

City of Brookings MEETING AGENDA

CITY COUNCIL

Monday, June 8, 2015, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Proclamation – Supreme Americanism Week. [pg. 2]
2. Appointment of Dennis Triglia to the Park and Recreation Commission. [pg. 3]
3. Yard of the Month Awards:
 - Best Residential: Bill and Susan Rhoades, 985 Brooke Lane.
 - Best Commercial: Pelican's Perch, Lovelace Properties, 1216 Moore Street.

E. Scheduled Public Appearances

1. Oasis Shelter Home Presentation. *Lea Sevey*

F. Resolutions

1. Resolution adopting a policy for placement of Evergreen Bears and American flags in the City limits. [PWDS, pg. 6]
 - Resolution 15-R-1061 [pg. 7]

G. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

H. Consent Calendar

1. Approve Council minutes for May 26, 2015. [pg. 8]
2. Accept Tourism Promotion Advisory Committee minutes for March 19 and April 16, 2015. [pg. 12]
3. Accept event report for the Central Building Centennial Celebration and use of Transient Occupancy Tax funds. [pg. 16]
4. Accept May 2015 Vouchers in the amount of \$295,144.41. [pg. 20]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least ten days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings *Proclamation*

Whereas, strengthening the Unity of the United States of America is vital and there is a need to strengthen the American Heart of Emblem, the beliefs of each individual and each Club; and

Whereas, in these interests, it seems appropriate at this time to restate our Citizen Principles by pledging to bear true allegiance to the Constitution of the United States of America, and to the Flag which is the Emblem of our Country; and

Whereas, in keeping with our pledge, the Supreme Emblem Club of the United States of America has adopted the Flag of our Country as our Order's Emblem and the name "Emblem" by which our organization is known throughout the land; and

Whereas, we are Citizens dedicated to the belief that the United States shall be sustained, preserved and perpetuated; and

Whereas, in keeping with our principles, it seems obligatory that we act to more forcefully display these beliefs; that each club create an Americanism Committee and originate and participate with others in patriotic community endeavors; that each Emblem member complete a patriotic deed each day and engage in assisting the Americanism Program of the Benevolent and Protective Order of Elks on every occasion we are invited to participate; and that each club and club member actively work to fulfill our dedicated purpose of bearing true allegiance to the Constitution and Flag of the United States of America.

Now, Therefore, Be it Resolved, I, Ron Hedenskog, Mayor of the City of Brookings, do hereby proclaim the week of June 8th through June 14th, 2015, as

SUPREME AMERICANISM WEEK.

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 8th day of June, 2015.



Mayor Ron Hedenskog





RECEIVED

MAY 28 2015

CITY OF BROOKINGS

City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: (541) 469-2163 Fax: (541) 469-3650

www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS
COMMISSION, COMMITTEE OR BOARD

PART I. Contact Information:

Name: DENNIS TRIGLIA Date: 5/23/2015
Physical Address: 96359 DAWSON ROAD; BROOKINGS, OR 97415-9716
Mailing Address: SAME AS PHYSICAL ADDRESS
Email Address: TRIGLIA D @ YAHOO.COM Cell Phone: (503) 703-6613

PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

1. Commission/Committee applying for:

	Composition (i)	Term (ii)
<input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 yrs
<input type="checkbox"/> Budget Committee	5 Electors	3 yrs
<input checked="" type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 yrs
<input type="checkbox"/> Public Art Committee (iii)	3 Residents, 2 UGB	3 yrs
<input type="checkbox"/> Traffic Safety Committee	2 Residents	2 yrs
<input type="checkbox"/> Tourism Promotion Advisory Committee (iii)	4 Residents, 3 Curry	3 yrs
<input type="checkbox"/> Other (please specify):		

2. City residents: How long have you lived in the City of Brookings? 10 months (yrs/mths)

Planning & Budget Applicants: Are you a City elector (registered voter)? Yes ☒ No ☐

(?) **3. UGB residents:** How long have you lived in the UGB?: 10 months (yrs/mths)

4. What is your current occupation? RETIRED IN 2014 (FORMER RESEARCH BIOLOGIST)

NOTES:

(i) **Membership requirements:**

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at (541) 469-1137 for assistance in determining UGB status).

(ii) **Term:** Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) **Other restrictions:**

- No more than two (2) Planning Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- The three Curry TPAC members must own property, own a business or be employed in the City.
- Three (3) Public Art Committee members must have an art background.

PART III. Background Information : *Attach additional pages if needed:*

1. List your **related** experience and/or background to the **position** you are applying for:

1. I have a broad knowledge of scientific research having spent the majority of my career working as a Research Scientist for both non-profit, academic research institutions and for-profit medical device and drug development corporations, including a 5-year position on the Big Island of Hawaii researching mosquito-borne disease transmission to birds of the Hawaiian rainforest. Two weeks following my retirement last year in Portland, I moved to Brookings where I completed the required coursework and am now an Oregon Master Gardener active in the Curry County Master Gardeners Association. I have excellent organizational and interpersonal skills and am a good listener, especially to the concerns of Brookings residents.

2. List any unrelated **work history, educational background,** and volunteer experience you may have:

2. Work History: I have briefly described my past work history above.

~~Educational Background: Master's degree from the City University of New York (Biology) and a Bachelor of Science degree (Biology/Chemistry) from Fordham University (Bronx, New York). I continue to keep up with recent scientific publications and webinars.~~

~~Volunteer Experience: Exceptional Children's Program (Bronx, New York), San Diego A.I.D.S. Project, Sierra Club (San Diego), Front Runners of San Diego, PFLAG Curry County Chapter, Board member of Azalea Park Foundation (Brookings), Oregon Master Gardener volunteer (Curry County).~~

3. Briefly describe your **interest in this position** and what you **hope to accomplish**:

3. My interest in this position is to assist in the maintenance of and improvements to our community's parks. Having grown up in the concrete jungle of NYC, I have a fond appreciation of parks as "green oases" within urban boundaries for children and adults alike to enjoy and play or just relax. With my diverse scientific background, I would be able to assist in the pruning and maintenance of our historic azaleas in Azalea Park as well as researching any causal agents which negatively affect the flora and fauna in all of the parks under the purview of the Parks and Recreation Commission.

PART IV. Volunteer Agreement : *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily and in the presence of the witness listed below, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

DENNIS TRIGLIA

Applicant (print name)

Dennis Triglia

Applicant's Signature

5/23/2015

Date

C. Lantz

Witness (print name)

C. Lantz

Witness's Signature

5/23/15

Date

**Planning Commissioners holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at http://www.oregon.gov/OGE/forms_publications.shtml. Official forms are provided by OGE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

Commission and Committee contact information:

Planning Commission: 541-469-1135

Parks and Recreation Commission: 541-469-1103

Traffic Safety Committee: 541-469-1103

Public Art Committee: 541-469-1135

Budget Committee: 541-469-1123

Tourism Promotion Advisory Committee
541-469-1102

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 8, 2015

Originating Dept: PW/DS


Public Works/Development Services Director

City Manager Approval

Subject: Art on Highway 101: Bears and American Flags

Recommended Motion: Motion to adopt Resolution 15-R-1061, adopting a policy for placement of Evergreen Bears and American flags in the City.

Financial Impact: none

Background/Discussion: The Avenue of the Flags is an important component of holiday and special events celebrations within the City and has been for many years.

More recently the Evergreen Bears have brightened our Cityscape during the summer months. It has come to our attention that a permit is required from ODOT for placement of "art" in the ROW.

The Flags are entirely located within the ROW; the Bears are for the most part on private property but have encroached into the ROW at a few locations.

Adoption of Resolution 15-R-1061 is a necessary first step to apply for a permit for the placement of artwork in the ODOT right of way (ROW).

Policy Considerations: In keeping with cooperating with other Agencies

Attachment(s):

a. Resolution 15-R-1061

CITY OF BROOKINGS
STATE OF OREGON

RESOLUTION 15-R-1061

A RESOLUTION OF THE CITY OF BROOKINGS , ADOPTING A POLICY FOR THE PLACEMENT OF EVERGREEN BEARS AND AMERICAN FLAGS IN THE JURISDICTIONAL BOUNDARIES OF BROOKINGS.

WHEREAS, the City of Brookings (City) is committed to creating a vibrant downtown ; and

WHEREAS, the City seeks to improve the appearance of the Highway 101 corridor located within the City's jurisdictional boundary; and

WHEREAS, the City believes that both the Evergreen Bears and the American flag add vibrancy to the community.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that the Evergreen Bears will be welcomed each spring and removed each fall to protect them from the elements and that the American flags will be flown on the "Avenue of Flags" during daylight hours on most holidays and for special events.

BE IT FURTHER RESOLVED that

Passed by the City Council _____, 2015 ; effective _____.

Attest:

Mayor Ron Hedenskog

City Recorder Joyce Heffington

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Tuesday, May 26, 2015

The City Council met in Executive Session at 6:00 PM, in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law," and under the authority of ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Councilor Kelly McClain was absent.

Staff present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works & Development Director LauraLee Snook, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: No media and approximately 6 others.

Ceremonies/Appointments/Announcements

Appointment of Timothy Hartzell to the Planning Commission.

Mayor Hedenskog moved, a second followed and Council voted unanimously to appoint Timothy Hartzell to the Planning Commission.

Staff Reports

Review Brookings Municipal Code Chapter 17.88, Sign Regulations.

Planning Manager Colby-Hanks provided the staff report.

Councilor Hamilton said he would definitely like the City to get a permit from ODOT for displaying U.S. flags.

Councilor Pieper asked about temporary signs on vehicles and Colby-Hanks said anything permanent was acceptable. Pieper said he was surprised the City could legally regulate signage on a vehicle and Milliman said the ordinance typically would relate to temporary signs that would not be placed on a vehicle when it was being driven. Pieper then asked how it was decided what signs could be affixed to vehicles and Colby-Hanks said this fell under Section 17.88.050(B) of the Brookings Municipal Code.

Councilor Hodges asked if it would become illegal for someone who is driving around with a sign in their truck when they parked to, say, have lunch, and Colby-Hanks said when parked it would be prohibited.

City Attorney Rice said there are free speech issues and ultimately, the City would need to be able to justify regulating this type of signage if a safety issue were involved which could be the case if the sign was not permanently attached.

Councilor Pieper said this part of the ordinance needed to be cleaned up. He said he was not concerned about the rest of it.

Councilor Hodges said it seemed that it would be difficult to regulate temporary vehicle signs and Pieper asked about political signs. Colby-Hanks said they were exempt, as were event signs, and Hodges asked if ODOT prohibited them as well. Colby-Hanks said ODOT prohibited all signs within their right-of-way, as did the City, with the exception of sandwich board signs.

Councilor Hamilton asked if ODOT prohibited all flags, whether they had symbols or words, and if a permit would be needed for a flag. Colby-Hanks said ODOT considered flags in the right-of-way to be signs, by Oregon Revised Statute and no City permit was required for sandwich board signs, U.S. flags and flags without words.

Councilor Hodges, responding to the list of questions in the agenda report, said he would not be in favor of a public review process which could go on for years and never get done. He said he would support a common sense regulation that provided a maximum sign size with approval for non-standard sizes going to Council. He also said he saw no reason not to allow flags on private property, if ODOT doesn't have a problem with it.

Mayor Hedenskog said staff should proceed to get a permit from ODOT for U.S. flags and placement of the Evergreen bears and Director Snook said that was in process. Hedenskog said the decision between a flag or sandwich board sign should be up to the business owner. He then asked about merchandise displays in front of buildings, such as the display of plants, and Colby-Hanks said the code allows for outdoor displays of outdoor merchandise. Hedenskog asked about signs on awnings, and Snook said that was allowed. Hedenskog also said he did not want a public review process of the regulations.

Councilor Hamilton said business owners were using the flag holders meant for American flags and Snook said this issue would be addressed as part of the ODOT permit process.

Mayor Hedenskog said maybe the wording could be that business owners would need to provide a substantial flag holder.

Councilor Pieper asked if the City had anything to say about flags in the sidewalk and Colby-Hanks said the only sign allowed in the right-of-way, was a sandwich board sign and ODOT did not enforce that type of signage as long as there is 36" of open space for ADA access. The City's sign ordinance, she said, was the regulating authority.

Milliman asked if Council wanted only to prevent the placement of business flags in the holes when U.S. flags were being displayed and Councilors Hamilton and Pieper said, yes, and Mayor Hedenskog said he wanted the U.S. flag to take precedence. Hamilton added that people should be aware that the flags were placed by the Boy Scouts who sold them, and their placement, as a fundraiser.

Direction regarding strategy for implementing future sidewalk improvements .

Director Snook presented the staff report.

Mayor Hedenskog said his priorities for going ahead with the infill plan were to determine pedestrian corridors favorable to schools and pedestrian safety, and to connect orphan sidewalks as much as possible.

Councilor Hodges said he agreed and asked how long it would be before the sidewalk infill plan would be implemented and Colby-Hanks said it would follow the Transportation System Plan (TSP) update, which should be done this fall. Snook said some of the effort could occur in conjunction with the TSP, such as public review.

Councilor Hamilton said it would be good to get sidewalk infill done on Easy Street.

Councilor Pieper moved, a second followed and Council voted unanimously to direct staff to pursue a strategy for implementing future sidewalk improvements as discussed at the May 4, 2015 workshop.

Authorization to purchase a utility TV inspection camera.

Director Snook gave the staff report.

Mayor Hedenskog asked if the City would spend \$73,000 in five years if it hired contractors, and Snook said the City had spent \$80,000 to have a contractor do a TV inspection a couple of years ago.

Councilor Hodges said he would hate to take work away from someone who did this for a living and Snook said there was no one doing this locally. The last time the City had gone out for bid, she said, they'd contacted three companies with only one response; that contractor was out of Portland and there'd been a wait as they tended to package small jurisdictions together. Hodges then asked about staff training and if the City could rent out the equipment and Snook said two people were needed to operate the system, and she could check with Gold Beach and Harbor Sanitary District about their interest. The amount of training, she said, would be minimal as staff had been "hands-on" during past demonstrations. Milliman added that it takes more people to dig up the pipe-line than it does to operate the camera to discern the problem.

Councilor Hamilton said the City should look into renting it out and asked how long the equipment would last. He also wondered if the City could get a better rate using a contractor with a long-term contract.

Councilor Hodges said it would be a huge benefit to have it available when it was needed and thought it would be good to see if it could be rented it out.

Councilor Pieper said at the end of the day the question was, if the City can't rent it out, will that change anything?

Mayor Hedenskog said the big selling point for him was as a tool to reduce inflow and infiltration and if it were to be rented out, the City should provide staff to operate it.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Owen Equipment for the purchase of a utility TV inspection camera.

Public Hearings/Resolutions

Public hearing and approval of appropriations for the fiscal year 2015-16 Budget.

Director Howard provided the staff report.

Mayor Hedenskog opened the public hearing on state revenue sharing and the budget at 7:51 PM. Hearing no comments, the hearing was closed at 7:52 PM.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 15-R-1055, declaring the City's election to receive state revenues for the 2016-16 fiscal year.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 15-R-1055, adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2015-16 fiscal year and to categorize the levy.

Approval of Water and Sewer Rates and System Replacement Fees for FY 2015-16.

Director Howard gave the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 15-R-1057, adopting water rates for 2015-16.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 15-R-1058, adopting sewer rates for 2015-16.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 15-R-1059, adopting System Replacement Fees for 2015-16.

Councilor Pieper said he was proud of the City and of staff for working to keep the rates low and still get the work done.

Consent Calendar

1. Approve Council minutes for May 11, 2015.
2. Receive monthly financial report for April, 2015.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:00 PM.

A meeting of the Urban Renewal Agency immediately followed.

Respectfully submitted:

ATTESTED:
this _____ day of _____ 2015:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC) MINUTES
Thursday – March 19, 2015

CALL TO ORDER

Meeting called to order at 4:10 PM

1. ROLL CALL

Present: Committee members Barbara Ciaramella , Emma Keskeny, Candice Michel, Bob Pieper (arrived 4:20), Chair Tim Patterson. Also present, City Manager Gary Milliman

Absent: Committee member Skip Watwood

Introduction of new committee member Emma Keskeny

Acceptance of resignation of committee member Joe Willett

2. APPROVAL OF MINUTES

Motion made to approve the minutes of February 19, 2015; motion seconded and Committee voted; the motion carried unanimously.

3. PUBLIC COMMENT - None

4. ACTION ITEMS

- a. **Curry Coast Community Radio Proposal** – Candice Michel recused herself from the discussion and voting. Jan Barbas presented the proposal for the Community Radio Capital Campaign requesting \$5000. They are a non-profit community radio seeking sponsors, investors and grants to deliver podcasts, visitor events, activities and calendar coverage, capable of reaching 8000 people that attracts tourists to our area. They need \$35,603 in funds to start up and have \$6,500 in pledges so far; goal is to be on air by August 1st. Committee asked questions and reviewed information provided. Cross promotional advertising possible with Ashland who has an established Community Radio program that is successful and also possible to share advertising with other radio stations that would also draw visitors to the area. They do not sell advertising or airtime. Committee asked if granting funds could be contingent upon their reaching a specified goal first and they indicated yes. Committee wanted to discuss other pending agenda items before moving forward with a recommendation.
- b. **Brookings Brochure** – Barbara is interested in pursuing a printed brochure as City Council suggested that will promote Brookings and she is willing to talk to other organizations and individual businesses in producing a publication. Brochure to contain map, list generic Brookings tourist locations and have QR code. Candice not sure the City Council is interested in putting money into printed material. Matter tabled, Gary to get price on 6-fold brochure and Barbara to contact possible sponsors for support.
- c. **Radio Ads** – Committee considered Radio Medford proposal. **Motion made by Barbara Ciaramella not to do additional radio advertising with Radio Medford; motion seconded and Committee voted; the motion carried unanimously.**
- d. **Fireworks Funding Request** – Gary presented the VFW request for fireworks. City Council willing to make a \$2000 contribution from the Transient Occupancy Tax funds if TPAC is agreeable. Committee discussed TPAC's original criteria for funding new events and promoting tourism and this event is not new, the hotels are already full for 4th of July, and does not meet the committee objectives. **Motion made by Emma Keskeny not to recommend use of TOT funds for the fireworks as it does not meet the criteria for bringing more tourists into the community and is not consistent with the purpose of promoting tourism; motion seconded and Committee voted, 3 in favor, Bob Pieper and Barbara Ciaramella opposed; the motion carried.**

Continued discussion on the funding of proposals - **Motion made by Tim Patterson to allocate \$5000 to the radio station if they reach a fundraising goal of \$18,000, \$2000 for a potential Brookings brochure, and allocation of \$2000 for fireworks in case City Council takes TOT funds which would leave \$1500 for future events; Emma Keskeny seconded. Emma Keskeny made a motion to amend the amounts to \$3500 for the radio station proposal, \$2500 for brochures, and allocate \$2000 for fireworks, leaving \$1500 for future events; motion to amend seconded.** Discussion pursued regarding allocating funds to certain items that may have to be changed in the future. **Motions withdrawn. Motion made by Tim Patterson to allocate \$5000 to the radio station; no second. Motion made by Barbara Ciaramella to allocate \$2500 to the radio station, contingent upon receiving a report that they have reached their funding goal sufficient to start operations, motion seconded and committee voted; three in favor, Tim Patterson opposed, Candice Michel recused; the motion carried.**

5. INFORMATIONAL ITEMS

a. TPAC Budget and Internet Hit Info – information reviewed.

6. SCHEDULE NEXT MEETING - Next meeting scheduled for April 16 at 4:00 pm. Barbara interested in pursuing her 100 days of Summer and to provide information for next meeting agenda.

7. ADJOURNMENT - no further business before the Committee, the meeting adjourned at 5:51 pm.

Respectfully submitted,



Tim Patterson, Chair

(approved at April 16, 2015 meeting)

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC) MINUTES
Thursday – April 16, 2015

CALL TO ORDER

Meeting called to order at 4:05 PM

1. ROLL CALL

Present: Committee members Emma Keskeny, Candice Michel, Bob Pieper, Skip Watwood and Chair Tim Patterson. Also present, City Manager Gary Milliman

Absent: Committee member Barbara Ciaramella

2. APPROVAL OF MINUTES

Motion made to approve the minutes of March 19, 2015; motion seconded and Committee voted; the motion carried unanimously.

3. PUBLIC COMMENT - None

4. ACTION ITEMS

- a. **Chetco Brewing Company OktoberFest Proposal** – Raymond Ross advised that the event is to be held in the Century Plaza parking lot and they will be inviting approximately 20 additional breweries and food vendors to attend. They plan to have Oktoberfest activities and entertainment and hope to draw @800 people to the event. They will be charging admission, have fenced off areas for the beer garden, have volunteers policing the area, and will follow OLC requirements. Tim Patterson questioned why they needed TPAC funding as their budget looks like they will make a profit. Mr. Ross advised that being a first year event they were uncertain of all the expenses and of the event attendance and if there would be an actual profit; any additional funds would be used for future events. Skip questioned if there was enough parking at the venue location for the amount of people they are expecting, Mr. Ross advised they will be discussing parking with Fred Meyer and Rays. They had considered Azalea Park, but the area would need to be fenced in and the Port was not interested. In case of rain vendors will have tents and they will check into renting a tent closer to the event pending the weather. Committee wanted to review other event proposals before making recommendation.
- b. **Coastal Christmas in Brookings Proposal** – Gary advised that two separate organizations are proposing Christmas decoration projects as outlined in the TPAC CARs. Kathleen Breshears of Coastal Christmas in Brookings-Harbor advises that their organization believes the more festive and decorated the town is the more people will visit and spend money. They were funded \$1500 in 2014 and are unable to expand without additional funding each year. Klaus Gielisch of Natures Coastal Holiday advised that they are requesting funds for a one time project to recondition 15 bell sculptures that would be placed downtown to compliment the other seasonal decorations and to build light arches to expand and light up the pathway to the Capella during Natures Coastal Holiday in Azalea Park. Committee questioned pursuing outside revenue and sponsorships for additional funding. Committee continued to review additional agenda items before making recommendation.
- c. **Brookings Brochure** – Tony Baron advised that he is interested in creating a Parks and Recreation brochure to advertise park and community recreation sports/events and thought the two brochures could be combined. The Chamber of Commerce is currently soliciting advertisers for a Brookings-Harbor brochure. Gary reviewed production and distribution cost information he had obtained. There was concern that brochures may be duplicating information. Matter continued to May agenda.

Committee reviewed anticipated budget items and asked questions of the event proposal applicants. City Manager advised committee members that if they are a member of one of the

groups seeking funding they should abstain from voting on that request to avoid being found in conflict of interest. Committee member Bob Piper and Chair Tim Patterson recused themselves from voting on the Coastal Christmas Event proposal.

Motion made by Candice Michel to fund the OktoberFest event in the amount of \$3500; motion seconded and Committee voted; the motion carried unanimously. Matter forwarded to the City Council.

Candice considered funding the bells and the downtown decorations proposals, but felt funding money for the arches may not be the best use of TPAC funds as Natures Coastal Holiday Light Show already attracts tourists and that the arches are not likely to add more visitors. Emma and Candice thought that money could be used for another actual event. Suggested Natures Coastal Holiday return in three months to request funding for the arches, as the budget may be more defined then.

Motion made by Candice Michel to fund Natures Coastal Holiday reconditioning of the bells in the amount of \$3510 and fund the Coastal Christmas event in the amount of \$5000; motion seconded. Committee discussed. **Motion withdrawn. Motion made by Candice Michel to fund Natures Coastal Holiday reconditioning of the bells in the amount of \$3510; Tim Patterson amended the motion to fund both Natures Coastal Holiday proposal for the bells and arches in the amount of \$7170; motion seconded.**

Committee discussed, members wanted to support all three proposals but uncertain if it was the best use of TPAC funds, not knowing if more event proposals would come in for other months of the year and being able to fund other worthy events if event funding is depleted to soon.

Committee voted; one in favor, four opposed; motion failed. Motion made by Tim Patterson to fund Natures Coastal Holiday for the bells in the amount of \$3510 and loan them monies to proceed with the arches; motion seconded. Discussion on loan requirements. **Committee voted; one in favor, four opposed; motion failed. Motion made by Candice Michel to fund Natures Coastal Holiday reconditioning of the bells in the amount of \$3510; motion seconded and Committee voted; the motion carried unanimously. Motion made by Candice Michel to fund Coastal Christmas event in the amount of \$5000; motion seconded and Committee voted three in favor, Tim Patterson and Bob Pieper recused; the motion carried.** Matter forwarded to the City Council. Suggested that the proposal for the arches be resubmitted for the June agenda.

5. INFORMATIONAL ITEMS

- a. **Rob Spooner – Oregon Coast Magazine** – continued to May agenda.
- b. **100 Days of Christmas** – matter removed from agenda.
- c. **TPAC Budget and Internet Hit Info** – information reviewed.

6. SCHEDULE NEXT MEETING - Next meeting scheduled for May 21 at 4:00 pm. Tim Patterson would like to add Google-Plus page Advisory Services RFP be added to the agenda for discussion to assist business owners to establish a Google Plus page to help customers find their business on the internet.

7. ADJOURNMENT - no further business before the Committee, the meeting adjourned at 5:58 pm.

Respectfully submitted,



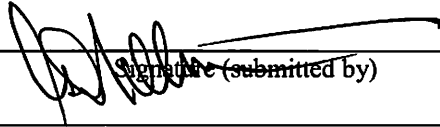
Tim Patterson, Chair
(approved at May 21, 2015 meeting)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 8, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Central Building Celebration Post-Event Report

Recommended Motion:

Motion to accept report concerning Central Building Centennial Celebration and use of Transient Occupancy Tax funds.

Background/Discussion:

The City Council approved an allocation of \$2,500 to assist in funding the Central Building Centennial Celebration. The City Council requires that each recipient of TOT funds provide a post-event report to the TPAC and the City Council. The report from the Central Building Centennial Committee is attached. TPAC reviewed the report at its May meeting and had no comments or questions.

Attachment(s):

- a. Central Building Event Report

City of Brookings

898 Elk Drive, Brookings, OR 97415

(541) 469-1102 Fax (541) 469-3650

Tourism Promotion Special Event Program

Event Evaluation Report Form

Within three (3) months of completing the event, the following information must be provided and turned into the City Recorder

Event Title: Central Building Centennial Celebration Completion Date: Feb 27-Mar 1, 2015

Contact Person: Carolyn Milliman

Phone: 541-412-7479

1. How was the funding used? (Examples: "Purchase flyers - \$___." or "Purchase advertising in [name of publication] - \$___." Detailed receipts are not required).

The funds were used for:

1. Walking tour brochures (2000 available and ongoing)
2. Signage and flyers placed around town and also invitations/stamps
3. Advertising the event in the Pilot
4. Cake and supplies
5. Friday evening kickoff catering and materials
6. Promotional items (t-shirts, tote bags, and pins)
7. Writing contest prize, adult and youth art prizes
8. Balloons, helium, ribbon and supplies for float
9. Rent truck with lift used by photographer to take group photograph
10. Committee members provided tables, chairs and time
11. Sponsors provided use of theatre, activity center, VFW building, quilt club made quilt, emblem club provided volunteers, and A/V equipment.

12. Article promoting event and Brookings appeared in Ruralite magazine which is distributed to

2. How many people attended the event (participation/spectators)? Approximately how many of these ^{320,000} were from outside Curry County? Include results as defined in Applicant's proposed methodology ^{homes.}

Approximately 400-450 people attended throughout Saturday event. Walking tour brochures available at City Hall and Chamber of Commerce for people to use on an ongoing basis. People traveled from the East Coast (Brookings Family), Ashland, Medford area, Grants Pass, Crescent City, North Bend, Coos Bay, Gold Beach, and Brookings/Harbor areas. Historical photograph was taken of those participating in the 11 a.m. Ribbon/cake celebration. Photo appeared the Pilot newspaper.

Note: Failure to submit this report to the City within the allotted time (three months from approved event completion) will eliminate your organization from future consideration for funding under this program.

Signed: Carolyn Milliman Dated: April 30, 2015

Organization: 100th Anniversary of the Central Building

Brookings Central Building Turns 100

Key building in growth of community celebrated



Refurbished and still used as a commercial building, the Central Building originally was the headquarters for the California and Oregon Lumber Co.

By Carolyn Milliman

The Central Building in Brookings is 100 years old this year. A celebration will be February 28 through March 1 to celebrate the centennial and highlight the town's namesake, Robert S. Brookings. Many of his descendants are expected to visit the community during the commemorative event.

The structure known as the Central Building was built in 1915 to serve as headquarters for the California and Oregon Lumber Co. and from which the Brookings Land and Townsite Co. was managed. The building was listed on the National Register of Historic Places in 1980.

Painstakingly restored and maintained since 1977 by owner Eldon M. Gossett, the building at 703 Chetco Ave. (U.S. Highway 101) houses a private museum and several professional offices.

The centennial celebration will feature building

tours, a walking tour of the adjacent commercial and residential district, a family film night hosted by the Brookings family at Redwood Theater, a musical performance at Trinity Lutheran Church, tours at the VFW Post and Chetco Valley Museum, and a Brookings history narrative led by Gossett.

In the early part of the 20th century, the Central Building was indeed central to the lives of the people living and working in Brookings. Located in the central part of the city and adjacent to the lumber mill and railroad shop, the Central Building is where millworkers and loggers came to collect their pay in the form of coupon books redeemable only at the Brookings Mercantile Store, owned and operated by the lumber company.

As the stories go, when wives ran low on groceries and household items during the week they would send their children to the paymaster for coupon books so they could buy what they needed at the



The Central Building as it looked in the early 1900s.

store. At the end of the week when husbands went to the pay windows, they would often discover that their wives had already cashed out their pay in advance.

Starting pay for mill, yard and railroad workers was \$3.40 a day. Room and board was \$8.40 a week. A rental house was \$9.50 a month. The cost of a steamer ticket to San Francisco was \$13 and the cost of the stage trip to Grants Pass was \$12.50.

Highway 101 did not exist in 1915 and there was no railroad connecting Brookings to the inland, so all freight—in and out—was by ship from the cove just south of what is now Chetco Point Park.

The town of Brookings grew up around the Central Building, which has been occupied continuously since its construction and used for various purposes, including real estate offices, retail shops and a community library.

Robert S. Brookings was a St. Louis, Missouri, merchant who funded a startup company that

began logging operations in 1907 near what is now Brookings. Brookings funded the start-up operation of the mill and the railroad, and purchased five ships to transport lumber to San Francisco. He also funded the construction of various buildings to establish a town site, including the Central Building, Brookings Mercantile, railroad shops, a bank, hospital and cottages.

It was Brookings who later established the Brookings Institution in Washington, D.C., where he served as chairman of the board from 1927 until his death in 1932. Brookings served as president of Washington University, on the War Industries board during World War I and organized the Robert Brookings Graduate School of Economic and Government in Washington, D.C.

The Brookings family has compiled a collection of photographs and film into a video presentation that will be seen for the first time and narrated by family members at the Redwood Theater on February 28.

Other events include an antique car show, a judged art competition and a children's judged story-writing program.

Several of the events require tickets. The Centennial Committee is also selling commemorative items, including T-shirts and pins. ■

For information about the centennial celebration, visit the Brookings Harbor Chamber of Commerce website at www.brookingsharborchamber.com/event/central-building-100-year-celebration or call Centennial Committee Chairwoman Carolyn Milliman at (541) 412-7479 or email her at carolynmilliman@yahoo.com.



Facts about Hydropower

Hydropower keeps your lights on!

About 61 percent (approximately 33,000 megawatts) of the Pacific Northwest region's generating capacity comes from hydroelectric dams.

The lower Snake River dams alone have the capability to produce 3,000 megawatts of clean, renewable, energy.

**Northwest
RiverPartners**
For salmon, our economy and quality of life



Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/01/2015	75051	5464	Desert Snow	10-00-2005	590.00
05/15	05/01/2015	75052	4694	Travis Wright	10-00-2005	221.00
05/15	05/07/2015	75053	1233	Bart Kast Builder	30-00-2005	50.00
05/15	05/07/2015	75054	5467	Best Western Plus Mill Creek Inn	10-00-2005	104.50
05/15	05/07/2015	75055	5004	Blumenthal Uniforms & Equipment	10-00-2005	367.38
05/15	05/07/2015	75056	5108	Brad Kelly, PT	10-00-2005	85.00
05/15	05/15/2015	75057	5420	Breshears, Kathleen	32-00-2005	.00 V
05/15	05/07/2015	75058	416	Brookings Lock & Safe Inc	20-00-2005	40.00
05/15	05/07/2015	75059	313	Brookings Vol Firefighters	10-00-2005	2,250.00
05/15	05/07/2015	75060	5144	Tim Brush	25-00-2005	50.00
05/15	05/07/2015	75061	715	Budge McHugh Supply	20-00-2005	2,789.13
05/15	05/07/2015	75062	1373	Cascade Fire Equipment	10-00-2005	75.00
05/15	05/07/2015	75063	528	Caselle, Inc	25-00-2005	889.33
05/15	05/07/2015	75064	3015	Charter Communications	30-00-2005	495.00
05/15	05/07/2015	75065	5436	Civil West Engineering Services Inc	56-00-2005	1,418.00
05/15	05/07/2015	75066	3834	Clean Sweep Janitorial Service	10-00-2005	960.00
05/15	05/07/2015	75067	183	Colvin Oil Company	25-00-2005	2,456.68
05/15	05/07/2015	75068	1357	Curry County Clerk	57-00-2005	22,300.00
05/15	05/07/2015	75069	166	Dan's Auto & Marine Electric	10-00-2005	178.51
05/15	05/07/2015	75070	284	Day Management Corp	10-00-2005	2,437.01
05/15	05/07/2015	75071	185	Del Cur Supply	10-00-2005	1,003.20
05/15	05/07/2015	75072	1	Wayne Bowers	20-00-2005	254.53
05/15	05/07/2015	75073	1	Stephen Hastings	20-00-2005	296.92
05/15	05/07/2015	75074	1	Amy Maynes	20-00-2005	181.12
05/15	05/07/2015	75075	1	Wells Fargo Bank	20-00-2005	201.67
05/15	05/07/2015	75076	371	Dept. of Environmental Quality	25-00-2005	360.00
05/15	05/07/2015	75077	4357	Downtown Commerical Center	10-00-2005	600.00
05/15	05/07/2015	75078	153	Ferrellgas	25-00-2005	1,108.70
05/15	05/07/2015	75079	5432	First Community Credit Union	25-00-2005	812.99
05/15	05/07/2015	75080	4646	Frontier	10-00-2005	663.98
05/15	05/07/2015	75081	5065	Gold Beach Lumber	25-00-2005	1,650.70
05/15	05/07/2015	75082	199	Richard Harper	10-00-2005	400.00
05/15	05/07/2015	75083	4171	In-Motion Graphics	10-00-2005	1,618.50
05/15	05/07/2015	75084	5465	Johnston, Sara	10-00-2005	205.00
05/15	05/07/2015	75085	162	Kerr Hardware	10-00-2005	1,389.06
05/15	05/07/2015	75086	5113	Jeff Lee	10-00-2005	74.00
05/15	05/07/2015	75087	423	Lynn Peavey Company	10-00-2005	567.80
05/15	05/07/2015	75088	4165	Tyler McCourt	10-00-2005	234.00
05/15	05/07/2015	75089	5131	Med-Tech Resource Inc	10-00-2005	346.40
05/15	05/07/2015	75090	4269	Milliman, Gary	10-00-2005	67.50
05/15	05/07/2015	75091	283	Muffler & More	20-00-2005	241.00
05/15	05/07/2015	75092	2	Richard Wiest	10-00-2005	20.00
05/15	05/07/2015	75093	424	Munnell & Sherrill	25-00-2005	72.42
05/15	05/07/2015	75094	5466	MWFIA	10-00-2005	100.00
05/15	05/07/2015	75095	685	Neilson Research Corporation	25-00-2005	432.00
05/15	05/07/2015	75096	4487	Net Assets Corporation	10-00-2005	240.00
05/15	05/07/2015	75097	329	New Hope Plumbing	10-00-2005	1,492.00
05/15	05/07/2015	75098	4793	Nor-Pac Power Systems LLC	20-00-2005	652.50
05/15	05/07/2015	75099	3561	Oil Can Henry's	10-00-2005	55.78
05/15	05/07/2015	75100	279	One Call Concepts, Inc	25-00-2005	40.92
05/15	05/07/2015	75101	5008	Online Information Services	10-00-2005	98.00
05/15	05/07/2015	75102	699	Oregon Dept of Transportation	75-00-2005	43,442.10
05/15	05/07/2015	75103	4794	Pacific Rim Copy Center	15-00-2005	827.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/07/2015	75104	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
05/15	05/07/2015	75105	322	Postmaster	25-00-2005	850.00
05/15	05/07/2015	75106	1893	Public Safety Center	10-00-2005	26.97
05/15	05/07/2015	75107	2699	Public Works Supply	25-00-2005	5,251.73
05/15	05/07/2015	75108	207	Quill Corporation	49-00-2005	749.81
05/15	05/07/2015	75109	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
05/15	05/07/2015	75110	5246	Rogue Scuba	10-00-2005	75.00
05/15	05/07/2015	75111	246	Snook, LauraLee	10-00-2005	175.00
05/15	05/07/2015	75112	380	Stadelman Electric Inc	25-00-2005	1,058.43
05/15	05/07/2015	75113	956	Suiter's Paint & Body	10-00-2005	1,000.00
05/15	05/07/2015	75114	797	Town & Country Animal Clinic	61-00-2005	98.75
05/15	05/07/2015	75115	4203	Ultramax	10-00-2005	1,265.00
05/15	05/07/2015	75116	990	UPS	20-00-2005	55.34
05/15	05/07/2015	75117	5247	Varec Biogas	53-00-2005	4,500.00
05/15	05/07/2015	75118	861	Village Express Mail Center	10-00-2005	46.74
05/15	05/07/2015	75119	2122	Cardmember Service	10-00-2005	5,648.05
05/15	05/07/2015	75120	169	Waste Connections Inc	10-00-2005	247.60
05/15	05/07/2015	75121	169	Waste Connections Inc	15-00-2005	236.70
05/15	05/07/2015	75122	4808	Neil Watson	10-00-2005	74.00
05/15	05/07/2015	75123	4220	Woof's Dog Bakery	61-00-2005	48.99
05/15	05/07/2015	75124	4131	Zumar Industries Inc	15-00-2005	1,652.62
05/15	05/14/2015	75125	4734	Aramark Uniform Services	10-00-2005	101.00
05/15	05/14/2015	75126	4778	Ausland Builders, Inc	53-00-2005	37,556.00
05/15	05/14/2015	75127	4939	BI- Mart Corporation	10-00-2005	104.52
05/15	05/14/2015	75128	4363	Black & Rice LLP	10-00-2005	1,757.00
05/15	05/14/2015	75129	4767	Brookings Harbor Chamber of Commerce	10-00-2005	15.00
05/15	05/14/2015	75130	193	Central Equipment Co, Inc	25-00-2005	209.34
05/15	05/14/2015	75131	3015	Charter Communications	10-00-2005	84.90
05/15	05/14/2015	75132	1745	Coastal Paper & Supply, Inc	10-00-2005	204.24
05/15	05/14/2015	75133	173	Curry Equipment	25-00-2005	226.84
05/15	05/14/2015	75134	317	DCBS - Fiscal Services	10-00-2005	147.26
05/15	05/14/2015	75135	1	Michael Delicino	20-00-2005	101.72
05/15	05/14/2015	75136	1	John Preston	20-00-2005	300.00
05/15	05/14/2015	75137	1	Tambrie Smith	20-00-2005	81.85
05/15	05/14/2015	75138	1	Selena Wilson	20-00-2005	21.53
05/15	05/14/2015	75139	371	Dept. of Environmental Quality	20-00-2005	497.00
05/15	05/14/2015	75140	5156	Desi's Tree Trimming	10-00-2005	850.00
05/15	05/14/2015	75141	2640	Dyer Partnership Inc., The	25-00-2005	14,511.88
05/15	05/14/2015	75142	261	Engineered Control Products	25-00-2005	567.99
05/15	05/14/2015	75143	3342	Fastenal	10-00-2005	213.39
05/15	05/14/2015	75144	298	Freeman Rock, Inc	25-00-2005	785.47
05/15	05/14/2015	75145	5123	GCB Automation and Marine LLC	25-00-2005	1,190.00
05/15	05/14/2015	75146	269	Grainger	25-00-2005	574.24
05/15	05/14/2015	75147	198	Grants Pass Water Lab	20-00-2005	288.00
05/15	05/14/2015	75148	167	Hach Company	25-00-2005	749.83
05/15	05/14/2015	75149	5470	Heffington, Joyce	10-00-2005	13.11
05/15	05/14/2015	75150	328	Les Schwab Tire Center	10-00-2005	667.56
05/15	05/14/2015	75151	5469	Liquivision Technology Inc	20-00-2005	3,810.00
05/15	05/14/2015	75152	4269	Gary Milliman	57-00-2005	341.00
05/15	05/14/2015	75153	4443	Napa Auto Parts	10-00-2005	17.98
05/15	05/14/2015	75154	3159	NorthCoast Health Screening	10-00-2005	45.00
05/15	05/14/2015	75155	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
05/15	05/14/2015	75156	207	Quill Corporation	10-00-2005	184.27
05/15	05/14/2015	75157	5427	Rescue Solutions International Inc	10-00-2005	793.00
05/15	05/14/2015	75158	267	SeaWestern Fire Fighting Equip	10-00-2005	324.08
05/15	05/14/2015	75159	5413	Southern Computer Warehouse	49-00-2005	2,937.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/14/2015	75160	142	Tidewater Contractors Inc	25-00-2005	593.26
05/15	05/14/2015	75161	169	Waste Connections Inc	25-00-2005	3,631.08
05/15	05/14/2015	75162	1253	Western Burner Co Inc	25-00-2005	863.00
05/15	05/14/2015	75163	5468	WL Construction Supply LLC	10-00-2005	409.99
05/15	05/21/2015	75164	4477	Alpine Products, Inc	15-00-2005	863.19
05/15	05/21/2015	75165	4802	ASCAP	10-00-2005	9.78
05/15	05/21/2015	75166	5048	Brookings Harbor Medical Center	10-00-2005	150.00
05/15	05/21/2015	75167	4193	C & K Market, Inc	10-00-2005	161.73
05/15	05/21/2015	75168	183	Colvin Oil Company	25-00-2005	4,314.59
05/15	05/21/2015	75169	5450	Complete Wireless Technologies	10-00-2005	325.00
05/15	05/21/2015	75170	566	Curry County Assessor	10-00-2005	50.00
05/15	05/21/2015	75171	5382	Davis Wright Tremaine LLP	10-00-2005	15,670.50
05/15	05/21/2015	75172	1	Kyle Hartman	20-00-2005	162.24
05/15	05/21/2015	75173	4642	ESRI	20-00-2005	2,750.00
05/15	05/21/2015	75174	3342	Fastenal	10-00-2005	535.15
05/15	05/21/2015	75175	2186	Ferguson	15-00-2005	8,623.12
05/15	05/21/2015	75176	529	Flora Pacifica Inc	75-00-2005	3,600.00
05/15	05/21/2015	75177	5471	Foremost Medical Equipment LLC	10-00-2005	449.54
05/15	05/21/2015	75178	298	Freeman Rock, Inc	25-00-2005	417.76
05/15	05/21/2015	75179	4989	Gaylord Klinefelter Contracting	20-00-2005	700.00
05/15	05/21/2015	75180	5123	GCB Automation and Marine LLC	25-00-2005	400.00
05/15	05/21/2015	75181	139	Harbor Logging Supply	10-00-2005	630.39
05/15	05/21/2015	75182	4573	Methodworks	25-00-2005	550.00
05/15	05/21/2015	75183	283	Muffler & More	15-00-2005	350.00
05/15	05/21/2015	75184	2	Rachel Barbic	10-00-2005	15.00
05/15	05/21/2015	75185	1920	Pitney Bowes, Inc	10-00-2005	83.00
05/15	05/21/2015	75186	5472	PSU - Center for Public Service	10-00-2005	3,891.00
05/15	05/21/2015	75187	207	Quill Corporation	10-00-2005	61.53
05/15	05/21/2015	75188	5246	Rogue Scuba	10-00-2005	60.00
05/15	05/21/2015	75189	3499	Simplot Grower Solutions	25-00-2005	400.00
05/15	05/21/2015	75190	5448	Stover Engineering	25-00-2005	345.00
05/15	05/21/2015	75191	4825	Y-Bull Septic & Excavating, LLC	10-00-2005	600.00
05/15	05/28/2015	75192	1373	Cascade Fire Equipment	10-00-2005	104.83
05/15	05/28/2015	75193	5313	City of Brookings	10-00-2005	1,520.25
05/15	05/28/2015	75194	3834	Clean Sweep Janitorial Service	10-00-2005	75.00
05/15	05/28/2015	75195	5473	Code 4 Public Safety Education Assoc In	30-00-2005	341.45
05/15	05/28/2015	75196	182	Coos-Curry Electric	10-00-2005	23,887.87
05/15	05/28/2015	75197	5042	Curry Medical Center	10-00-2005	150.00
05/15	05/28/2015	75198	1	Danielle Arispe	20-00-2005	36.60
05/15	05/28/2015	75199	1	Michael Cline	20-00-2005	19.66
05/15	05/28/2015	75200	1	Lorraine Gardner	20-00-2005	61.25
05/15	05/28/2015	75201	1	Brint Gleitz	20-00-2005	133.99
05/15	05/28/2015	75202	1	Lisa Piscitello	20-00-2005	133.71
05/15	05/28/2015	75203	2640	Dyer Partnership Inc., The	20-00-2005	375.00
05/15	05/28/2015	75204	298	Freeman Rock, Inc	10-00-2005	287.82
05/15	05/28/2015	75205	4646	Frontier	10-00-2005	220.18
05/15	05/28/2015	75206	4989	Gaylord Klinefelter Contracting	15-00-2005	875.00
05/15	05/28/2015	75207	5078	Geotechnical Resources, Inc	20-00-2005	417.50
05/15	05/28/2015	75208	5153	Hodges, Brent	10-00-2005	201.33
05/15	05/28/2015	75209	328	Les Schwab Tire Center	10-00-2005	497.90
05/15	05/28/2015	75210	4893	National Diamond Enterprises, LLC	20-00-2005	198.00
05/15	05/28/2015	75211	5364	North Central Laboratories	25-00-2005	366.38
05/15	05/28/2015	75212	3561	Oil Can Henry's	10-00-2005	126.00
05/15	05/28/2015	75213	4899	Oregon Coast Auto Detailing	10-00-2005	425.00
05/15	05/28/2015	75214	5476	Pamplona, Gabriel V	50-00-2005	7,500.00
05/15	05/28/2015	75215	5474	Patel, Bharti	10-00-2005	205.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/28/2015	75216	5315	Proctor Sales Inc	10-00-2005	8,541.00
05/15	05/28/2015	75217	187	Quality Fast Lube & Oil	20-00-2005	88.00
05/15	05/28/2015	75218	207	Quill Corporation	10-00-2005	80.47
05/15	05/28/2015	75219	3	Premier Property Management	20-00-2005	13.74
05/15	05/28/2015	75220	267	SeaWestern Fire Fighting Equip	10-00-2005	1,343.00
05/15	05/28/2015	75221	5195	Sonsray Machinery LLC	15-00-2005	350.10
05/15	05/28/2015	75222	380	Stadelman Electric Inc	10-00-2005	64.00
05/15	05/28/2015	75223	956	Suiter's Paint & Body	61-00-2005	125.00
05/15	05/28/2015	75224	2738	Taser International	10-00-2005	264.65
05/15	05/28/2015	75225	990	UPS	20-00-2005	35.69
05/15	05/28/2015	75226	2863	Verizon Wireless	10-00-2005	507.75
05/15	05/28/2015	75227	861	Village Express Mail Center	10-00-2005	18.48
05/15	05/28/2015	75228	151	Western Communications, Inc.	10-00-2005	905.75
Grand Totals:						295,144.41

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary