

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, May 11, 2015, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Yard of Month Awards

- Commercial: Chet's Nursery, owners Cliff and Roxanne Bennett
- Residential: 961 Helen Lane, owners Jim & Coe Clarkson

E. Ordinances/Resolutions

1. Ordinance moving Chapter 15.15, Flood Damage Prevention, to Brookings Municipal Code Title 17, Land Development Code. [Advance Packet]
2. Resolution approving the annexation of the City into the Curry Health District (CHD) and calling for an election. [City Manager, pg.2]
 - a. Resolution 15-R-1054 [pg. 5]
 - b. CHD Resolution 15-06 [pg. 7]

F. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

G. Staff Reports

1. Social Security Bar gate. [City Manager, pg. 11]
 - a. Letter and petition [pg. 13]
2. Status of Downtown Standards Committee. [PWDS, pg. 16]
3. Participation in Brookings Harbor Chamber Map/Brochure. [City Manager, pg. 17]
4. Natural Hazards Mitigation Plan update. [City Manager, pg. 18]

H. Consent Calendar

1. Approve Council minutes for April 13, 2015. [pg. 19]
2. Approve Council minutes for April 27, 2015. [pg. 26]
3. Accept Public Art Committee minutes for April 6, 2015. [pg. 31]
4. Accept March 2015 Vouchers in the amount of \$209,041.01. [pg. 32]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

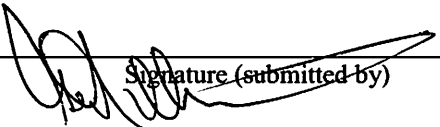
All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least ten days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 11, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Annexation to Curry Health District

Recommended Motion:

Motion to adopt Resolution 15-R-1054 Approving Annexation to the Curry Health District and Calling for an Election.

Financial Impact:

No direct impact upon the City. If the annexation is approved by the voters, the property tax rate within the City is expected to rise by up to \$0.9975. The CHD Chief Financial Officer is preparing an exhibit outlining the sources and uses of CHD revenues; said exhibit was not available at the time of preparation of this report.

Background/Discussion:

The Curry Health District (CHD) has initiated proceedings to annex the City of Brookings and the unincorporated area of Harbor into the District. The purpose of the annexation is to establish a revenue base sufficient to support a major expansion of service at the Brookings Clinic.

The Oregon Health Authority has recently approved a temporary Administrative Rule (OAR) establishing the criteria for stand-alone Emergency Departments (i.e. Emergency Rooms). The process for making this a permanent OAR has also begun. Prior to the adoption of this OAR, Emergency Departments (ED) were only allowed to function within a hospital. The OAR provides, among other requirements, that the stand-alone ED be affiliated with a hospital within 35 miles of the ED; in this case, the Brookings ED would be affiliated with Curry General Hospital in Gold Beach.

At the CHD meeting of May 4, CHD management reported that plans are in progress to have an Emergency Department in operation at the Brookings Clinic by August 1. This will require a major remodel of the existing Clinic building, including a relocation of the existing Urgent Care unit, improvements to establish an Emergency Room, relocation of provider offices, and additional staff facilities to support a 24/7 operation. The preliminary cost estimate for the construction and equipment is \$1.25 million and annual operating costs are expected to be approximately \$4.0 million. The ED will add 25-30 new jobs. This will be the first stand-alone ED in Oregon.

Additionally, it was announced that CHD will retain architectural services to develop plans for a 25,000 square foot addition to the existing facility that will house an expanded ED, dialysis, infusion therapy, stationary MRI, surgery, two "24-hour hold beds," and other services...a major

expansion of services to the Brookings and Harbor communities. The preliminary cost estimate for this expansion is \$8-10 million, and another 25-30 new jobs would be created.

The City and CHD jointly retained legal counsel to advise the agencies on the procedure for annexation. One of the requirements is that the City Council adopt a Resolution approving the annexation of the City and calling for an election. This is the matter which is scheduled for City Council consideration at this meeting.

Voter approval of the annexation will be required. The annexation can only be implemented if approved by a majority of the voters within the existing District, and a majority of the voters within the area to be annexed. The Curry County Board of Commissioners is required to conduct two hearings on the proposed annexation before submitting the measure to the voters. The actual measure would be written by the County and the election would be conducted by the County.

The annexation would result in an increase in the property tax rate for Brookings and Harbor area residents. The current CHD permanent tax rate is \$0.7425 per \$1,000 assessed valuation. CHD voters recently approved a \$10.0 million General Obligation (GO) Bond measure to fund the construction of the new hospital in Gold Beach. While the tax rate for debt service has not yet been set, it is expected to be about \$0.70 per \$1,000 assessed valuation within the existing District. The addition of Brookings and the Harbor area would increase the assessed valuation of the CHD from \$923,093,448 to \$1,637,186,825. As proposed, the current CHD rate of \$0.7425 would remain unchanged and would apply to Brookings and the Harbor area as well. CHD management believes that this rate would generate sufficient revenues...about \$1.2 million...to pay for the construction project and expansion of services at the Brookings Clinic. However, the rate necessary to make the debt payments on the GO would decline from an estimated \$0.70 to \$0.255. This would result in a composite District wide rate of \$0.9975. The CHN Board of Directors could reduce the rate if non-tax revenues are sufficient to meet capital and operating needs.

The election would be in November of this year. If approved, the annexation would be effective immediately. However, the tax rate would not go into effect until July 2016 and would first become payable in November 2016. Upon annexation, Brookings and Harbor area residents would become eligible to serve on the CHD Board of Directors. The five members of the Board of Directors are elected at large. The next Board election (following annexation) would be in May, 2017. Note the following provision in the CHD Resolution calling for an annexation election:

"To assure that the residents of the area to be annexed are able to provide input in the decision making process of the District upon annexation and until such time as the new residents of the District are able to vote in an election for board of directors of the District, if the annexation is approved and becomes effective, the Board of Directors shall appoint two nonvoting members to the Board of Directors from the area annexed recommended by the City Council of the City of Brookings. Such non-voting member shall serve until July 1, 2017. In addition, the Board of Directors shall meet at least quarterly in the City of Brookings."

Note also that, but for the existence of Curry General Hospital, the ED at the Brookings Clinic could not exist. Given the myriad of other State and Federal regulations relating to hospitals, it

would be virtually impossible to secure a permit to license a hospital in Brookings due to proximity to Sutter Coast Hospital in Crescent City and Curry General Hospital in Gold Beach.

Attachment(s):

- a. Resolution 15-R-1054.
- b. CHD Resolution 15-06.

**CITY OF BROOKINGS
STATE OF OREGON**

RESOLUTION 15-R-1054

A RESOLUTION OF THE CITY OF BROOKINGS, APPROVING THE TERRITORY OF THE CITY OF BROOKINGS INTO THE TERRITORY OF THE CURRY HEALTH DISTRICT.

WHEREAS, the Curry Health District (“CHD”) is a health district duly formed pursuant to ORS 440.305 – 440.420; and

WHEREAS, CHD has continuously provided services to the City of Brookings (“the City”) and surrounding areas since its inception in 1983; and

WHEREAS, CHD has stated that CHD will file an application with the Oregon Office of Health Care Licensure and Certification seeking the required licensure of the aforementioned CHD facility, to include an Emergency Department, and that same will continue to operate as a department of Curry General Hospital as it currently does at its 585 Fifth Street location; and

WHEREAS, CHD desires to annex the territory within the city limits of the City into CHD for the purpose of providing health services pursuant to ORS 198.850 – 198.860; and

WHEREAS, CHD has proposed that its current property tax rate of \$0.7425 per \$1,000 assessed valuation shall be applied to the area to be annexed, including all taxable property within the City of Brookings; and

WHEREAS, CHD has authority to issue general obligation bonds in the amount of \$10,000,000 and upon issuance of said general obligation bonds, the tax levy for said general obligation bonds will be spread over the entire territory of CHD at the time of issuance of said general obligation bonds, including all taxable property within the City annexed to CHD; and

WHEREAS, CHD management has stated that the proceeds of said tax are essential to fund the operation of a 24-hour Emergency Department, including capital improvements thereto; and

WHEREAS, the estimated general obligation bond levy from CHD issuing said general obligation bonds would result in a property tax rate of approximately \$0.255 per \$1,000 assessed valuation, including all taxable property within the City annexed to CHD; and

WHEREAS, CHD has adopted Resolution 15-06, proposing annexation of the City to the District, a copy of which is attached hereto as Exhibit A; and

WHEREAS, such annexation is consistent with the City’s Comprehensive Plan, Goal 9, Economy, in which the City has adopted an implementation strategy in its comprehensive plan, specifically Implementation Measure 20, that it will “facilitate the development of a hospital facility in Brookings;” and

WHEREAS, the annexation proposal of CHD is required to be placed before the voters of the territory being annexed, which includes the territory within the City of Brookings, for them to decide if it is in the best interests of said electors and is consistent with the timely and efficient provision of health services to said electors;

NOW THEREFORE BE IT RESOLVED;

1. That pursuant to ORS 198.835(3), the City approves the submission of the annexation proposal to the County for hearings and election as provided by law; and
2. That a certified copy of this resolution shall be filed with the Curry County Board of Commissioners.

Approved and adopted by the Brookings City Council on May 11, 2015; effective the same date.

ATTESTED:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

RESOLUTION NO. 15-06

**A RESOLUTION APPROVING A PROPOSAL TO ANNEX TERRITORY
TO THE CURRY HEALTH DISTRICT**

WHEREAS, the Curry Health District (“CHD”) is a health district duly formed pursuant to ORS 440.305 – 440.420; and

WHEREAS, CHD has continually provided health services to the City of Brookings as well as the unincorporated territory to the south of the District, regardless of whether the territory being served was officially part of the CHD; and

WHEREAS, CHD now intends to annex the territory depicted on Exhibit A and described in Exhibit B into CHD pursuant to ORS 198.850 – 198.860, for the purpose of continuing to provide top-notch health services to this area; and

WHEREAS, the annexation procedure can be initiated by filing a resolution of CHD declaring its intentions to annex such territory with the Curry County Commissioners; and

WHEREAS, such annexation is consistent with the Brookings Comprehensive Plan, Goal 9, Economy, in which Brookings has adopted an implementation strategy in its comprehensive plan, specifically Implementation Measure No. 20, that it will “facilitate the development of a hospital facility in Brookings”; and

WHEREAS, such annexation is consistent with the Curry County Comprehensive Plan, Goal 11, Public Facilities and Services, in which the County recognizes that health districts serve the incorporated cities and the county-wide area and that the County must plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development; and

WHEREAS, it appearing to CHD to be in the best interests of the public, consistent with the comprehensive plans of both the City of Brookings and Curry County and also consistent with the timely and efficient provision of health services to the inhabitants of the territory depicted in Exhibit A and described in Exhibit B to annex such territory into CHD;

NOW, THEREFORE, BE IT RESOLVED:

1. That pursuant to ORS 198.850(3), CHD hereby petitions and proposes to the Curry County Board of Commissioners to annex the territory described in Exhibit A and depicted in Exhibit B to the CHD.

2. The name of the District shall continue to be the Curry Health District.

3. This resolution shall be filed with the Curry County Board of Commissioners for a hearing thereon to be held no earlier than 30 days and no later than 50 days after the filing of this resolution.

4. This Resolution shall be accompanied by a certified copy of a Resolution adopted by the City Council of the City of Brookings approving the submission of the annexation proposal to the County for hearings and election as provided by law, as required by ORS 198.835(3).

5. To assure that the residents of the area to be annexed are able to provide input in the decision making process of the District upon annexation and until such time as the new residents of the District are able to vote in an election for board of directors of the District, if the annexation is approved and becomes effective, the Board of Directors shall appoint two non-voting members to the Board of Directors from the area annexed recommended by the City Council of the City of Brookings. Such non-voting member shall serve until July 1, 2017. In addition, the Board of Directors shall meet at least quarterly in the City of Brookings.

APPROVED AND ADOPTED by the Curry Health District Board of Directors on May 4, 2015.

District Board Chairman

ATTEST: _____
District Board Secretary

Exhibit A

Gold Beach Hospital
Proposed Annexation to Curry Health District
Project No. 2455-001
April 29, 2015

PROPERTY DESCRIPTION

That portion of Curry County, State of Oregon, U.S.A. described as follows:

Beginning at the intersection of the South boundary of Township 38 South, Range 14 West, Willamette Meridian, with the ordinary high tide line of the Pacific Ocean;

thence, along the following eleven courses [being the southerly lines of the Curry Health District, as per Board of County Commissioners Order No. 4565, dated October 17th 1983], East along said South boundary of Township 38 South, Range 14 West, to the Southeast corner thereof;

thence East along the South boundary of Township 38 South, Range 13 West to the Southeast corner thereof;

thence North along the East boundary of Township 38 South, Range 13 West to the Southeast corner of Township 37 South, Range 13 West;

thence North along the East boundary of Township 37 South, Range 13 West to the Southeast corner of Township 36 South, Range 13 West;

thence North along the East boundary of Township 36 South, Range 13 West to the Southwest corner of Township 35 South, Range 12 West;

thence East along the South boundary of Township 35 South, Range 12 West to the Northwest corner of Section 3, Township 36 South, Range 12 West;

thence South along the West line of said Section 3 to the Southwest corner thereof;

thence East along the South line of said Section 3 to the Southeast corner thereof;

thence North along the East line of said Section 3 to the Northeast corner thereof;

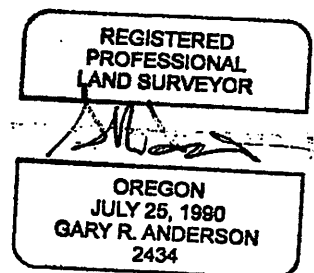
thence East along the South boundary of Township 35 South, Range 12 West to the Southwest corner of Township 35 South, Range 11 West;

thence East along the South boundary of Township 35 South, Range 11 West to its intersection with the center of the channel of Indigo Creek which is also the common boundary of Curry County and Josephine County in the State of Oregon;

thence, leaving the south line of said Curry Health District per Order No. 4565, Southerly following said common boundary of Curry County and Josephine County to the South boundary of Curry County and the State of Oregon, this line also being the common boundary of Oregon and the State of California;

thence West along said South boundary of Curry County to the ordinary high tide line of the Pacific Ocean;

thence Northerly along said ordinary high tide line of the Pacific Ocean to the Point of Beginning.



RENEWS: 12/31/15



APPROXIMATE
SCALE: 1" = 6 MILES

COOS COUNTY

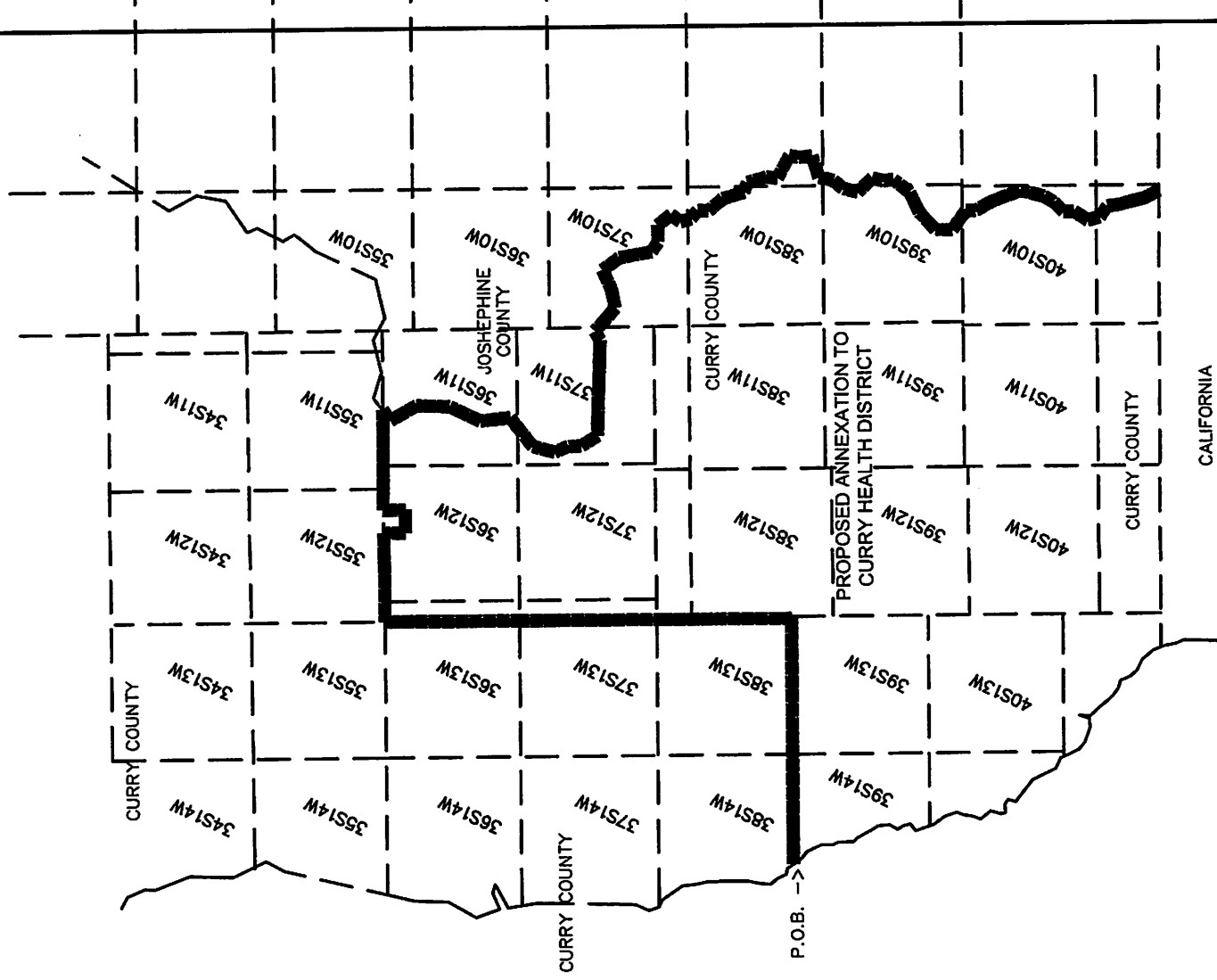


EXHIBIT B

LOCATED IN THE
SOUTHERN PORTION OF
CURRY COUNTY, OREGON

DATE	4/29/2015
DRAWN BY	GRA
CHECKED BY	SLH2
REVISION	
JOB NO.	2455-001

WESTLAKE
CONSULTANTS INC.

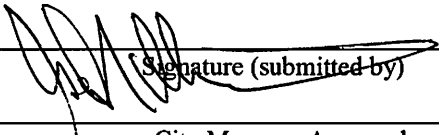
ENGINEERING • SURVEYING • PLANNING
PACIFIC CORPORATE CENTER
1000 S. BROADWAY, SUITE 150
TIGARD, OREGON 97224
(503) 684-0682
FAX (503) 624-0157

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 11, 2015

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Social Security Bar Gate

Recommended Motion:

Discussion and direction to staff.

Financial Impact:

Cost of gate and signs not yet determined.

Background/Discussion:

The City has received a petition signed by 35 people who reside near Social Security Bar for the City to install a locked gate on City property that would be closed from dusk until dawn. The letter attached to the petition outlines the reasons for the request, including noise, reckless driving, littering. The petitioners propose to organize a group of volunteers who would be responsible for opening and closing the gate daily.

When this issue was raised last year, the Oregon State Police recommended that the gate be locked at all times other than fishing season. Social Security Bar is not located within the City and the City has no staff that regularly works in the area. The City does not own or control the activity at Social Security Bar, only the road access and an adjoining parcel used for parking. Law enforcement is within the jurisdiction of the Curry County Sheriff and the Oregon State Police.

Staffs concerns are:

1. Volunteers opening and closing the gate would be agents of the City of Brookings in that the City has authorized them to perform this function on City property. We will need to register them as volunteers and have each of them sign a worker's compensation waiver.
2. Handling complaints and tasking City employees to respond in the event the gate is not opened or closed by the volunteers.
3. Costs associated with repairing criminal mischief. Some people will be unhappy with being barred from beach access afterhours and may exercise their disagreement with restricting access through malicious acts.
4. Costs associated with maintaining and repairing the gate through the normal course of use.
5. Should overnight parking also be prohibited on the City property? If the gate is locked, people could park on the City property overnight and walk or drive all terrain vehicles onto Social Security Bar.

6. Some fishermen arrive at Social Security Bar before dawn to leave boat trailers or vehicles before heading up river to fish.
7. Public Safety Director Chris Wallace has reviewed this matter. He has noted that there are several locations, not just City property, where people could gain access to Social Security Bar.

Staff recommends that if a gate is approved the City also prohibit dusk/dawn parking on the City property, and that the closure "hours" actually be one hour before dawn to dusk.

Attachment(s):

- a. Letter and petition.

Concerned citizens,

This is a formal letter for the city of Brookings to request the addition of a gate to the south entrance of Social Security bar, approximately 3.25 miles up North Bank Chetco River road.

This gate will serve the purpose of limiting vehicle access to the river bar after dusk. Without the gate, the situation has been problematic to all nearby residents in the following ways:

Noise Pollution

Currently, after dusk, many residents complain about hearing noise which is generated from activities on the river bar such as parties, reckless driving in both street-legal vehicles and off-road vehicles, and loud music. It is possible for this noise to be heard by any residence within 1.5 miles, which is estimated to be a total of over 100 residences.

Littering

There is a large amount of litter being left at Social Security bar by some visitors. This includes broken glass, discarded tires, nails, larger items, and other assorted garbage.

There is no end in sight and we need to take a stand.

The proposed gate would be closed 1 hour after dusk until 1 hour before dawn. A sign will be added near the gate to inform anyone visiting about the hours that vehicle traffic will be permitted through the gate. Pedestrians will still be permitted to walk around the gate and onto the river bar while the vehicle gate is closed. However, this proposal will not impact any existing or new restrictions imposed by the State of Oregon on the times Social Security Bar is open to the public.

Impact

My hope is that the addition of this gate will not only reduce the noise pollution to the nearby residences, but it will also serve to better the image of the Chetco River and the community of Brookings-Harbor. Additionally, my hope is that due to the restricted hours of vehicle use, littering may be reduced, which will help keep the surrounding ecosystem free from pollution. Lastly, the gate will likely decrease reckless behavior which puts many people at risk while visiting the river bar.

How can I help?

Your signatures and support are needed to help push the gate into play.

I am also looking for volunteers who live in the area of Social Security Bar to act as "gatekeepers" and be assigned the responsibility of opening/closing the gate on the decided-upon hours. If you are interested, please call the number below or send an email. Thank you!

If you have questions, or would like to add your opinion, please give me a call at:

(541) 604-2830

or send an email to

ssbargate@gmail.com

This letter needs to be in by May 6th for a May 11th vote at the City Council. I encourage all to be there.

Sincerely,

Teresa Rice

Social Security Bar Gate Installation

[illegible]

Mark Newcombe	MARK NEWCOMBE (Yellow Buck Rd)	Gate
Cheryl L. Hore	Cheryl L. Hore N Bank Chetco	Gate
Cal X. Christie	N BANK RD.	98481
Kimberly Harner		98465
Valerie VanCleave	76854 Tule Rd Valerie VanCleave	
William K. Smyth	98280 N. Bank Chetco	
Josh Riddle	WILLIAM K. SMYTH 469 5857 GATE	
Pat Riddle	98940 North Bank chetco	
Teresa Strasheim	Brookings 97415 Gatekeeper	
THOMAS E. WAY	98940 N. Bank Chetco Brookings	
Richard L. Criswell	98825 Pleasant Hills #2 BRKGS	
Bill Gilbert	98825 PLEASANT HILLS DR, #2 BROOKING	
Andy Zelazny	98825 Pleasant Hills OR #1 Brookings	
Delbert Craig	98825 PLEASANT HILLS GATE	
	98825 PLEASANT HILLS 23 GATE	
	16850 Blue Jay Rd	

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 11, 2015

Originating Dept: PW/DS


Public Works/Development Services Director

City Manager Approval

Subject: Status of Downtown Standards Committee (DSC)

Recommended Motion: Discussion only

Financial Impact: Not identified at this time

Background/Discussion: Staff and City Council discussed reconvening a DSC at the February 2, 2015 Council Workshop. The discussion was prompted by community criticism over two recent commercial developments along Highway 101. Staff presented a power point showcasing other Oregon communities that have implemented design standards and how standards can create a more appealing and homogenous looking community.

The history of Brookings design guideline effort was also discussed at this workshop. Design guidelines were developed ten years ago but not adopted. Currently there is no ability to implement these guidelines as a condition of a new or remodeled downtown development. City Council was supportive of staff proceeding with a new DSC to revisit the guidelines and provide City Council with a recommendation.

Three citizens have expressed interest in being involved in the DSC; Tim Patterson, Rick Gray, and Sue Mathis.

The items for discussion are;

- Is Council is still interested in pursuing the formation of this committee
- If so, does Council have any recommended volunteers
- Should staff advertise for this committee in the local paper
- Is this a workload priority with the recent changes in staffing

Policy Considerations: None


Attachment(s): None

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 11, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Participation in Brookings Harbor Chamber of Commerce Map/Brochure

Recommended Motion:

Motion to approve participation in the Brookings Harbor Chamber of Commerce 2015-17 map publication at a cost not to exceed \$595 utilizing Transient occupancy Tax funds, or, make this authorization contingent upon TPAC approval.

Financial Impact:

\$595 in Transient Occupancy Tax funds.

Background/Discussion:

The Brookings Harbor Chamber of Commerce is developing a new visitor map and brochure that will be used as the principal part of a package to fulfill tourism and relocation information requests, and will be distributed at local visitor information locations. The map/brochure is planned for reprinting/updating every two years.

The City is a Chamber member. Staff is recommending participation in the brochure at the member price of \$595 for a business-card size advertisement. The advertisement will provide a QR Code linked to the Visitors page of the City website, and would contain the address of the City visitor information counter (City Hall). The brochure would also be available on line.

This proposal was received on April 30 with a deadline of May 22, the day after the next TPAC meeting. If this proposal was processed through TPAC, it would not come to the City Council for consideration until June 8.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT


Meeting Date: May 11, 2015

Submitted by:



Originating Dept: PWDS

City Manager:



Subject:

Natural Hazards Mitigation Plan Update

Recommended Motion:

Information only

Financial Impact:

None

Background/Discussion:

In 2000, Congress approved the Disaster Mitigation Act of 2000 (DMA2K). DMA2K set forth requirements for communities to develop and adopt local natural hazard mitigation plans to become eligible for mitigation grant funding, including FEMA's Hazard Mitigation Grant Program (HMGP), and Pre-Disaster Mitigation (PDM) Grant Program.

A natural hazards mitigation plan provides a community with a set of goals, action items, and resources designed to reduce risk from future natural disaster events. Communities on the Oregon Coast are vulnerable to a range of hazards including winter storms, coastal erosion, wildfire, flooding, landslides, earthquakes and tsunamis.

Curry County adopted their Natural Hazard Mitigation Plan in 2010. The county is currently in the process of updating the plan in accordance with federal requirements. Each city in Curry County has the opportunity to develop or update a city specific addendum to the County's Plan, which is necessary in order to be eligible for federal funding.

The planning processes began in January and will end in summer 2015. This time frame allows for public input to help identify community needs. Staff has solicited public input through advertising in the Pilot and on the City website and wanted to make the Council aware of this matter.

Policy Considerations: None

Attachment(s):

None

City of Brookings

CITY COUNCIL MEETING Minutes

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, April 13, 2015

Call to Order

Mayor Hedenskog called the meeting to order at 7:02 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Kelly McClain, Brent Hodges and Bill Hamilton; a quorum present.

Staff present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works & Development Director Loree Pryce, Building Official LauraLee Snook, Parks & Technical Services Supervisor Tony Baron, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and GIS Technician Jordan Fanning.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 20 others.

Ceremonies/Appointments/Announcements

Planning Manager Donna Colby-Hanks was recognized for her ten years of service.

Public Hearings/ Final Orders

Quasi-judicial public hearing in the matter of File ANX-1-14, to consider the applicant's response to the LUBA remand regarding the annexation of tax lots 1500 and 2000, located on Assessor's Map 40-13-32D, into the City of Brookings.

City Attorney Martha Rice opened the legislative public hearing in the matter of file ANX-1-14 at 7:06 PM.

Hearing no ex parte, declarations of conflict or personal interest, or objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Planning Manager Colby-Hanks reviewed the staff report.

Colby-Hanks entered Exhibit B (1-4) and Exhibit C into the record.

Mayor Hedenskog stated that the important thing was for the City to provide evidence regarding its capacity to provide water to 59 additional units and restated that the public hearing was only regarding the remand item pertaining to water capacity.

Dan O'Connor presented the evidence on behalf of the applicant. O'Connor reviewed the reasons for the remand and said he had argued to LUBA that evidence of sufficient capacity had been made by inference, but LUBA said they had to demonstrate that the exact standard had been met. As to Goal 16, O'Connor said he'd argued to LUBA that there was sufficient evidence in the record. LUBA, however, said that the findings themselves did not demonstrate compliance, but since this was simply a findings defect, it was able to be cured by the evidence in the application without a public hearing. In support of the availability of sufficient water capacity for the 59 additional units, O'Connor said, completely built out, the development would generate 14,800 gallons per day and according to the Public Works memorandum, included in the record, there is more than sufficient capacity to support this use on a peak demand day.

Mayor Hedenskog asked about the boundary issue, and O'Connor said this was not the subject of the hearing.

Public Testimony:

Mark Sherwood, Native Fish Society, 320 Railroad, said the City's capacity for providing water is more than just about pumping capacity, it's also about having enough water for fish and wildlife. He said there is good reason to believe that the Chetco River is currently over-allocated, and USFS data reports that minimum in-stream flow levels were not met in 11 of the 25 years between 1970 and 1994. He cited the salt-water intrusion in the Harbor Water intake in 2014 and said that salmon are particularly affected by low water levels. There are other solutions, Sherwood said, such as building large water tanks, to provide water during low flow periods.

Councilor Pieper said the hearing was about the City's water pumping capacity and Mayor Hedenskog reiterated that river flow is not the subject of this hearing.

Yvonne Maitland, 15676 Oceanview Drive, generally stated that she took issue with the City regarding its denial to allow public comment on Goal 16 estuary resources, and asked if the City was trying to deny the public's right to speak and appeal. Regarding the availability of water, she said the water in the Chetco River was limited and the issues surrounding those limitations and the effects on fish and wildlife had not been resolved.

Maitland's written testimony was entered into the record as Exhibit D by Colby-Hanks.

Carl Page, 12580 Hwy 101, Smith River, California, generally stated that the people [who move into the development] will sue if and when it floods.

Catherine Wiley, 96370 Duley Creek Road, generally stated that the Comprehensive Plan and Brookings Facility Plan had multiple discrepancies and inadequacies; the Comprehensive Plan was apparently out of compliance; the Brookings Facility Plan had unrevealed costs that were potentially life threatening to the public, and; the Water Master Plan indicated substantive discrepancies in the Lone Ranch Master Plan of Development regarding water amount that are not indicated in other City plans. Wiley went on to site numerous issues with regards to infrastructure inadequacies, including the impact of Sudden Oak Death on the watershed, inadequate fire flows, and the lack of wastewater collection facilities to the community college.

The public hearing was closed at 7:56 PM.

Councilor McClain said he'd heard nothing to indicate the City didn't have the capacity to support the development.

Councilor Pieper said he wouldn't mind having time to look over Wiley's exhibit.

Mayor Hedenskog suggested that the matter be continued to allow Council and staff time to review the exhibits and for staff to provide a recommendation. City Manager Milliman said over 300 pages had been submitted that day, and it was reasonable to continue the matter for two weeks.

Catherine Wiley asked if the public would have an opportunity to comment at the next meeting and Mayor Hedenskog said she could have five minutes, anytime.

Councilor Pieper moved, a second followed, and Council vote unanimously to bring this matter back to [Council] at its April 27 Council meeting.

Councilor Pieper said that even though the hearing was closed, the public would have an opportunity to comment after the staff report at the next meeting and City Manager Milliman said that even though it's not a public hearing, Council's practice is to allow public comment.

Public Comments - *non-agenda items*

Tony Parrish, Brookings, requested that Council spend some money in the area adjacent to the dog park in Stout Park to improve sunlight getting through to the azaleas that are no longer thriving in that area, and also to discourage its use as a hang-out for transients and as a target for vandalism. Specifically, Parrish suggested that the Tan Oak and maple trees be removed. He also suggested adding a trail to connect the Azalea Park gardens to the Botanical Garden and the removal of some trees along the North Bank to allow the Capella to be viewed from the street.

Mayor Hedenskog said this had been a very important subject to him for some time and the City had hired an expert look at those trees and make recommendations. The City, he said, was currently working through the process.

Staff Reports

A request was made to move item 6 to item 1 under staff reports.

Mayor Hedenskog moved, a second followed and Council voted unanimously to move [the disc golf course] Item, G.6, to G.1 [the first position under staff reports].

Approval to develop a disc golf course at Azalea Park.

Supervisor Baron introduced the item and RARE employee, Austin Dunn, gave the staff report.

Mayor Hedenskog asked what would prevent someone from getting hit in the head with a disc and if the course rules and regulations would be posted. Dunn said the course was being designed to minimize that risk and that rules and regulations would be posted.

Councilor Hamilton asked how many goals there would be and Dunn said they were looking at 18. Hamilton then asked if the course would be accessible and Dunn said much of the course would be and they could investigate making all of it accessible.

Ryan LaThorpe, Brookings, expressed support for the course, stating that he had already sold \$10,000 worth of discs even without a permanent course in place. Most sales were local, he said, with some from Crescent City and out of state.

McClain asked if there was a place to rent discs, and LaThorpe said there was not, but he was looking at the possibility of selling used discs at a reduced cost.

Jeff Hatch, Brookings, speaking as a parent, resident, business owner and professional disc golfer, said the course layout generally provided good visibility and disc golfers, as opposed to ball golfers, were considerate of others, and unlike golf balls, discs were not

going long distances at great speeds. With this course, he said, the Brookings area would have five courses, 2 at champion level, and that is a big deal. Hatch said this area would also have the greatest number of courses per square miles, except for South and North Carolina, where disc golf is "huge." Reporting on the McVay Rock Open, he said of the 40 contestants, around half of them came from far enough away that they probably stayed the night, and some did due to lodging discounts they had procured. With 5 courses in the community, he said, it will bring people here who will stay and spend money. There is also a course in Crescent City and a small local course where kids can learn to play, he added.

Councilor Hamilton asked about age restrictions and Hatch said there were none. Kids of any age can play. Hatch also said there is nothing to prohibit someone in a wheel chair from playing as well.

Ian Hannum, Brookings, said he started playing disc golf 6 or 7 years ago at McVay and the community was very involved in maintaining the course. The Crescent City course, he said, is maintained in the same way. Alcohol, he said, is prohibited and has not been an issue.

Councilor McClain said he grew up in a small town where a basketball game put Prescott on the map and he would love to see the course being put on at Salmon Run become a big event. Having the course in Azalea Park is part of that, he added. McClain said he hopes kids will get involved and he is whole-heartedly in support of disc golf.

Councilor Pieper always thought it was very cool that the courses he had seen were integrated into other venues and he was in full support.

Councilor Hamilton said it was a great idea to get kids and young people off the couch and outdoors and he believed it would bring people out of town.

Councilor Hodges said he'd played in Frisbee leagues and thought it was a great idea.

Councilor McClain said they shouldn't hesitate to ask TPAC for assistance, as this is right in line with what TPAC should be doing.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the development of a disc golf course at Azalea Park.

Authorization to proceed with street paving strategy for 2015-16, contingent upon passage of the fuel tax measure in May.

City Manager Milliman said these were first year priorities, if the tax measure passes in May.

Director Pryce gave the staff report.

Mayor Hedenskog asked if the City could hit the road running after July 1 when the money would start rolling in and Milliman said the City needed to show that it could achieve the \$300,000 goal first, so it may be 12 months before projects are actually begun.

Councilor McClain said residents currently pay \$36 a year in System Replacement Fund (SRF) fees. To implement this plan, he said, the City would have to double that amount, and it would happen without a vote. However, he said, if the fuel tax is

passed everyone who buys gas in Brookings would help pay. He said someone would have to drive 32,400 miles a year in a car that gets 18 miles per gallon to pay as much in fuel taxes than they currently pay in SRF fees.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize staff to proceed with the proposed street paving strategy for year one contingent on gas tax initiative approval.

Approval to execute a change order for the Marine Drive Slope Repair project.

Official Snook presented the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the City Manager to sign a change order to Contract 14-030, Marine Drive Slope Repair, in the amount of \$24,985.

Approval to enter into agreement with Curry County to provide plan review assistance for the Curry General Hospital project.

Director Pryce provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the City Manager to sign an intergovernmental agreement to provide review assistance to Curry County for the Curry General Hospital project.

Approval to reduce Event Permit fees for the Saturday Farmers Market and allow signage in the landscaped strip along Frontage Road.

City Manager Milliman presented the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to reduce Event Permit fees for the Saturday Farmers Market to \$25.00 per event and allow placement of a temporary sign to be placed within the landscaped strip along Chetco Avenue and Frontage Road from July through September that meets City sign requirements.

Authorization to allocate funding as recommended by the Tourism Advisory Promotion Committee (TPAC) for the purchase of radio equipment by Curry Coastal Community Radio.

City Manager Milliman gave the staff report.

Councilor Hodges asked how much Council had waived for the tower fees and Milliman said he didn't recall the amount but it would have been a monthly fee.

Councilor McClain said he was struggling with this falling under TPAC and Mayor Hedenskog said what had convinced him was that the station was sharing their broadcasts with other stations. McClain then asked if this kind of promotion was currently going on in other communities and Mayor Hedenskog said he was sure it was happening. McClain said, using his criteria, the funds would need to bring people to the area, not impact staff time, and increase lodging, and Hedenskog said it was an out-of-the box way to get information out there.

Councilor Pieper said Council had previously voted unanimously to fund fireworks from TPAC and TPAC was to decide from which line item in their budget they would like to

allocate those funds. It went back to TPAC, he said, and they said they didn't want to fund it at all. They want money to go to the radio station and, like McClain, he was on the fence about that. He said he wanted to fund both, and either one could come out of the general fund.

Councilor Hamilton said he would like to see the fireworks funding come out of the reserve fund.

Councilor Pieper said he thought the vote to not fund fireworks probably came from hurt feelings because the VFW came straight to Council, and he could support funding both from TOT funds.

Councilor McClain said he thought it was more about TPAC not wanting to commit to \$2,000 a year for fireworks than about hurt feelings. He said he could see the radio programming fitting his three criteria, but it was about as loose as he wanted to go, and he would like to fund both as well.

Councilor Pieper said he had talked with the TPAC's members and they understood that this would become a budget item and it would be only a one-time allocation from their budget.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Curry Coastal Community Radio to provide \$2,500 in Transient Occupancy Tax funds for the purchase of radio station equipment, and that such funds would only be released upon receipt of documentation that the radio station had raised at least \$18,000 in funds and firm commitments for the purchase of said equipment.

Allocation of funding for VFW July Fourth Fireworks display.

City Manager Milliman gave the staff report. He said the only money TPAC had left in its budget was money initially allocated for a tent that they were now looking to use for a tourism brochure.

Councilor Pieper moved, a second followed and Council voted unanimously to allocate \$2,000 for the VFW Fourth of July Fireworks display from the TOT revenue funding allocated for the tent budget.

Consent Calendar

1. Approve Council minutes for March 23, 2015.
2. Approve Liquor License Application for Dollar General, 1300 Easy Street.
3. Authorize the City Manager to execute Contract Amendment #2, to the Coos and Curry Counties Household Hazardous Waste Management Plan, adding the City of North Bend as a member.
4. Accept Parks & Recreation Commission minutes for January 22, 2015.
5. Accept Tourism Promotion Advisory Committee minutes for February 19, 2015.
6. Accept March, 2015 Vouchers in the amount of \$200,506.55.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog commented on a public forum in Saturday's edition of the Pilot that he said made a number of statements regarding the lack of concern from local government for water conservation. He said the City had formulated an excellent conservation strategy and had gone to voluntary conservation when the river dropped below 80 cubic feet per second. He said it was also stated in the forum that Harbor residents suffered due to last year's drought. However, he said, there may have been anomalies that contributed to the saltwater issue such as the high tide. Hedenskog went on to say that the Chetco River is not affected by snowpack and his rain gauge has recorded 40 inches of rain this year and there is no drought.

Councilor Pieper commented that when Mr. Page spoke, he was reminded that people who really care about sustaining the Chetco River for future generations need to "stand up and not let fanatics like this represent your entire group."

Councilor Hamilton commented on his concerns that some skateboarders were getting a little out of control. He said he'd witnessed a skateboard get hit by a truck after the youth had lost control. Hamilton said he'd received comments from others as well. His message, he said, was for the parents of skateboarders to talk to their kids and have them use the skateboard park or other places where they are not around pedestrians or traffic to avoid anyone getting hurt.

Councilor McClain said the City was using the same amount of water as it had used 20 years ago, with a higher population. That, he said, is kudos to the City, which has worked to replace leaking water mains and reduce wasted water. People in general are using less, as well, he added.

Mayor Hedenskog said that not that long ago the City had experienced a 20% leakage and Council had set a goal to get it below 15%. City Manager Milliman said the City had gotten it down to 10% which was very, very good.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 9:21 PM.

Respectfully submitted:

Ron Hedenskog, Mayor

ATTESTED:
this _____ day of _____ 2015:

Joyce Heffington, City Recorder

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, April 27, 2015

The City Council met in Executive Session at 6:30 PM in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law," and under the authority of ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

Call to Order

Mayor Hedenskog called the meeting to order at 7:01 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Councilor McClain was absent.

Staff present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, Building Official LauraLee Snook, Lieutenant Donny Dotson, Planning Manager Donna Colby-Hanks and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately twelve others.

Public Hearings

Continuation of the hearing on File ANX-1-14, consideration of the applicant's response to the Land Use Board of Appeals remand to the City Council regarding the annexation of tax lots 1500 and 2000, located on Assessor's Map 40-13-32D, into the City of Brookings.

Mayor Hedenskog opened the continuation of the quasi-judicial public hearing at 7:03 PM.

Hearing no exparte, declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reopened the public testimony portion of the hearing to rebuttal of the staff report addendum and reviewed the guidelines.

Planning Manager Colby-Hanks gave the staff report.

Dan O'Connor, speaking on behalf of the applicant, said he accepted the staff's findings in the addendum to the staff report.

Public Comment:

Catherine Wiley, 96370 Duley Creek Road, said she was disappointed that staff's response to the 300 pages [introduced as exhibits in the previous meeting] had been reduced to 1-1/2 pages and staff's comments were "incorrect, incomplete and/or in contradiction to the City's original presentation of justification for approval of the Mahar/Tribble development plan." Wiley also objected to repeated references that rebuttal would be restricted to capacity of the City's water supply and went on to cite a number of issues contained in her written comments, entered into the record by Colby-Hanks as Exhibit F.

Mayor Hedenskog asked the applicant if he had any rebuttal and O'Connor said he did not.

The public hearing was closed at 7:22 PM.

Mayor Hedenskog said he disagreed with Wiley that Council had not adequately responded to the issues. The adequacy of water capacity had been shown and responded to by staff, he said.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the applicant's responses to the issues raised by Oregon Land Use Board of Appeal's Remand; Third Assignment of Error, the availability of the city water supply to serve the annexed territory relative to capacity and Fourth Assignment of Error, Statewide Planning Goal 16, Estuarine Resources, for ANX-1-14 based on the findings and conclusions, staff report analysis, and oral and written evidence presented at the hearing, and approve the final order.

Public Comments (non-agenda items)

Staff Reports

Approval to execute contract for an alternative water supply study.

Director Pryce provided the staff report.

Councilor Hodges asked about the cost increase and Garrett Pallo, President of Civil West Engineering, said there were additional tasks that the City requested that were focused on providing information for the grant application that were not part of the original scope, much of which had already been completed. He said his firm really focused on providing studies that were useful. Pallo added that he had met with the City Manager who had given him a timeline for pursuing the grant for which the City hoped to receive an invitation.

Councilor Hodges asked if, when the study was done, there would be a clear path laid out about what was needed and Pallo said the study would provide viable choices for water should the river become compromised as well as what would be required to make them a reality.

Director Pryce said this study would look at everything so Council could make a decision on what option they wanted to pursue.

City Manager Milliman said this study had been included in the current budget before the grant program had even existed. He said the Council, during budget deliberations, had felt it was prudent to take a look at alternate water sources.

Mayor Hedenskog said that the City had come under recent criticism for possibly looking at annexation of other lands into the City. He said he agreed with Hodges that it seemed sometimes that we were spending a lot of money for studies, but Council relied on accurate information and this study was one he thought was needed.

Councilor Hodges said he wanted to make sure that when the study was done they knew what direction they needed to go.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute a professional services contract with Civil West Engineering Services, Inc., to complete an alternative water supply study, in an amount not to exceed \$40,738.

Approval to execute a contract for North Bank Slope Repairs.

Official Snook gave the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the City Manager to award Contract 15-005, North Bank Slope Repair, in the amount of \$48,960.

Approval of Curry Transfer and Recycling (CTR) Rate Schedule increase of 1.13 percent, effective July 1, 2015.

City Manager Milliman presented the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to approve a new rate schedule to be effective July 1, 2015 for refuse collection and recycling services provided by Curry Transfer and Recycling, such schedule reflecting a 1.13 percent increase in rates.

Authorization to expend Transient Occupancy Tax (TOT) revenues to fund Christmas decoration proposals and execute agreements with Nature's Coastal Holiday (NCH) and Coastal Christmas in Brookings (CCB) as recommended by the Tourism Promotion Advisory Committee.

City Manager Milliman delivered the staff report.

Councilor Pieper, looking at the next item on the agenda, asked Milliman if there was an over-allocation of funding in this fiscal year and asked if TPAC realized that. Milliman said it was an over-allocation and TPAC was aware of that. Pieper then said that Oktoberfest was important as it was new and should be first in-line to receive funding. He said NCH had been operating for some time and asked if NCH could wait until after July 1st. Klaus Gielisch, NCH President, said they wanted to get to work on them as soon as possible but they could wait.

Councilor Hamilton thought NCH and CCB could wait until July to start their work.

Milliman said Council could approve the requests contingent on releasing funds July 1st.

Councilor Hodges said \$8,000 seemed a lot for Christmas decorations but it was a lot of work as well and he thought they might need to get going on them now.

Moir Fossum wanted to make it clear that the NCH light arch was separate from the bells, which were going in downtown, and Milliman pointed out that TPAC had recommended funding for the bells but not for the arch requested for NCH.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Nature's Coastal Holiday providing \$3,510 in Transient Occupancy Tax funds payable on or after July 1, 2015, to rehabilitate 15 large lighted bells for display in the business district during the Christmas holiday season.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Coastal Christmas in Brookings providing \$5,000 in Transient Occupancy Tax funds for lights to be installed and operated on trees and light poles in the business district during the Christmas holiday season.

Authorization to expend TOT revenues to fund Oktoberfest proposal and execute agreement with Chetco Brewing Company.

City Manager Milliman provided the staff report.

Councilor Hodges asked Alex Carr-Frederick how she'd come up with the attendance number and she said she'd asked other members of the brewer's guild and this represents an average.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with the Chetco Brewing Company to provide \$3,500 in Transient Occupancy Tax funds to assist in funding an Oktoberfest event on October 4, 2015.

Authorization to proceed with proposed street paving strategy for 2016-17 and 2017-18 contingent upon approval of the fuel tax measure in May.

City Manager Milliman supplied the staff report.

Councilor Hamilton asked if there were any infrastructure needs on the proposed streets that might require tearing up the street later on and Pryce said they hadn't seen anything major on the master plans.

Councilor Pieper moved, a second followed and Council voted unanimously to proceed with the proposed street paving strategy for years two and three contingent on Gas Tax initiative approval.

Authorization to post 15 mph speed limit sign on Lundeen Lane.

Lieutenant Dotson gave the staff report.

Councilor Pieper asked what had prompted this and if there were any other streets in Brookings posted at 15 mph and Dotson said they'd heard from three residents about the potential danger to kids running back and forth between Azalea Reach apartments and the Kidtown Playground from drivers going too fast in that area. The lowered speed limit, he said, would be more to inform drivers who are not aware of the potential danger, particularly those coming from out-of-town to attend softball games at Azalea Park.

Councilor Pieper said he liked that the residential streets all had the same speed limit, but could see the reason for lowering it at that location and Councilor Hodges said there were also kids darting out between vehicles.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize staff to post a 15 mile per hour speed limit on Lundeen Lane.

Consent Calendar

1. Approve Liquor License Application for Chetco Brewing Company, 927 Chetco Avenue.

2. Authorize the City Manager to sign a permanent Public Utility Easement with David R. and Janet E. Snazuk, for Tax lots 1600, 1601, 1602 and 1603, Assessor's Map #41-13-05B; located on Chetco Avenue.
3. Accept Public Art Committee minutes for February 2, 2015.
4. Receive monthly financial report for March, 2015.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog commented that it was sad that the City was going to lose Loree Pryce to her new job in Ventura, California. He said she'd shown the City what a Public Works Department and Director should be.

Pryce said she had a great respect for Council's professionalism and great sense of community.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:27 PM.

Respectfully submitted:

ATTESTED:
this _____ day of _____ 2015:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

CITY OF BROOKINGS
Public Arts Committee – April 6, 2015

To inspire art through visual presence and community education.

Members Present: Chair Judy May-Lopez, Scott Clapson, Michelle Hanna, Destiny Schwartz
Also present: Loree Pryce (City of Brookings)

Meeting called to order at 5:39 p.m. Motion by Scott and seconded by Chelle to approve the February minutes. Motion carried.

Old Business:

Account balance: Approximately \$1000 is remaining; \$500 of this needs to be kept available for the three murals in progress (Fleet Street, Salon Dolce and Food Bank). Loree stated that Lauri Ziemer can track this and advise us monthly of the balance.

Lovell Building: Chelle reported she has been working on the mural; it will be finished in June.

Salon Dolce: Destiny reported she needs the panels cut. She will report back within two weeks if she does not have someone who can complete this and will have mural up this spring. Loree stated she may know of someone in the Public Works Dept. who can do this.

Food Bank: Chelle will contact Erika for an update on this project.

Loree reported the Dollar General store has placed a concrete pad in front of the store that available for art.

Discussion on a campaign welcoming the bears back to Brookings, incorporating the City's Facebook page.

New Business:

Motion made by Judy and seconded by Scott to spend up to \$250 update and replace photos in the Brookings Council Chamber meeting office. Motion carried.

Judy reported a mural possibility on the Central Building and will report back at the May meeting.


Scott reported on the possibility of a mid-July Pastels in the Park (using the sidewalks in Azalea Park), sponsored by PAC and possibly working with the Azalea Park Foundation. Discussion centered on the possibility of both local people and businesses entering this contest. This could possibly be tied in with an ice cream social – and local bulletin boards (maintained by the foundation. With this event we anticipate promoting PAC, creating sustainability, community participation and expanding from wall murals to pastels/drawings.

ACTION ITEMS

- Loree work with Lauri on PAC balance information
- Chelle finish mural by June
 - Contact Erica
- Destiny get mural cut within two weeks or contact committee
 - Mural to be finished this spring
- Judy review NCH photos and send out to PAC members
 - Will work with Loree on getting new photos installed
 - Talk with Lynn Guild on the Pilot building mural
 - Research and deliver additional information on Central Building mural
 - Send mural guidelines out for everyone to review
 - Research square footage available in Azalea Park, types of chalk, ice cream prices, and information on outdoor bulletin boards
- Scott talk with Azalea Park Foundation at upcoming May meeting on co-sponsoring this event
- Everyone review mural guidelines prior to May meeting

Meeting adjourned at 6:51 p.m. Next meeting scheduled May 4, 5:30 p.m.

Respectfully submitted,


Judy May-Lopez, Committee Chair

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/02/2015	74829	5450	Complete Wireless Technologies	10-00-2005	325.00- V
04/15	04/01/2015	74870	5454	Oregon PRIMA	10-00-2005	55.00
04/15	04/02/2015	74871	4477	Alpine Products, Inc	20-00-2005	1,367.45
04/15	04/02/2015	74872	993	ATCO International	25-00-2005	380.00
04/15	04/02/2015	74873	5188	Bauer Auto Body & Paint	10-00-2005	676.00
04/15	04/02/2015	74874	4608	BMI	20-00-2005	100.00
04/15	04/02/2015	74875	147	Brookings Glass Inc	10-00-2005	620.00
04/15	04/02/2015	74876	5048	Brookings Harbor Medical Center	25-00-2005	200.00
04/15	04/02/2015	74877	416	Brookings Lock & Safe Inc	20-00-2005	369.00
04/15	04/02/2015	74878	313	Brookings Vol Firefighters	10-00-2005	2,250.00
04/15	04/02/2015	74879	528	Caselle, Inc	25-00-2005	889.33
04/15	04/02/2015	74880	5455	Cellebrite USA, Inc.	10-00-2005	3,098.99
04/15	04/02/2015	74881	3834	Clean Sweep Janitorial Service	20-00-2005	948.00
04/15	04/02/2015	74882	822	Coast Auto Center	15-00-2005	789.65
04/15	04/02/2015	74883	5228	Curry Community Health	10-00-2005	110.00
04/15	04/02/2015	74884	4746	Curry County Treasurer	10-00-2005	571.63
04/15	04/02/2015	74885	1	Adam Brouillette	20-00-2005	54.87
04/15	04/02/2015	74886	1	John O'Niell	20-00-2005	203.54
04/15	04/02/2015	74887	1057	Donny Dotson	30-00-2005	195.00
04/15	04/02/2015	74888	3342	Fastenal	25-00-2005	116.99
04/15	04/02/2015	74889	2186	Ferguson	20-00-2005	800.00
04/15	04/02/2015	74890	4646	Frontier	30-00-2005	24.16
04/15	04/02/2015	74891	199	Richard Harper	10-00-2005	400.00
04/15	04/02/2015	74892	4171	In-Motion Graphics	20-00-2005	310.00
04/15	04/02/2015	74893	162	Kerr Hardware	10-00-2005	1,615.54
04/15	04/02/2015	74894	4946	King, Steven	20-00-2005	133.10
04/15	04/02/2015	74895	328	Les Schwab Tire Center	10-00-2005	1,502.92
04/15	04/02/2015	74896	4269	Milliman, Gary	10-00-2005	67.50
04/15	04/02/2015	74897	283	Muffler & More	10-00-2005	110.00
04/15	04/02/2015	74898	3935	Northern California Glove	25-00-2005	268.10
04/15	04/02/2015	74899	3561	Oil Can Henry's	10-00-2005	294.51
04/15	04/02/2015	74900	279	One Call Concepts, Inc	25-00-2005	51.48
04/15	04/02/2015	74901	5155	Oregon Department of Revenue	10-00-2005	1,672.73
04/15	04/02/2015	74902	4794	Pacific Rim Copy Center	10-00-2005	15.00
04/15	04/02/2015	74903	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
04/15	04/02/2015	74904	322	Postmaster	25-00-2005	850.00
04/15	04/02/2015	74905	1893	Public Safety Center	10-00-2005	278.66
04/15	04/02/2015	74906	207	Quill Corporation	10-00-2005	1,265.08
04/15	04/02/2015	74907	3309	Roberts & Associates	15-00-2005	150.00
04/15	04/02/2015	74908	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
04/15	04/02/2015	74909	3487	Tailored Solutions Corp	10-00-2005	250.00
04/15	04/02/2015	74910	861	Village Express Mail Center	10-00-2005	52.00
04/15	04/02/2015	74911	670	Western Equipment Distributors	10-00-2005	136.93
04/15	04/02/2015	74912	4220	Woof's Dog Bakery	61-00-2005	64.99
04/15	04/09/2015	74913	4802	ASCAP	10-00-2005	335.00
04/15	04/09/2015	74914	5453	Best Western Agate Beach Inn	10-00-2005	295.05
04/15	04/09/2015	74915	4363	Black & Rice LLP	10-00-2005	2,013.75
04/15	04/09/2015	74916	715	Budge McHugh Supply	20-00-2005	4,531.01
04/15	04/09/2015	74917	5070	Canon Solutions America	10-00-2005	379.65
04/15	04/09/2015	74918	3015	Charter Communications	30-00-2005	495.00
04/15	04/09/2015	74919	1740	Code Publishing Company Inc	10-00-2005	350.00
04/15	04/09/2015	74920	3844	Donna Colby-Hanks	10-00-2005	49.25
04/15	04/09/2015	74921	3844	Donna Colby-Hanks	10-00-2005	38.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/09/2015	74922	183	Colvin Oil Company	25-00-2005	2,532.02
04/15	04/09/2015	74923	166	Dan's Auto & Marine Electric	25-00-2005	287.43
04/15	04/09/2015	74924	259	Da-Tone Rock Products	15-00-2005	2,673.23
04/15	04/09/2015	74925	317	DCBS - Fiscal Services	10-00-2005	74.19
04/15	04/09/2015	74926	185	Del Cur Supply	10-00-2005	647.78
04/15	04/09/2015	74927	1	William O'Connor	20-00-2005	192.77
04/15	04/09/2015	74928	1	Aleksandra Paquette	20-00-2005	180.69
04/15	04/09/2015	74929	5156	Desi's Tree Trimming	15-00-2005	500.00
04/15	04/09/2015	74930	1057	Donny Dotson	10-00-2005	87.00
04/15	04/09/2015	74931	773	Environmental Resource Associates	25-00-2005	531.54
04/15	04/09/2015	74932	3342	Fastenal	20-00-2005	37.97
04/15	04/09/2015	74933	2186	Ferguson	20-00-2005	154.77
04/15	04/09/2015	74934	153	Ferrellgas	25-00-2005	201.28
04/15	04/09/2015	74935	5432	First Community Credit Union	25-00-2005	812.99
04/15	04/09/2015	74936	4646	Frontier	30-00-2005	536.51
04/15	04/09/2015	74937	5452	Ganey, Pamela	10-00-2005	168.30
04/15	04/09/2015	74938	5065	Gold Beach Lumber	20-00-2005	1,793.29
04/15	04/09/2015	74939	269	Grainger	25-00-2005	308.22
04/15	04/09/2015	74940	3961	Grizzly Fence & Construction	15-00-2005	93.00
04/15	04/09/2015	74941	167	Hach Company	25-00-2005	233.69
04/15	04/09/2015	74942	4953	Harbor Truss	25-00-2005	150.00
04/15	04/09/2015	74943	199	Richard Harper	10-00-2005	214.72
04/15	04/09/2015	74944	4269	Gary Milliman	10-00-2005	154.79
04/15	04/09/2015	74945	424	Munnell & Sherrill	25-00-2005	143.47
04/15	04/09/2015	74946	685	Neilson Research Corporation	25-00-2005	82.80
04/15	04/09/2015	74947	4487	Net Assets Corporation	10-00-2005	160.00
04/15	04/09/2015	74948	5008	Online Information Services	10-00-2005	86.32
04/15	04/09/2015	74949	5294	Oregon Department of State Lands	15-00-2005	720.00
04/15	04/09/2015	74950	860	Oregon Fire Chiefs Assn	10-00-2005	290.00
04/15	04/09/2015	74951	252	Paramount Pest Control	10-00-2005	90.00
04/15	04/09/2015	74952	311	Paramount Supply Company	25-00-2005	1,125.66
04/15	04/09/2015	74953	4852	Loree Pryce	20-00-2005	37.23
04/15	04/09/2015	74954	5457	Speer Hoyt LLC	10-00-2005	3,325.00
04/15	04/09/2015	74955	5448	Stover Engineering	25-00-2005	715.00
04/15	04/09/2015	74956	3752	Trace Analytics, LLC	10-00-2005	80.00
04/15	04/09/2015	74957	990	UPS	20-00-2005	50.78
04/15	04/09/2015	74958	861	Village Express Mail Center	57-00-2005	43.15
04/15	04/09/2015	74959	2122	Cardmember Service	30-00-2005	5,227.28
04/15	04/09/2015	74960	336	Chris Wallace	10-00-2005	87.00
04/15	04/09/2015	74961	169	Waste Connections Inc	25-00-2005	1,394.47
04/15	04/09/2015	74962	5458	Zaremba Group LLC	20-00-2005	534.74
04/15	04/16/2015	74963	4734	Aramark Uniform Services	10-00-2005	101.00
04/15	04/16/2015	74964	1233	Bart Kast Builder	50-00-2005	11,544.42
04/15	04/16/2015	74965	4939	BI- Mart Corporation	25-00-2005	270.81
04/15	04/16/2015	74966	4788	BOLI	51-00-2005	250.00
04/15	04/16/2015	74967	1169	Brookings Electronic Svs Inc	50-00-2005	70.00
04/15	04/16/2015	74968	416	Brookings Lock & Safe Inc	10-00-2005	34.50
04/15	04/16/2015	74969	4193	C & K Market, Inc	10-00-2005	57.96
04/15	04/16/2015	74970	3015	Charter Communications	10-00-2005	84.90
04/15	04/16/2015	74971	182	Coos-Curry Electric	15-00-2005	93.98
04/15	04/16/2015	74972	1357	Curry County Clerk	10-00-2005	62.00
04/15	04/16/2015	74973	173	Curry Equipment	10-00-2005	42.00
04/15	04/16/2015	74974	575	Dell Marketing L.P.	49-00-2005	67.32
04/15	04/16/2015	74975	1	Derek Lamons	20-00-2005	153.18
04/15	04/16/2015	74976	1	Michael Nichols	20-00-2005	40.17
04/15	04/16/2015	74977	2640	Dyer Partnership Inc., The	25-00-2005	18,776.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/16/2015	74978	4894	Anella Ehlers	10-00-2005	167.33
04/15	04/16/2015	74979	5462	Equipment Training Resources	25-00-2005	243.54
04/15	04/16/2015	74980	3342	Fastenal	20-00-2005	722.22
04/15	04/16/2015	74981	2186	Ferguson	20-00-2005	4,085.36
04/15	04/16/2015	74982	298	Freeman Rock, Inc	25-00-2005	898.46
04/15	04/16/2015	74983	4526	Janell K. Howard	10-00-2005	532.78
04/15	04/16/2015	74984	5460	Kubota Tractor Corporation	50-00-2005	15,575.03
04/15	04/16/2015	74985	202	League of Oregon Cities	25-00-2005	20.00
04/15	04/16/2015	74986	4165	Tyler McCourt	10-00-2005	173.00
04/15	04/16/2015	74987	5459	Office Master Inc	10-00-2005	877.52
04/15	04/16/2015	74988	798	Dan Palicki	61-00-2005	703.50
04/15	04/16/2015	74989	207	Quill Corporation	10-00-2005	728.59
04/15	04/16/2015	74990	380	Stadelman Electric Inc	10-00-2005	64.00
04/15	04/16/2015	74991	4975	VFW Post # 966	32-00-2005	2,000.00
04/15	04/16/2015	74992	4131	Zumar Industries Inc	15-00-2005	138.19
04/15	04/23/2015	74993	882	Advanced Security Systems	20-00-2005	73.50
04/15	04/23/2015	74994	303	Associated Bag Company	25-00-2005	245.22
04/15	04/23/2015	74995	1233	Bart Kast Builder	10-00-2005	275.00
04/15	04/23/2015	74996	5440	Breadon Jr, Robert	20-00-2005	86.00
04/15	04/23/2015	74997	5337	Chemsearch	25-00-2005	333.85
04/15	04/23/2015	74998	183	Colvin Oil Company	25-00-2005	3,299.98
04/15	04/23/2015	74999	5382	Davis Wright Tremaine LLP	10-00-2005	19,217.00
04/15	04/23/2015	75000	1	Blue Chip Properties	20-00-2005	168.09
04/15	04/23/2015	75001	1	Crystal Rulli	20-00-2005	41.16
04/15	04/23/2015	75002	1	Peggy Stephens	20-00-2005	7.82
04/15	04/23/2015	75003	1	Terri Walker	20-00-2005	175.51
04/15	04/23/2015	75004	5119	Down Syndrome Association of SO Oreg	61-00-2005	100.00
04/15	04/23/2015	75005	4357	Downtown Commerical Center	10-00-2005	360.00
04/15	04/23/2015	75006	5248	Endustra Filter Manufacturers	25-00-2005	236.16
04/15	04/23/2015	75007	3342	Fastenal	20-00-2005	20.38
04/15	04/23/2015	75008	1346	Gail's Graphics	61-00-2005	1,289.00
04/15	04/23/2015	75009	5123	GCB Automation and Marine LLC	25-00-2005	210.00
04/15	04/23/2015	75010	269	Grainger	25-00-2005	2,051.64
04/15	04/23/2015	75011	198	Grants Pass Water Lab	20-00-2005	292.00
04/15	04/23/2015	75012	139	Harbor Logging Supply	15-00-2005	663.57
04/15	04/23/2015	75013	679	McCourt Floor Coverings	32-00-2005	50.00
04/15	04/23/2015	75014	5463	National Judicial College	10-00-2005	1,840.00
04/15	04/23/2015	75015	1920	Pitney Bowes, Inc	10-00-2005	83.00
04/15	04/23/2015	75016	1173	Positive Promotions	10-00-2005	993.95
04/15	04/23/2015	75017	3751	Proficient Automotive Repair	10-00-2005	115.00
04/15	04/23/2015	75018	187	Quality Fast Lube & Oil	20-00-2005	44.38
04/15	04/23/2015	75019	3	Crystal Rulli	20-00-2005	100.17
04/15	04/23/2015	75020	3309	Roberts & Associates	15-00-2005	870.00
04/15	04/23/2015	75021	5379	Sleep Inn & Suites Eugene	20-00-2005	208.00
04/15	04/23/2015	75022	5413	Southern Computer Warehouse	49-00-2005	1,233.34
04/15	04/23/2015	75023	380	Stadelman Electric Inc	10-00-2005	646.20
04/15	04/23/2015	75024	169	Waste Connections Inc	25-00-2005	2,406.90
04/15	04/23/2015	75025	1253	Western Burner Co Inc	25-00-2005	700.00
04/15	04/23/2015	75026	151	Western Communications, Inc.	51-00-2005	342.70
04/15	04/30/2015	75027	3469	Brenntag Pacific Inc	20-00-2005	7,435.64
04/15	04/30/2015	75028	416	Brookings Lock & Safe Inc	10-00-2005	45.00
04/15	04/30/2015	75029	1745	Coastal Paper & Supply, Inc	10-00-2005	272.91
04/15	04/30/2015	75030	5456	Comfort Suites Redmond Airport	10-00-2005	312.00
04/15	04/30/2015	75031	182	Coos-Curry Electric	10-00-2005	26,847.16
04/15	04/30/2015	75032	1357	Curry County Clerk	10-00-2005	87.00
04/15	04/30/2015	75033	4746	Curry County Treasurer	10-00-2005	642.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/30/2015	75034	1	James Anderson	20-00-2005	7.81
04/15	04/30/2015	75035	1	Mary Armstrong	20-00-2005	28.55
04/15	04/30/2015	75036	1	James McClain	20-00-2005	39.82
04/15	04/30/2015	75037	2186	Ferguson	15-00-2005	3,475.00
04/15	04/30/2015	75038	282	Gov't Finance Officers Assn	10-00-2005	160.00
04/15	04/30/2015	75039	202	League of Oregon Cities	10-00-2005	20.00
04/15	04/30/2015	75040	4573	Methodworks	25-00-2005	550.00
04/15	04/30/2015	75041	4901	Mountain View Paving, Inc	20-00-2005	2,000.00
04/15	04/30/2015	75042	5155	Oregon Department of Revenue	10-00-2005	2,371.90
04/15	04/30/2015	75043	207	Quill Corporation	10-00-2005	704.87
04/15	04/30/2015	75044	3	Paragon Property Management	20-00-2005	61.80
04/15	04/30/2015	75045	3	Stacy Ramos	20-00-2005	94.73
04/15	04/30/2015	75046	5246	Rogue Scuba	10-00-2005	45.00
04/15	04/30/2015	75047	5298	Sea Clear Window Cleaning	10-00-2005	700.00
04/15	04/30/2015	75048	944	Verizon	10-00-2005	509.09
04/15	04/30/2015	75049	4135	Jim Watson	10-00-2005	74.00
04/15	04/30/2015	75050	5011	Xylem Water Solutions USA, INC	25-00-2005	5,328.87

Grand Totals:

209,041.01

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary