg Wacker, Watermaster at Oregon Dept. of Water Resources, stated that this project was a good approach to addressing the Harbor saltwater intrusion issue. Brookings City Manager has also consulted with Harbor area residents, Chamber of Commerce and other community-based organizations.

Budget and Schedule: The City of Brookings will be implementing the project and coordinating construction of the intertie with Harbor Water District. The City of Brookings is committing leverage, as well as annual maintenance and operations costs. There are opportunities for phasing in this project. There are four phases to water resiliency: Ferry Creek rehabilitation, Tide Rock intake rehabilitation, transmission piping improvements, and construction of emergency intertie. Each phase is important to realize the water security needed for the Harbor community. But

increased water capacity for Brookings Harbor can only be established with both Phase 1 and 2.

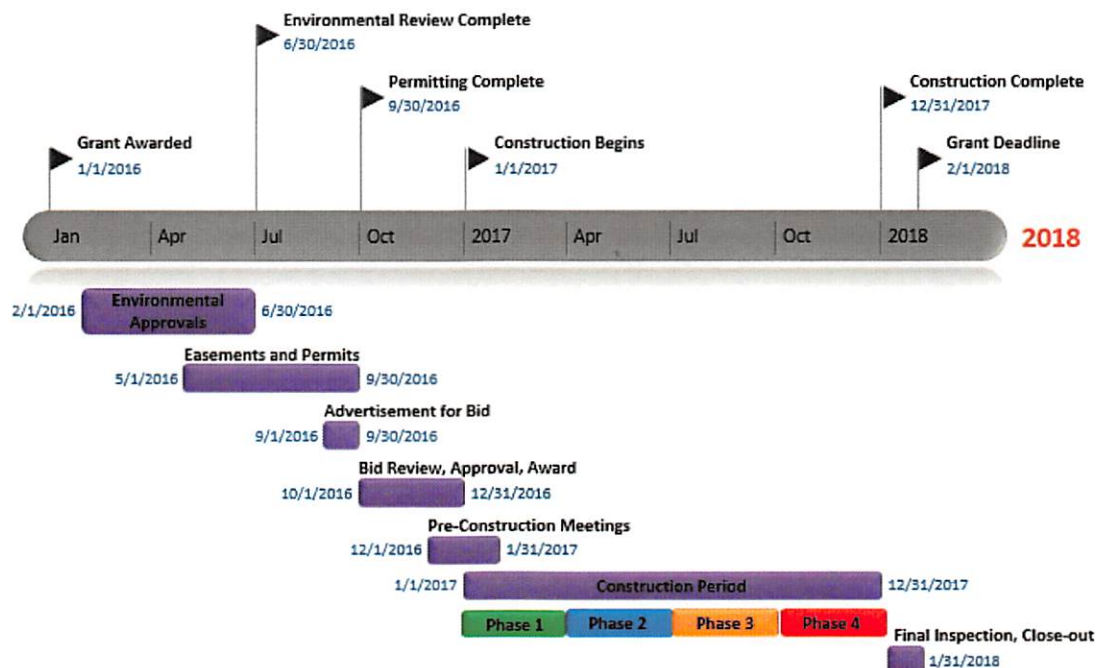
Phase 1 and 2 could happen without Phase 3 and 4 and still be beneficial to community.

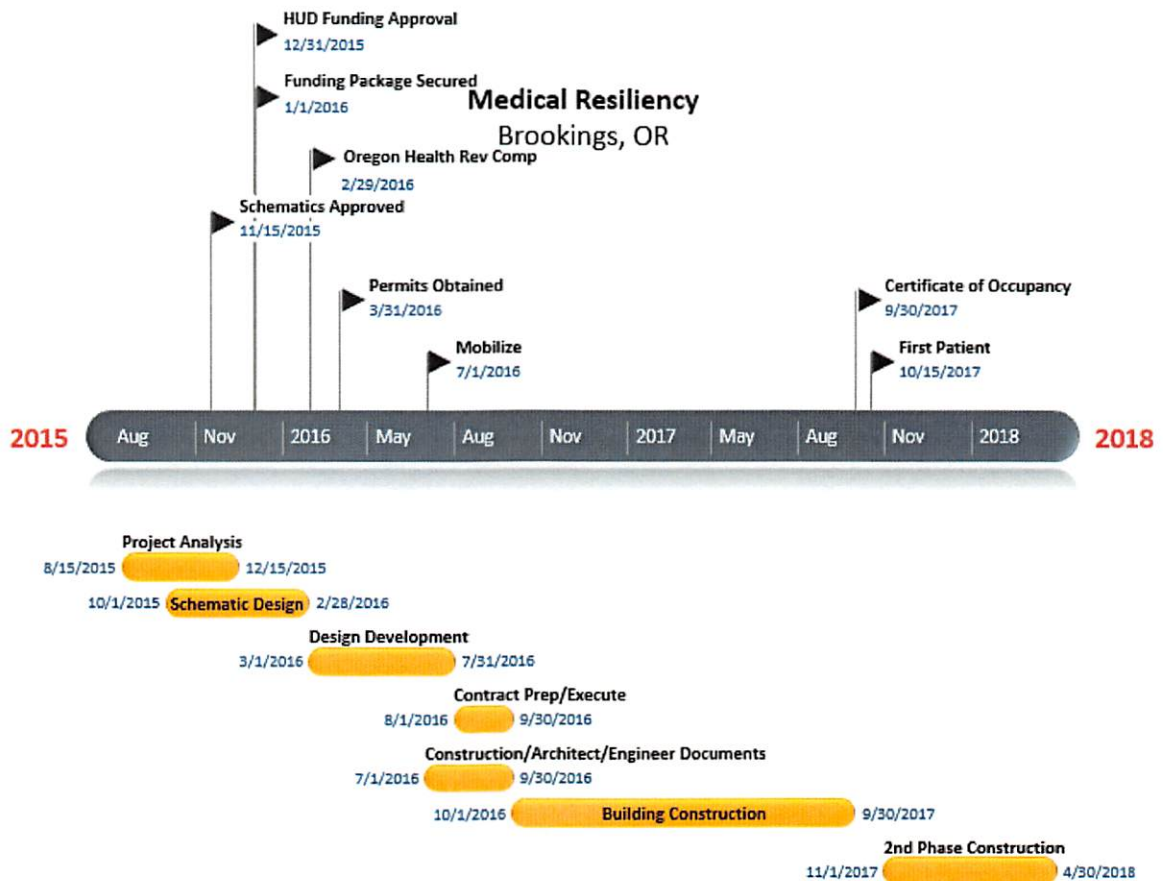
Similarly, Phase 1, 2 and 3 could happen without Phase 4 and still be beneficial to community.

The project is expected to be completed by December 2017.

Activity Title	Project Budget	Total Leverage	Leverage Source	CDBG-NDR Request
Transmission Piping Improvements	\$2,492,600	\$212,500	City of Brookings	\$2,280,100
Ferry Creek Reservoir	\$1,896,964	\$184,269	City of Brookings	\$1,712,695
Tide Rock Intake Improvements	\$1,798,775	\$212,500	City of Brookings	\$1,586,275
Water Intertie	\$1,474,020	\$213,545	City of Brookings	\$1,260,475
TOTAL	\$7,662,359	\$822,814		\$6,839,545

Redundant Water Supply Project Brookings, OR





3. Sewer System Resiliency

Existing Problems and Proposed Solutions: There is a significant infiltration and intrusion problem in the City sewer system. This problem was exacerbated during the January 2012 flood disaster with millions of gallons of stormwater entering and overwhelming the sewer collection system. At one point, the peak flow at the Wastewater Treatment Plant (WWTP) reached 10.3 million gallons; more than 10 times the typical daily flow, resulting in four reported sanitary sewer overflows (SSOs). This was the most reported SSOs the City has ever experienced in one storm event. Initial phases to repair the sewer system have been started, where TV inspection of the system determined weakened areas of the system where most of the infiltration is occurring.

The next steps are re-inspection followed by pipe lining and, if needed, excavation and replacement.

Metrics to Track Progress: The following metrics will be tracked to measure progress towards meeting the desired outcomes for the project.

1. **Resiliency:** Reduces need for responding to individual sewer main breaks and discharges by addressing problem systemically. Reduce number of emergency responses to sewer main breaks by at least five annually.
2. **Environmental:** Reduce volume of sewage processed through Brookings Harbor Wastewater Treatment Plant during major storm events by at least 2.0 million gallons per day.
3. **Social:** Lowers risk of human exposure to pathogens that discharge to surface as a result of failed sewer mains; reduce number of reportable sewage discharges during major storm events by 80 per cent.
4. **Economic Revitalization:** Preserve wastewater treatment plant capacity to support future development and private investment. Reduce annual amount of treated wastewater discharge by at least 10 per cent annually.

Eligible Activity: This project is a CDBG-eligible activity categorized as “Infrastructure - Public Improvements.”

National Objective: This project qualifies under “LMI Area Benefit” as it is an activity that will benefit all residents in the Brookings Harbor Target Area which is comprised of at least 51 percent LMI residents.

Increasing Community, Regional, and State Resilience: Repair of the sewage system damaged in the January 2012 qualifying event will further environmental and economic resiliency in the

impacted community. These repairs will substantially reduce the amount of storm water infiltration into the sewage collection system, thereby reducing the treatment loading on the wastewater treatment plant. Reducing loading on wastewater treatment plant will also benefit the Harbor Sanitary District which contracts with the City for wastewater treatment by reducing overall treatment costs and preserving capacity.

Benefits to Vulnerable Populations: The sewer system serves a majority low income area.

Feasibility: The project is ready to be implemented right away and can be finished within one year of starting construction.

Consultations: The City of Brookings consulted with Oregon Department of Environmental Quality concerning the proposed approach to address infiltration and inflow problem and developed the design and plan for addressing sewer repair in consultation with The Dyer Partnership Planners and Engineers.

Budget and Schedule: The sewer system upgrades will cost \$914,342 and be completed within 9 months of starting work.

Activity Title	Project Budget	Total Leverage	Leverage Source	CDBG-NDR Request
Sewer System Upgrade	\$1,137,615	\$223,273	City of Brookings	\$914,342

Sewer System Resilience Project Brookings, OR



4. Affordable Multi-Family Rental Housing Program

Existing Problems and Proposed Solutions: Low and moderate income families in Brookings and Harbor are concentrated within the most vulnerable areas and are subject to higher risk of flooding and potential loss of life due to tsunami impacts than middle and upper income families. These families are also more likely to be renters and burdened by housing costs than middle and upper income families. Based on feedback from local housing advocates and service providers, there is a dire shortage of affordable rental housing in Brookings and no affordable rental housing options in areas outside of the tsunami inundation zone. Families would choose to move to safer areas, without the risk of flooding and evacuation concerns, if they could afford to.

The housing project will be constructed on 10 acres of land along Highway 101 towards the development of affordable rental housing in a safe, resilient area within Brookings city limits. OBDD intends to fund one (1) rental housing development on the proposed site. The plan for the site will be determined through a competitive bid process. The program will provide funding for a housing project that has additional resources, where the CDBG-NDR funds will be leveraged

Brookings - Sewer System Resilience Sources and Uses Statement

USES	CDBG-NDR Funds	Non CDBG-NDR Funds		Total
		Leverage	Source	
I. Acquisition				
II. Soft Costs				
Engineering				
Geotechnical Analysis				
Environmental				
Legal Fees				
Power CIAC				
DHS Review Fees				
Bonds and Insurance				
Public Works Fee				
Mobilization				
Permit and Administrative Costs		\$53,125.00	Brookings	\$53,125.00
Subtotal Acquisition and Soft Costs		\$53,125		\$53,125
III. Hard Costs				
Traffic Control	\$10,000	\$10,000.00		20000
Cleaning and repair	\$817,720	\$144,680.00		962400
mobilization	\$3,500			3500
Subtotal Hard Construction Costs	\$831,220	\$154,680		\$985,900
Contingency 10% of Hard Construction Costs	\$83,122	\$15,468		\$98,590
PROJECT TOTAL	\$914,342	\$223,273		\$1,137,615
IV. Maintenance and Operating Costs (Per Year)				
Maintenance (starting Year 1 following project completion)			City of Brookings	\$0
MAINTENANCE AND OPERATION COST PER YEAR				\$0
SOURCES				
I. Grants				
A. CDBG-NDR Grant	\$914,342			
III. Direct Financial Leverage				
A. City of Brookings (Cash)	\$223,273			
TOTAL	\$1,137,615			

Brookings Sewer System Resilience Schedule

Milestones

[illegible]

Tasks

[illegible]

Brookings- Water System Resilience Sources and Uses Statement

	Phase 1: Transmission Piping Improvements			Phase 2: Ferry Creek Reservoir / Bankus Dam Improvements			Phase 3: "Tide Rock" Intake Station Improvements			Phase 4: Emergency Intertie Improvements			
USES	CDBG-NDR Funds	Non CDBG-NDR Funds	Source	CDBG-NDR Funds	Non CDBG-NDR Funds	Source	CDBG-NDR Funds	Non CDBG-NDR Funds	Source	CDBG-NDR Funds	Non CDBG-NDR Funds	Source	Total
I. Acquisition	\$45,000.00									\$45,000.00			\$90,000.00
II. Soft Costs													
Engineering	\$150,100.00	\$212,500.00	Brookings			Brookings	\$44,450.00	\$212,500.00	Brookings		\$211,550.00	Brookings	\$831,100.00
Geotechnical Eng./Investigation					\$54,269.50								\$54,269.50
Permitting/Regulatory Coordination				\$74,465.00									\$74,465.00
Admin./Env. Costs	\$90,700.00				\$130,000.00		\$128,600.00			\$52,900.00			\$402,200.00
Subtotal Acquisition and Soft Costs	\$285,800	\$212,500		\$74,465	\$184,270		\$173,050	\$212,500		\$97,900	\$211,550		\$1,452,035
III. Hard Costs													
Demolition							\$54,000.00						\$54,000.00
Construction													
Mobilization, Overhead, Bonds	\$111,000.00			\$162,000.00			\$161,000.00			\$137,050.00	\$950.00	Brookings	\$572,000.00
Access Road Improvements				\$25,000.00									\$25,000.00
Erosion Control													\$0.00
Sediment Removal Allowance													\$0.00
Fill Material (Varying types)													\$0.00
Spillway/Chute Replacement				\$422,300.00									\$422,300.00
Piping Rehabilitation				\$562,000.00									\$562,000.00
Riprap Installation													\$0.00
Slope Stabilization (Vegetation, Fabric, etc.)													\$0.00
Seismic, auto shut-off valves for 11 tanks													\$0.00
General Site Work							\$50,000.00						\$50,000.00
General Excavation (Shear key, Debris removal)				\$50,000.00									\$50,000.00
Geotechnical earthworks													\$0.00
Landslide mitigation				\$200,000.00									\$200,000.00
Intake Building (Stairs, Roof, etc.)							\$240,000.00						\$240,000.00
7' Steel Caisson, Perforated							\$100,000.00						\$100,000.00
Vertical Turbine Pumps							\$150,000.00						\$150,000.00
Site Piping/Appurtenances							\$150,000.00						\$150,000.00
Controls/Integration							\$200,000.00						\$200,000.00
Electrical							\$150,000.00						\$150,000.00
12" HDPE, Trenching & Backfill, Along Road	\$1,326,000.00						\$29,750.00			\$240,000.00			\$1,595,750.00
12" HDPE, Trenching & Backfill, Rough Terrain	\$154,000.00												\$154,000.00
Class III backfill for other trenching													
Valving/Appurtenances (15% of total piping)	\$222,000.00			\$68,000.00									\$290,000.00
Valving/Appurtenances (10% of total piping)										\$25,500.00			\$25,500.00
Directional Boring, Installation of 12" HDPE										\$254,250.00			\$254,250.00
Booster Pump Station										\$400,000.00			\$400,000.00
Subtotal Hard Construction Costs	\$1,813,000.00	\$0.00		\$1,489,300.00	\$0.00		\$1,284,750.00	\$0.00		\$1,056,800.00	\$950.00		\$5,644,800.00
Contingency 10% of Hard Construction Costs	\$181,300.00			\$148,930.00			\$128,475.00			\$105,775.00	\$95.00		\$861,503.50
PROJECT TOTAL	\$2,280,100.00	\$212,500.00		\$1,712,695.00	\$184,269.50		\$1,586,275.00	\$212,500.00		\$1,260,475.00	\$213,545.00		\$7,958,338.00

IV. Maintenance and Operating Costs (Per Year)				
Maintenance (starting in Year 2018)		\$19,148.00	City of Brookings	\$19,148.00
MAINTENANCE AND OPERATION COST PER YEAR				\$19,148.00

SOURCES	Period 1	Period 2	Period 3	Period 4	Total
I. Grants					

A. CDBG-NDR Grant	\$3,496,523.00	\$1,714,626.00	\$2,461,350.00	\$1,365,133.00	\$6,839,545.00
II. Direct Financial Leverage					
A. City of Brookings (Cash)	\$212,500.00	\$212,500.00	\$212,500.00	\$212,500.00	\$850,000.00
TOTAL	\$3,709,023.00	\$1,927,126.00	\$2,673,850.00	\$1,577,633.00	\$7,689,545.00



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1101 Fax (541) 469-3650 TTL (800) 735-1232
gmilliman@brookings.or.us

GARY MILLIMAN

City Manager

Credentialed City Manager
International City Management Association

ICMA Career Excellence Award 2012
ICMA Management Innovation Award 1979

October 13, 2015

Loren Shultz
Oregon Business Development Department
775 Summer St. NE Suite 200
Salem, OR 97301
Loren.j.shultz@oregon.gov

Re: Intent to Provide Funding: **Brookings Sewer System Repair Project**

This letter is to confirm commitment of the City of Brookings, to make a direct financial contribution to the Oregon Business Development Department (OBDD) contingent upon the award of funds from the United States Department of Housing and Urban Development for the Community Development Block Grant National Disaster Resilience (CDBG-NDR) competition, to carry out the below eligible activities as provided in OBDD's CDBG-NDR application.

The City of Brookings commits to providing \$223,273 for the Brookings Sewer System Repair Project to support the CDBG-NDR proposal in the Brookings Harbor target area.

Respectfully,

Gary Milliman
City Manager



City of Brookings

898 Elk Drive, Brookings, OR 97415
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gmilliman@brookings.or.us

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October 13, 2015

Loren Shultz
Oregon Business Development Department
775 Summer St. NE Suite 200
Salem, OR 97301
Loren.j.shultz@oregon.gov

Re: Intent to Provide Funding: **Brookings Harbor Water Resiliency Project**

This letter is to confirm commitment of the City of Brookings to make a direct financial contribution to the Oregon Business Development Department (OBDD) contingent upon the award of funds from the United States Department of Housing and Urban Development for the Community Development Block Grant National Disaster Resilience (CDBG-NDR) competition, to carry out the below eligible activities as provided in OBDD's CDBG-NDR application.

The City of Brookings commits to providing \$850,000 for the Brookings Harbor Water Resiliency Project, to support the CDBG-NDR proposal in the Brookings Harbor target area.

Respectfully,

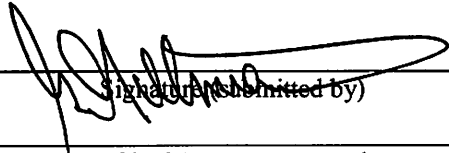
Gary Milliman
City Manager

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 12, 2015

Originating Dept: City Manager



(signature submitted by)

City Manager Approval

Subject: Annexation Study Contract Amendment

Recommended Motion:

Motion to approve Amendment No. 1 to Portland State University Contract #37319/251313 in connection with the Harbor annexation study.

Financial Impact:

None.

Background/Discussion:

Portland State University has requested a two-week time extension for completion of the annexation feasibility study. The reason for the time extension is that collecting field information required more time than originally anticipated.

Attachment(s):

- a. Amendment No. 1 to PSU Contract.

Amendment No. 1 to PSU Contract #37319/251313
Portland State University
and
City of Brookings, Oregon

This is Amendment No. 1 ("Amendment") to the Agreement ("Agreement") entered into by and between Portland State University on behalf of its Mark O. Hatfield School of Government Center for Public Service ("PSU") and City of Brookings, Oregon ("CITY").

Whereas, PSU and CITY wish to amend the Agreement; now therefore, the parties agree as follows:

1. The Agreement is hereby amended to extend the term of agreement through November 30, 2015.

Except as expressly amended above, all other terms and conditions of the original Agreement shall remain unchanged and in full force and effect.


CITY and PSU, by the signature of their authorized representatives, hereby acknowledge that they have read this Amendment, understand it, and agree to be bound by its terms and conditions.

City of Brookings, Oregon

Gary Milliman
City Manager

Date

PORTLAND STATE UNIVERSITY



Phil Keisling, Director
Center for Public Service

10/1/2015

Date

Contracts Officer
Contracting & Procurement Services

Date

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, September 28, 2015

Council met in Executive Session at 6:30 PM, in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law," and under ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Councilor Kelly McClain was absent.

Staff present: Finance & Human Resources Director Janell Howard, Public Works & Development Director LauraLee Snook, Parks & Technical Services Supervisor Tony Baron, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Jayati Ramakrishnan and approximately two others.

Ordinances

Ordinance 15-O-747 amending sign provisions in the Brookings Municipal Code.

Planning Manager Colby-Hanks gave the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 15-O-747.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 15-O-747

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 15-O-747 [amending sign provisions in the Brookings Municipal Code].

Ordinance 15-O-746 amending the Brookings Municipal Code to prohibit smoking in all City parks.

Supervisor Baron gave provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 15-O-746.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 15-O-746.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 15-O-746 [prohibiting smoking in all City parks].

Public Comments *on non-agenda items*

Gordon Clay commented on the poor state of the local school system and requested that the City Council form a committee to look into this and destroy the City's brochures stating that the school system provided a quality education.

Councilor Hodges asked if he'd brought his concerns to the school board. Clay said he had and Mayor Hedenskog said Council might need to appoint a liaison to the school board.

Staff Reports

Direction regarding proposed revisions to Brookings Municipal Code System Development Charge exemption provisions.

Director Snook presented the staff report.

Mayor Hedenskog told staff to make sure the City Attorney reviewed the language to make sure there were no unintended consequences.

Councilor Pieper moved, a second followed and Council voted unanimously to direct staff to craft an ordinance for Council approval to implement proposed changes to Brookings Municipal Code Section 13.25.120 [revising System Development Charge exemption provisions].

Report on street maintenance projects and project financing.

Director Snook gave the staff report.

Mayor Hedenskog said the fuel tax was set to run for three years so this will need to be up for a vote before it expires and Councilor Hodges said they might want to do something different if the fuel tax didn't work.

Councilor Hamilton asked if the estimate had been made on just one month and Howard said, it had, but it was just an estimate; they would know more at the end of six months or a year.

Councilor Pieper said it was a short fall only in terms of what they'd been hoping to get from the tax, but it was still more than they'd originally had, and Councilor Hamilton commended the City for the excellent work done on this.

Mayor Hedenskog said the City had a potential \$150,000 shortfall, but he agreed that the City was still better off than it had been.

Authorization to execute a Fund Exchange Agreement with the Oregon Department of Transportation for the Street Resurfacing Project.

Director Snook provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with the Oregon Department of Transportation for the 2015 Fund Exchange [to offset the cost of the 2015-16 Street Resurfacing Project].

Authorization for the City Manager to execute a contract for City vehicle and equipment maintenance and repair.

Director Snook provided the staff report and said she'd added a line in the contract requiring the vendor to provide a vehicle maintenance log as suggested by the Mayor.

Councilor Pieper asked how the financial impact could be negligible and Snook said staff had already budgeted funding for vehicle maintenance and that line item would be used to help pay for the contract.

Mayor Hedenskog said it should cost less over time and Councilor Hamilton said he had seen this happen before. Over time, Hamilton said, it will cost less.

Councilor Pieper moved, a second followed and Council voted unanimously to [authorize] the City Manager to enter into a contract for professional services with City Proficient Automotive for the maintenance and repair of City vehicles and equipment.

Authorization to execute a support letter for a Curry Community Health grant application.

Director Howard gave the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the Mayor to sign a support letter for a grant application being submitted by Curry Community Health under the Oregon Strategic Prevention Framework Partnership for Success program.

Consent Calendar

1. Approve Council minutes for September 14, 2015.
2. Receive monthly financial report for August, 2015.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog asked people to support the Political Action Committee (PAC) promoting annexation into the health district.

Councilor Hamilton remarked on the completed Kalmiopsis school pavilion. He said it looked great and would help the children stay dry while they play. Hamilton also remarked that the smoking ban was a good idea. He said it will save the City time spent on maintenance of the grounds.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:47 PM.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2015:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
July 23, 2015

CALL TO ORDER

Chair Patricia Brown called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tom Bozack, Trace Kather, Dennis Triglia, Don Vilelle and Chair Patricia Brown

Tony Baron introduced new Commissioner Dennis Triglia

Also present: Parks/Tech Services Supervisor Tony Baron and Austin Dunn, RARE employee, and members of the public.

APPROVAL OF MINUTES

A. Minutes corrected on page 2, Information Updates, Section C to read Drew Carter. Motion made to approve the minutes of May 28, 2015 as corrected; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES

A. Silas Pieper – 17163 Parkview – appeared to request a foot shower at Mill Beach. He has seen lots of sand in the restroom sink causing the drain to clog. Tony Baron advised he will check further into costs and location and place on next meeting's agenda.

REGULAR AGENDA

A. Compassionate Friends Memorial - Georgia Cockerham presented her request to place a memorial bench and monument in Azalea Park. The monument is on a base, stands @2' high and holds 40 engraved names. They currently have @20 names to be engraved on the monument and additional names can be engraved on it. Commissioners concerned that the monument looks like a headstone and the possibility of vandalism. Georgia advised that the shape of the monument could be rectangular. Commission discussed accepting the bench but not the monument as they believe it will lead to more people wanting to erect memorials. Georgia stated her group would not want to place just the bench as the memorial has the names of the individuals. Commission suggested having the names engraved on the bench and making it a half circle or two benches. **Motion made to approve the bench and monument at Azalea Park, motion seconded, and the Commission voted, one in favor, four opposed; motion fails. Motion made to approve up to two benches, curved if possible to be placed in Azalea Park without the monument and have the names be engraved on the benches if possible; motion seconded and Commission voted; four in favor, one opposed, the motion carries.** Georgia to bring to the next Parks & Rec Commission meeting further details on the bench.

INFORMATION UPDATES/DISCUSSION ITEMS

A. Disk Golf Course – Azalea Park – Austin Dunn advised the disc golf course recently had its ribbon cutting ceremony. Tee Pads, tee signs and baskets are complete and a kiosk with course map and rules is in progress. An inauguration tournament is scheduled July 25th. The back nine fairways have been cut, they still need grooming and the high school robotic class will build nine more baskets this school year. Tony advised he has budgeted for completion of the back nine with the help of volunteers and the project will continue after Austin leaves. He believes it is a positive addition to Azalea Park, encourages park use and will cut down on transients in the park. Austin will be leaving July 31st; he thanked the commission for their dedication and plans to continue his degree in landscape architecture and planning.

- B. Azalea Park – Native Azalea Work Plan** – Tony is developing work plans to cut trees and prune azaleas, making plans on getting information out to the public so positive communication is established to educate the public on the project and has scheduled tentative dates for work parties. Plans to include the Master Gardeners, Azalea Park Foundation, the Garden Club, volunteers and the public in the project.
- C. Pickle Ball Lines on Tennis Court** – Paul Wittenmeier, 15709 Pelican Bay Drive, Brookings presented a request to have pickleball lines painted on the tennis courts. Pickleball, played with a paddle and whiffle ball, is becoming popular and a local group plays weekly in the high school gym. The local pickleball group is willing to paint the lines however is approved by the City. Local tennis players advise the additional lines would not be distracting, just not white in color. Tony will go over further details with the group regarding paint color and striping.
- D. Azalea Park Ball Field Reconfiguration** – Tony advised that the City had been awarded a grant from Oregon Parks & Rec for the Azalea Park Ball Field Reconfiguration and many projects are underway. Currently in the process of installing electrical service in the ball field area for the Wild River Music Festival who has donated \$5000 towards the project. The overall budget was projected at \$350,000, the grant is for \$225,000, the remaining amount will be from community support donations, the Softball League, West Family Foundation and the public. Phase I of the project will include a maintenance building, a restroom/concession building, two new backstops, and accessible pathways. This was the second year Tony had applied for this grant and it was ranked 13th of 17 funded, and had lots of competition. Hopes that since they granted Phase I they will also grant Phase II when the time comes.

STAFF REPORTS

- A.** Tony advised that staff will be draining the Elmer Bankus fountain and spraying for the weeds. Plan to schedule a time when coordinated with the flushing of fire hydrant so as not to waste water.

COMMISSIONER REPORTS/COMMENTS

Commissioner Vilelle – wondered if plans for reconstruction of Chetco and Fifth Street intersection were still being discussed. Tony advised that he did not know of any.

Commissioner Bozack – questioned if anything further had been determined for a community rec flag football program. Tony advised it is too late to pursue this season and thought the interested group had found another means to establish themselves. Currently no recreational managing/programming is being pursued by the City due to lack of staff and funding. A much larger parks plan is required, City's present aim is to maintain facilities that currently exist, in future that may change. Willing to look into partnership with volunteers/groups to discuss possible future basic recreational programs.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:12 pm.

Respectfully submitted,



Patricia Brown, Chair

(Approved at September 24, 2015 meeting)

CITY OF BROOKINGS
Public Arts Committee – August 3, 2015

To inspire art through visual presence and community education.

Members Present: Chair Judy May-Lopez, Scott Clapson, Destiny Schwartz, Michelle Hanna
Also present: Rob Olmos

Meeting called to order at 5:34 p.m. Motion by Scott and seconded by Destiny to approve the July minutes. Motion carried.

Old Business:

Account Reminder – Account balance reported \$809.41.

Mural Updates:

Fleet Street: Chelle reported three panels are done, is working on the fourth; four panels are remaining. Chelle will send photo updates.

Salon Dolce: Destiny reported she hopes to be finished by next week. She will need transportation help during installation. She will keep us informed on what is happening and when, so we can assist.

Food Bank: Chell reported Erica is anticipating mural completion by the end of August .

Mural timelines: Committee members will report back at September meeting on suggested revision regarding mural application timelines. Possibly: Proposal applicants are expected to submit monthly updates to PAC. Timeline will be dependent on the scope of the project. Structural work is not included in mural application timeline.

Pilot Building: Judy has not received response on the use of scaffolding and will report on this in September.

Discussion on mural liability; she will talk with Tony Baron on adding a liability clause in the application.

Celito Lindo: Scott has again contacted the building owner on this project. Christine Olson (artist) stated she would be available to begin this Fall, 2015. Discussion continued on possibilities of including the above murals in the

October Artwalk. Judy will contact Bill Schlichting, if there is a central location best for this?

Discussion on existing murals and possibly obtaining a grant (\$1000-\$1500) for this. Judy will research possibilities of Curry County Coastal Coalition, Wild Rivers Foundation, Oregon Community Foundation. Chelle and Scott will talk with Washed Ashore (Bandon) regarding working this in with the above, and with the possibility of using these funds for a public bulletin board.

Pastels in the Park: Sept. 12 at 1pm, possible date for a Back-to-School Pastel in the Park. Scott will draft a flyer and research fee required for use of the park. Motion made by Scott and seconded by Chell to pay this fee from PAC account. Motion carried.

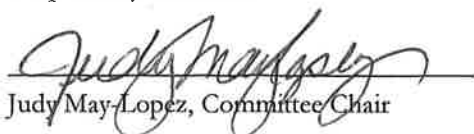
Fire hydrants: Scott will talk with Tony Baron on possibilities of repainting fire hydrants.

Meeting adjourned at 6:33 p.m. Next meeting scheduled September 7, 5:30 p.m., Chetco Activity Center.

ACTION ITEMS

- Chell: Will send photo updates on Fleet Street mural
- Destiny: Will need help with mural installation
- Scott: Will send photos on Food Bank mural
 - Draft Pastels in the Park flyer and research fee for park use
 - Talk with Tony Baron
 - Scott talk with Washed Ashore
- Judy: Talk with Tony Baron on liability issue, adding clause in application and on having "Waivers of Liability" for those involved in mural installation.
 - Contact Bill Schlichting on best location at artwalk
 - Research grant possibilities.
 - Contact Tony Parrish on possibly Stout Mountain train at 9/12 event

Respectfully submitted:


Judy May-Lopez, Committee Chair

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/03/2015	75772	3844	Donna Colby-Hanks	10-00-2005	241.54- V
09/15	09/03/2015	75798	3473	4imprint	61-00-2005	990.43
09/15	09/03/2015	75799	5527	Big State Industrial Supply Inc	20-00-2005	327.38
09/15	09/03/2015	75800	4827	Boldt, Carlisle & Smith LLC	10-00-2005	2,865.00
09/15	09/03/2015	75801	5108	Brad Kelly, PT	10-00-2005	595.00
09/15	09/03/2015	75802	313	Brookings Vol Firefighters	10-00-2005	2,250.00
09/15	09/03/2015	75803	4471	Bug E Boyz	10-00-2005	45.00
09/15	09/03/2015	75804	528	Caselle, Inc	25-00-2005	889.33
09/15	09/03/2015	75805	5313	City of Brookings	61-00-2005	250.00
09/15	09/03/2015	75806	5313	City of Brookings	10-00-2005	30.00
09/15	09/03/2015	75807	5436	Civil West Engineering Services Inc	56-00-2005	11,793.65
09/15	09/03/2015	75808	3834	Clean Sweep Janitorial Service	10-00-2005	1,390.00
09/15	09/03/2015	75809	822	Coast Auto Center	10-00-2005	388.05
09/15	09/03/2015	75810	1745	Coastal Paper & Supply, Inc	15-00-2005	1,010.89
09/15	09/03/2015	75811	1740	Code Publishing Company Inc	10-00-2005	321.30
09/15	09/03/2015	75812	5528	Covanta Energy LLC LB	10-00-2005	31.35
09/15	09/03/2015	75813	4746	Curry County Treasurer	10-00-2005	.00
09/15	09/03/2015	75814	173	Curry Equipment	10-00-2005	253.53
09/15	09/03/2015	75815	575	Dell Marketing L.P.	49-00-2005	1,173.06
09/15	09/03/2015	75816	1	David & Bonnie Bond	20-00-2005	185.66
09/15	09/03/2015	75817	1	Cloud Brady	20-00-2005	60.00
09/15	09/03/2015	75818	1	Vern & Jean Johansen	20-00-2005	32.20
09/15	09/03/2015	75819	1	Barry Neilson	20-00-2005	236.74
09/15	09/03/2015	75820	5529	Dix, Kayleigh	10-00-2005	290.00
09/15	09/03/2015	75821	3342	Fastenal	20-00-2005	625.99
09/15	09/03/2015	75822	5432	First Community Credit Union	25-00-2005	812.99
09/15	09/03/2015	75823	298	Freeman Rock, Inc	25-00-2005	2,176.66
09/15	09/03/2015	75824	4646	Frontier	30-00-2005	659.33
09/15	09/03/2015	75825	4989	Gaylord Klinefelter Contracting Inc	15-00-2005	2,441.25
09/15	09/03/2015	75826	199	Richard Harper	10-00-2005	400.00
09/15	09/03/2015	75827	994	Hughes Fire Equipment	10-00-2005	52.00
09/15	09/03/2015	75828	4980	iSecure	10-00-2005	33.00
09/15	09/03/2015	75829	162	Kerr Hardware	10-00-2005	1,178.81
09/15	09/03/2015	75830	1397	L N Curtis & Sons	10-00-2005	629.27
09/15	09/03/2015	75831	328	Les Schwab Tire Center	61-00-2005	1,143.79
09/15	09/03/2015	75832	5524	Sirennet.com	25-00-2005	311.97
09/15	09/03/2015	75833	4269	Milliman, Gary	10-00-2005	67.50
09/15	09/03/2015	75834	424	Munnell & Sherrill	25-00-2005	162.91
09/15	09/03/2015	75835	4443	Napa Auto Parts	10-00-2005	285.19
09/15	09/03/2015	75836	533	OCPDA	10-00-2005	50.00
09/15	09/03/2015	75837	3561	Oil Can Henry's	10-00-2005	46.49
09/15	09/03/2015	75838	5155	Oregon Department of Revenue	10-00-2005	.00
09/15	09/03/2015	75839	252	Paramount Pest Control	10-00-2005	45.00
09/15	09/03/2015	75840	4992	Police Legal Sciences, Inc	30-00-2005	840.00
09/15	09/03/2015	75841	322	Postmaster	25-00-2005	850.00
09/15	09/03/2015	75842	3751	Proficient Automotive Repair	20-00-2005	395.00
09/15	09/03/2015	75843	2699	Public Works Supply	15-00-2005	1,099.07
09/15	09/03/2015	75844	387	Radio Shack	49-00-2005	27.99
09/15	09/03/2015	75845	3	Cloud Brady	20-00-2005	69.37
09/15	09/03/2015	75846	3	Richard Wilson	20-00-2005	45.74
09/15	09/03/2015	75847	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
09/15	09/03/2015	75848	5413	Southern Computer Warehouse	49-00-2005	143.00
09/15	09/03/2015	75849	380	Stadelman Electric Inc	30-00-2005	38.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/03/2015	75850	2738	Taser International	10-00-2005	2,730.00
09/15	09/03/2015	75851	797	Town & Country Animal Clinic	61-00-2005	136.50
09/15	09/03/2015	75852	4203	Ultramax	10-00-2005	704.00
09/15	09/03/2015	75853	4448	United Rentals INC	20-00-2005	349.36
09/15	09/03/2015	75854	2863	Verizon Wireless	10-00-2005	424.22
09/15	09/03/2015	75855	861	Village Express Mail Center	10-00-2005	35.59
09/15	09/03/2015	75856	4220	Woof's Dog Bakery	61-00-2005	48.99
09/15	09/10/2015	75857	4363	Black & Rice LLP	10-00-2005	1,745.50
09/15	09/10/2015	75858	2407	Blue Star Gas	10-00-2005	1,925.71
09/15	09/10/2015	75859	416	Brookings Lock & Safe Inc	20-00-2005	301.00
09/15	09/10/2015	75860	715	Budge McHugh Supply	20-00-2005	4,775.76
09/15	09/10/2015	75861	4193	C & K Market, Inc	10-00-2005	36.30
09/15	09/10/2015	75862	2364	C & S Fire-Safe Services	20-00-2005	1,271.25
09/15	09/10/2015	75863	5070	Canon Solutions America	10-00-2005	543.52
09/15	09/10/2015	75864	193	Central Equipment Co, Inc	10-00-2005	4,086.00
09/15	09/10/2015	75865	3015	Charter Communications	30-00-2005	495.00
09/15	09/10/2015	75866	4977	Civic Plus	49-00-2005	5,645.54
09/15	09/10/2015	75867	3844	Donna Colby-Hanks	10-00-2005	37.00
09/15	09/10/2015	75868	183	Colvin Oil Company	25-00-2005	2,868.64
09/15	09/10/2015	75869	371	Oregon DEQ	25-00-2005	270.00
09/15	09/10/2015	75870	749	Emerald Pool & Patio	10-00-2005	11.99
09/15	09/10/2015	75871	3342	Fastenal	15-00-2005	24.03
09/15	09/10/2015	75872	2186	Ferguson	20-00-2005	1,955.85
09/15	09/10/2015	75873	153	Ferrellgas	25-00-2005	422.63
09/15	09/10/2015	75874	198	Grants Pass Water Lab	20-00-2005	304.00
09/15	09/10/2015	75875	5532	Graves, Patricia	10-00-2005	105.00
09/15	09/10/2015	75876	167	Hach Company	25-00-2005	252.44
09/15	09/10/2015	75877	139	Harbor Logging Supply	15-00-2005	67.40
09/15	09/10/2015	75878	328	Les Schwab Tire Center	10-00-2005	531.20
09/15	09/10/2015	75879	4901	Mountain View Paving, Inc	25-00-2005	948.72
09/15	09/10/2015	75880	685	Neilson Research Corporation	25-00-2005	837.00
09/15	09/10/2015	75881	3159	NorthCoast Health Screening	25-00-2005	465.00
09/15	09/10/2015	75882	3603	Norwest Safety	20-00-2005	153.40
09/15	09/10/2015	75883	4324	OGFOA	10-00-2005	300.00
09/15	09/10/2015	75884	5355	Oregon American Planning Association	10-00-2005	75.00
09/15	09/10/2015	75885	5390	O'Reilly Automotive, Inc	10-00-2005	34.96
09/15	09/10/2015	75886	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
09/15	09/10/2015	75887	3751	Proficient Automotive Repair	25-00-2005	500.00
09/15	09/10/2015	75888	187	Quality Fast Lube & Oil	20-00-2005	44.38
09/15	09/10/2015	75889	207	Quill Corporation	10-00-2005	901.60
09/15	09/10/2015	75890	3309	Roberts & Associates	51-00-2005	990.00
09/15	09/10/2015	75891	5531	Rodeway Inn	10-00-2005	65.95
09/15	09/10/2015	75892	169	Waste Connections Inc	10-00-2005	4,459.23
09/15	09/10/2015	75893	5533	Wellenbrock, Eugene R	10-00-2005	40.00
09/15	09/10/2015	75894	1253	Western Burner Co Inc	25-00-2005	483.00
09/15	09/17/2015	75895	4058	44Mag Distributing LLC	10-00-2005	604.00
09/15	09/17/2015	75896	3759	Apple Time Inc	61-00-2005	682.40
09/15	09/17/2015	75897	4734	Aramark Uniform Services	10-00-2005	101.00
09/15	09/17/2015	75898	3996	Beery Elsner & Hammond LLP	10-00-2005	98.00
09/15	09/17/2015	75899	4939	BI- Mart Corporation	25-00-2005	238.55
09/15	09/17/2015	75900	4788	Bureau of Labor & Industries	51-00-2005	250.00
09/15	09/17/2015	75901	4752	Border Coast Regional Airport Authority	15-00-2005	87,343.11
09/15	09/17/2015	75902	3015	Charter Communications	10-00-2005	84.94
09/15	09/17/2015	75903	5534	Chet's Garden Center	10-00-2005	841.00
09/15	09/17/2015	75904	166	Dan's Auto & Marine Electric	10-00-2005	304.74
09/15	09/17/2015	75905	259	Da-Tone Rock Products	10-00-2005	975.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/17/2015	75906	185	Del Cur Supply	10-00-2005	332.01
09/15	09/17/2015	75907	1	Blue Chip Properties	20-00-2005	264.96
09/15	09/17/2015	75908	1	Charles & Stephanie Boren	20-00-2005	60.00
09/15	09/17/2015	75909	1	Jaci Eskridge	20-00-2005	20.40
09/15	09/17/2015	75910	1	Renee Graham	20-00-2005	182.27
09/15	09/17/2015	75911	1	Dale Hall	20-00-2005	46.39
09/15	09/17/2015	75912	1	Gayle & Jack Huffsmith	20-00-2005	5.78
09/15	09/17/2015	75913	1	Jake's Coin Op	20-00-2005	57.29
09/15	09/17/2015	75914	1	Chris Latham	20-00-2005	207.22
09/15	09/17/2015	75915	1	Dale McDonald	20-00-2005	13.17
09/15	09/17/2015	75916	1	Danessa Secor	20-00-2005	93.62
09/15	09/17/2015	75917	1	Heather Strasser	20-00-2005	81.16
09/15	09/17/2015	75918	1	John Yenser	20-00-2005	125.45
09/15	09/17/2015	75919	5530	Discs Unlimited Inc	50-00-2005	3,212.60
09/15	09/17/2015	75920	2640	Dyer Partnership Inc., The	54-00-2005	41,554.78
09/15	09/17/2015	75921	4646	Frontier	10-00-2005	19.53
09/15	09/17/2015	75922	5056	Jessica Golden	30-00-2005	99.00
09/15	09/17/2015	75923	5537	Hampton Inn & Suites Portland/Hillsboro	61-00-2005	318.00
09/15	09/17/2015	75924	5537	Hampton Inn & Suites Portland/Hillsboro	61-00-2005	318.00
09/15	09/17/2015	75925	4493	Kyle Kennedy	61-00-2005	74.00
09/15	09/17/2015	75926	5526	L.N. Curtis & Sons Inc	10-00-2005	338.10
09/15	09/17/2015	75927	4269	Gary Milliman	10-00-2005	131.94
09/15	09/17/2015	75928	4901	Mountain View Paving, Inc	25-00-2005	953.46
09/15	09/17/2015	75929	4487	Net Assets Corporation	10-00-2005	310.00
09/15	09/17/2015	75930	5008	Online Information Services	10-00-2005	144.60
09/15	09/17/2015	75931	513	OPCA	61-00-2005	150.00
09/15	09/17/2015	75932	3814	Optics Planet	10-00-2005	277.00
09/15	09/17/2015	75933	5237	Oregon Mayors Association	10-00-2005	275.00
09/15	09/17/2015	75934	687	Owen Equipment Company	53-00-2005	71,159.80
09/15	09/17/2015	75935	207	Quill Corporation	10-00-2005	1,010.02
09/15	09/17/2015	75936	3	Charles & Stephanie Boren	20-00-2005	119.31
09/15	09/17/2015	75937	3	Steven & Sandi Lawson	20-00-2005	95.16
09/15	09/17/2015	75938	3	Pat Raguse	20-00-2005	58.41
09/15	09/17/2015	75939	3	John J Willis	20-00-2005	18.98
09/15	09/17/2015	75940	3063	Tim Rettke	20-00-2005	12.00
09/15	09/17/2015	75941	5525	Sleep Inn of Bend	10-00-2005	99.75
09/15	09/17/2015	75942	380	Stadelman Electric Inc	10-00-2005	4,232.12
09/15	09/17/2015	75943	5380	Bryan Tillung	10-00-2005	37.00
09/15	09/17/2015	75944	5365	Zane Vanzelf	61-00-2005	74.00
09/15	09/17/2015	75945	861	Village Express Mail Center	10-00-2005	13.23
09/15	09/17/2015	75946	4220	Woof's Dog Bakery	61-00-2005	48.99
09/15	09/24/2015	75947	254	American Water Works Assn	20-00-2005	695.00
09/15	09/24/2015	75948	416	Brookings Lock & Safe Inc	25-00-2005	183.00
09/15	09/24/2015	75949	5540	Carlson, David	10-00-2005	150.00
09/15	09/24/2015	75950	193	Central Equipment Co, Inc	25-00-2005	1,556.63
09/15	09/24/2015	75951	5535	Chetco Medical Center	25-00-2005	150.00
09/15	09/24/2015	75952	183	Colvin Oil Company	25-00-2005	3,364.90
09/15	09/24/2015	75953	1620	Curry County Community Development	57-00-2005	429.00
09/15	09/24/2015	75954	4746	Curry County Treasurer	10-00-2005	1,104.12
09/15	09/24/2015	75955	5224	Department of Administrative Services	25-00-2005	900.00
09/15	09/24/2015	75956	1	Julian Carrillo	20-00-2005	14.58
09/15	09/24/2015	75957	1	Central Mortgage	20-00-2005	171.54
09/15	09/24/2015	75958	1	Huston Witt	20-00-2005	66.26
09/15	09/24/2015	75959	4894	Anella Ehlers	10-00-2005	152.27
09/15	09/24/2015	75960	3342	Fastenal	25-00-2005	56.28
09/15	09/24/2015	75961	2397	International Code Council, Inc	10-00-2005	135.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/24/2015	75962	5368	Marineau and Associates	10-00-2005	2,650.00
09/15	09/24/2015	75963	5131	Med-Tech Resource Inc	10-00-2005	296.34
09/15	09/24/2015	75964	5518	Motion Industries Inc	25-00-2005	1,453.44
09/15	09/24/2015	75965	329	New Hope Plumbing	10-00-2005	493.00
09/15	09/24/2015	75966	340	NFPA	10-00-2005	165.00
09/15	09/24/2015	75967	3603	Norwest Safety	20-00-2005	1,369.00
09/15	09/24/2015	75968	5539	OCEANetwork	32-00-2005	1,000.00
09/15	09/24/2015	75969	5155	Oregon Department of Revenue	10-00-2005	3,202.25
09/15	09/24/2015	75970	1920	Pitney Bowes, Inc	10-00-2005	83.00
09/15	09/24/2015	75971	207	Quill Corporation	10-00-2005	918.56
09/15	09/24/2015	75972	387	Radio Shack	49-00-2005	15.99
09/15	09/24/2015	75973	3	Antoinette Tessore	20-00-2005	718.95
09/15	09/24/2015	75974	5538	Rogue Valley Pools LLC	50-00-2005	7,376.90
09/15	09/24/2015	75975	5448	Stover Engineering	56-00-2005	3,731.05
09/15	09/24/2015	75976	4542	Umpqua Bank Leasing	30-00-2005	47,689.78
09/15	09/24/2015	75977	108	VWR International Inc	25-00-2005	303.03
09/15	09/24/2015	75978	151	Western Communications, Inc.	20-00-2005	451.95
09/15	09/24/2015	75979	917	Wm. H. Reilly & Co	25-00-2005	2,184.95

Grand Totals:

385,241.51

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary