

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, August 24, 2015, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in **Executive Session at 6:30 pm**, in the City Manager's office under authority of ORS 192.660 (2)(i) to review and evaluate the employment-related performance of the City Manager who has not requested an open hearing.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Proclamation - Bullying Prevention Month [pg. 3]
2. Proclamation - Suicide Prevention Month [pg. 4]
3. August Yard of the Month Awards Announcement:
 - Commercial: Chetco Brewery, 927A Chetco Avenue, Mike & Alex Frederick, owners.
 - Residential: 910 Riviera Court, Kathleen & Summer Torres, owners.

E. Public Hearings

1. Legislative public hearing regarding LDC-3-15, revisions to Section 17.124.170, Short term rentals. [Planning, Advance Packet]
2. Legislative public hearing regarding LDC-4-15, revisions to Section 17.88.040, Exempt signs. [Planning, Advance Packet]

F. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

G. Staff Reports

1. Park Use Fee waiver request for the Veterans Festival and Concert event, scheduled for September 27 at Azalea Park. [City Manager, pg. 5]
 - a. Request [pg. 6]
 - b. Parks Use Application [pg. 7]
2. Park Use Fee waiver request for the Bands, Brews & BBQ event, scheduled for October 3, 2015 at Azalea Park. [City Manager, pg. 9]
 - a. Request [pg. 10]
 - b. Parks Use Application [pg. 11]
 - c. Band Shell request [pg. 13]
3. Authorization to remove 37 fir trees along Lundeen Lane at Azalea Park. [Parks, pg. 14]
 - a. Request [pg. 15]
 - b. Map [pg. 17]
4. Direction to staff regarding revisions to the Brookings Municipal Code prohibiting smoking in all areas of City parks. [Parks, pg. 18]
 - a. Code revisions [pg. 19]

5. Authorization to execute a contract with C-More Pipe Services for sanitary sewer cleaning and repair. [PWDS, pg. 20]
 - a. Bid schedule [pg. 21]
6. Authorization to execute a contract with VSS International for the 2015-16 Street Resurfacing project. [PWDS, pg. 22]
 - a. Bid Abstract [pg. 23]
 - b. Map [pg. 24]
7. National Disaster Resilience Competition (NDRC) program outline. [City Manager, pg. 25]
 - a. Brookings Harbor Self Reliance Program [pg. 26]
 - b. Phase II application [pg. 32]

H. Consent Calendar

1. Approve August 10, 2015 City Council minutes. [pg. 33]
2. Accept July 6, 2015 Public Art Committee minutes. [pg. 37]
3. Receive July 2015 monthly financial report. [pg. 38]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least fourteen days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings *Proclamation*

WHEREAS, suicide is the 10th leading cause of all deaths in the United States and the 2nd leading cause of death for ages 10 to 24; and

WHEREAS, Veteran suicide rate averages 22 every day, or over 10 times the number of deaths in combat operations in the same time period; and

WHEREAS, over 50% of those who die by suicide use a firearm; guns stored in the house are used for suicide 40 times more often than for self-protection; and

WHEREAS, Curry County ranks first in the state in the number of veterans who commit suicide; and

WHEREAS, according to the 2014 Oregon Student Wellness Survey as applied to Brookings-Harbor, 16.8% of 8th graders, and 28.7% of 11th graders seriously considered attempting suicide during the 12 months prior the survey; and

WHEREAS, the stigma associated with mental illness and suicide works against suicide prevention by discouraging persons at risk for suicide from seeking lifesaving help and further traumatizes survivors of suicide;

NOW, THEREFORE, I, Ron Hedenskog, Mayor of the City of Brookings, hereby declare September, 2015 as

Suicide Prevention Month

BE IT FURTHER RESOLVED, that the City encourages schools, students, parents, health care workers, religious institutions, and community organizations to engage in a variety of awareness and prevention activities designed to remove the stigma around suicide.

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 24th day of August, 2015.



Mayor Ron Hedenskog



City of Brookings *Proclamation*

WHEREAS, bullying is physical, verbal, sexual, or emotional intimidation or harm intentionally directed at a person or group of people and occurs in neighborhoods, playgrounds, schools, and through technology, such as the Internet and cell phone; and

WHEREAS, research indicates that bullying is the most common form of violence, annually affecting millions of American children and adolescents and thousands of Oregon children and adolescents; and

WHEREAS, statistics for Brookings-Harbor schools from the 2014 Oregon Student Wellness Survey indicate that 44% of 8th graders and 47% of 11th graders felt harassed at school or on the way to or from school during the 30 days before the survey, and over 7% of 8th graders and 6% of 11th graders did not go to school at least one day because they didn't feel safe. During the 12 months prior to the survey, 13% of 8th graders and 4% of 11th graders had been in a physical fight on school property and over 5% of 8th graders and 11% of 11th graders had been threatened with a weapon on school property. In that same period, over 17% of 8th graders and over 28% of 11th graders seriously considered attempting suicide; and

WHEREAS, targets of bullying are more likely to acquire physical, emotional and learning problems; students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities; and

WHEREAS, children who bully are at a greater risk of engaging in more serious violent behaviors, while children who witness bullying often feel less secure, more fearful, and intimidated;

NOW, THEREFORE, I, Ron Hedenskog, Mayor of the City of Brookings, hereby declare the month of October, 2015, as

Bullying Prevention Month

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 24th day of August, 2015.



Mayor Ron Hedenskog

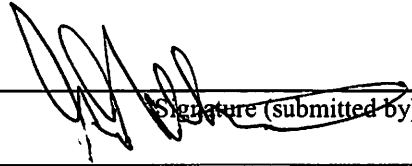


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 24, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Request Waiver of Park Use Fees by Veterans Organizations

Recommended Motion:

If the City Council wishes to waive the fee: Motion to waive the \$135 Park Use Fee for the Veterans Festival and Concert scheduled for September 27, 2015, at Azalea Park.

Financial Impact:

\$135 loss in fees.

Background/Discussion:

The Vietnam Veterans of America, have requested the waiver of \$135 in park use fees in connection with a proposed Veterans Festival and Concert at Azalea Park on September 27, 2015. (Note that staff was contacted by representatives of the Veterans of Foreign Wars who requested that they be removed from the listing of sponsoring organizations for this event).

Attachment(s):

- a. Letter from William F. Farrell.
- b. Park Use Application.

To: Brookings City Manager & City Council
From: Vietnam Veterans of America, Ch. 757; VFW Post 966;
Marine Corps League Detachment 578; Disabled American Veterans S.R. Pine
Ch. 20

PREPARED BY
DATE

RE: 1st Annual Combined Veterans Free Music Festival in The Park
Sunday Sept. 27, 2015, free of charge (donations accepted)

We, the Officers, Directors, and members of the above
4 Brookings veterans organizations request relief from the
\$135⁰⁰ rental fee for a free Veterans Music Festival as
a thank you to Brookings citizens and guests for their support
through the years. This event ^{is} scheduled for Sunday, Sept 27,
from 1:30 - 6:00 PM in the Azalea Bandshell Park. We have
scheduled local popular rock n' roll & blues band, Spence
Brothers, and bluegrass band, J. Bailey to perform 2 hours
each from 2:00 - 6:00 PM. A private annual picnic will
be held for VVA Ch. 757 members from 11:30 AM - 1:30 PM
with food booth operated by the Rotary Interact High
School Club from 11:30 AM - 6:00 PM

There will be no other vendor booths allowed but
the 4 veterans group for product/raffle ^{sales and} for recruiting purposes.
Donations will be accepted by VVA Ch. 757 to help
defray expenses.

Thank you for your consideration.

Submitted,

William F. Farrell
President, VVA Ch. 757
541-469-0179

Other Participants

- ① VFW Post #966
Rick Bremer - Commander
- ② Marine Corps League Det. #578
Jim McTeer - Commander
- ③ DAV S.R. Pine Post #20
Tom Ledbetter - Commander



PARK USE APPLICATION PERMIT

The City of Brookings programs, services, and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

CITY USE ONLY: Rec'd Date: <u>7/30</u> By: <u>hy</u>				
Department	By	Date	Approved	Comment
Parks			Y / N	Y / N
Public Works			Y / N	Y / N
Fire			Y / N	Y / N
Police			Y / N	Y / N
Finance Dept.			Y / N	Y / N

Please sign, date and deliver to the next Dept. Please note any comments on pg 4 under "Comments" and **RETURN TO LAURI** Distributed: _____

Event Date(s): 9/27/15 to Time: From 11:00 am/pm to 7 pm pm Day(s)(circle) M/T/W/R/F/Sat/Sun

No. of participants (each day): 200-400 Nature/Name of Event: Veterans Festival + Concert

Organization: Veterans of America

Contact Person: Bill Farrell Day Phone: 541-469-0179 Cell Phone: _____

Mailing Address: 19366 Carpenterville Rd, Bkgs 97415

email: Return deposit to: VVA, same

PARK/LOCATION: (Check all that apply)

- ☒ Azalea ☐ Bud Cross ☐ Easy Manor
☐ Bankus ☐ Skate Park ☐ Chetco Point
☐ Stout ☐ Tennis Courts

AZALEA PARK AREA: (Check all that apply)

- ☐ Gazebo ☒ Bandshell/Stage ☒ Concession Stand (CS)
☒ Lawn area ☐ Kidtown Picnic Area ☐ Restrooms only (at CS)
☐ Other (Please Specify): _____

Check Yes or No to each of the following:

- Will you be renting picnic tables? ☐ Yes ☒ No Qty: 0 Delivery/Pick up: _____
- Is this event free? ☐ Yes ☒ No If no, how will funds be secured/protected? _____
- Will amplification equipment be used? ☒ Yes ☐ No If yes, noise level shall be contained within the immediate area.
Describe purpose/type: 2 Concert Bands
- Will alcohol be served? ☐ Yes* ☒ No Will alcohol be sold? ☐ Yes* ☒ No If yes, must obtain Liquor License
- Will there be dancing? ☐ Yes ☒ No
- Will merchandise be sold? ☒ Yes ☐ No By whom/ Describe purpose/type: _____
- Do you want to place temporary signs? ☐ Yes ☒ No (Requires prior City Manager approval – see page 1)
Describe quantity, location, type: _____

*Additional requirements – see page 8 of application

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We agree to hold the City, its officials and employees, harmless from any liability resulting from use of said property and to obtain any and all required permits and/or business licenses required by the City.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER.

The undersigned agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refund to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage. User also acknowledges that he/she has read and understands the Rules and Regulations for Brookings City Parks and has reviewed pages 4 and 5 of the application. **APPLICANT: It is the applicant's responsibility to obtain required insurance, permits and/or licenses prior to the event and provide proof to the City.**

Print name of person completing this application: William F. Farrell

Signature of person completing this application: William F. Farrell Date: 7/30/15

City Use Only: Paid: \$135 7/30/15 Applicant Notified: _____ Parks Notified: _____

PARK USE FEE/REQUIREMENT WORKSHEET



THIS PAGE FOR CITY USE ONLY:

Use	# of people	City Resident	Non Profit	User Fees	Deposit Fees	Restrictions/Comments
Park <i>NP</i>	<i>200 - 400 +/-</i>	<i>Y/N</i>	<i>Y/N</i>	\$ <i>38</i>	\$ <i>38</i>	
Bandshell/Stage		<i>Y/N</i>	<i>Y/N</i>	\$ <i>20</i>	\$ <i>20</i>	
Concession Stand w/restrooms - \$77.00				\$ <i>77</i>	\$ <i>77</i>	
Concession Restrooms ONLY - \$25.00				\$	\$	
Picnic Tables: Qty _____ @ \$20 each				\$	\$	
TOTAL				\$ <i>135</i>	\$ <i>135</i>	
Check #						
City Receipt #						

Other Requirements Additional Information/Comments

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Map	<input type="checkbox"/> On-site visit required.	Date: _____ Time: _____ am/pm
<input type="checkbox"/> City Business License			
<input type="checkbox"/> Liquor License - Required to sell alcoholic beverages (Must obtain license through the Oregon Liquor Control Commission)			
<input type="checkbox"/> Proof of Insurance			
<input type="checkbox"/> Security	No. of Officers: _____	Comments: _____	
<input type="checkbox"/> Temporary Signs	City Manager Approval:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Comments: _____			

Department Comments: _____

Approval Copies to:

<input type="checkbox"/> Parks Department	<input type="checkbox"/> Police Department	<input type="checkbox"/> Fire Department
<input type="checkbox"/> Applicant	<input type="checkbox"/> File	

☐ Security Deposit refund submitted on: _____ Amount: \$ _____

☐ Deposit not returned/reason: _____

☐ Event cancelled on: _____ Fee returned: ☐ in full ☐ partial Amount refunded: \$ _____

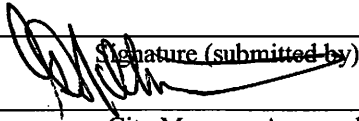
Reason for refund: _____

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 24, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Request Waiver of Park Use Fee by Insider of Southern Oregon

Recommended Motion:

If the City Council wishes to grant the request: Motion to waive the Park Use fee for the Bands, Brew and BBQ event to be held at Azalea Park on October 3, 2015.

Financial Impact:

Loss of \$175 in fees.

Background/Discussion:

The Insider of Southern Oregon has requested a waiver of fees for the use of the bandshell area and concession stand at Azalea Park for a live music event on October 3, 2015. The event entitled "Bands, Brew and BBQ" is proposed as a fundraising event for the A Carousel for Brookings project.

The amount of fees for use of the bandshell area and the concession stand is \$175.

Attachment(s):

- a. Letter from Bruce Ellis
- b. Park Use Application
- c. Bandshell request.

Hello Gary,

I informed the committee that I did not require funds for promoting “Bands, Brews & BBQ’s. Since it turned into a fundraiser event I can get free PSA’s from all the radio stations. However, I would like to request that the City waive any fees that may be applicable for the rental of Azalea Park etc. being as it is a fundraiser/charitable event. Here is how it works, there will be bands playing I got most of them for free and those that need paid I already have Sponsors taking care of. All the vendors including the bbq vendors and the beer garden will give 20% of their profits to “Bring a Carousel to Brookings Organization” (this years recipient, each year there will be a different local organization being fundraised) All proceeds will go to the organization, I am doing it for the locals and any tourists who may want to participate as well as keeping a promise I made to the city a few year’s back. I hope you consider my request and we have the City’s backing and support.

My thanks, Bruce Ellis, Publisher Insider of Southern Oregon



Band shell cover stay up til after 10/3
PARK USE APPLICATION PERMIT

The City of Brookings programs, services, and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

CITY USE ONLY:		Rec'd Date: 5/21	By: my	
Department	By	Date	Approved	Comment
Parks			Y / N	Y / N
Public Works			Y / N	Y / N
Fire			Y / N	Y / N
Police			Y / N	Y / N
Finance Dept.			Y / N	Y / N

Please sign, date and deliver to the next Dept. Please note any comments on pg 4 under "Comments" and RETURN TO LAURI Distributed: _____

Event Date(s): 10/3/15 to 10/3/15 Time: From 10 am to 5 am Day(s)(circle) M/T/W/R/F/Sun

No. of participants (each day): 400-600 Nature/Name of Event: Bands, Brew & BBQ

Organization: Insider of S.O. (Fundraiser for Carousel for Brookings)

Contact Person: Bruce Ellis Day Phone: 541-251-4422 Cell Phone: _____

Mailing Address: P.O. Box 271 Brookings, OR, 97415

email: captaincurry1@hotmail.com Return deposit to: _____

PARK/LOCATION: (Check all that apply)

AZALEA PARK AREA: (Check all that apply)

- ☒ Azalea ☐ Bud Cross ☐ Easy Manor ☐ Gazebo ☒ Bandshell/Stage ☒ Concession Stand (CS)
☐ Bankus ☐ Skate Park ☐ Chetco Point ☒ Lawn area ☐ Kidtown Picnic Area ☒ Restrooms only (at CS)
☐ Stout ☐ Tennis Courts ☐ Other (Please Specify): _____

Check Yes or No to each of the following:

1. Will you be renting picnic tables? ☐ Yes ☒ No Qty: _____ Delivery/Pick up: _____
 2. Is this event free? ☒ Yes ☐ No If no, how will funds be secured/protected? _____
 3. Will amplification equipment be used? ☒ Yes ☐ No If yes, noise level shall be contained within the immediate area.

Describe purpose/type: Live Music during event

4. Will alcohol be served? ☒ Yes* ☐ No Will alcohol be sold? ☒ Yes* ☐ No If yes, must obtain Liquor License
 Need site plan map

5. Will there be dancing? ☒ Yes ☐ No

6. Will merchandise be sold? ☒ Yes ☐ No By whom/ Describe purpose/type: BBQ, a few merchant vendors

7. Do you want to place temporary signs? ☐ Yes ☒ No (Requires prior City Manager approval – see page 1)

Describe quantity, location, type:

*Additional requirements – see page 8 of application

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We agree to hold the City, its officials and employees, harmless from any liability resulting from use of said property and to obtain any and all required permits and/or business licenses required by the City.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER.

The undersigned agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refund to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage. User also acknowledges that he/she has read and understands the Rules and Regulations for Brookings City Parks and has reviewed pages 4 and 5 of the application. **APPLICANT: It is the applicant's responsibility to obtain required insurance, permits and/or licenses prior to the event and provide proof to the City.**

Print name of person completing this application: Bruce Ellis

Signature of person completing this application: Bruce Ellis Date: 5/19/15

City Use Only: Paid: _____ Applicant Notified: _____ Parks Notified: _____

PARK USE FEE/REQUIREMENT WORKSHEET



THIS PAGE FOR CITY USE ONLY:

Non Profit - donations to the Carousel in Park

Use	# of people	City Resident	Non Profit	User Fees	Deposit Fees	Restrictions/Comments
Park		Y / N	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	\$ 76.-	\$ 76.-	
Bandshell/Stage		Y / N	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	\$ 20	\$ 20.-	
Concession Stand w/restrooms - \$77.00				\$ 77	\$ 77	
Concession Restrooms ONLY - \$25.00				\$	\$	
Picnic Tables: Qty _____ @ \$20 each				\$	\$	
TOTAL				\$ 173.	\$ 173.-	
Check #						
City Receipt #						

Other Requirements

Additional Information/Comments

☒ Site Plan ☒ Map ☒ On-site visit required. Date: _____ Time: _____ am/pm
☐ City Business License
☐ Liquor License - Required to sell alcoholic beverages (Must obtain license through the Oregon Liquor Control Commission)
☐ Proof of Insurance *Required*
☐ Security No. of Officers: _____ Comments: _____
☐ Temporary Signs City Manager Approval: ☐ Yes ☐ No
 Comments: _____

Department Comments: _____

Approval Copies to:

☐

Parks Department
Applicant

☐

Police Department
File

☐

Fire Department

☐ Security Deposit refund submitted on: _____ Amount: \$ _____
☐ Deposit not returned/reason: _____
☐ Event cancelled on: _____ Fee returned: ☐ in full ☐ partial Amount refunded: \$ _____
 Reason for refund: _____

Special Request to Leave Bandshell Up

The Insider of S. Oregon will be doing
an off Season Event in Azalea Park
on Saturday October 3, 2015. It will
run from the hours of 10-Dusk. I
request that you please leave the
bandshell up until this event is
over. I will have live music on
stage for this fundraiser and would
like it to be covered in case of
bad weather. Thank you for the
consideration.

Bruce Ellis

Bruce Ellis

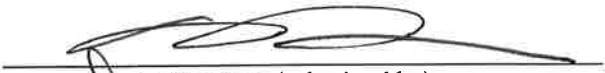
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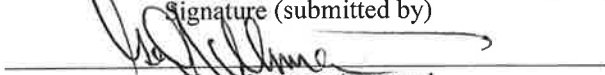
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: 8/24/15

Originating Dept: Parks



Signature (submitted by)


City Manager Approval

Subject: Tree Removal - Lundeen Lane at Azalea Park

Motion: Authorize the removal of 37 fir trees along Lundeen Lane at Azalea Park.

Background/Discussion: Coos Curry Electric Cooperative (CCEC) submitted a letter of request to the City to authorize the removal of 37 large fir trees that endanger electrical transmission lines along Lundeen Lane. During a wind storm this last Winter, we had a near miss with a tree that was uprooted and fell over nearly landing on the Azalea Park Foundations tool shed in the north parking lot near Kidtown. Fortunately the fallen tree was hung up in the surrounding trees. This incident prompted CCEC to evaluate the remaining trees and assess the risk they pose to high transmission lines to the north across Lundeen Lane.


The Parks and Recreation Commission considered this matter at their May meeting and voted unanimously to recommend to the City Council to remove the trees citing safety concerns.

Financial Impact: A request of this kind from CCEC, when their infrastructure is at risk of damage, would be at no cost to City. In this situation the size of the trees will net revenue in the amount of \$5600 at May 15th 2015 timber prices which we would then reinvest in replanting the area with species more appropriate for the vicinity or high transmission lines.

Attachments:

- a. Letter of Request
- b. Area Map



Your Touchstone Energy Cooperative 
The power of human connections.

1/29/2015

Gary Milliman
City Manager
City of Brookings
898 Elk Drive
Brookings, Or 97415

Mr. Milliman,

On December 16, 2014 Western Pacific Tree Service removed a tree that had uprooted in Azalea Park along Lundeen Ln. that had hung up in another tree. This uprooted tree had blown over during a storm the previous week. This incident has brought about discussion with Coos Curry Electric Cooperative and Anthony Baron the Parks and Technical Services Supervisor for the City of Brookings. It seems that through this discussion we have a mutual interest to look at removal of the large fir trees that grow along Lundeen Ln within Azalea Park.

The tree that blew over was what Coos Curry Electric Cooperative (CCEC) would consider a near miss as far as public safety and the integrity of our power lines are concerned. The reason it would be considered a near miss is due to the close proximity that these trees are in relation to CCEC's 115,000 volt transmission line and a 7200 volt distribution line located on the opposite side on Lundeen Ln from this strip of trees. In addition to the transmission and distribution lines there is also an apartment complex located within 30 feet of the transmission line. If additional trees were to hit this line it would pose a risk of the trees and power lines striking the apartment complex. CCEC also has a substation located within 60 feet of where these trees could strike the lines. If this were to happen, there is a likelihood that the substation itself could sustain damage which would cause an extend power outage to a good portion of downtown Brookings along with Pacific Wood Laminates. If the trees were to strike the transmission line then at a minimum, all of the Harbor area to the California border would be without power until the transmission line could be repaired. The time for this restoral could start at a minimum of two days and extend from there depending on the amount of damage done.

There are approximately 37 trees that grow within striking distance of these power lines that CCEC and the Parks Department discussed for removal. These trees are merchantable timber that South Coast Lumber could potentially purchase so those funds could be used for Azalea Park restoral/enhancement. In my walk through this area I observed several large branches that had fell out of these trees and branches that

had broken off and were still hanging in the trees presenting a hazard to the public that use this area of the park.

If the City of Brookings were to agree to this joint venture in removal of these trees then CCEC would hire Western Pacific Tree Service to fall and limb the trees. Cut the trees to a length specified by the buyer of the logs and place the limbs in piles in this area. The City of Brookings could then remove the stumps and limbs from the area and perform the remaining restoration of that portion of the park that they showed interest in.

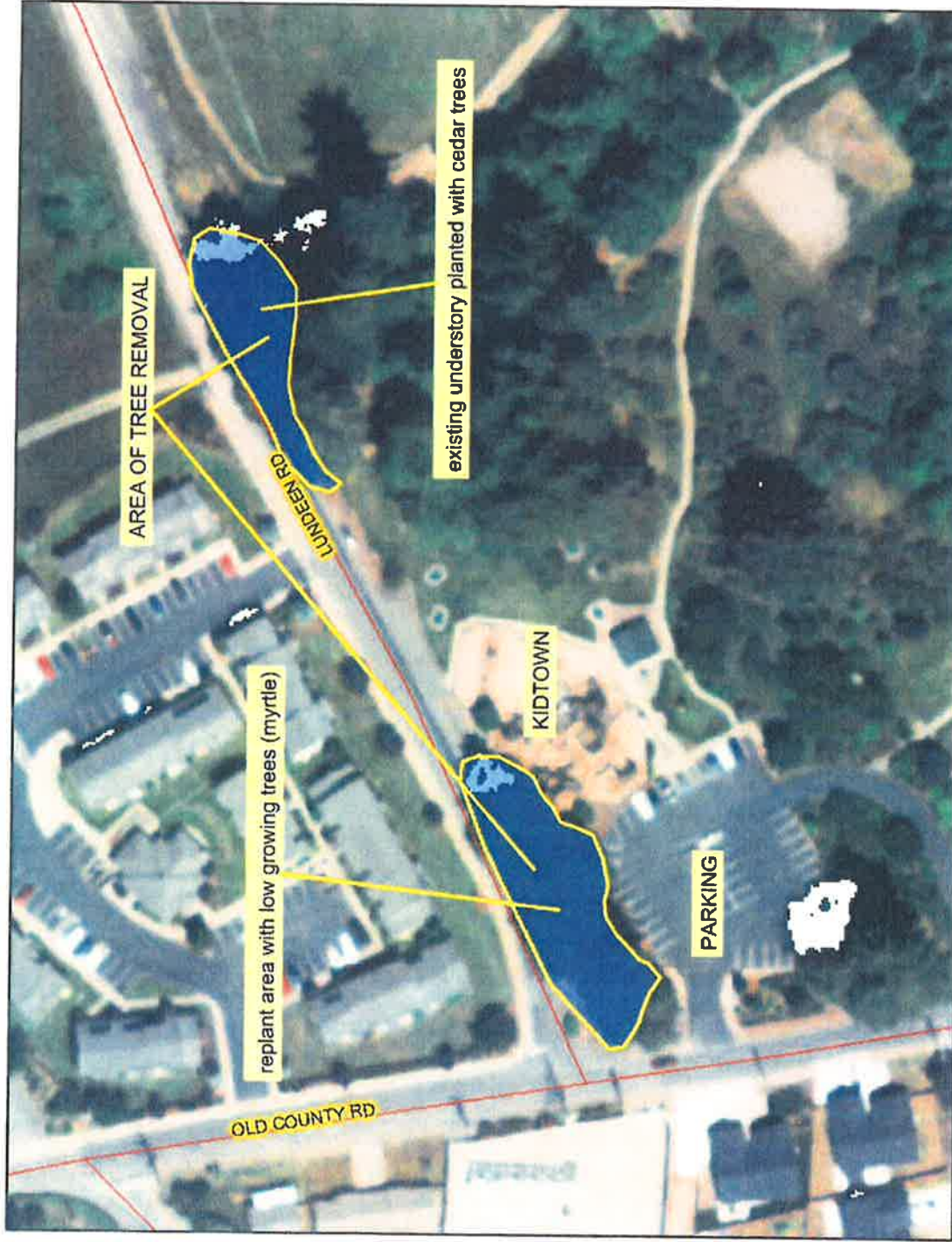
In closing it is not CCEC's intent to create a scar within Azalea Park but to ensure that we are making public safety and the reliability of service to CCEC's consumers our top priority.

Thank you for your consideration;

A handwritten signature in cursive script that reads "Scott Adams".

Scott Adams
Right of Way Supervisor
Coos Curry Electric Cooperative, Inc.

Tree Removal - Lundeen Lane



0 125 250 375 ft.

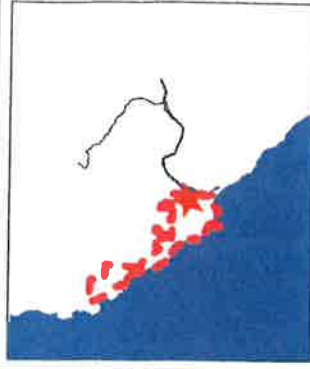
Map center: 42° 3' 31.5" N, 124° 16' 29.6" W



Scale: 1:1,334

Legend

- RIVERS
- ROADS
- URBAN GROWTH BOUNDARY
- OCEAN




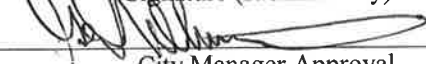
This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: 8/24/15

Originating Dept: Parks


Signature (submitted by)

City Manager Approval

Subject: Smoking Ban in all Parks

Motion: Direct Staff to prepare a revision to the Brookings Municipal Code that will prohibit smoking in all areas of parks.

Background/Discussion: A smoking ban in all areas of all city parks was originally brought up in September of 2011 and at that time the Parks and Recreation Commission approved a revision to the BMC that included specific areas and not all areas. At that time enforcement was a key issue and Lt. Dotson informed the Commission that enforcement would be similar to other City ordinances and that an officer would not be dedicated to looking for violators but if a complaint was received or a violation was observed a citation would be issued.

The subject of banning smoking in all areas of parks resurfaced when additional complaints came from Tony Parrish regarding cigarette butt debris in Stout Park. The Parks and Recreation Commission considered the matter at their May meeting and voted unanimously to recommend to the City Council to revise the BMC to expand the smoking ban throughout all areas of parks citing health and safety concerns for park visitors.

Attachments:

a. Proposed BMC Revision

12.25.017 Smoking prohibited in designated ~~all~~ park areas.

A. Persons are prohibited from smoking in city parks at all times. ~~in the following areas: within the fenced area of Kidtown at Azalea Park and all children's playgrounds, athletic fields, bleachers and benches, and within 20 feet of all restroom, concession and public transit facilities within designated park areas.~~

B. Penalties under this section shall be \$75.00 for each separate offense. [Ord. 13-O-718 § 2; Ord. 12-O-690 § 2.]

12.25.020 Exceptions.

The city manager may, upon prior application, permit use of a city-owned public park or city-owned public recreational area at times other than the times that the premises are open for use by the public. [Ord. 94-O-505 § 2.]

12.25.030 Penalties.

Unless otherwise provided in this chapter, any violation of the provisions of this chapter shall, upon conviction thereof, be punished pursuant to Chapter 1.05 BMC, General Penalty. [Ord. 10-O-662 § 2; Ord. 94-O-505 § 3.]

CITY OF BROOKINGS

Council Agenda Report

Meeting Date: August 24, 2015

Originating Dept: PW/DS


Public Works/Development Services Director

City Manager Approval

Subject: Award contract for 2015 Cured in Place Trenchless Point Repair (CIPP) program.

Recommendation: Motion to authorize the City Manager to execute a public improvement contract for cleaning and CIPP repair of approximately 2979 lineal feet of 8" sanitary sewer piping to C-More Pipe Services Company in the amount of \$113,747.54.

Requests for quotes were sent via e-mail to three companies that perform this type of work. The only responder was C-More Pipe Services Company.

Financial Impact: There are adequate funds budgeted in fiscal year 2015-16 for this annual repair and cleaning program. \$49,000 is budgeted directly for inflow and infiltration (I/I) repair, an additional \$30,000 is budgeted for line maintenance in the wastewater collections fund. The remainder of \$34,747.54 will be paid from the systems replacement fee budget line item.

Background/Discussion: I/I repair reduces the volume of water traveling to, and being treated by, our wastewater treatment plant (WWTP). This reduction lowers our costs associated with operations and maintenance of that facility.

CIPP technology involves applying a plastic resin that adheres to the inside of the pipe forming a durable coating which seals the interior of the pipe. Using this technology we avoid the complications inherent in conventional repair methods that require the pipe to be exposed. CIPP is cost effective and does not require trenching and the resulting disruption to the neighborhood where the work is being done.

Attachment(s):

- a. Bid schedule from C-More Pipe Services Company

City of Brookings – Contract Addendum

Contract Title: CIPP 2015

Original Scheduled Bid Due Date: June 25, 2015

The terms of this addendum, are as follows:

1.10 BASIC UNIT BID PRICES SANITARY SEWER

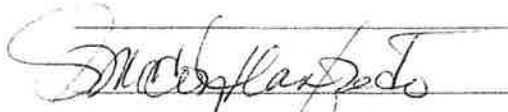
Item	Description	Quantity	Unit	Unit Cost	Item Cost
1	Mobilization	1	LS	\$ 3500 ⁰⁰	\$ 3500 ⁰⁰
2	Traffic Control	1	LS	\$ 12,000 ⁰⁰	\$ 12,000 ⁰⁰
3	lining	2271	LF	\$ 35.30	\$ 80172 ⁹¹
4	CIPP point repair	4	4 LF	\$ 1650 ⁰⁰	\$ 6600 ⁰⁰
5	Grout 4" lateral	30	Each	\$ 325 ⁰⁰	\$ 9750 ⁰⁰
6	Grout 6" lateral	05	Each	\$ 345 ⁰⁰	\$ 1725 ⁰⁰

TOTAL BASIC BID

\$ 113,747.54

Addendum #2

CITY OF BROOKINGS


C-more Pipe Services
6/30/15

By: L. Snook 6/26/15

Name: LauraLee Snook

Title: PWDS Director

Address: 898 Elk Drive

Brookings, OR 97415

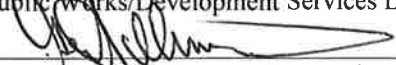
CITY OF BROOKINGS

Council Agenda Report

Meeting Date: August 24, 2015

Originating Dept: PW/DS


Public Works/Development Services Director


City Manager Approval

Subject: Award contract for 2015 -16 Street Resurfacing Project

Recommendation: Motion to authorize the City Manager to execute a public improvement contract for the 2015-16 Street Resurfacing Project to VSS International Inc. with a low bid of \$193,000.00.

This project was put out to bid under the Intermediate Procurement Procedure on the City Website and advertised in the newspaper. We received two bids for the project, both firms from the Portland area.

Financial Impact: Anticipated cost of this project was \$154,000, this amount was budgeted in fiscal year 2015-16 in the Streets SRF budget line item. The remaining \$39,000 will be taken out of the regular streets maintenance budget. It is anticipated that money collected through the gas tax will be able to backfill the unanticipated use of street maintenance funds for this project.

Background/Discussion: This work is the first phase of a three year plan to resurface the City road system in its entirety as recommended in the pavement management plan developed by Willdan Engineering.



Attachment(s):

- a. Bid abstract
- b. Resurfacing map

2015-16 Street Resurfacing Project – Brookings Oregon 8/14/15					Blackline, Inc		VSS International, Inc
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$25,000.00	\$25,000.00	\$13,150.00	\$13,150.00
2	Preparation (clean and crack seal)	12,480	LF	\$ 3.61	\$45,052.80	\$1.85	\$23,088.00
3	Slurry Seal	12,480	LF	\$ 9.46	\$118,060.80	\$11.56	\$144,268.80
4	Striping	1	LS	\$20,000.00	\$20,000.00	\$12,493.20	\$12,493.20
	TOTAL:				\$208,113.60		\$193,000.00

Slurry Plan | 2015

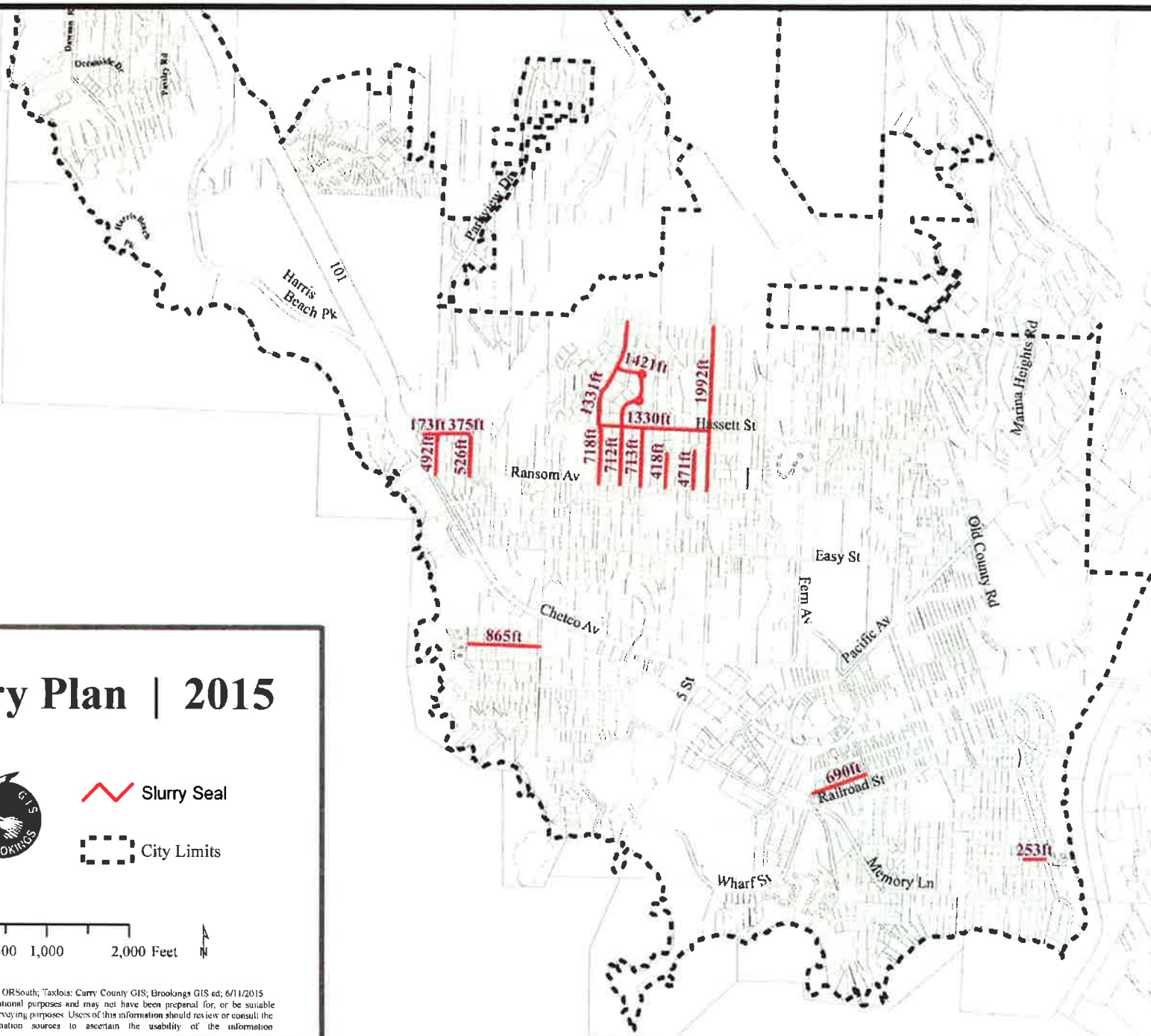


 Slurry Seal
 City Limits

0 500 1,000 2,000 Feet



Coordinate System: NAD83 ORSouth; Taxlots: Curry County GIS; Brookings GIS ed: 6/11/2015
 This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

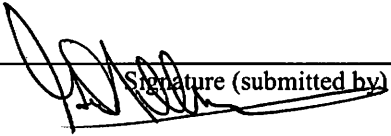


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 24, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: National Disaster Resilience Competition Program Outline

Recommended Motion:

No action required. Discussion and public comment.

Financial Impact:

See attached.

Background/Discussion:

The City is participating with the State of Oregon and the City of Reedsport in seeking funding under the National Disaster Resilience Competition. The City has developed the attached Brookings Harbor Self Reliance Program which may become a part of the State's proposal. The State is seeking public review and comment on the proposal.

Not all project activities discussed in the Program will become a part of the State's proposal. The State is currently preparing benefit-cost analysis on the various proposals and is vetting the activities against national program guidelines and goals.

Attachment(s):

- a. Brookings Harbor Self Reliance Program
- b. State of Oregon: Resilience Phase 2 Application

BROOKINGS HARBOR SELF RELIANCE PROGRAM

FOUNDATION

The City of Brookings and the unincorporated area known as Harbor function as the community of Brookings Harbor. The City incorporated on the north shore of the Chetco River in 1951 while Harbor has retained its community identity by organizing to provide basic municipal-like services through several special districts.

Both communities are physically joined by the U.S. Highway 101 Bridge spanning the Chetco River. Harbor is located within the City's State-approved Urban Growth Boundary. Schools, major employers, parks, post office, airport and emergency medical services are all located within the City. The Port of Brookings Harbor...a major source of economic activity...is located in Harbor. While some local social rivalry exists due to differing property tax rates and community identity, the two communities largely function as a unified society.

Brookings and Harbor have separate Fire Departments, although both Fire Departments are dispatched through the City 9-1-1 center and have a "simultaneous dispatch" mutual aid agreement. Brookings and Harbor have separate Water Systems, although both communities draw their water exclusively from the Chetco River. Brookings and Harbor have separate Sanitary Sewer collection systems, although sewerage collected in Harbor is transmitted to Brookings for treatment...the City owns and operates the wastewater treatment plant that serves both communities.

A greater number of low and moderate income residents reside in Harbor, which hosts a number of mobile home parks occupied as affordable housing.

Due to topography, Brookings is largely resilient to tsunami events, while Harbor's topography slopes to the ocean and tsunami inundation maps indicate that a large amount of the commercial and residential properties in Harbor are in tsunami risk areas. It is likely that in the event of a tsunami or other major natural disaster, Harbor area residents will evacuate to Brookings for shelter and emergency services.

According to the Oregon Resiliency Plan and the Oregon Department of Transportation Seismic Lifeline Routes Identification, the community of Brookings Harbor will be an isolated community for many months following a major seismic event. Thus, the focus of the Brookings Harbor disaster resilience effort has and will continue to be on improving local resources to sustain the community's basic needs as though the community of Brookings Harbor were an island.

PAST RESILIENCY ACTIVITIES

Brookings...in partnership with other regional, state and federal stakeholders has been undertaking community resilience activities for more than a decade. Some of the resiliency activities that have been completed include:

- Construction of a steel, 150-foot emergency communications tower to replace older hilltop wood towers. Includes emergency power generator.
- Emergency generator sets at all water and sewer lift stations.
- Upgrading emergency generator at City Hall/Police/Fire Station.
- Construction of an Emergency Operating Center.
- Replacement of older water transmission and distribution lines.
- Expansion of water and sewer service to the Brookings Airport which will serve as a staging area in a disaster event.
- Construction of a 23,000 square foot medical clinic.
- Construction of a 20,000 square foot community college facility offering health care education as its primary curriculum.
- Adoption of development standards requiring storm water discharge mitigation.

All of these projects not only address disaster resilience, but also address economic and social resilience.

NDRC PROPOSAL

The Brookings Harbor Self Reliance Program will build on past resilience activities to enable the community to be self sustaining through a period of isolation following a major disaster event. This program will also position Brookings Harbor to attract new economic activity by demonstrating that the community has sufficient resources to sustain economic growth.

Water System Resiliency. Brookings and Harbor water systems currently have approximately three days of water storage. Water sources of supply for both communities are located in the tsunami inundation zone and are susceptible to sea level rise. Harbor Water District experienced salt water intrusion into their intake system in 2014 and 2015. Water distribution mains are susceptible to seismic activity. The Brookings source of supply is located two miles

upriver from the City's water treatment plant and distribution system. Both Brookings and Harbor sole sources of water supply are located in a tsunami inundation zone.

This activity would fund the rehabilitation of an abandoned water source of supply located less than one mile from the City water treatment plant, with water from that source being pumped to an in-ground water storage reservoir. The reservoir...known as the Ferry Creek Reservoir...was constructed in 1913 (rehabilitated in 1940 and 1964), has an existing capacity of 12.5 million gallons and was taken out of service in 1980. The activity would include expanding the capacity of the reservoir to 40 million gallons, seismic retrofit and interconnecting the reservoir with the water treatment plant. This would expand the community storage capacity from three days to 40-50 days. The activity would include the installation of seismic valves on three existing water storage tanks, and would include the construction of an intertie between the Brookings and Harbor water distribution systems.

The cost of this activity is estimated at \$9.0 million.

Electric Power Resiliency. Electric service to Brookings Harbor is provided by Coos Curry Electric Cooperative, which purchases electricity from the Bonneville Power Authority. Electric power is transmitted to Brookings Harbor through some 300 miles of elevated power lines. These power lines are susceptible to damage during disaster events, and were impacted during the January 2012 qualifying event. Bonneville Power Authority predicts that their transmission grid will be out for many weeks due to a Cascadia earthquake. Recent unpublished BPA Cascadia earthquake scenario studies of the existing transmission line system indicate that their main grid would require between 7 and 51 days to make emergency damage repairs to the transmission line system (Oregon and Washington) from a magnitude 9 Cascadia earthquake. This scenario assumes many ideal conditions (BPA employees and contractor resources are immediately available, all roads and bridges are passable, available fuel, etc), which is optimistic. .

This project activity involves the installation of a 10-20 megawatt power plant at the South Coast Lumber Company mill in Brookings, and the undergrounding of a critical facilities distribution grid by Coos Curry Electric Cooperative. The power plant and critical facilities grid would maintain electric power to critical facilities such as police, emergency communications, schools (shelters) and the Brookings clinic, and to major employers such as South Coast Lumber Company's two Brookings mills and the Port of Brookings Harbor.

The estimated cost of this activity is still under development.

Medical Services Resiliency. Brookings is the largest City in Oregon with no hospital. Currently, the nearest hospital with an Emergency Room is more than 30 miles away along a coastal road susceptible to tsunami, earthquake and storm damage. As indicated above, Brookings has partnered with the Curry Health District to successfully secure authorization to operate a stand-

alone Emergency Room at the CHD-owned Brookings Clinic. The next step in medical services resiliency is to provide additional critical medical services at the Brookings Clinic, including an expanded Emergency Room, dialysis, infusion therapy, MRI and mental health. The nearest medical facility offering dialysis, infusion therapy and MRI is located three hours travel distance by mountainous road.

This project activity would fund the construction of major addition to the existing Brookings Clinic to provide the above described medical services.

The cost of this activity is estimated at \$10.0 million.

Social Cohesion. The seismic retrofit of the Chetco River Bridge is essential to the social well being of the Brookings Harbor community. It is the essential transportation link that unifies the two communities. The bridge is used by residents of Brookings and Harbor alike for access to jobs, schools, shelter, food, emergency services. The physical bridge is also the social bridge between the two communities; Brookings residents travel to work or the farmer's market at the Port, while Harbor resident travel to work or school and medical services in the City.

The estimated cost of seismic retrofit of the Chetco River Bridge is \$27 million. The State will contribute \$2.0 million to this project. But for the participation of NDRC funds, this project would not move forward for at least another two decades.

Another element of social cohesion is providing housing for low and moderate income residents. Currently, low and moderate income housing is concentrated in Harbor. We are proposing a 49-unit low and moderate income housing project in Brookings to be constructed within the approved planned development community of Lone Ranch. The property owner has agreed to contribute the land for the project in consideration for the construction of \$2.4 million in sewer system improvements. The housing partner would be the Tolowa Dee Ni' Nation, a federally recognized Native American tribe. They would construct the project to house low and moderate income tribal members. The housing site is adjacent to a Native American cultural site, and is directly adjacent to Southwestern Oregon Community College.

The total cost of this housing project is still in development.

Environmental Resiliency. Repair of the sewage system damaged in the January 2012 qualifying event has both environmental and economic resiliency aspects. These repairs will substantially reduce the amount of storm water infiltration into the sewage collection system, thereby reducing the treatment loading on the wastewater treatment plant.

The cost of these repairs is estimated at \$1.0 million. The City will contribute \$200,000.

Economic Resiliency. Many of the above referenced activities also contribute to the economic resiliency of Brookings Harbor. We are also seeking funding for repairs and improvements to facilities at the Port of Brookings Harbor that were damaged during the 2011 tsunami, and which were not repaired with federal disaster assistance funding. This would include dock replacement and upgrading, replacement of the damaged mobile boat lift, and replacement of the boat lift track. All of the projects would improve the capacity of the facilities to withstand disaster events. The capacity of the boat lift and track would be upsized to accommodate larger boats, which would bring additional boat repair activity into the Port.

The estimated cost of this activity is \$3.0 million.

AN INTEGRATED PROGRAM

All of these activities are interconnected, provide substantial co-benefits and have tie-backs to the qualifying disaster events.

- The activities provide direct benefits to the most vulnerable populations by providing assurance of safe and adequate drinking water, sufficient water for fire suppression, access to medical services and shelter, new recreational opportunities and job creation.
- The seismic retrofit of the Chetco River Bridge will also provide resiliency to water and sewer services in the Harbor community as water and sewer mains connecting the two communities will be located on the retrofitted Bridge. A resilient bridge will contribute to the social cohesion of the community as it will be used for daily transportation between the two communities, and by Harbor residents seeking refuge from a tsunami event.
- The expanded medical clinic is expected to create 50-60 family wage jobs in the community. Brookings Harbor residents who now make the sometimes daily and arduous three-hour trip to Medford for dialysis or infusion therapy would now be able to secure this service within the community in which they reside, eliminating the need for travel to and overnight stays in Medford. Having these services available in Brookings will enhance the community's ability to attract new residents and retain long time residents. This expansion of medical services will also enhance the health care education program at the local community college, and Brookings Harbor high school graduates will have an increased ability to complete their education and find a well-paying job within the community.
- Water system improvements include the expansion of an in-ground reservoir located on 80 acres of land. This reservoir (lake) and surrounding publicly-owned land will also be

available for recreation use by the residents of Brookings Harbor, contributing to the social cohesion of the community.

- A reduction in storm water moving through the wastewater plant will also preserve plant capacity by avoiding the need to expand the plant. It will also allow for economic growth without the expense of expanding the treatment capacity.
- The sewer system expansion to serve the low and moderate income housing project at Lone Ranch would also serve the Southwestern Oregon Community College campus, which has been operating with a sewage holding tank for the past two years.

A CONTINUING PROGRAM

The community will continue on its path to resiliency. Future activities include:

Airport Capacity Expansion. Lengthening the runway at the Brookings Airport to accept larger aircraft. Brookings Airport is the only airport within 60 miles that is not in a tsunami inundation zone. Expanding the airport will enable this facility to better serve as a base of operations during disaster emergencies and receive delivery of supplies and materials to the otherwise isolated community. This expansion will also make the Airport more economically viable as aircraft related businesses...such as repair and maintenance...could locate on the airport property or adjoining undeveloped lands.

Restructuring Municipal Services. Brookings has contracted with Portland State University to undertake a study of providing municipal services to the unincorporated area of Harbor. This is, essentially, a benefit-cost analysis of the possible expansion of City services or the development of new intergovernmental structures to better serve the Brookings Harbor community.

Alternative Water Sources. Brookings is developing a relationship with Humboldt State University and the University of Southern California to explore the feasibility of developing a new-technology reverse osmosis water treatment plant in Brookings. HSU and USC have received grant funding from the California Department of Water Resources to develop a prototype plant to demonstrate this new technology...which addresses high energy cost and environmental issues...at Humboldt Bay in California. Researchers will visit Brookings in fall 2015 to conduct a preliminary assessment as to whether Brookings would be a good candidate site for the first municipal use of this technology. The City has retained engineering services to evaluate alternative sources of water supply.

State of Oregon: Resilience Phase 2 Application



U.S. Department of Housing and Urban Development National Disaster Resilience Competition (HUD NDRC)

On June 14, 2014, President Obama announced the National Disaster Resilience Competition. Responding to demand from state, local and tribal leaders who are working to increase the safety and security of their communities, the nearly \$1 billion competition will invite communities that have experienced natural disasters to compete for funds to help them rebuild and increase their resilience to future disasters.

The competition will support innovative resilience projects at the local level while encouraging communities to adopt policy changes and activities that plan for the impacts of extreme weather and climate change and rebuild affected areas to be better prepared for the future.

Oregon has been selected as a finalist and will join 14 municipal and 26 state governments to compete for part of nearly \$1 billion in available funds in the last phase of the competition.

HUD NDRC: <https://www.hudexchange.info/programs/cdbg-dr/resilient-recovery/>

Oregon Application: http://www.oregon.gov/gov/Pages/HUD_NRDC_APPLICATION.aspx

Governor's Press Release: <http://www.oregon.gov/newsroom/Pages/NewsDetail.aspx?newsid=741>

Description: Rural Resilience Oregon Incubator (Rural ROI)

As part of the State of Oregon's HUD phase 2 application, the Governor's Office is proposing to establish the Rural Resilience Oregon Incubator (ROI aka return on investment), which is an innovative framework to build economic, social and hazard resilience in rural communities across the state. The Rural ROI would be led by the State Resilience Office and work closely with Regional Solutions, both in the Governor's Office, and be a shared responsibility by many partners within the state.

The State is rolling out the Rural ROI effort in coastal Brookings and Reedsport -- and will capture resilience activities within a "knowledge bank", which will then be used by the State Resilience Office, Regional Solutions and others to promote resilience in other rural communities. As part of the process, best science and community engagement practices will be integrated. For each community, baseline resilience performance metrics and tracking of progress will be included, some involving universities, government, private and non-profit partners. Although the Rural ROI vision is multidimensional, the focus is on improving 1) life safety and property protection from future disasters, 2) social cohesion within the immediate community and broader region, 3) sustainable economic development or, if needed, revitalization, and 4) preparedness to impacts of multiple hazards, including flood, earthquake, tsunami, drought and future climate. Immediate goals are to improve the security of water supplies and medical services, and community-level transportation connectivity during disasters. This will include improved housing for vulnerable populations as well as improving the quality of life for all citizens.

The State's Phase 2 application may propose projects involving water, waste water, and electrical systems, multi-modal transportation, flood and other hazard protection, affordable housing and medical services.

The State will hold a public meeting around October 5th in conjunction with the cities of Brookings and Reedsport. Details will be announced at a future date.

For more information, contact:

Yumei Wang, Resilience Engineer, PE, Dept Administrative Services Chief Financial Office, yumei.Q.wang@oregon.gov

Gary Milliman, City Manager, Brookings Oregon, gmilliman@brookings.or.us

Jonathan Wright, City Manager, Reedsport Oregon, jwright@cityofreedsport.org

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, August 10, 2015

Call to Order

Mayor Hedenskog called the meeting to order at 7:02 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Kelly McClain, Brent Hodges and Bill Hamilton; a quorum present. Councilor Hodges arrived at 7:07 PM.

Staff present: City Manager Gary Milliman, Parks & Technical Services Supervisor Tony Baron, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 9 others.

Public Hearings/Ordinances/Final Orders

Continuation of Legislative public hearing in the matter of LDC-2-15 at, approval to add provisions for amateur communication facilities to Brookings Municipal Code Title 17, Land Development Code.

Mayor Hedenskog opened the public hearing at 7:04 PM.

Hearing no exparte, declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reviewed the guidelines.

Mayor Hedenskog moved, a second followed and Council voted unanimously to reopen the public comment portion of the hearing [on LDC-2-15].

Planning Manager Colby-Hanks gave the staff report.

Public Comments:

Edward Ramsey, 17126 Pacific Heights, Brookings, stated that he is a registered electrical engineer and was a communications officer in the Navy. He provided background regarding various technical aspects of amateur radio towers and the way they work, and pointed out that the applicant at the last meeting had gotten several things wrong regarding the need for a 70 foot tower. Ramsey said the angle of incidence into the ionosphere is the determining factor and the mountains between Brookings and Grants Pass/Medford would not require a 70 foot tower in an emergency. Ramsey submitted a photo of a 50 foot tower with an array and asked if Council would want something like that in their backyard. Ramsey said a tower would of that height would likely interfere with AM radio and could interfere with cell phone communications.

Councilor Pieper asked why a 70 foot tower would be proposed and Ramsey said to reach across the Pacific Ocean.

Mayor Hedenskog asked about the power limitation and Ramsey said the limit used to be about 1,000 watts but the bigger issue was transmission interference.

Mayor Hedenskog closed the public hearing at 7:19 PM.

Councilor Pieper asked if the City was legally required to allow a 70 foot tower.

City Attorney Rice reviewed the statute regarding amateur radio towers and advised that revisions to the language were proposed to provide the City with the authority it needed to disallow a 70 foot tower, which it does not now have.

Councilor Pieper said that Dawson is a beautiful ocean front neighborhood, and in his opinion, even 50 feet was too high.

Councilor Hodges said, while he hated the government telling people what they could do on their property, he felt a 45 foot tower was high enough.

Councilor Hamilton said the ham radio operators he knew felt 45 feet was all that was needed.

Councilor McClain said as a realtor, he felt a 70 foot tower would lower nearby property values. A lot of the people that move here, he said, did so for the natural beauty and he didn't want to see 70 foot towers in the City.

Mayor Hedenskog said even the permitted 45 feet was higher than he wanted to allow. He proposed limiting towers under an outright use at 10 feet higher than the highest point on the home's roof.

City Manager Milliman said the restriction needed to meet a clearly defined health, safety or aesthetic objective and asked the City Attorney and Planning staff, if an aesthetic standard defined as protecting the ocean view shed could withstand a challenge.

Mayor Hedenskog interjected that he would like to see only allowing an antenna higher than 10 feet above the roofline with a Conditional Use Permit, and Milliman said an objective would need to be defined. For safety, Hedenskog said, a tower should also be restricted to a height that would allow it to fall completely within the property.

Councilor Pieper pointed out that a 100 foot tree can fall as easily, if not more easily, than a tower, but the City, he said, should be able to clearly define the aesthetics and he liked limiting towers to 10 feet above the roofline without a conditional use permit.

Mayor Hedenskog asked Colby-Hanks if she felt staff had enough information to clearly define health, safety and aesthetic guidelines and Colby-Hanks said she would like to work with the City Attorney to draft the guidelines

City Manager Milliman asked if Council's consensus was to set more restrictive standards than those currently proposed. Council concurred. Milliman then said it would need to go back to staff to clearly define the objectives and incorporate them into the language and asked Rice what her thoughts were on the matter.

Rice said a set of standards could be developed that would provide the Planning Commission the necessary guidelines for making exceptions relative to each individual application.

City Manager Milliman asked if 10 feet above the roofline would be the standard and if the type of pole would make a difference and Mayor Hedenskog and Councilor Pieper said "yes" to both questions. Milliman pointed out that further restrictions would also need to be defined relative to the outright use, even at 10 feet.

Mayor Hedenskog directed staff to conduct further research into what would work on a smaller scale.

Following discussion regarding a continuation date, it was determined that City Attorney Rice would inform Council at the continued hearing if the matter needed to go back to the Planning Commission before being considered by Council.

Mayor Hedenskog moved, a second followed and Council voted unanimously to continue the hearing on LDC-2-15 to the September 14, 2015 [City Council Meeting].

Quasi-judicial public hearing in the matter of ANX-1-15, request to annex approximately 0.26 acres of land into the City of Brookings.

Mayor Hedenskog opened the quasi-judicial public hearing at 7:44 PM.

Under exparte Councilor Pieper said he had a passing familiarity with the property as he drove by it on the way to and from his home. Hearing no other exparte, declarations of conflict or personal interest, or objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Planning Manager Colby-Hanks provided the staff report.

There were no questions and the hearing was closed at 8:58 PM.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the application for ANX-1-15 based on the findings and conclusions, staff report analysis, and oral and written evidence presented at the hearing, approve the final order and move to the adopting ordinance.

Ordinance amending the City's limits and zoning map by annexing approximately 0.26 acres.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 15-O-744.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 15-O-744.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 15-O-744 [amending the City's limits and zoning map by annexing approximately 0.26 acres].

Staff Report

Authorization to execute agreement with Coos Curry Electric Cooperative for a utility easement into Azalea Park off Lundeen Lane for electrical service to future facilities.

Supervisor Baron provided the staff report.

Councilor Hamilton asked if there would be power and lights and Baron said this would provide power but lights would come later, in the next phase of the project.

Councilor McClain moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Coos Curry Electric for a utility easement into Azalea Park off Lundeen Lane for electrical service to future facilities.

Accept Davis Wright Tremaine, LLP voucher in the amount of \$5,964.00 for July 2015.

City Manager Milliman provided the staff report.

Councilor Pieper moved, a second followed and Council voted, with Councilor Hodges abstaining, to accept the voucher for Davis Wright Tremaine, LLP in the amount of \$5,964.00 [for July 2015].

Consent Calendar

1. Approve Council minutes for July 27, 2015.
2. Accept Parks & Recreation Commission minutes for May 28, 2015.
3. Accept Tourism Promotion Advisory minutes for June 18, 2015.
4. Accept July 2015 Vouchers in the amount of \$462,763.68.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog remarked that the Pirate Festival packed the Port.

Councilor McClain remarked that everyone should read the City Manager's article in the recent Pilot edition about the Curry Health Network annexation. He said this is a big deal and he wanted to be sure it was understood that Brookings and Harbor were teaming up to join the health network.

Adjournment

Mayor Hedenskog moved and Council voted unanimously by voice vote to adjourn at 8:12 PM.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2015:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

CITY OF BROOKINGS
Public Arts Committee – July 6, 2015

To inspire art through visual presence and community education.

Members Present: Chair Judy May-Lopez, Scott Clapson, Destiny Schwartz

Also present: Rob Olmos

Meeting called to order at 5:34 p.m. Motion by Scott and seconded by Destiny to approve the June minutes.

Motion carried.

Old Business:

Account Reminder – Account balance reported \$1,685.65 –less \$500 hold (reserve for three murals) = 1,185.65.

Discussion on budget remaining.

Mural Updates:

Salon Dolce: Destiny reported she has primed sides and back and painted and caulked edges. Painting is next step and

installation. Will need transportation help during installation.

Lovell Building: Rob reported work is progressing.

Food Bank: Scott will check with Erica on progress on this mural.

Pilot Building: Judy reported she met with artist, Leslie Wolf, is checking on scaffolding for the painting, and is doing

research on exact mural location. Motion made by Scott seconded by Destiny to budget up to \$500 for supplies for

this mural. Motion carried.

South Coast Home of Winter Flowers: Judy will contact Tim Beckley regarding this mural.

Pastels in the Park Project: Chelle has purchased and stored pastel supplies for this event to be held in July or September. Need to complete the paperwork for using the park; Scott will talk with Lori on this. He reported we will have live music with a banjo group, refreshments and will need a press release.

Discussion:

Community bulletin board: Scott will talk with Tony Baron on possible park locations and report back.

Fire hydrants: Scott will talk with Tony Baron on possibilities of re-painting.

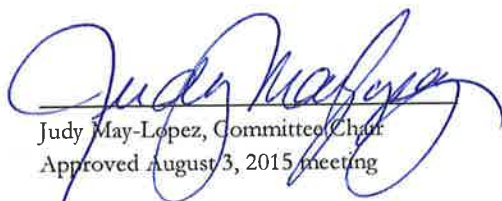
Meeting adjourned at 6:18 p.m.

ACTION ITEMS

- Scott: Check with Erica on Food Bank mural
 - Talk with Lori on park application for Pastels in the Park
 - Talk with Tony Baron on location possibilities for community bulletin board and fire hydrant re-painting
- Destiny – Need transportation assistance with mural
- Judy – Checking with scaffolding, Tim Beckley, press release for Pastels in the Park

Meeting adjourned at 6:15 p.m. Next meeting scheduled August 3, 5:30 p.m., Chetco Activity Center

Respectfully submitted,


Judy May-Lopez, Committee Chair
Approved August 3, 2015 meeting

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	2,684,567.00	41,346.59	41,346.59	2,643,220.41	1.5
LICENSES AND PERMITS	97,000.00	6,136.56	6,136.56	90,863.44	6.3
INTERGOVERNMENTAL	278,700.00	11,898.64	11,898.64	266,801.36	4.3
CHARGES FOR SERVICES	150,500.00	21,052.70	21,052.70	129,447.30	14.0
OTHER REVENUE	141,100.00	6,157.26	6,157.26	134,942.74	4.4
TRANSFERS IN	362,986.00	.00	.00	362,986.00	.0
	<u>3,714,853.00</u>	<u>86,591.75</u>	<u>86,591.75</u>	<u>3,628,261.25</u>	<u>2.3</u>
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	20,918.00	1,774.26	1,774.26	19,143.74	8.5
MATERIAL AND SERVICES	11,700.00	400.00	400.00	11,300.00	3.4
CAPITAL OUTLAY	500.00	.00	.00	500.00	.0
	<u>33,118.00</u>	<u>2,174.26</u>	<u>2,174.26</u>	<u>30,943.74</u>	<u>6.6</u>
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	172,607.00	15,890.51	15,890.51	156,716.49	9.2
MATERIAL AND SERVICES	140,000.00	(721.55)	(721.55)	140,721.55	(.5)
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>312,607.00</u>	<u>15,168.96</u>	<u>15,168.96</u>	<u>297,438.04</u>	<u>4.9</u>
POLICE:					
PERSONAL SERVICES	1,976,334.00	159,400.18	159,400.18	1,816,933.82	8.1
MATERIAL AND SERVICES	161,200.00	20,206.61	20,206.61	140,993.39	12.5
CAPITAL OUTLAY	55,150.00	91.68	91.68	55,058.32	.2
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>2,192,684.00</u>	<u>179,698.47</u>	<u>179,698.47</u>	<u>2,012,985.53</u>	<u>8.2</u>
FIRE:					
PERSONAL SERVICES	163,906.00	14,291.16	14,291.16	149,614.84	8.7
MATERIAL AND SERVICES	103,000.00	2,850.72	2,850.72	100,149.28	2.8
CAPITAL OUTLAY	45,519.00	.00	.00	45,519.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>312,425.00</u>	<u>17,141.88</u>	<u>17,141.88</u>	<u>295,283.12</u>	<u>5.5</u>
PLANNING AND BUILDING:					
PERSONAL SERVICES	190,597.00	10,683.21	10,683.21	179,913.79	5.6
MATERIAL AND SERVICES	70,400.00	131.88	131.88	70,268.12	.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>260,997.00</u>	<u>10,815.09</u>	<u>10,815.09</u>	<u>250,181.91</u>	<u>4.1</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	160,011.00	14,137.90	14,137.90	145,873.10	8.8
MATERIAL AND SERVICES	65,400.00	5,196.30	5,196.30	60,203.70	8.0
CAPITAL OUTLAY	17,300.00	200.00	200.00	17,100.00	1.2
TRANSFERS OUT	.00	.00	.00	.00	.0
	242,711.00	19,534.20	19,534.20	223,176.80	8.1
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	174,911.00	14,279.77	14,279.77	160,631.23	8.2
MATERIAL AND SERVICES	33,500.00	1,114.67	1,114.67	32,385.33	3.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	208,411.00	15,394.44	15,394.44	193,016.56	7.4
SWIMMING POOL:					
PERSONAL SERVICES	52,760.00	17,155.89	17,155.89	35,604.11	32.5
MATERIAL AND SERVICES	46,800.00	993.87	993.87	45,806.13	2.1
CAPITAL OUTLAY	14,400.00	120.00	120.00	14,280.00	.8
	113,960.00	18,269.76	18,269.76	95,690.24	16.0
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	158,800.00	4,366.99	4,366.99	154,433.01	2.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	242,500.00	.00	.00	242,500.00	.0
CONTINGENCIES AND RESERVES	626,640.00	.00	.00	626,640.00	.0
	1,027,940.00	4,366.99	4,366.99	1,023,573.01	.4
	4,704,853.00	282,564.05	282,564.05	4,422,288.95	6.0
	(990,000.00)	(195,972.30)	(195,972.30)	(794,027.70)	(19.8)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2015

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	926,000.00	182,894.57	182,894.57	743,105.43	19.8
OTHER REVENUE	12,450.00	1,029.00	1,029.00	11,421.00	8.3
TRANSFER IN	.00	.00	.00	.00	.0
	<u>938,450.00</u>	<u>183,923.57</u>	<u>183,923.57</u>	<u>754,526.43</u>	<u>19.6</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	182,974.00	14,346.30	14,346.30	168,627.70	7.8
MATERIAL AND SERVICES	186,700.00	19,455.97	19,455.97	167,244.03	10.4
CAPITAL OUTLAY	588,025.00	1,022.65	1,022.65	587,002.35	.2
TRANSFERS OUT	113,640.00	.00	.00	113,640.00	.0
CONTINGENCIES AND RESERVES	101,111.00	.00	.00	101,111.00	.0
	<u>1,172,450.00</u>	<u>34,824.92</u>	<u>34,824.92</u>	<u>1,137,625.08</u>	<u>3.0</u>
	<u>1,172,450.00</u>	<u>34,824.92</u>	<u>34,824.92</u>	<u>1,137,625.08</u>	<u>3.0</u>
	<u>(234,000.00)</u>	<u>149,098.65</u>	<u>149,098.65</u>	<u>(383,098.65)</u>	<u>63.7</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2015

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,510,200.00	188,162.80	188,162.80	1,322,037.20	12.5
OTHER INCOME	10,000.00	2,435.00	2,435.00	7,565.00	24.4
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,520,200.00</u>	<u>190,597.80</u>	<u>190,597.80</u>	<u>1,329,602.20</u>	<u>12.5</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	375,694.00	30,540.82	30,540.82	345,153.18	8.1
MATERIAL AND SERVICES	192,400.00	5,310.49	5,310.49	187,089.51	2.8
CAPITAL OUTLAY	99,900.00	1,948.39	1,948.39	97,951.61	2.0
	<u>667,994.00</u>	<u>37,799.70</u>	<u>37,799.70</u>	<u>630,194.30</u>	<u>5.7</u>
WATER TREATMENT:					
PERSONAL SERVICES	288,072.00	21,635.94	21,635.94	266,436.06	7.5
MATERIAL AND SERVICES	187,800.00	9,885.47	9,885.47	177,914.53	5.3
CAPITAL OUTLAY	24,900.00	398.39	398.39	24,501.61	1.6
TRANSFERS OUT	765,395.00	.00	.00	765,395.00	.0
CONTINGENCIES AND RESERVES	186,039.00	.00	.00	186,039.00	.0
	<u>1,452,206.00</u>	<u>31,919.80</u>	<u>31,919.80</u>	<u>1,420,286.20</u>	<u>2.2</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,120,200.00</u>	<u>69,719.50</u>	<u>69,719.50</u>	<u>2,050,480.50</u>	<u>3.3</u>
	<u>(600,000.00)</u>	<u>120,878.30</u>	<u>120,878.30</u>	<u>(720,878.30)</u>	<u>20.2</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2015

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,948,440.00	219,915.63	219,915.63	2,728,524.37	7.5
OTHER REVENUE	5,000.00	.00	.00	5,000.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>2,953,440.00</u>	<u>219,915.63</u>	<u>219,915.63</u>	<u>2,733,524.37</u>	<u>7.5</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	535,440.00	39,774.29	39,774.29	495,665.71	7.4
MATERIAL AND SERVICES	225,900.00	4,071.22	4,071.22	221,828.78	1.8
CAPITAL OUTLAY	24,900.00	398.39	398.39	24,501.61	1.6
	<u>786,240.00</u>	<u>44,243.90</u>	<u>44,243.90</u>	<u>741,996.10</u>	<u>5.6</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	489,455.00	36,560.90	36,560.90	452,894.10	7.5
MATERIAL AND SERVICES	532,100.00	31,687.87	31,687.87	500,412.13	6.0
CAPITAL OUTLAY	24,900.00	398.39	398.39	24,501.61	1.6
TRANSFERS OUT	1,600,370.00	.00	.00	1,600,370.00	.0
CONTINGENCIES AND RESERVES	310,375.00	.00	.00	310,375.00	.0
	<u>2,957,200.00</u>	<u>68,647.16</u>	<u>68,647.16</u>	<u>2,888,552.84</u>	<u>2.3</u>
	<u>3,743,440.00</u>	<u>112,891.06</u>	<u>112,891.06</u>	<u>3,630,548.94</u>	<u>3.0</u>
	<u>(790,000.00)</u>	<u>107,024.57</u>	<u>107,024.57</u>	<u>(897,024.57)</u>	<u>13.6</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2015

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	478,201.00	3,201.30	3,201.30	474,999.70	.7
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	500.00	.00	.00	500.00	.0
	<u>478,701.00</u>	<u>3,201.30</u>	<u>3,201.30</u>	<u>475,499.70</u>	<u>.7</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	70,000.00	.00	.00	70,000.00	.0
CAPITAL OUTLAY	367,962.00	.00	.00	367,962.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	380,739.00	.00	.00	380,739.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>818,701.00</u>	<u>.00</u>	<u>.00</u>	<u>818,701.00</u>	<u>.0</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>818,701.00</u>	<u>.00</u>	<u>.00</u>	<u>818,701.00</u>	<u>.0</u>
	<u>(340,000.00)</u>	<u>3,201.30</u>	<u>3,201.30</u>	<u>(343,201.30)</u>	<u>.9</u>