

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, March 9, 2015, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Appointment of Emmalea Keskeny to the Tourism Promotion Advisory Committee. [pg. 3]
2. Proclaim March as General Aviation Appreciation Month. [pg. 6]

E. Scheduled Public Appearances

1. Presentation by Alaska Seaplanes. [City Manager, pg. 7]
 - a. Alaska Seaplanes Proposal [pg. 8]

F. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

G. Staff Reports

1. Approval to support submission of a National Disaster Resiliency Competition proposal in partnership with the State of Oregon and City of Reedsport. Public comments will be accepted following the staff report presentation. [City Manager, pg. 28]
 - a. Consultation summary [pg. 29]
 - b. Draft NDRC proposal (separate attachment)
2. Approval to allocate funding for the 2015 Fourth of July Fireworks program. [City Manager, pg. 30]
 - a. Letter from Veterans of Foreign Wars [pg. 31]
3. City-wide Vehicle Inventory. [F&HR, pg. 32]
 - a. List of vehicles and equipment [pg. 33]
4. Approval to purchase a utility vehicle for park and trail maintenance. [Parks, pg. 35]
 - a. Vehicle specifications [pg. 36]
5. Approval to execute an agreement with the Azalea Park Foundation for a Community Garden in Azalea Park. [Parks, pg. 41]
 - a. Area map [pg. 43]
 - b. Community garden plan [pg. 44]
 - c. Agreement [pg. 45]
6. Approval to allocate Transient Occupancy Tax revenue for the production and distribution of an event rack card as proposed by the Tourism Promotion Advisory Committee. [City Manager, pg. 50]
 - a. Sample rack card [pg. 52]
 - b. December TPAC Agenda Report [pg. 53]

H. Consent Calendar

1. Approve Council minutes for February 23, 2015. [pg. 55]
2. Approve the reinstatement of the annual Yard of the Month program for five months beginning in May, 2015. [pg. 59]
3. Approve rescheduling the May 25, 2015 Council meeting to Tuesday, May 26, 2015 due to the Memorial Day Holiday.
4. Accept the permanent Strom Drain Easement for Tax Lot 800; Map 41-13-05BC, located at 408 Pacific Avenue, from the Ann Christensen Family Trust and authorize the City Manager to sign the easement. [pg. 60]
5. Accept the permanent Slope Easement for Tax Lot 1804; Map 41-13-05A, located on North Bank Chetco River Road, from Eagle Cap Rentals, and authorize the City Manager to sign the easement. [pg. 63]
6. Accept Tourism Promotion Advisory Committee minutes for December 18, 2014 and January 15, 2015. [pg. 68]
7. Accept February 2015 Vouchers in the amount of \$165,356.31. [pg. 71]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least ten days advance notification. Please contact 469-1102 if you have any questions regarding this notice.



RECEIVED

FEB 18 2015

CITY OF BROOKINGS

City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: (541) 469-2163 Fax: (541) 469-3650

www.brookings.or.us

**APPLICATION TO SERVE ON A CITY OF BROOKINGS
COMMISSION, COMMITTEE OR BOARD**

PART I. Contact Information:

Name: Emmalea Jean Keskeny Date: February 10, 2015
Physical Address: 519 Chetco Ave
Mailing Address: P.O. Box 4051
Email Address: Southemovegonsurfco@gmail.com Phone: (406) 531-0633

PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

1. Commission/Committee applying for:

	<u>Composition (i)</u>	<u>Term (ii)</u>
<input checked="" type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 yrs
<input checked="" type="checkbox"/> Budget Committee	5 Electors	3 yrs
<input checked="" type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 yrs
<input checked="" type="checkbox"/> Public Art Committee (iii)	3 Residents, 2 UGB	3 yrs
<input checked="" type="checkbox"/> Traffic Safety Committee	2 Residents	2 yrs
<input checked="" type="checkbox"/> Tourism Promotion Advisory Committee	TBD	TBD
<input type="checkbox"/> Other (please specify):		

2. City residents: How long have you lived in the City of Brookings? 14/3m (yrs/mths)

Are you a City elector (registered voter)? ☒ Yes ☐ No

3. UGB residents: How long have you lived in the UGB?: _____ (yrs/mths)

4. What is your current occupation? Small business owner / Sewer / secretary

NOTES:

(i) Membership requirements:

- Resident and UGB status are determined by physical address.
- Residents must reside within the City limits.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at 541-469-1137 to determine if you are in the UGB).

(ii) Term: Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) Other restrictions:

- No more than two (2) Planning Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- Three (3) Public Art Committee members must have an art background

PART III. Background Information : *Attach additional pages if needed:*

1. List your **related** experience and/or background to the position you are applying for:

I am most interested in becoming a planning Commission elector. I have spearheaded many projects including owning a small business. I would be honored to be a member of a Committee that wants to help make a difference for small businesses like mine in our community. I am happy to be a member of our community and I want to do my part to preserve and improve it for generations to come.

2. List your **work history and educational background**, as well as any volunteer experience that is **not** related to the position for which you are applying:

I currently work at Superfly Distilling Fulltime as a waitress/ server and also part time as a Bookkeeping/ payroll/ secretary position. I recently started a business with a business partner at Souther Oregon Surf Company. I am also a mother and active community member. Prior to moving to Brookings in December 2014 I lived in Hamilton, MT and worked doing Logistics for Sapphire Lumber Company For Five years prior to that I worked at Bitterroot Brewing Company as a Bartender/ waitress. Every job I have ever had has been related to tourism.

3. Briefly describe your **interest in this position** and what you **hope to accomplish**:

I hope by becoming involved in your cause I can help bring a renewed sense of enthusiasm to future ventures as well as improve my own communication, problem solving, and teamwork skills.

PART IV. Volunteer Agreement : *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily and in the presence of the witness listed below, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Emmalea Jean Keskemy

Applicant (print name)

Applicant's Signature

2/17/15
Date

Witness (print name)

Witness's Signature

Date

****Planning Commissioners** holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at http://www.oregon.gov/OGE/forms_publications.shtml. Official forms are provided by OGE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

Commission and Committee contact information:

Planning Commission: 541-469-1135
Parks and Recreation Commission: 541-469-1103
Traffic Safety Committee: 541-469-1103

Public Art Committee: 541-469-1135
Budget Committee: 541-469-1123
Tourism Promotion Advisory Committee
541-469-1101

City of Brookings *Proclamation*

WHEREAS, general aviation and regional and community airports such as the Del Norte County Airport, Brookings Airport and Rogue Valley International Airport, play a critical role in the lives of Brookings citizens; and

WHEREAS, the Brookings community has a significant interest in general aviation's impact on the operation of our farms and businesses, and in the our response to emergencies and natural disasters; and

WHEREAS, the Brookings community depends on general aviation and its local and regional airports for the continued flow of commerce, tourists and visitors to our area; and

WHEREAS, Oregon's airports are responsible for a direct, indirect and induced total of 197,040 jobs; 35,172 jobs are created directly by the state's general aviation airports; and

WHEREAS, general aviation in Oregon produces \$1.8 billion, or \$507 per capita, in revenue to the state's economy; and

WHEREAS, the continuing vitality of general aviation in the State, in our region and in our community is critical to our quality of life;

NOW, THEREFORE BE IT RESOLVED, that I, Ron Hedenskog, Mayor of the City of Brookings, do hereby proclaim general aviation to be a vital strategic resource to our state, the region and our community, and declare March, 2015 to be

GENERAL AVIATION APPRECIATION MONTH

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 9th day of March, 2015.



Mayor Ron Hedenskog

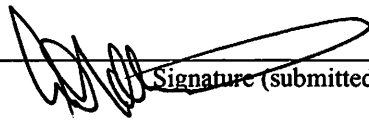


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Presentation by Alaska Seaplanes

Recommended Motion:

Not scheduled as an action item.

Financial Impact:

None.

Background/Discussion:

Alaska Seaplanes is one of three companies that have submitted proposals to provide commercial air service at the Del Norte County Regional Airport (DNCRA). Representatives of Alaska Seaplanes have requested an appearance at the City Council meeting to make a presentation about their company and their proposal.

The U.S. Department of Transportation (U.S.DOT) is considering proposals for providing commercial service under the federal Essential Air Service (EAS) program which provides subsidies to air carriers who serve rural markets. The air carrier serving the DNCRA has been receiving EAS funding for many years. The current air carrier is SkyWest (United Airlines) which has notified U.S.DOT that they will be discontinuing service the DNCRA effective April 6, 2015.

Alaska Seaplanes may request a support letter from the City. The City has not evaluated the three proposals submitted by the competing air carriers. The City is a member of the Border Coast Regional Airport Authority whose staff is reviewing the proposals. BCRAA staff and their consultant are scheduled to make a recommendation to the BCRAA Board on which proposal to support at their meeting of March 5.

According to BCRAA staff the key elements of the Alaska Seaplanes proposal are that they would be using a single-engine, nine-passenger aircraft, and would not be flying to major airports where the passenger could transfer to a longer-distance carrier. This means that a passenger wanting to connect to another flight would need to arrange ground transportation from one airport to another, and check back in and go through TSA at the transfer airport; there would be no TSA screening at DNCRA.

Attachment(s):

- a. Proposal by Alaska Seaplanes

**Before the
Department of Transportation
Washington, DC
Office of the Secretary**

In the Matter of

ESSENTIAL AIR SERVICE AT
CRESCENT CITY, CALIFORNIA

Docket DOT-OST-1997-2649



**Service Proposal of Air Excursions LLC d/b/a
Alaska Seaplanes & Redwood Airlines**

Communications with respect to this document should be addressed to:

Kent Craford
Air Excursions LLC d/b/a Redwood Airlines
1873 Shell Simmons Dr. Ste. 110
Juneau, Alaska 99801
kent@flyalaskaseaplanes.com

February 17, 2015



SERVING THE OREGON/CALIFORNIA BORDER COAST

- I.
Proposal Overview
- II.
About Alaska Seaplanes
- III.
Details of Service Plan
- IV.
Sample Flight Schedule
- V.
Letters of Support

I. Proposal Overview:

- Non-stop flights to Oakland and Portland
- Three times the previous flight frequency--with up to six departures per weekday
- Modern and reliable aircraft, which are still in production
- Superior schedule for better connectivity and shorter layovers
- Convenient private terminals with no TSA, making day trips quick and hassle-free
- Proven commitment to marketing, tourism development and community partnerships
- Oregon-based owner and management team
- A locally relevant brand



II. About Alaska Seaplanes:

Alaska Seaplanes ("Seaplanes") is the premier commuter airline of Southeast Alaska. Operating from a hub in Juneau, Seaplanes operates scheduled wheel plane and float plane flights to 11 communities, six of which are served under the USDOT Essential Air Service Program.

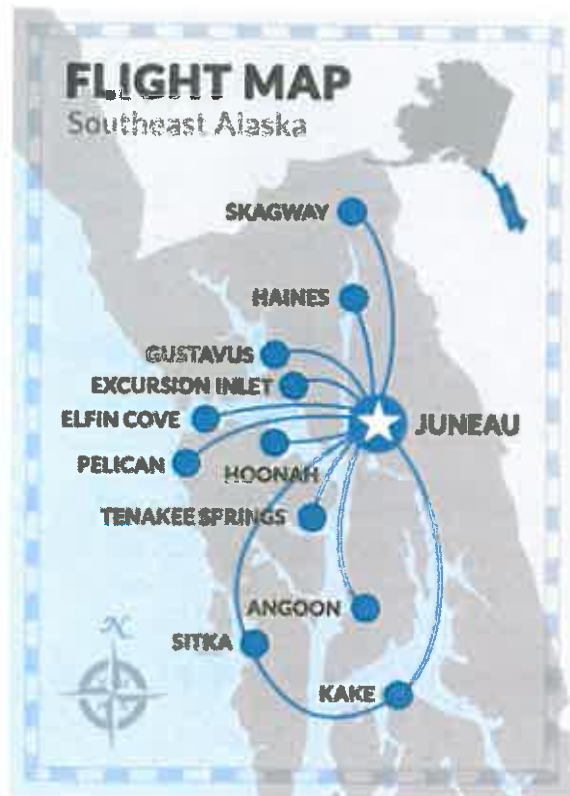
The company was founded in 1997 and since 2011 has been owned by Mike Stedman and Kent Craford. Stedman has been in the Part 135 aviation business for 35 years and has over 20,000 hours as pilot-in-command. He is the former President of the Alaska Air Carriers Association, and an adviser to the Governor on aviation matters. He is also an owner of Juneau-based Wings Airways.

Kent Craford is the former CEO of SeaPort Airlines and Wings of Alaska, and was the first American aviation entrepreneur to pioneer operating Pilatus PC-12s in business commuter service, a model that is now being widely adopted across the United States. Craford grew up in the San Francisco Bay Area and has lived in Portland since 2001.

In 2012, Stedman and Craford acquired the commuter airline Air Excursions and united its operations under the Alaska Seaplanes brand. Today, Alaska Seaplanes launches up to 150 flights per day and carries passengers, freight and US mail. It also offers charter flights throughout Southeast Alaska. Seaplanes is headquartered in Juneau, employs up to 85 people and operates year-round.

Alaska Seaplanes prides itself on having the best people and equipment among scheduled Juneau operators, hence the tagline, "Flying at a Higher Standard." Seaplanes is the only IFR-capable commuter airline in its market with newly refurbished aircraft that are ADS-B equipped. The company also recently built a new aircraft maintenance hangar in Juneau, demonstrating its commitment to reinvestment in its operations.

Alaska Seaplanes has seen its market share grow substantially where it competes directly with established competitors. The company's commitment to customer service, quality equipment and marketing sets it apart.

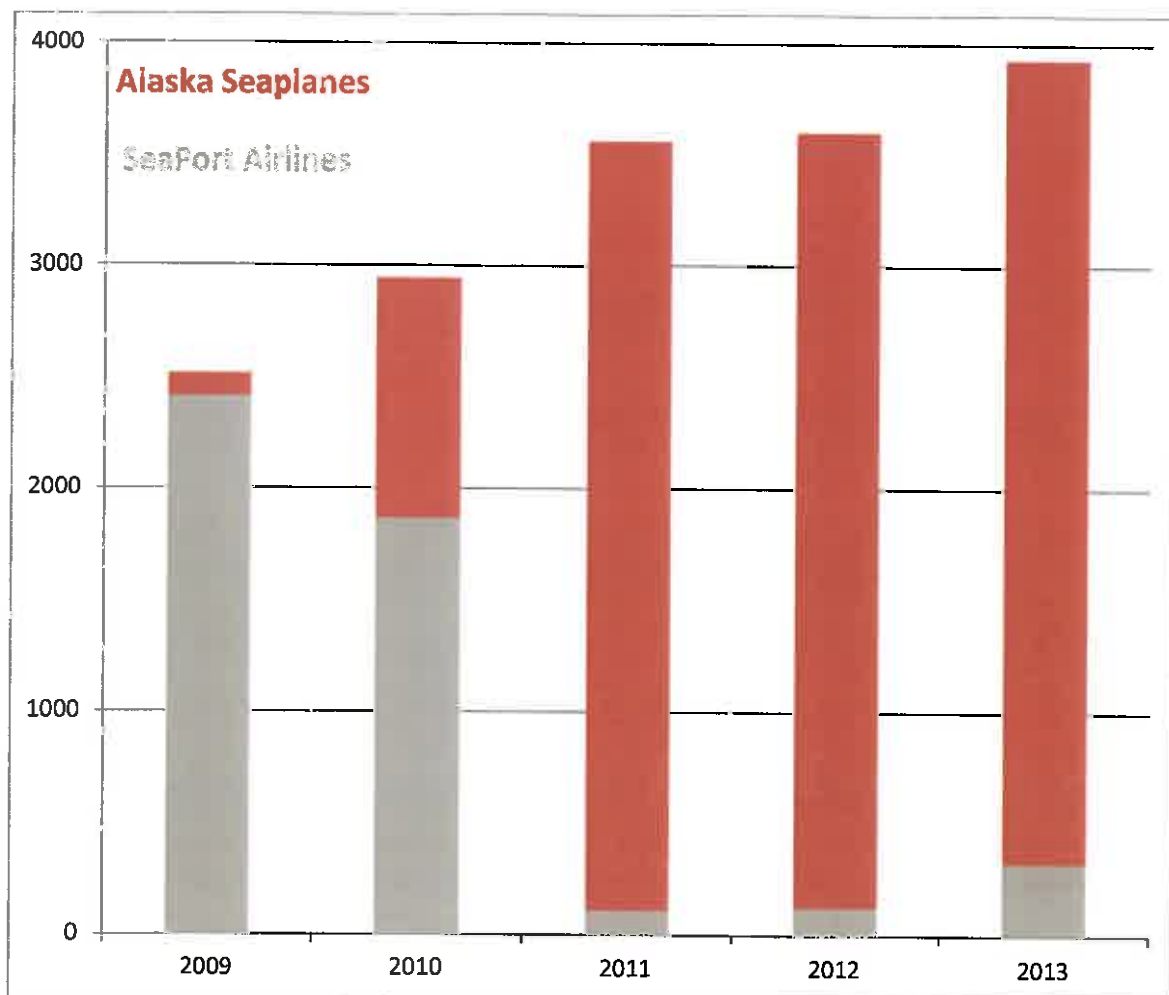


Seaplanes also works to forge long term partnerships in the communities it serves. The company developed a joint-venture tourism business with Kootznoowoo, Inc., the Alaska Native Corporation for the village of Angoon. Since its founding four years ago, the joint venture business has grown over 50% per year and is realizing substantial gains in tourism development on Admiralty Island, and investment returns for its native shareholders.

Alaska Seaplanes understands tourism-focused economies, and is committed to developing partnerships on the Border Coast to attract more tourists, by air, to the region.

Success with Essential Air Service

Alaska Seaplanes/Air Excursions has been operating wheel plane service to Kake, AK under an EAS contract since late 2010. Under the company's stewardship, traffic increased from roughly 2,500 passengers in 2009, to nearly 4,000 passengers in 2013, the last full year for which statistics are available.



2009 to 2013 Enplanements Kake, Alaska

III. Details of Service Plan:

Redwood Airlines

Redwood Airlines will be an independent division of Alaska Seaplanes, set up to serve Crescent City with three non-stop roundtrip flights per weekday to Portland, and three non-stop roundtrips per weekday to Oakland.¹

Redwood Airlines is headed by an experienced team that has something unique to offer—a superior air service model, tourism experience, knowledge of coastal economies, and roots in Portland and the Bay Area. The company will be headquartered in Portland and overseen by owner and President Kent Craford, who worked in the West Coast seafood industry for several years.

Alaska Seaplanes d/b/a Redwood Airlines is not an Essential Air Service “chaser,” bidding on contracts from Hawaii to New York. Crescent City is the first contract Alaska Seaplanes has bid on in the Lower 48, and only after careful analysis of the potential benefit to both the company and community. The mission is to offer the Border Coast both northbound and southbound flight options, without the hassle of TSA and SFO, at prices lower than what is currently being offered, and to build a durable brand on the back of old fashioned on-the-ground sales, marketing and advertising.

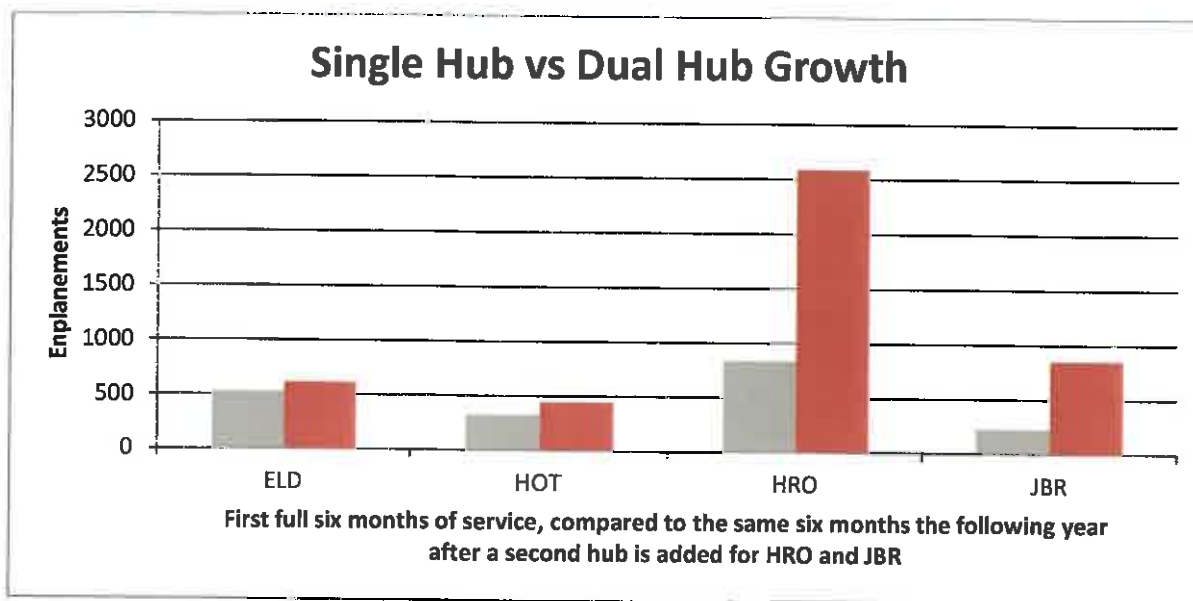


Dual Hub Advantage

The management team at Alaska Seaplanes/Redwood Airlines understands the value of a two hub proposition. The concept is simple—give people more options, and more people will fly.

¹ Weekend frequency will be 50% of the weekday schedule

Consider this chart as an example of the dual-hub attraction.



Source: *BTS Transtats*

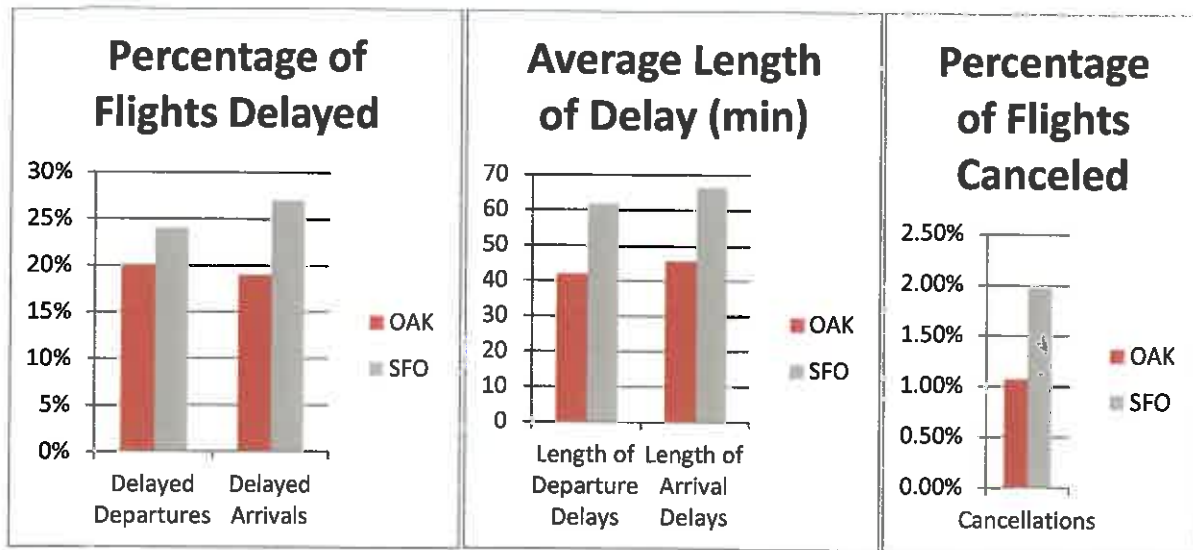
As you can see, there is small, natural year-over-year growth in the El Dorado (ELD) and Hot Springs (HOT) markets. Now compare that to the Harrison (HRO) and Jonesboro (JBR) markets, where a second hub was added after the initial time period. The difference is substantial.

Oakland

Oakland is a natural alternative to the current service at SFO, and offers connectivity in all directions.



As Del Norte county residents know, SFO has significant reliability issues. It is clear from the data below that service to Oakland is considerably more reliable.



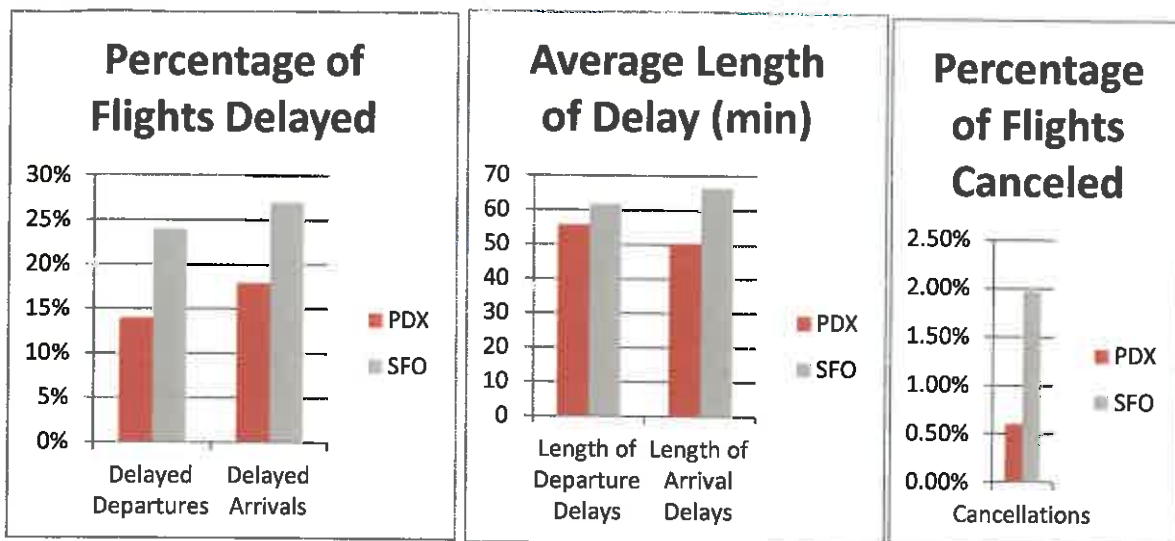
Source: BTS Transtats

With three flights daily between Oakland and Crescent City, Redwood Airlines will make day trips quick and convenient. Whether you're renting a car, hopping on BART, or using your favorite ride-share service; getting from our private terminal to where you need to be is simple and easy.

Portland



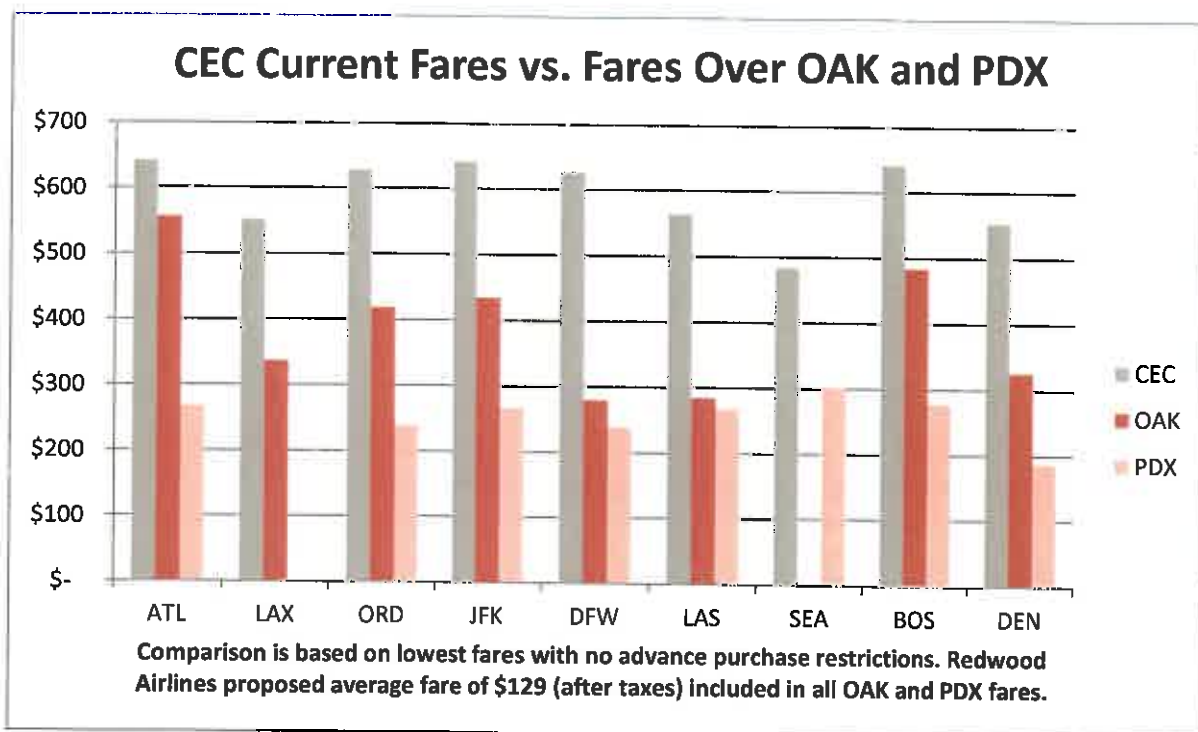
Portland is an excellent complimentary hub to OAK, offering multiple non-stops, including many East Coast destinations. In addition, PDX has a very low cancellation rate – less than a third of SFO's, as shown on the following page.



PDX is more than a good place to connect. For those just going to the Portland metro area, three flights daily will allow you to make a day trip out of what would normally be a multi-day affair. And with tax-free shopping, important medical facilities, and Salem just down the road, Redwood Airlines knows PDX will offer the Border Coast more than just a hub – it will be a destination, as well as a source of weekend tourists.

Fare Comparison

Another benefit of both OAK and PDX is the large presence of low cost carriers, including Southwest and Spirit, which pushes down fares on all flights. The chart below demonstrates the savings to the average CEC passenger by flying through these hubs (including the forecasted Redwood Airlines fare), as opposed to the current fares from CEC through SFO.



Hassle-free

One of the huge advantages of Redwood Airlines is the convenience of TSA-free travel.

Going to the Bay Area or Portland? ² You'll be able to fly without the hassles of taking your shoes off, throwing away your water, and walking through a body scanner. As for connecting passengers, they'll only have to go through that rigmarole once. After all, why go through that in both Crescent City and the hub?

By eliminating TSA from the equation, you can show up for your flights just 20 minutes before departure time. On-site rental cars at both hubs will keep you moving, eliminating unnecessary waiting periods or parking shuttles.


Tourism

Unlike many EAS communities where the traffic nearly exclusively originates in the community, Crescent City has a thriving tourism market as the "Redwood Gate to the Golden State". Redwood Airlines is best positioned to capitalize on this, both because of its locally branded service, and Alaska Seaplanes' experience in tourism marketing.

The company knows how to create successful tourism packages, as was evidenced by our recent profile on the TODAY Show. Redwood Airlines will create similar tourism packages with local attractions, guides and lodging establishments. In fact, Redwood Airlines' reservation system will allow the company to add tours, attraction tickets, and other activities directly into the booking process.

WORLD-FAMOUS BROWN BEAR SANCTUARY


Pack Creek Bear Viewing



The Pack Creek Bear Sanctuary, on the eastern shore of Admiralty Island is one of Southeast Alaska's best kept secrets, and provides visitors an unprecedented opportunity to view brown bears close-up. A 25-minute floatplane ride from Juneau is all it takes to explore the Fortress of the Bears and view these amazing animals in their natural surroundings. [GET MORE INFO](#)

"TODAY Takes Off"

TODAY Show Visits Alaska



Watch Natalie Morales, from the TODAY Show, fly over to Pack Creek for a Pack Creek Bear Tour, courtesy of Alaska Seaplanes. [GET MORE INFO](#)

² According to data provided by Sixel, the Bay Area has over four times the demand of any other destination.

Aircraft

Due to Crescent City's longer-than-average distance to a hub, Redwood Airlines firmly believes that the Swiss-built Pilatus PC-12 is the best aircraft for the job. While it is faster than other Part 135 offerings, its main benefit is the comfortable pressurized cabin.

Though the PC-12 has only been used in US commuter markets for several years, it is becoming more widely adopted due to its operational reliability and customer appeal. With a private-jet style cabin, individual seats, and the lowest cabin noise and vibration among airplanes in its class, the PC-12 is the right airplane for the Border Coast.

Proposal

Redwood Airlines is proposing three non-stop, round trip flights each week day from Crescent City to both Oakland and Portland, totaling six round trips daily, and six total roundtrips on the weekend. The company anticipates an average fare of \$129, including taxes. The company will operate on a legacy airline reservation platform with full GDS connectivity and interline capability, and visibility on the major Online Travel Agencies.

<u>YEAR 1</u>		<u>YEAR 2</u>	
Operations		Operations	
Scheduled Flights	3,744	Scheduled Flights	3,744
Completed Flights @ 98%	3,669	Completed Flights @ 98%	3,669
Scheduled Block Hours	5,304	Scheduled Block Hours	5,304
Scheduled Seats	33,696	Scheduled Seats	33,696
Scheduled ASMs	9,721,296	Scheduled ASMs	9,721,296
Revenue		Revenue	
Passengers	23,232	Passengers	23,760
Average Fare	\$120.00	Average Fare	\$120.00
Fare Revenue	\$2,787,840	Fare Revenue	\$2,851,200
Total Revenue	\$2,787,840	Total Revenue	\$2,851,200
Expenses		Expenses	
Aircraft	\$1,008,000	Aircraft	\$1,008,000
Employees	\$1,172,560	Employees	\$1,172,560
Fuel and Oil	\$1,854,666	Fuel and Oil	\$1,854,666
Maintenance and Reserves	\$1,432,080	Maintenance and Reserves	\$1,432,080
Marketing and Distribution	\$354,288	Marketing and Distribution	\$261,360
Insurance	\$93,200	Insurance	\$93,200
Other Indirect Expenses	\$547,595	Other Indirect Expenses	\$547,595
Total Expenses	\$6,462,389	Total Expenses	\$6,369,461
Profit	\$323,119	Profit	\$318,473
Margin	5.00%	Margin	5.00%
Total Subsidy Required	\$3,997,668	Total Subsidy Required	\$3,836,734

IV. Sample Schedule:

Crescent City to Oakland		Oakland to Crescent City	
Departure	Arrival	Departure	Arrival
5:30 am	7:00 am	7:30 am	9:00 am
9:25 am	10:55 am	4:25 pm	5:55 pm
6:20 pm	7:50 pm	8:20 pm	9:50 pm

Crescent City to Portland		Portland to Crescent City	
Departure	Arrival	Departure	Arrival
5:30 am	6:50 am	7:30 am	8:50 am
9:25 am	10:45 am	4:25 pm	5:45 pm
6:20 pm	7:40 pm	8:20 pm	9:40 pm

These schedules were developed with both the connecting and local passenger in mind. They are tentative and will be refined with feedback from the community and passengers.

V. Letters of Support



CURRY

HEALTH NETWORK

Curry General Hospital
94220 4th Street
Gold Beach. OR 97444
541.247 3000

Curry Medical Center
500 5th Street
Brookings. OR 97415
541 412 2000

Curry Family Medical
525 Madrona Street
Port Orford. OR 97465
541.332 3861

Curry Medical Practice
94220 4th Street
Gold Beach. OR 97444
541.247 3155

Rush Surgery Center
648 Chetco Ave
P O Box 8021
Brookings OR 97415
541 813 1835

Brookings Psychiatry
603 Hemlock St Ste 2-D
Brookings OR 97415
541 412 2094

**Shore Pines
Assisted Living**
93975 Ocean Way
Gold Beach OR 97444
541.247 0333

MISSION

*To provide healthcare of
the highest quality with
genuine caring and
compassion.*

VISION

*That our doctors, staff and
facilities will be recognized
by our patients and
potential patients as the
preferred health care
system because of our
quality, ease of access and
range of services.*

February 11, 2015

Todd Homan
Director
Office of Aviation Analysis
United States Department of Transportation
1200 New Jersey Ave. Southeast
Washington, DC 20590

Dear Mr. Homan,

On behalf of Curry Health Network, I am writing to indicate support for a new air service provider for the Crescent City/Brookings area under the Department's Essential Air Service program. We hope that you will support Alaska Seaplanes' planned route network serving our community with flights to both Portland, Oregon and Oakland, California.

As a rural health organization, we have a frequent need for air transportation to move physicians, support staff and new-hire candidates in and out of Curry County. The operational reliability of air service is paramount for these trips. Inconsistent air service creates pressure to explore other options such as Medford flights, or simply driving. As such, having newer model airplanes with adequate back-up aircraft as Alaska Seaplanes' operating plan spells out will be important to keeping local air service a reliable option for our travel needs.

We also endorse the bi-directional service pattern Alaska Seaplanes proposes, with flights to both Portland and Oakland. I recently had a meeting in Portland that lasted merely an hour, but necessitated a 12-hour round trip drive. Had Alaska Seaplanes' service already been operational, I might have left mid-day and still been home for dinner. That kind of easy, frequent and approachable air transportation access for the border coast would be a tremendous boost to our organization and our local economy.

There is a strong community of interest between Curry County and Portland, and such a route should prove popular. But the border coast and the Bay Area also have an important economic and social connection, and long-established scheduled air service, that should not be severed. Flights in and out of SFO have been problematic in the past due to congestion and fog. Alaska Seaplanes' flights

Mr. Todd Homan
February 11, 2015
Page 2

into Oakland should avoid the issues at SFO that have stymied Crescent City flights in the past, while preserving an important connection to the Bay Area.

Thank you for your Department's continued support for rural air service. We believe the departure of our current airline is an opportunity to find a better fit, and believe Alaska Seaplanes' proposal is just that. We hope you will support it.

Sincerely,

A handwritten signature in blue ink, reading "Wayne Hellerstedt". The signature is fluid and cursive, with a large loop at the end of the last name.

Wayne Hellerstedt, MBA/FACHE
Chief Executive Officer

February 17, 2015

Mr. Todd Homan
Director, Office of Aviation Analysis
US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Dear Mr. Homan,

I am writing to express support for the essential air service proposal of Alaska Seaplanes for daily flights from Crescent City, CA to Oakland, CA and Portland, OR.

Alber Seafoods is a vertically integrated seafood processing and distribution business with facilities in Crescent City, San Francisco, South Bend and Ilwaco, Washington on the Columbia River. Given the remoteness of Crescent City, we spend considerable time travelling between these various locations, and have struggled with the often unreliable air service in Crescent City.

We believe the greater flight frequency offered by Alaska Seaplanes using quality pressurized aircraft still in production will be step forward over the current offering. Being able to rely on a flight is imperative to keeping our business moving, and has the potential to get people out of their cars, off the highways, and back in the air. This is good for the airport, the community and the local economy.

Alaska Seaplanes' proposal to offer flights both south to the Bay Area AND north to Portland will be a game-changer for the seafood industry, whose participants—fishermen, processors and vendors—are in constant movement up and down the West Coast.

I encourage you to accept Alaska Seaplanes' proposal for Crescent City air service.

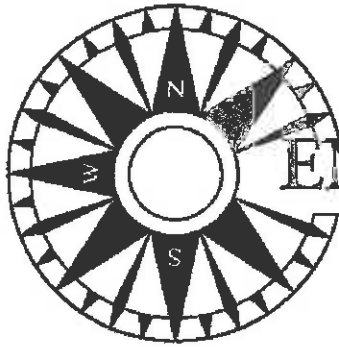
Sincerely,



Max Boland

Vice President of Sales

Alber Seafoods, Inc.



Phone: (503) 325-4341
Fax: (503) 325-6421

ENGLUND MARINE & INDUSTRIAL SUPPLY CO. INC.

P.O. Box 296 • Astoria, Oregon 97103 • www.englundmarine.com

January 29, 2015

Mr. Todd Homan
Director, Office of Aviation Analysis
US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Dear Mr. Homan:

We are writing to support the proposal of Alaska Seaplanes to serve Crescent City, California under the Essential Air Service program with flights to Portland, Oregon and Oakland, California.

As a business owner and employer in Crescent City, we understand the value of transportation connections for a community as remote as the Border Coast. We believe Alaska Seaplanes' proposal represents an opportunity to both build on existing air traffic, and attract new business through the airport by offering more non-stop destinations, greater flight frequency, and the convenience of operating from their own terminals in Portland and Oakland.

We have done business with Alaska Seaplanes' President Kent Craford in his previous capacity as Cofounder and CEO of SeaPort Airlines, and patronized that service when it operated in Astoria.

Service in and out of Crescent city could be a game-changer for short duration business travel – allowing us to travel PDX-CEC and return in the same day – this is a huge opportunity to get people off the highways and back in the air.

We hope that you will support Alaska Seaplanes' proposal for Crescent City.

Sincerely,

Kurt Englund

880 SE Bay Blvd
Newport, OR 97385
541-285-9275

280 E Wilson
Westport, WA 98595
360-268-9311

123 Howerton Way
Ilwaco, WA 98124
360-642-2308

91146 Cape Arago Hwy
Coos Bay, OR 97420
541-888-6723

201 Citizens Dock Rd
Crescent City, CA 95531
707-444-3230

#2 Commercial
Eureka, CA 95501
707-444-9266

DOT-OST-1997-2649

Pacific Seafood®

Pacific Seafood Group
16797 S.E. 130th Ave.
P.O. Box 97
Clackamas OR 97015
phone: (503) 905-4500
fax: (503) 905-4200
www.pacseafood.com

Processing

Pacific Alaska Shellfish, Nikiski AK
Resurrection Bay, Seward AK
Istacal Seafood, Kodiak AK
Sea Level Seafoods, Wrangell AK
Pacific Canada, Mossel B.C.
Salmonus, Federal Way WA
Starfish, Mukilteo WA
Washington Crab, Westport WA
Pacific Cold Storage, Woodland WA
Bandon Pacific Seafood, Charleston OR
Pacific Smoking, Clackamas OR
Pacific Coast Seafoods, Garibaldi OR
Pacific Shrimp, Newport OR
Live Seafood, Portland OR
Pacific Choice Seafood, Eureka CA

Aquaculture

Pacific Aquaculture, Nespelem WA
Pacific Oyster, Bay City OR
Pacific Oyster, Coos Bay OR

Distribution

Pacific Seafood of WA, Mukilteo WA
Pacific Seafood of WA, Spokane WA
Pacific Seafood of OR, Clackamas OR
Pacific Fish & Oyster, Portland OR
Pacific Fresh Seafood, Sacramento CA
Pacific Seafood LA, Wilmington CA
Pacific Seafood UT, Salt Lake City UT
Pacific Seafood LV, Las Vegas NV
East Coast Seafood, Phoenix AZ
Seacraft Seafoods, San Antonio TX
Jetta's Famous Crawfish & Seafoods, Clackamas OR

Transportation

Pacific Group Transport

February 17, 2015

Todd Homan
Director, Office of Aviation Analysis
US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Dear Mr. Homan,

Please accept this letter of support for Alaska Seaplanes' proposal to serve Crescent City, California with daily flights to Portland, Oregon and Oakland, California under the USDoT's Essential Air Service program.

As a vertically integrated seafood business, our company has fishing vessels, processing and distribution facilities up and down the West Coast. Specifically in northern California, we operate a seafood processing plant in Eureka, an ice house and buying station in Crescent City, and a buying station in Brookings, Oregon. We have distribution locations in Sacramento and the San Francisco Bay Area. Our corporate headquarters is in Portland, Oregon. At any given time, we are moving people back and forth between these various locations, and often face challenges given the relative remoteness of the Northern California/Southern Oregon coast.

Daily scheduled air service from Crescent City both to Portland and the San Francisco Bay Area would be a huge leap forward for our own team members— plant managers, salespeople, and support staff— as well as the vessel captains and crews among our partners in the fishing fleet. Currently, we spend hundreds of hours on the highways each year between those places. The option of multiple flights daily, both North and South, would be a significant advantage for our business and the whole seafood industry. Personally, I could foresee using such a service as much as twice a month.

Our relationship with Alaska Seaplanes' President Kent Craford reaches back over a decade, and during his tenure at SeaPort Airlines, we utilized their Pilatus-based service between Portland, Seattle, Newport and Astoria often. The combination of multiple daily flights and non-sterile operations (avoiding the long lines, hassles and uncertainty of TSA and the big airport terminals) is a tremendous time-saver and makes flying much more attractive than driving.

We hope that you will support Alaska Seaplanes' proposal for Crescent City air service. It could be a game changer for our business and the economy of the Border Coast.

Regards,



Rick Harris
General Manager of Southern Operations

Wild & Natural – Fresh, Healthy & Sustainable

DOT-OST-1997-2649

Page18

From: WFOA [mailto:wfoa@charter.net]
Sent: Thursday, January 22, 2015 8:23 AM
To: jylansing@aol.com
Subject: WFOA Support for Air Service

John:

Please forward this

Western Fishboat Owners Association (WFOA) representing about 400 west coast U.S. albacore fishermen and support businesses strongly encourages the development of air service from Crescent City, CA to Portland, OR and Oakland, CA. Over the past 10 years the access to flights from the Northern California area both north and south have been steadily declining. This region is important to our members who may want to utilize the service and save long drives. WFOA encourages this project to move forward.

Thanks

Wayne Heikkila
Executive Director
Western Fishboat Owners Association
American Fishermen's Research Foundation
P.O. Box 992723
Redding, CA 96099
Website: <http://www.wfoa-tuna.org>
Phone 530.229.1097
Fax 530.232-0107
E-Mail <wfoa@charter.net>

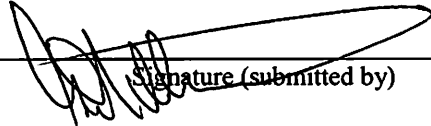


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: National Disaster Resiliency Competition

Recommended Motion

Following public comments: Motion to support the submission of the proposal in partnership with the State of Oregon and the City of Reedsport under the National Disaster Resiliency Competition.

Financial Impact:

Possible grant funding for unmet needs from past disasters, including some \$800,000 for the Port of Brookings Harbor and \$940,000 for City sewer system improvements.

Possible future grant funding for projects such as water system improvements, seismic retrofit of bridges, disaster preparedness education, emergency services enhancements and bluff stabilization.

Background/Discussion:

The City of Brookings is partnering with the State of Oregon to develop a proposal under the National Disaster Resilience Competition (NDRC). The draft proposal is attached. As a part of the community consultation component of the proposal process, the two cities (Brookings and Reedsport) who are partnering with the State are conducting public hearings on the draft application.

Note that the draft application is still being refined and the public comment period ends on March 23, 2015.

Attachment(s):

- a. Consultation Summary
- b. Draft NDRC proposal (to be provided separately, when received)


Brookings				
1 Agency/Name or Stakeholder Group (if applicable)	2 Agency Type - Target Population (if applicable)	3 Type of Outreach	4 - Method of Notification (if applicable) - Materials Provided	5 Name of Supporting Documentation File(s) Provided
Brookings City Council	Municipal government	Public, televised meeting	Public, televised meeting	Minutes, tape recording
Curry Health Network	Public Hospital District	City officials and CHN leadership	Meeting	NDRC CHN ltr 2/3
Port of Brookings Harbor	Port District	City officials and Port District leadership	Meetings	NDRC Partner letter port signed 2/6
Brookings City Council	Municipal government	Public meeting on strategic plan	Public meeting/workshop	
Portland State University	University	Extend City services to Port area	Public, televised meeting	PSU proposal 1/28
Curry Health Emergency Team	Informal volunteer group	Discuss resiliency needs	Meeting/announcement	CCHERT Jan 14 2015 minutes
Harbor Fire Department	Public Fire District	Discuss resiliency needs		
Harbor Sanitary District	Public Sewer District	Discuss resiliency needs		
Oregon Infrastructure Financing Authority	State Agency	NDRC workshop	Meeting	Minutes
Oregon Emergency Management	State Agency	NDRC workshop	Meeting	Minutes
Oregon Administrative Services	State Agency	NDRC workshop	Meeting	Minutes
DOGAMI	State Agency	NDRC workshop	Meeting	Minutes
Brookings Harbor Chamber of Commerce	Business association	Presentation at business forum	Presentation at business forum	NDRC Pilot 1/28
Curry Coastal Pilot	Local newspaper	Several interviews/articles	Interviews/articles	NDRC Pilot II 1/28
Coos Curry Electric Cooperative	Energy Co-op	Consultation	email	NDRC CCEC support 1/28
South Coast Development Council	Regional development non-profit	Consultation	email/phone	NDRC CDC support 1/28
Curry Community Health	Health Services non-profit	Consultation	email/phone	NDRC Health ltr 1/29
South Coast Watershed Council	Resource conservation non-profit	Consultation	email	NDRC letter Watershed 1/30
City of Brookings	Municipal government	Media	Press release sent to media outlets, posted on Facebook, website, Twitter	Press release/webpage
Umpqua Bank	Commercial bank	Consultation	email/multiple phone	CDRC Umpqua ltr 2/3
Cal Ore Life Flight	Ground and air ambulance company	Consultation	email/phone	Support letter
Rogue Valley Credit Union	Regional credit union	Consultation	email/phone	NDRC Rogue ltr 2/2
Curry County	County government	Consultation	email/phone/workshop	NDRC County ltr 2/3
Pace Engineering	Private consulting engineer	Alternative water source analysis	email/phone	Executed contract
Oregon Coastal Zone Management Assn.	Association of local governments	Consultation	email/phone	NDRC OCZMA Support Letter 2-4-15
Wild Rivers Community Foundation	Non-profit foundation	Consultation	email/phone	
North Bay Coos Curry Housing Authority	Housing authority	Consultation	email/phone	
NeighborWorks Umpqua	Non-profit housing agency	Consultation	email/phone	NDRC Housing Part 2/9
Brookings City Council	Municipal government	Public Hearing	Published public hearing notice	NDRC Neighborhoods part 2/12
Willidan Engineering	Engineering/emergency consultant	Consultation	email/phone	Minutes, public hearing notice
Kosmont Companies	Real estate development company	Consultation	email/phone	13-Feb
Oregon Department of Transportation	State Agency	Consultation	Siesmic retrofit of Chetco River Bridge	13-Feb
State Farm Insurance	Insurance broker	Consultation	email re: homeowner insurance availability in tsunami zone	
Oregon Transportation Commission	State Commission	Presentation on need for resiliency funding	Presentation at Commission meeting	Presentation talking points.
Curry County	County government	Presentation	Presentation at Natural Hazards Mitigation Planning meeting	Agenda
Port of Brookings Harbor	Port District	Presentation at Commission meeting	Oral presentation at Commission meeting	News clipping
Humboldt State University	University	Possible partner/desalination	email/phone	
University of Southern California	University	Possible partner/desalination	email/phone	
Willidan Engineering	Engineering/emergency consultant	Discuss partner letter	email	NDRC Willidan 3/2
Portland State University	University	Contract for service extension to Harbor	City Council meeting	Contract/agenda/minutes
City of Brookings	Municipal government	Post NDRC information for public review	Webpage, Twitter, Facebook	Screen shots
City of Brookings	Municipal government	Press release	Distributed to 12 media outlets	Press release/published article
Curry Coastal Pilot	Newspaper	Article on City Manager presentation	Published news article	Published article
Umpqua Bank	Commercial bank	Continued consultation	email/phone	NDRC partner letter Umpqua 2/12
NeighborWorks Umpqua	Non-profit housing agency	Continued consultation	email/phone	
City of Brookings	Municipal government	Public meeting on Transportation Plan	Public meeting/workshop	
Curry Health Network	Public Hospital District	Meeting re: need for emergency room	Meeting	
Curry County Health Emergency Team	Collaboration of agencies, private	Meeting	Presentation	Agenda, minutes
Southwest Area Commission on Trans.	Regional Transportation Commission	Meeting	Presentation on seismic vulnerability of bridges	Agenda
City of Brookings	Municipal government	Meetings	Meetings with staff, Council	NDRC City ltr signed 2/6
South Coast Resilience Network	Collaboration of agencies, private	Meeting with new organization	Meeting with organizers	SC Resilience Network 2/25

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: VFW Fireworks Funding Request

Recommended Motion:

If the City Council would like to provide funding for this request: Motion to allocate an amount determined by the City Council from either the General Fund reserve or the Tourism Fund to assist the VFW in funding the Fourth of July Fireworks program for 2015.

Background/Discussion:

The Veterans of Foreign Wars Post 966 has requested that the City contribute to funding the annual Fourth of July fireworks display. This is an unbudgeted expenditure. Last year, the City Council voted to contribute \$1,000 to this event from the Tourism Fund. The Tourism Promotion Advisory Committee (TPAC) did not include funding for this event in the budget it submitted for Council approval. That budget included \$12,000 for events, of which \$12,500 has been expended. The unexpended balance in the Tourism Fund for the current fiscal year is \$20,400. While this event actually occurs in fiscal 2015-16, the VFW is seeking funds now as a part of their fundraising effort to assure that sufficient funds will be available for the event.

This has been a recurring issue for several years. The City has used funding from a variety of sources (General Fund, Transient Occupancy Tax) to contribute to this event.

Attachment(s):

- a. Letter from VFW



VETERANS OF FOREIGN WARS OF THE U.S.
CHARLES W. LINGARD MEMORIAL POST 966
2015 July 4th Fireworks Committee
P.O. Box 2475
Brookings, Oregon 97415
541-412-7214

Mr. Gary Milliman
City of Brookings
898 Elk Dr.
Brookings, OR 97415

Feb. 23, 2015

Dear Mr. Milliman:

We are once again sponsoring the annual July 4th fireworks celebration at the Port of Brookings-Harbor. This year's show will be produced by Homeland Fireworks which is well known for their pyrotechnic displays. Homeland Fireworks has promised us a longer and more exciting show this year. However, we need your urgent help to make this event happen.

We need to raise \$10,000 by March 31 just to make a down payment on the show. If you can find room in your budget to include a fireworks donation, your contribution will help us toward our goal. This is an event the community looks forward to every year. As other communities have stopped their shows for lack of funding, it is even more imperative that we continue ours. You can help ensure that doesn't happen with your generous donation.

We would like to thank you for considering this opportunity to partner with our organization for the July 4th extravaganza. If you have any questions, please feel free to contact us at the address above or at vfwpost966@gmail.com. Thank you for your support.

Respectfully,

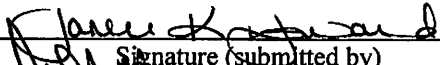
Frederick L. Bremer
Chairman, 2015 July 4th Fireworks Committee


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: Finance & HR



Signature (submitted by)


City Manager Approval

Subject:

City-wide Vehicle Inventory

Recommended Motion:

None.

Financial Impact:

None.

Background/Discussion:

Council requested information on all city vehicles and related equipment. This report is in response to that request. Vehicles and related equipment are evaluated annually; we consider mileage, hours used, and condition, to determine replacement. We budget \$86,269 for public safety vehicles and \$61,300 for Public Works and Treatment annually, for payments on new vehicles. In addition, for large vehicles, such as the street sweeper, we save over several years prior to purchase.

Attachment:

City of Brookings Vehicles and Equipment 2015

City of Brookings Vehicles and Equipment
2015

Year	Make	Model	Department	License Plate #	MILEAGE/ HOURS
2013	FORD	FOCUS	CITY HALL	E295815	18,567
VEHICLES-PUBLIC SAFETY-POLICE					
2002	CHEVROLET	K1500	POLICE	XXXXXX	240k
2005	DODGE	DURANGO	POLICE	E252718	105k
2006	FORD	CROWN VICTORIA	POLICE	E212774	85k
2008	DODGE	CHARGER	POLICE	E217426	79k
2008	DODGE	CHARGER	POLICE	E241468	60k
2008	DODGE	CHARGER	POLICE	E217427	65k
2008	DODGE	CHARGER	POLICE	E212771	75k
2008	DODGE	CHARGER	POLICE	E217428	77k
2008	DODGE	CHARGER	POLICE	991FJT	80k
2013	DODGE	CHARGER	POLICE	E225297	26k
2013	DODGE	CHARGER	POLICE	E212769	23k
2013	DODGE	CHARGER	POLICE	E225298	22k
2013	DODGE	CHARGER	POLICE	E225296	21k
2013	DODGE	CHARGER	POLICE	E225294	26k
2013	DODGE	CHARGER	POLICE	E225295	24k
VEHICLES-PUBLIC SAFETY-FIRE					
1984	PIERCE	ARROW FIRE TRUCK	FIRE	N168276	34,479
1993	FORD	F350 QUICK ATTACK TRUCK	FIRE	E188270	42,506
1995	FORD	E350 AMBULANCE	FIRE	T521114	201,565
2002	E-ONE	PUMPER TRUCK TYPHOON	FIRE	N/A	24,871
2010	KME	FIRE PUMPER TRUCK	FIRE	N/A	6,001
2013	DODGE	DURANGO	FIRE	E253293	14,390
2014	RAM	3500	FIRE	E259835	5,858
VEHICLES-UPPER CHETCO FD					
1977	CHEVROLET	SCOTTSDALE BRUSH TRUCK	FIRE	E237239	20,865
VEHICLES-SAFETY CITY					
1998	INTERSTATE	CARGO TRAILER	CITY	E237222	
VEHICLES-PWDS-PUBLIC WORKS					
1996	FREIGHTLINER	DUMP TRUCK	PUB WKS	E194815	25152mi 4109hrs
2005	CHEVROLET	PICKUP	PUB WKS	E228620	49,871
2006	STERLING	L7500 DUMP TRUCK	PUB WKS	E235701	17,911
2006	CHEVROLET	SILVERADO W/UTILITY BOX	PUB WKS	E237228	15,454
2008	FORD	F350	PUB WKS	E241455	43,821
2014	FORD	F450 DUMP	PUB WKS	E261500	3,224
2015	RAM	1500 ST	PUB WKS	E194827	263
2015	RAM	1500 ST	PUB WKS	E194828	184
VEHICLES-PWDS-WASTE WATER					
2000	FORD	F350 4x4	WW	E212774	14,815
2006	CHEVROLET	2500 SILVERADO 4x4	WW	E235721	43,309
2007	CHEVROLET	1500 SILVERADO 4x4	WW	E237230	21,654
2008	FORD	F350 4x4	WW	E241456	21,443
2014	RAM	1500 TRADESMAN	WW	E218746	11,354
VEHICLES-PWDS-PARKS					
1993	CHEVROLET	DUMP TRUCK	PARKS	E221752	263,107
2003	FORD	F250	PARKS	E221770	42,502
2003	DODGE	CARAVAN	PKS VOL	E228606	33,604
2004	DODGE	DAKOTA	PARKS	E232613	76,783
2006	CHEVROLET	2500 HD 4X4	PARKS	E235722	OD Not Func
VEHICLES-PWDS-OFFICE					
1999	DODGE	DURANGO	PUB WKS	E235703	109,573
2006	CHEVROLET	TRAILBLAZER	PUB WKS	E247550	79,203
2007	CHEVROLET	COLORADO	PUB WKS	E237229	65,378

City of Brookings Vehicles and Equipment
2015

Year	Make	Model	Department	License Plate #	MILEAGE/ HOURS
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EQUIPMENT/TRAILERS-PWDS-PUBLIC WORKS

1986	TCI MOTOR GRADER	06860096	PUB WKS		1235 hrs
1990	POWERAY TRAILER	0001	PUB WKS	E194832	
1992	HARBEN	MOUNT	PUB WKS	E194834	870 hrs
1993	INGERSOLL-RAND AIR COMPRESSOR	D328	PUB WKS	E194836	301 hrs
1994	CASE BACKHOE 2WD 580K	2023	PUB WKS	E194833	3991 hrs
1994	ELGIN	STREET SWEEPER	PUB WKS	E221751	10486mi 2850hrs
1998	CASE TRACTOR BACKHOE 580L	JJG00244204	PUB WKS	E218750	5306 hrs
2000	BOBCAT SKIDSTEER LOADER 753	515835055	PUB WKS		602 hrs
2004	JOHN DEERE TRACTOR W/BRUSH CUTTER	L06420H405354	PUB WKS	E237223	1,573
2005	KUBOTA EXCAVATOR W/ATTACHMENTS	30952	PUB WKS		2251 hrs
2005	US MOWER MOWING HEAD	10877	PUB WKS		
2005	ZIEMAN M#1195-E	26' EQUIP TRAILER	PUB WKS	E235704	
2008	STERLING	VAC-CON SEWER CLEANER	PUB WKS	E241467	8887mi 1570hrs
2010	CARGOMATE	BLASER TRAILER	PUB WKS	E250821	
	KIOTI TRACTOR w/JD Mower	DS54510HS	PUB WKS	E250821	250 hrs

EQUIPMENT/TRAILERS-PWDS-WW

1997	CORNELL BIO-SOLIDS PUMP TRAILER	97026210	WW		194.7hrs
	CUMMINS 350KW GENERATOR	38426	WW		602.3hrs
	CATERPILLAR 750KW GENERATOR	2WJ02634	WW		438hrs
	KUBOTA RTV 900		WW		227.3hrs
	DETROIT GENERATOR TRAILER		WW		6320hrs
1998	INTERNATIONAL W/AGGRESSOR TANK	TRUCK	WW	E228617	45069 mi

EQUIPMENT/TRAILERS-PWDS-PARKS

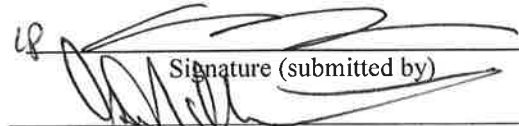
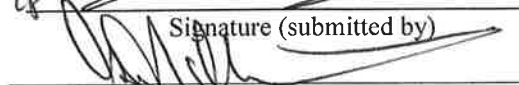
1997	ASSEMBLY	17' UTILITY TRAILER	PARKS	E235687	
2001	Toro Groundmaster 328-D 72" Mower	Mower/ Deck	PARKS		15,708
2002	Honda Pushmower HRC 216	HRC2163HXA	PARKS		N/A
2005	BIG TEX	UTILITY TRAILER	PARKS	E232610	
2006	Toro Groundmaster 3280-D 62" Mower	Mower/ Deck	PARKS		1,393
2006	WELLS CARGO	ROAD FORCE	PARKS	E235702	
2010	DR Powerwagon Motorized Wheelbarrow	PW6511858	PARKS		N/A

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: Parks

18 
Signature (submitted by)

City Manager Approval

Subject: Parks Utility Vehicle

Motion: Approve expenditure of \$15,575.03 from the Capital Reserve Fund for the purchase of a utility vehicle for park and trail maintenance.

Background/Discussion: Anticipating the completion of the Harris Beach Multi-Use Path, the Parks Department budgeted \$10,000 to be allocated from the Capital Reserve Fund to purchase a utility vehicle for maintenance of the path. The vehicle was initially specified to be a small enclosed cab vehicle that would have the ability to drive on paved and gravel surfaces. Initial research indicated that a 2wd vehicle of this type could be purchased used with low miles for \$10,000 or less and that its purpose would only be for transport of a person as well as hauling limited power tools in a small bed.

Upon further discussion regarding the use of this vehicle, staff has identified other needs and potential in parks and trails. A new utility vehicle has been specified with 4wd and with the potential to add attachments in the future, which includes a fertilizer/sand spreader for ball fields, street sweeper for the Harris Beach Multiuse Path, and it will have 4wd to allow staff to access areas of Azalea Park for maintenance that are currently un-accessible by vehicle.

Financial Impact: Net increase of \$5,575.03. The original budget included \$10,000 for the Parks Utility Vehicle from the Capital Reserve Fund. The additional \$5,575.03 would also come from the Capital Reserve Fund, from unspent funds.

Attachments:

- a. Utility Vehicle Specifications

Original vehicle spec.

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DRIVEN TO PERFORM.



Local Sales & Service



Vantage Vehicle International, Inc.

Head Office

1740 N. Deilah Street Corona, CA 92879

Tel : 1-951-735-1200 Fax : 1-951-735-3732

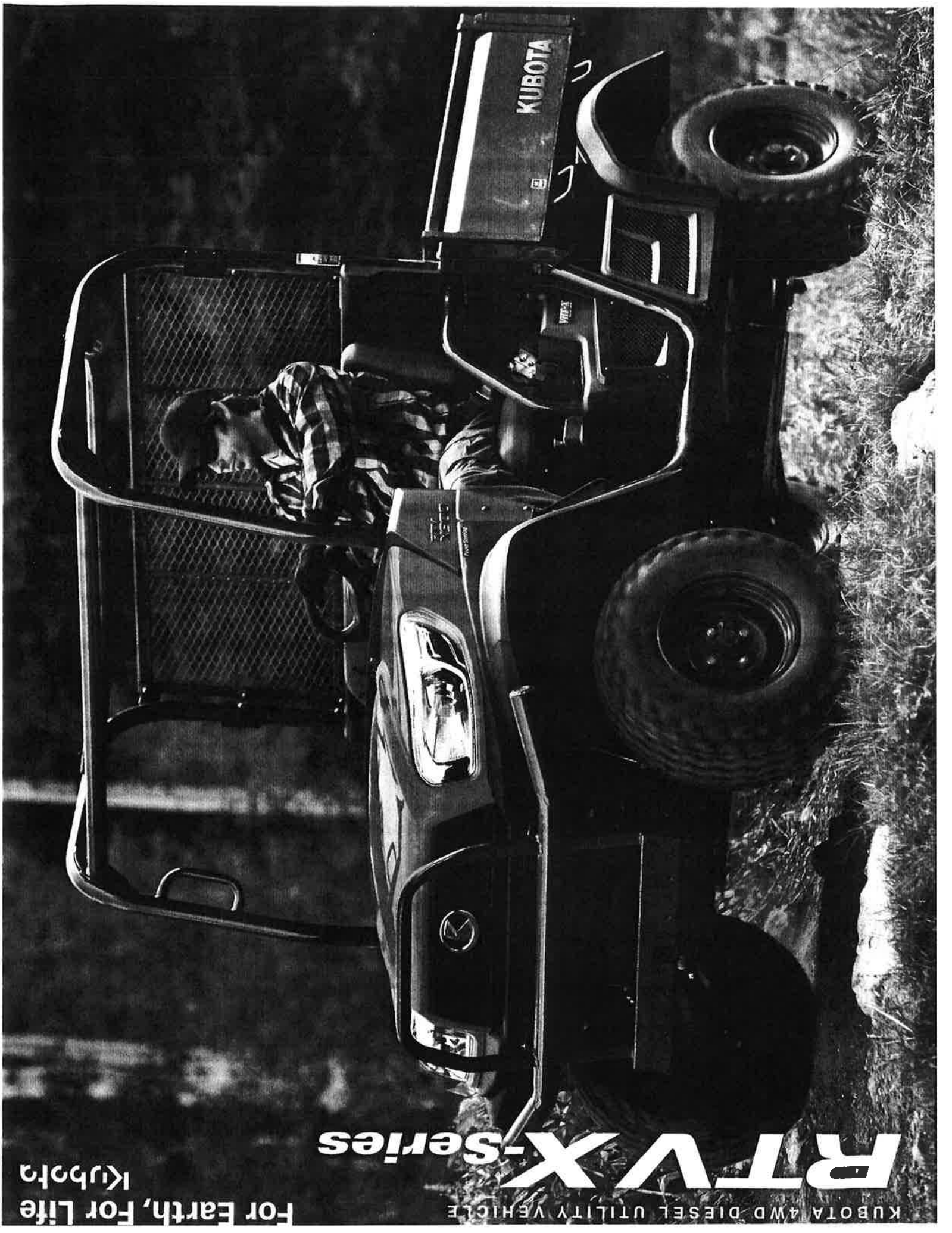
E-mail : info@vantagevehicle.com

Website : www.vantagevehicle.com

DELUXE MODELS
Vantage Vehicle International, Inc.

Vantage Vehicle International, Inc. is the exclusive importer of these vehicles and parts for the U.S. and all U.S. territories.

Disclaimer: Price and specification subject to change without notice. Vantage Vehicle International, Inc. is under no obligation to make changes to vehicles already sold should changes occur on newer models. Meets all U.S. DOT, NHTSA, CARB and EPA regulations for import and sale in the United States. Meets OSHA requirements section 1910.178 & ANSI B56.6 requirements for personnel & burden carriers. Vantage TruckALL® & VanGO® series of vehicles are not intended for use on public roads, streets or highways. It is for offroad use only.



RTV-X-Series

KUBOTA 4WD DIESEL UTILITY VEHICLE

For Earth, For Life
Kubota



OREGON.gov

RTV-X900WL-H WEB QUOTE #348696

Date: 2/3/2015 10:30:36 AM

– Customer Information –
Unknown, Unknown
City of Brookings
george@centralequip.net
Unknown

To order equipment – purchase orders must be
made out and returned to:

Kubota Tractor Corporation
3401 Del Amo Blvd.
Torrance, CA 90503
or email
NationalAccount_RFQ@Kubota.com
or call 310-303-7834 or fax 310-370-3846

– Standard Features –

– Custom Options –

Kubota

V Series

RTV-X900WL-H

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D902
3 Cyl. 54.8 cu in
+21.6 Gross Eng HP
60 Amp Alternator

TRANSMISSION

VHT-X
Variable Hydro Transmission
Forward Speeds:
Low 0 - 15 mph
High 0 - 25 mph
Reverse 0 - 17 mph
Limited-slip Front Differential
Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
Cooling 6.4 qts
Engine Oil 3.3 qts
Transmission Oil 1.8 gal
Brake Fluid 0.4 qts

CARGO BOX

Width 57.7in
Length 40.5 in
Depth 11.2 in
Load Capacity 1102 lbs
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

KEY FEATURES

Digital Multi-meter
Front Independent Adjustable
Suspension
Rear Independent Adjustable
Suspension
Brakes - Front/Rear Wet Disc
Rear Brake Lights / Front
Headlights
2" Hitch Receiver, Front and Rear
Deluxe 60/40 split bench seats
with driver's side seat adjustment
Underseat Storage Compartments
Lockable Glove Box
Front Guard (radiator guard and
bumper)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
Dash-mounted Parking Brake
Horn
Spark Arrestor Muffler
Retractable 2-point Seat Belts
Rear Protective Screen

DIMENSIONS

Width 63.2 in
Height 79.5 in
Length 120.3 in
Wheelbase 80.5 in
Tow Capacity 1300 lbs
Ground Clearance 10.4 in
Suspension Travel 8 in
Turning Radius 13.1 ft

Factory Spray-on Bedliner
"L" Models Only

**Bright Alloy Wheels (Silver-
painted)**
"S" Models Only

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X900WL-H Base Price: \$15,070.00

(1) METAL CANOPY (ORANGE) \$408.00
VC5001-METAL CANOPY (ORANGE)

(1) LAMINATED GLASS WINDSHIELD \$1,210.00
VC5020-LAMINATED GLASS WINDSHIELD

(1) WIRE HARNESS KIT FOR MULTIPLE \$126.00
ACCESSORY SELECTION
VC5080-WIRE HARNESS KIT FOR MULTIPLE ACCESSORY
SELECTION

(1) WINDSHIELD WIPER KIT \$208.00
VC5030-WINDSHIELD WIPER KIT

(1) FRONT LED WORKLIGHTS (SET OF 2) \$199.00
VC5050-FRONT LED WORKLIGHTS (SET OF 2)

(1) REAR LED WORKLIGHTS (1 LIGHT) \$141.00
VC5051-REAR LED WORKLIGHTS (1 LIGHT)

(1) DOME LIGHT \$82.00
VC5053-DOME LIGHT

(1) LED STROBE LIGHT \$160.00
VC5056-LED STROBE LIGHT

(1) 4-WAY FLASHER LIGHTS \$562.00
VC5057-4-WAY FLASHER LIGHTS

(1) TURN SIG/HAZARD LGT KIT/X900,X1120D \$277.00
V5237-TURN SIG/HAZARD LGT KIT/X900,X1120D

(1) BACKUP ALARM \$137.00
V5236-BACKUP ALARM

Configured Price: **\$18,580.00**

STATE OF OREGON Discount: **(\$3,964.97)**

STATE OF OREGON Price: **\$14,615.03**

Dealer Assembly: **\$475.00**

Freight Cost: **\$235.00**

PDI: **\$250.00**

Final Sales Price: \$15,575.03

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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Front Attachments, Rear Sprayers And Spreaders

For Snow Removal, Property Maintenance, etc. Enhance the versatility of your Kubota with these outstanding attachments.

General Duty Front Straight Blade



72" STRAIGHT BLADE W/ ELECTRIC LIFT & MANUAL ANGLE

This 72" Straight Blade is ideal for cleaning driveways and parking lots.

V5008 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C

Requires: V5218 HD Front Springs or V5219 HD Front Dampeners (Struts)

OPTIONAL HYDRAULIC ANGLE KIT FOR V5008 BLADE

The Hydraulic Angle Kit allows you to remotely adjust the blade angle.

V5007 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C

Requires: V5271 / V5272 Aux Hyd Pump & V5273 / V5274 Hyd Valve

Commercial Use Heavy Duty Hydraulic Front Attachments



72" COMMERCIAL STRAIGHT BLADE

This blade is built with the features and options that contractors demand.

V5290 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C



72" COMMERCIAL V-BLADE

The 72" V-Blade is designed for daily use in heavy snow and slush.

V5291 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C

60" ROTARY BROOM

This reversible, variable-speed 60" Rotary Broom is perfect for campus and job site clean up.

V5260 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C



Front Attachments, Rear Sprayers and Spreaders (cont.)

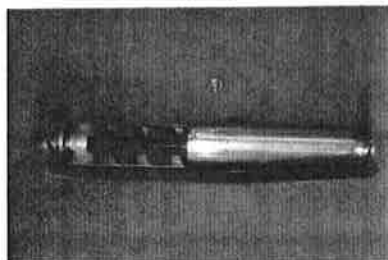
Spreaders



10 CU FT CARGO BOX SALT/SAND SPREADER

This precise, electronically-controlled Salt/Sand Spreader does the job quickly and efficiently (previous model V4405 shown).

V5005 | AVAILABLE FOR: RTV X900 / RTV X1100C



OPTIONAL FLOW CONTROL TUBE FOR V5005 SPREADER

This stainless, adjustable flow regulator expands V5005 capabilities to include fertilizer, seed, and other dry materials for true 4 seasons use.

V4407 | AVAILABLE FOR: RTV X900 / RTV X1100C

3 CU FT REAR MOUNT SALT/SAND SPREADER

Designed for precise, efficient spreading; allows tailgate to fold down while attached.

V5002 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C

3 CU FT REAR MOUNT 4 SEASONS SPREADER

Seed a field fast and easy with this Rear Mount 4 Seasons Spreader.

V5003 | AVAILABLE FOR: RTV X900 / RTV X1120D / RTV X1100C

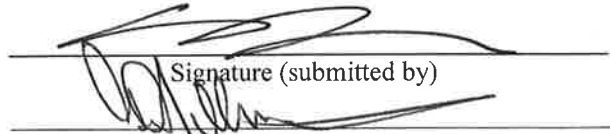
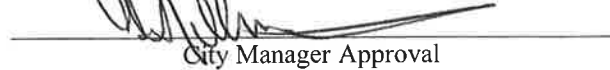


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: Parks


Signature (submitted by)

City Manager Approval

Subject: Azalea Park Community Garden

Motion: Authorize City Manager to execute an agreement with Azalea Park Foundation for a Community Garden in Azalea Park

Background/Discussion: The Azalea Park Foundation is researching and developing new ways to expand their scope of collaboration with the City of Brookings in Azalea Park. Their mission is to assist The City of Brookings with maintenance and improvements to Azalea Park.

The sand volleyball court is currently unused and in need of attention. The Azalea Park Foundation wants to implement and manage a Community Garden in this space. This space gets a lot of sun and a Community Garden would be an excellent way to engage our citizens and visitors to the park in new educational and creative ways.

The Azalea Park Foundation intends to make this an educational Community Garden where classes are offered and people can learn valuable skills to sustain their families and our community. The Community Garden project coordinators are Azalea Park Foundation Board President Lynette McPherson and Community Liaison Scott Clapson.

APF Foundation President Lynette McPherson is a 15 year Master Gardener through U.C. Davis and OSU Extension. Lynette was the Garden Coordinator for the Del Norte Unified School District while working with the Nutrition Network and funded by a grant from the USDA. Scott Clapson is the President of the Wild Rivers Local Food Collaborative and graduate of the OSU Extension Master Gardener Program. Scott is the coordinator and grant writer for the community garden share at St. Timothy's Episcopal Church, which provides vegetables to the community kitchen network in Brookings.

The Azalea Park Foundation wants to implement a community garden that measures approx 100' X 90', which is the current size of the sand volleyball court. The garden will be fenced, similar to the fence at The Little Bear Patch Garden at the elementary school. The fence will have a combination lock on it. Board members and volunteer coordinators will be the only people with the combination.

Attached is a scaled map of The Community Garden plan. This plan includes raised beds, composting, seating area for classes and education and cooking demonstrations. In the plan is a greenhouse for propagating vegetables and native plants.

The Community Garden would be implemented in phases. (Each phase would be three months)

Phase 1 - Fencing, compost, greenhouse and four raised beds built and planted
Phase 2 - Half of the raised beds built and planted
Phase 3 - Remaining raised beds built and planted

The Azalea Park Foundation plans to manage and operate the Community Garden in a collaborative work party model. The garden will be maintained with weekly work parties scheduled by The Azalea Park Foundation Community Liaison and approval from the board. Volunteers who donate time will be able to harvest produce during their volunteer hours. The remaining produce will be donated to the Food Bank: They always have a need for fresh vegetables. Volunteers who exhibit dedication to the Community Garden will have the opportunity to donate to the Community Garden reserving a raised bed to grow produce.

The native plants raised in the Community Garden will be offered for a suggested donation to support Azalea Park and the Azalea Park Foundations efforts. Their hope is to eventually employ youth and other members of our community seeking to learn skills in market gardening. Raising plants and vegetables is a great way to contribute economically to our local community.

Along with economic and beautification benefits to the community The Azalea Park Foundation Community Garden will provide a place for people to come together around growing food and native plants. The Community Garden will be a space where citizens and visitors to our community can come together learning from each other by doing. This garden will teach our citizens to be more self sufficient and self reliant. This community garden will provide opportunities for those who have no garden space to grow and harvest fresh food and reap the health benefits of gardening. This Community Garden will be a great benefit to The City of Brookings and our citizens.

The Parks and Recreation Commission approved a recommendation to City Council during the January 22nd Commission meeting.

Financial Impact: It is estimated that the project will cost approximately \$12,000. Funding will come through fundraising, matching funds from The Azalea Park Foundation and community garden grants. All funding will be covered by The Azalea Park Foundation. The City of Brookings will have to cover no costs of building or maintaining or watering this garden.

Attachments:

- a. Area Map
- b. Community Garden Plan
- c. Agreement

Azalea Park - Community Garden



0 225 450 675 ft.

Map center: 42° 3' 28.3" N, 124° 16' 25.1" W

This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.



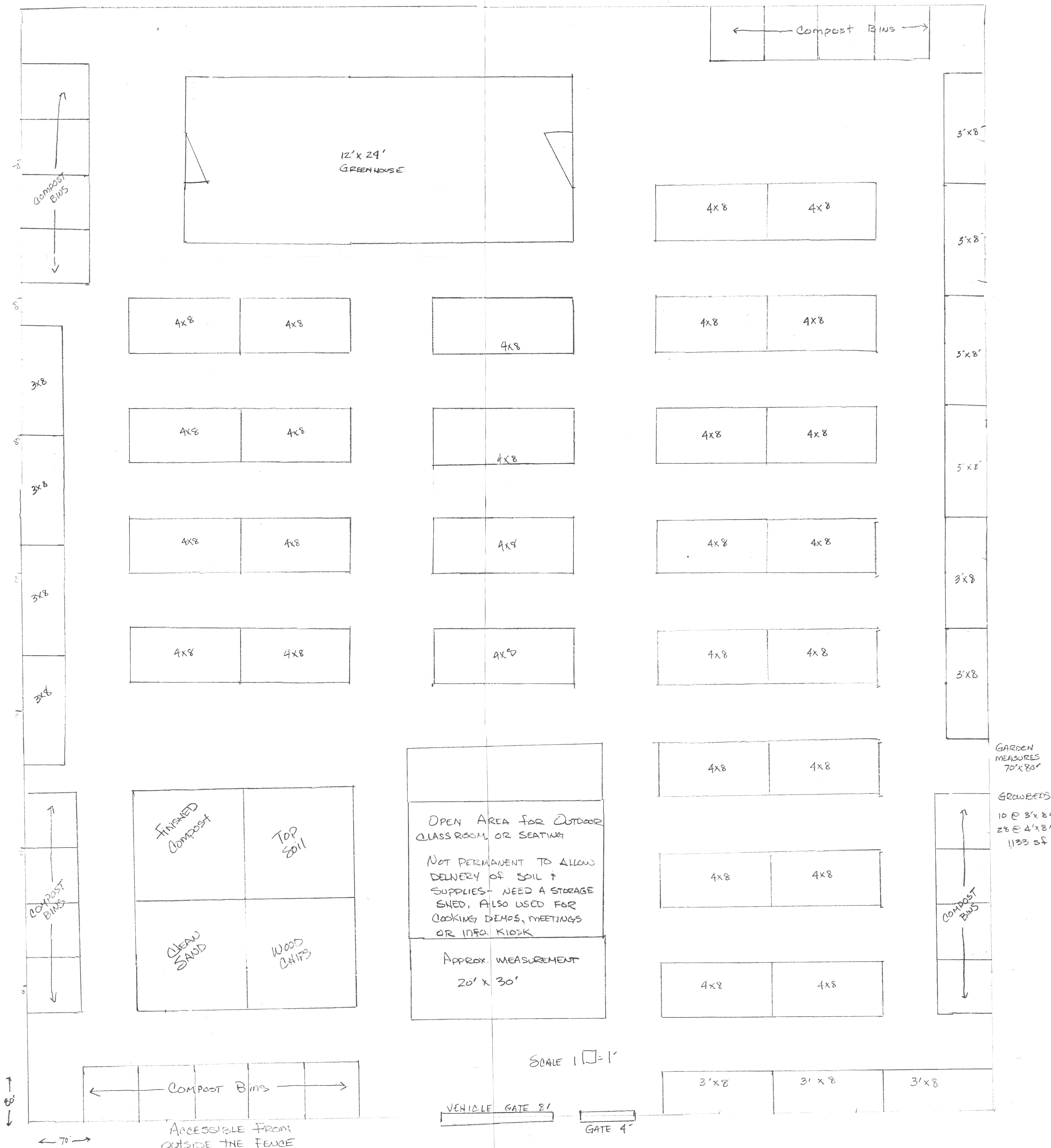
Legend

- OWNER
- RIVERS
- ROADS
- CITY LIMITS
- URBAN GROWTH BOUNDARY
- OCEAN



Scale: 1:2,352

AZALEA PARK GARDEN



OPERATING AGREEMENT

AZALEA PARK FOUNDATION - COMMUNITY GARDEN

This Operating Agreement (Agreement) is executed by and between the **CITY OF BROOKINGS** (City), on the one hand, and the **AZALEA PARK FOUNDATION** (Foundation) a non-profit corporation, on the other hand, City and Foundation hereinafter collectively referred to as the “Parties.” This agreement is for the purpose of defining the rights and responsibilities of each party with respect and in relation to the establishment, management and termination of a community garden to be located in Azalea Park, a parcel of land owned by the City. Both Parties agree to bind themselves according to the provisions herein.

Purpose:

The Azalea Park Foundation plans to manage and operate the Community Garden in a collaborative work party model. The Azalea Park Foundation Community Garden will provide a place for people to come together around growing food, farming, sustainable agriculture and native plants along with economic and aesthetic objectives. This community garden will provide opportunities for those who have no garden space to grow and harvest fresh food and reap the health benefits of gardening with a broad purpose open to other agricultural, farm and social uses of the space in the future.

Scope:

Volunteers who donate time will be able to harvest their own food during their volunteer hours. The remaining food will be donated to the Food Bank. Volunteers who exhibit dedication to the Community Garden will have the opportunity to donate to the Community Garden reserving a raised bed to grow produce

1.0 RECITALS

- 1.1 WHEREAS, the Foundation is a non-profit organization.
- 1.2 The Foundation desires to develop and operate a Community Garden in a portion of Azalea Park. Said project shall include minor grading, a perimeter fence structure, raised beds, green house, irrigation and other related appurtenances.
- 1.3 City finds that this project is consistent with the City’s Parks Master Plan, would be a significant improvement to Azalea Park, and would provide another avenue of community involvement in volunteer activities.
- 1.4 Definition of “Azalea Park”. The term “Azalea Park” refers to the City’s park area, located on Azalea Park Road/Old County Road and Lundeen Lane.
- 1.5 Definition of “Community Garden Area”. The term “Community Garden Area” refers to a 9,000 square foot (100’ x 90’), portion of Azalea Park as generally depicted in Exhibit “A”.

- 1.6 Definition of “Event”. The term “Event” refers to any activity open to the general public for which a specific area of the park is reserved for a specific use. “Event” does not mean Foundation organization meetings or activities associated with constructing and maintenance of the proposed improvements.

NOW, THEREFORE, the Parties promise and agree as follows:

2.0 TERMS AND CONDITIONS

- 2.1 The above-recitals are hereby incorporated by reference as though fully set forth herein.

2.2 Use of Garden Area

2.2.1 All Foundation activities in the Garden Area shall be adult supervised and only persons affiliated with or licensed by the Foundation will be permitted to supervise activities in the Garden Area.

2.2.2 Foundation has the authority to approve and determine who may utilize the facilities located in the Garden Area. Foundation shall be responsible for maintaining the Garden Area in a clean and safe condition. Foundation shall be responsible for installation and maintenance of Garden Area fixtures.

2.2.3 The Foundation shall ensure that those individuals operating Garden Area facilities are properly trained and shall comply with all health and safety regulations.

2.2.4 The City reserves its rights to remove any structures or improvements where it is determined to be a health or safety hazard.

2.2.5 The Foundation represents that those individuals utilizing the Garden Area shall reasonably cooperate with City staff in making the Garden Area available for inspection and repair, if necessary. The Foundation agrees to comply with all existing park rules, including hours of operation, unless otherwise modified by an approved City Parks Use Application.

2.2.6 The Foundation shall be responsible for landscape maintenance, lighting, electric and water utility costs in relation to the Garden Area.

2.2.7 The Foundation shall bear the full cost of expenses of providing water, electrical and any other utility service needed to support its plan for development and maintenance of the Garden Area. The Foundation shall pay for electric utility service. Any and all electric or communication cable service to the Garden Area shall be installed underground. All trenching, conduit and pipe installation within the grounds of Azalea Park shall be conducted under the supervision of the City Public Works Director and shall be developed to standards and inspected in the same manner as other public works improvements.

2.2.8 The Garden Area shall be operated and maintained by the Foundation. However, the City shall maintain ownership and control of the Garden Area.

2.3 Term

2.3.1 The term of this Agreement shall be **ten years from the date of execution by the Parties**. Notwithstanding the foregoing, the Parties may terminate this Agreement upon one hundred and eighty (180) days notice, with or without cause.

2.3.2 Upon termination of this Agreement the ownership of all fixed assets located within Garden Area shall be vested in City.

2.3.3 Use of the common areas near and outside of the Garden Area is on a non-exclusive basis.

3.0 NOTICE:

3.1 Notice to either of the parties shall be (1) by personal delivery, (2) by facsimile and regular U.S. mail, or (3) by U.S. Mail, registered receipt requested. Notice shall be deemed effective upon personal delivery, or, in the case of a mailing, upon the depositing of the mail with the United States postal service. Notice shall be given as follows:

TO THE CITY: City of Brookings
 Attention: City Manager
 898 Elk Drive
 Brookings, OR 97415

TO THE FOUNDATION: Azalea Park Foundation
 P.O. Box 6876
 Brookings, OR 97415

4.0 INSURANCE AND INDEMNITY

4.1 The Foundation shall hold harmless the City for any personal injury, replacement costs, fire, or theft in connection with the Garden Area, as well as any and all personal property items located within the Garden Area, as noted hereinabove. The Foundation shall obtain a policy of general liability insurance and retain such insurance in full force and effect for the term of this agreement. The City shall be listed on any insurance obtained by the Foundation for the purposes described herein as an additional insured.

4.2 The Foundation shall waive any right to recover from the City, its agents, representatives, or employees, for any loss or damage resulting from the Foundation's negligent acts or omissions, except for the City's own gross or willful misconduct. The Foundation further agrees to indemnify and hold harmless the City for any and all liability, damages, or claims of any nature not arising from or due to the City's own negligence or gross negligence arising from the actual or alleged use or operation of the Garden Area.

4.3 Insurance coverage shall have limits of not less than \$1,000,000 – Combined single limit for each accident or occurrence. Foundation to provide Certificate of Insurance prior to occupancy of site for any purpose.

5.0 MISCELLANEOUS

- 5.1. This Agreement shall be deemed by the Parties to have been executed and delivered within the State of Oregon, and the rights and obligations of the Parties hereto shall be construed and enforced in accordance with, and governed by, the laws of the State of Oregon.
- 5.2. This Agreement may be amended, changed or modified only by an agreement in writing signed by the Parties.
- 5.3. If any legal action or other proceeding is brought for the enforcement or interpretation of this Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with or arising from any provision of this Agreement, the prevailing Party or Parties shall be entitled to recover reasonable attorneys' fees and other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled.
- 5.4. Each party hereto represents and warrants that the signator below is authorized to execute this Agreement.
- 5.5. This Agreement may be executed in counterparts, and when each Party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterparts, shall constitute one agreement, which shall be binding upon and effective as to all Parties. Copies of facsimile signatures shall be considered and treated as though they were original signatures.

NOW, THEREFORE, in agreement with the terms and conditions set forth herein, the duly authorized signators for the respective parties hereto execute this Agreement.

AZALEA PARK FOUNDATION

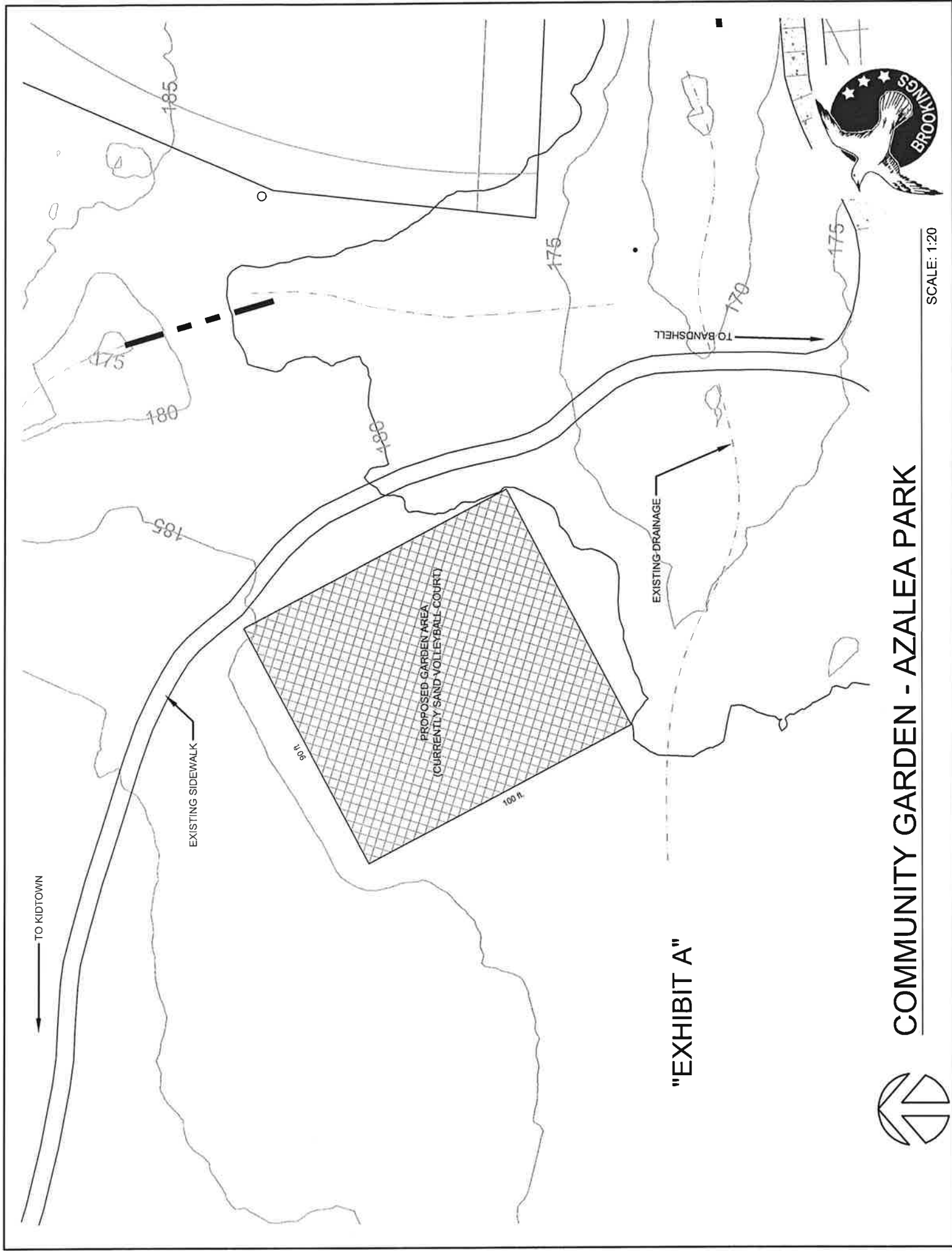
DATED: _____

By: _____
Lynette McPherson

CITY OF BROOKINGS

DATED: _____

By: _____
Gary Milliman, City Manager



"EXHIBIT A"



COMMUNITY GARDEN - AZALEA PARK

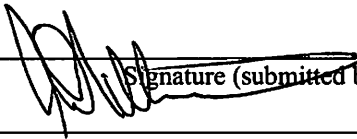
SCALE: 1:20

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Authorize Production and Distribution of Promotional Rack Card

Recommended Motion:

Motion to allocate \$5,000 for the production and distribution of an event rack card and direct staff to assist in the development of the rack card as proposed by TPAC.

Financial Impact:

\$5,000 in Transient Occupancy Tax revenue.

Background/Discussion:

The Tourism Promotion Advisory Committee (TPAC) has recommend that the City produce and distribute its own promotional rack card, contracting with Certified Folder Display to produce and distribute 25,000 rack cards at a cost not to exceed \$5,000.

At the request of TPAC, staff researched various vendors for producing and distributing a rack card promoting events occurring in the Brookings Harbor area during the course of a year. Attached is a sample rack card produced by the Charleston Marina and RV Park.

Certified Folder Display provided a proposal for production and distribution of 50,000 rack cards similar to the Charleston rack card, and then provided a revised cost estimate for 25,000 rack cards as requested by TPAC.

PRODUCTION

Design:	\$ 425.00
Production:	816.00
Shipping	nc

TOTAL PRODUCTION COST: \$1,241. This does not include obtaining information on events, design review, securing art.

DISTRIBUTION OPTIONS AND COSTS

- Southern Oregon Coast; Sea Lion Caves-Brookings, 78 sites: \$150.40/month (\$1,804.80/yr).
- Fort Bragg –Crescent City (includes Avenue of the Giants), 153 sites: \$254.80/month (\$3,057.60/yr).
- San Rafael-Santa Rosa, 99 sites: \$208.00/month (\$2,496.00/yr).
- Medford/Ashland/Grants Pass, 66 sites: \$154.50/month (\$1,854.00/yr).

The annual distribution cost for covering the Oregon south coast, California north coast, and inland Jackson/Josephine County (297 sites) would be about \$6,716.40. All rates are based upon 12 months of distribution. Discounts would apply for multiple distribution lines.

The TPAC did not provide direction on the areas in which the card would be distributed and did not select which events would be featured in the publication.

There will be staff time involved in this project which would include working with Certified Folder to gather information on the events, gathering artwork from the various organizations conducting the event, making decisions on design, selecting distribution sites, determining local distribution and content review.

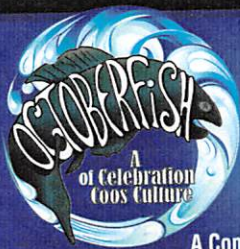
In staff's experience, production and distribution of promotional brochures, including rack cards, is typically organized and funded by a non-profit organization, such as a Chamber of Commerce, or through some consortium of private businesses and/or event promoters.

The above does not include sending the rack card out with Chamber of Commerce mailings or distribution to local motels for inclusion in their mailings, or providing cards to state/regional tourism promotion organizations for use at travel shows.

Please review the December, 2014, TPAC Agenda Report on this matter.

Attachments:

- a. Sample rack card.
- b. December TPAC Agenda Report



10th Annual Fundraising Event

Octoberfish

October 4, 2014

Benefits Charleston Food Bank
Charleston Marina 541-260-1499

A Community Festival of Music, Food, Fun & More

OCT 4



"A Community Tradition" the 28TH ANNUAL Shore Acres State Park Holiday Lights & Open House

4:00-9:30pm Daily

Thanksgiving to New Year's Eve
89814 Cape Arago Hwy. 541-888-3732

NOV / DEC



"A Community Tradition" the 14TH ANNUAL Christmas Village & Train Display

December 2 thru 24, 6-10pm

'Old' Charleston School
64065 Seven Devils Road

DEC 2014



Learn about organisms and ecosystems Oregon Institute of Marine Biology

Invites you to explore the new
Charleston Marine Life Center
Opening in 2014

For details... <http://oimb.uoregon.edu>
541-888-2581

2014

Your home port for FISHING & FUN!!!



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Come Play, Stay and Enjoy...

2014 COMMUNITY EVENTS in CHARLESTON



Charleston Merchant's 29th Annual CRAB FEED



February 15, 2014

Saturday 11:00 am to 3:00 pm

'Old' Charleston School 64065 Seven Devils Road

FEB 15



Shucks! Oyster Feed

Saturday, April 26, 2014

12 noon to 4:00 pm

Oregon Institute of Marine Biology (OIMB)

63466 Boat Basin Drive, Charleston

A CHARLESTON CELEBRATION PRESENTED BY THE
CHARLESTON COMMUNITY ENHANCEMENT CORP.

APR 26



A Bay Area Original... And Always the Best!

Saturday & Sunday

August 9 - 10, 2014

Charleston Marina

WINE & MICRO BREW BEER GARDEN

Outdoor Exhibits, Taste-tempting Seafood

Arts & Crafts, Family Fun & Kids' Events, Great Entertainment

AUG 9-10



Celebrating 28 Years in 2014

Oregon Shorebird Festival

Friday - Sunday Sept. 5-7, 2014

Oregon Institute of Marine Biology

63466 Boat Basin Drive, Charleston 541-867-4550

<http://www.fws.gov/oregoncoast/shorebirdfestival.htm>

GUIDED FIELD TRIPS • BIRDING • PRESENTATIONS

SEPT 5-7

Get all the fishing info you need at...

<http://www.fishingcharleston.com>

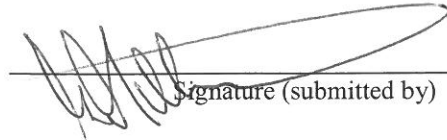
CITY OF BROOKINGS

TOURISM PROMOTION ADVISORY COMMITTEE

AGENDA REPORT

Meeting Date: December 18, 2014

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Printed Brochure

Recommended Motion:

Discussion. If the TPAC wishes to pursue the development of a brochure, they should first request a budget amendment from the City Council as there is no budget for this project in the current fiscal year.

Background/Discussion:

There has been some discussion at TPAC concerning the development of a printed tourism brochure for Brookings. Barbara Ciaramella reported on a preliminary design and cost information at the last meeting. Distribution of the brochure was also discussed. Staff has completed additional research.

Certified Folder Display (CFD) is a national company that offers production and distribution of tourism brochures. Information about their programs is attached. They produce brochures and rack cards, print ads and other advertising materials. Rates are attached. CFD's primary business is in distribution of rack cards and brochures to hundreds of information racks located in visitor centers, motels, attractions and other locations. There are various levels of distribution that can be contracted-for; staff has not researched actual distribution costs.

Staff also contacted the company used by California Western Railroad...the Skunk Train...for brochure production. CWR contracts with Capital Graphics (CG) for the production of a six-panel fold-out brochure. All design work is done by a graphic artist in Fort Bragg. This past year, CWR paid \$6,000 for 125,000 brochures. (The cost for a similar brochure from CFD would be about \$4,700, including graphic design). CWR uses the brochures as a mailer, has them available at various locations in the Fort Bragg/Mendocino area, distributes them to visitor centers and "partner" tourist attractions along the Highway 101 corridor, and provides them to the Chamber of Commerce and individual motels for mailing; it is also used as a hand-out at trade/travel shows. They do not currently contract with CFD, but have in the past.

CG reports that many customers are shifting to either a rack card or "mini brochure" which contains basic information and a scanable icon that takes people to an electronic information site, like a website.

Brookings Harbor Chamber of Commerce President Arlis Steele was contacted and advises that they plan on updating the Brookings Harbor map brochure in June 2015. Steele said that Nova Print will begin selling ads and preparing the layout in January. Steele reports that in the new

map, events and attractions will be more prominent, the Brookings and the main areas of Harbor will be increased in size. They plan to order 10-20,000 brochures and reprint as needed. In my experience, it is common for brochures produced by a Chamber of Commerce, visitor bureau or City to be jointly funded by the agency and advertisers/sponsors.

Steele reports that the Chamber is also exploring a new map with a map cartoonist, and that the Redwood Map will include Brookings in its 2015 map.

At 20,000 brochures, the cost would be about 60 per cent less than 125,000.

Barbara Carimella is developing additional information which she will present at the meeting

So, there are really several pieces to a brochure program:

1. Who and where is the target audience?
2. What level of information do you want to provide in a brochure? Basic information on a rack card or a full brochure.
3. Quality?
4. Who will do the design work?
5. Who will print it?
6. How many copies?
7. How will it be used/distributed?
8. What's the budget?
9. Where do people call/email/website visit for follow-up?
10. Should the City develop its own brochure, or should we contract with the Chamber for an expanded map brochure? Use City funding to expand distribution of the Chamber brochure?

.Attachment(s):

- a. Certified Folder Display information
- b. Capital Graphics information.

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, February 23, 2015

Call to Order

Mayor Hedenskog called the meeting to order at 7:02 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Kelly McClain and Brent Hodges; a quorum present. Councilor Bill Hamilton was absent.

Staff present: City Manager Gary Milliman, Public Works & Development Director Loree Pryce, Parks & Technical Services Supervisor Tony Baron, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: No media and approximately 11 others.

Ceremonies/Appointments/Announcements

Mayor Hedenskog moved, a second followed and Council voted unanimously to reappointment of Ray "Skip" Hunter to the Planning Commission.

Staff Reports

Information and discussion regarding flag, banner and sign regulations.

City Manager Milliman provided the staff report.

Mayor Hedenskog said he'd given this a lot of thought and he didn't want to be amending the regulations every time a store owner disagreed with the sign ordinance.

Councilor McClain said he had visited the owner of the yarn store and then asked Planning Manager Colby-Hanks about the sign issues at that location.

Colby-Hanks said she'd received a complaint about this particular store at which time she reviewed signage and provided information about sign regulations to business owners in the downtown core. She said the yarn store had two banners that had contained wording.

McClain asked about the banners he'd seen at the marijuana store and whether these were allowed because they didn't have words on them and Colby-Hanks said yes.

City Manager Milliman said there had been a proliferation of flags and banners and he had received several complaints from business owners asking why there were regulations if they weren't going to be enforced, or why permit applications had been denied while other businesses that hadn't applied for a permit were getting away with having flags and banners. Milliman added that the banner at the marijuana store, as well as other locations, while meeting City regulations, might not meet ODOT regulations.

Councilor Hodges said Council had discussed sandwich board signs in workshop some time ago and had ended up allowing them, with certain specifications that Council felt were needed.

Councilor McClain asked about the reasoning behind allowing symbols but not text and said he would be willing to revisit this subject.

Councilor Pieper said he was willing to revisit this subject at a workshop and asked Colby-Hanks to provide specific examples of text. Colby-Hanks said some had advertised insurance companies or cell phone service and Milliman added that restaurants had also had banners with food related text.

Councilor Pieper asked if the City had typically been reactive as opposed to proactive about the regulations and Colby-Hanks said she had initially provided information to all downtown core businesses about the new regulations, and other signage options that might meet their needs and Milliman added that this had followed a letter he'd sent out asking for voluntary compliance.

Councilor Hodges said he would be willing to revisit the matter at another workshop to allow business owners to have their say. He added that there were some areas where there was more room for signage.

Councilor McClain said he could understand the yarn business owner's position, given the location, and if he were in her position, he would feel the same. To him, he said, it should be either no flags allowed or a more reasonable rule regarding what can be on the flags.

Councilor Pieper said he would prefer looking at the whole sign ordinance and having Councilor Hamilton's input was important as well, as he had not been on the Council during previous discussions on this topic.

Mayor Hedenskog said Council had done its due diligence when it looked at this before.

Councilor Hodges asked if he could get a permit for a banner with text and Colby-Hanks said typically a permitted banner would be one that was mounted to qualify as a sign.

City Manager Milliman asked if the yarn shop was maxed out on allowed signage and Colby-Hanks said she didn't know. He said if flags and banners were being considered as signs, it would seem to follow that someone could get a permit for that and perhaps that was something to be considered at the workshop as well. He also said that it was important to keep in mind ADA requirements and that some banners, where the sidewalk is narrow, could impair freedom of movement. He also added that some sandwich board signs were placed where they impaired wheelchair access.

Mayor Hedenskog said Council had reviewed signage twice since he was on the Council and ADA requirements were always considered as part of the regulations. He then asked if staff could notify business owners that Council would be discussing this in a one-topic workshop and allow public input.

Councilor Hodges and Councilor Pieper volunteered to help spread the word about the workshop.

Approval to purchase a utility vehicle for park and trail maintenance.

Supervisor Baron gave the staff report.

Councilor Pieper said he had no objection to the request, but would like to see a complete list of the City's equipment, with the exception of Police Department equipment, with the year and mileage and that sort of information.

Councilor Hodges said he'd used this type of vehicle a lot and it was immensely useful. He asked if this was budgeted this year and Baron said \$10,000 of it was. The balance would come from the capital reserve.

Councilor McClain asked how park maintenance was currently being handled and Baron said the City had not had to take care of the Harris Beach multi-use path before but will when it is complete. Some of the gravel paths in the parks, he said, are currently maintained with a pretty rough, very old tractor that can't climb some of the hills and sometimes doesn't start. This new vehicle will allow staff to get into areas that it currently has to access on foot where there is often significant debris.

Councilor Pieper said he'd heard a number of comments from the public regarding City parks not being "up to snuff," which he did not blame on staff but rather on approvals by Council through budget cycles. He said the comments had made him take a closer look and it was time to start looking at them. Our parks, he said, are a big commodity and if a one-time purchase like this will help, and if this is what staff is saying is one of the best ways to address it, he was willing to go that route.

Councilor McClain said he would like to see a list of City equipment as well before approving this purchase. He said the City could buy any number of vehicles to make things easier but he wanted to be sure tax payer money is being spent as wisely as possible.

Councilor Pieper said if they were asking for another ¾ ton pickup, he would question it too, but this would be the only vehicle like it and he trusts that there is a need for it.

Councilor Hodges said \$10,000 was already budgeted so it would only cost another \$5,000 from this budget and Councilor McClain asked if it was really needed this year since the path wasn't going to be finished for several months.

Councilor Pieper said he also wanted to see a comprehensive list of all mobile equipment before approving another vehicle purchase and City Manager Milliman said staff would recommend not taking action on this item until the next meeting when staff would provide that list.

Mayor Hedenskog moved, a second followed and Council voted unanimously to postpone this until the next meeting when staff will bring back a comprehensive list of vehicles.

Authorization to execute a contract with Civil West Engineering Services, Inc., for a Redundant Water Supply Plan.

Director Pryce presented the staff report.

Mayor Hedenskog said the lack of a redundant water supply had long been a concern of his and he thought it was a good idea.

Milliman said it was important to develop a redundant water source and pointed out that the city's original point of diversion from the Chetco River had been moved up river due to occasional salt water intrusion and the City still had a water right for that location. The consultant, he said, would look at this and other sources, such as the Ferry Creek reservoir. The reservoir, he said, if cleaned and refitted for seismic safety could be capable of storing a 30 day water supply and could possibly be kept filled by pumping water from the Chetco River.

Councilor Hodges moved and a second followed to authorize execution of a contract with Civil West Engineering Services, Inc., for a Redundant Water Supply Plan and the motion failed, 2-2, with Mayor Hedenskog and Councilor Hodges voting "Yes," and Councilors McClain and Pieper voting "No."

During further discussion, Councilor McClain said the City needed to be prepared but had just postponed purchase of a \$15,000 vehicle. This, he said, is another \$35,000 for a study. McClain said he said there is water everywhere around here and in an emergency, there must be other things that can be done to obtain water. He said he would rather take the funds and develop the other point of diversion and asked why staff couldn't look at that intake themselves.

Pryce said she was not an expert on water intakes and staff time was also a consideration.

Mayor Hedenskog said the City had around 3.5 million gallons of water storage currently available which is way less than what is needed. This study, he said, could help resolve this issue.

Councilor Pieper suggested that staff be directed to bring the matter back to Council to allow more time for he and Councilor McClain to consider it; McClain agreed.

Councilor Hodges said he was ready to approve it; it's an important issue.

Consent Calendar

1. Approve Council minutes for February 9, 2015.
2. Accept Public Art Committee minutes for December 1 and December 15, 2014 and for January 5, 2015.
3. Receive monthly financial report for January 2015.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the consent Calendar as written.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:03 PM.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2015:

Ron Hedenskog, Mayor

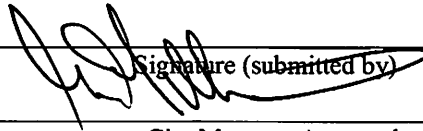
Joyce Heffington, City Recorder

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Annual Yard of the Month Program

Motion: Approve the reinstatement of the annual Yard of the Month program for five months beginning May, 2015.

Financial Impact:

Through utility rebates and business license credits, this program costs the City approximately 15 hours of staff time and \$500, annually.

Background/Discussion:

This will be the City's 13th year for recognizing residents and business owners for their beautification efforts through its annual Yard of Month Program.

The program includes the presentation of awards, May through September, in two categories: Best Residential Property and Best Commercial Property. Monthly winners receive a certificate, and a \$50.00 rebate toward their City utility bill or business license renewal. Winners are also recognized with signage, local media coverage and mention at a City Council meeting.

Attachment(s):


None


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: February 23, 2015

Originating Dept: PWDS



Signature (submitted by)


City Manager Approval

Subject: Storm Drain Easement for Ann Christensen Family Trust property on Pacific Avenue.

Recommended Motion: Motion to authorize the City Manager to sign a permanent Storm Drain Easement with Ann Christensen Family Trust for the installation and maintenance of storm drain facilities.

Financial Impact: Minimal recording fees.

Background/Discussion: The City received a complaint from a property owner on Pacific regarding the lack of storm drainage facilities in the public street and reoccurring flooding occurring on her property. The future street improvement project for Pacific Avenue would include the installation of a 48 inch storm drain manhole. However, this project has not been budgeted. To alleviate the potential for flooding until the larger project can be budgeted, Public Works is proposing to extend the a 12 inch storm drain within Pacific Avenue right-of-way to the corner of the flooding property and also install a 48 inch manhole at this location. The manhole would serve the future storm drain project. The attached easement will allow for the installation and maintenance of manhole.

Policy Considerations: None.

Attachment(s): Easement signed by Ann Christensen

AFTER RECORDING RETURN TO:

City of Brookings
898 Elk Drive
Brookings, OR 97415

Mail Tax Statements To: No Change

STORM DRAIN EASEMENT

Ann L. Christensen, Trustee of the Ann Christensen Family Trust dated March 16, 2000, ("Grantor") hereby grants to the City of Brookings, Oregon, a municipal corporation, ("Grantee"), a perpetual easement for the installation and maintenance of storm drain facilities on the property as set forth herein in the City of Brookings, Curry County, State of Oregon.

SEE ATTACHED EXHIBIT "A"


There is no consideration for this easement in terms of dollars and cents as it is given freely and voluntarily to allow Grantee to make storm drainage improvements and thereby providing direct and/or indirect benefit to Grantor.

This easement is granted on the following terms and conditions:

1. The easement shall be a permanent right of Grantee, its officer, agents, employees and contractors to ingress and egress upon, over and across the property for the purposes of constructing, maintaining or replacing public utilities.
2. Grantor agrees not plant, build, construct or create, nor permit others to plant, build, construct or create any flora, buildings or other structures, including fences, on the easement that may interfere with the use of the easement for the purposes set forth herein or with the normal operation, inspection, access to or maintenance of the utilities.


This easement shall be binding upon Grantor, its successors and assigns, and shall inure to the benefit of Grantee, its successors and assigns.

DATED February 4, 2015


Grantor: Ann L. Christensen, Trustee
15881 Hwy 101
Brookings, OR 97415

STATE OF OREGON
County of Curry

Personally appeared before me this 4th day of February, 2015, Ann L. Christensen, Trustee and acknowledged the foregoing instrument as her voluntary act and deed.


Notary Public for Oregon
My commission expires: 9-7-2018

ACCEPTED BY GRANTEE:

Gary Milliman, City Manager
City of Brookings, Oregon



STATE OF OREGON
County of Curry

This instrument was acknowledged before me on the _____ day of _____, 2015, by Gary Milliman, City Manager of the City of Brookings, as the City of Brookings' voluntary act and deed and accepted the easement on behalf of the City of Brookings.

Notary Public for Oregon
My commission expires:

EXHIBIT A

An easement for the installation and maintenance of storm drain facilities over a portion of that parcel conveyed to Ann L. Christensen, trustee of the Ann Christensen Family Trust dated March 16, 2000, recorded February 26, 2013 in Instrument 2013-00706, Official Records of Curry County, Oregon, and included within the following described lines:

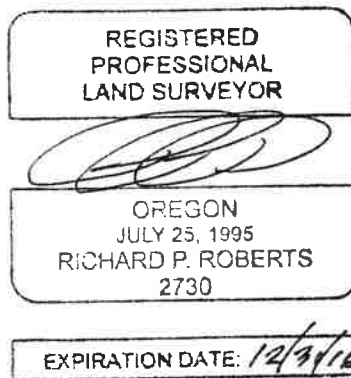
BEGINNING at the Northeast corner of said Christensen parcel which is described as a point on the Easterly line of Pacific Avenue and being North 1233.06 feet and East 893.62 feet from the Quarter Section Corner on the West side of Section 5, Township 41 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon;

thence along the Easterly line of said Pacific Avenue, South 41°27' 00" West a distance of 5.79 feet;

thence leaving said Easterly line, South 18°15'03" East a distance of 5.79 feet;

thence North 41°27'00" East a distance of 5.79 feet to the Easterly line of said Christensen parcel;

thence along the East line of Christensen, North 18°15'03" West (record North 17°55' West) a distance of 5.79 feet to the Point of Beginning.



CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 9, 2015

Originating Dept: PWDS



Signature (submitted by)

City Manager Approval

Subject: Public Slope Easement for Eagle Cap Rentals property on North Bank Chetco River Road.

Recommended Motion: Motion to authorize the City Manager to sign a permanent Public Slope Easement with Eagle Cap Rentals, Assessor's Map 41-13-05A; tax lot 1804 for the maintenance and repair of North Bank Chetco River Road slope.

Financial Impact: Minimal recording fees.

Background/Discussion: City Council considered and provided authorization for a project to stabilize North Bank Chetco River Road in September, 2014. The bid for this project has not yet been awarded but the work is expected to be completed in the spring or summer of 2015. The attached public slope easement is needed to complete the project.

Policy Considerations: None.

Attachment(s): Easement signed by David Baldwin and Jess Fitzhugh, Eagle Cap Rentals.

AFTER RECORDING RETURN TO:

City of Brookings
898 Elk Drive
Brookings, OR 97415

Mail Tax Statements To: No Change

PUBLIC SLOPE EASEMENT

Eagle Cap Rentals, a General Partnership, ("Grantor") hereby grants to the City of Brookings, Oregon, a municipal corporation, ("Grantee"), a perpetual easement for slope maintenance and repair on the property as set forth herein in the City of Brookings, Curry County, State of Oregon.

SEE ATTACHED EXHIBIT "A" Pages 1 & 2 ("property").

There is no consideration for this easement in terms of dollars and cents as it is given freely and voluntarily to allow Grantee to maintain and repair the slope thereby providing direct and/or indirect benefit to Grantor.

This easement is granted on the following terms and conditions:

1. The easement shall be a permanent right of Grantee, its officer, agents, employees and contractors to ingress and egress upon, over and across the property for the purposes of maintaining or repairing the slope.
2. Grantor agrees not plant, build, construct or create, nor permit others to plant, build, construct or create any flora, buildings or other structures, including fences, on the easement that may interfere with the use of the easement for the purposes set forth herein or with the normal operation, inspection, access to or maintenance of the utilities.

This easement shall be binding upon Grantor, its successors and assigns, and shall inure to the benefit of Grantee, its successors and assigns.

David J. Baldwin
Grantor: David J. Baldwin
Eagle Cap Rentals
P.O. Box 1630
Brookings, OR 97415

Dated: 11/16/14

STATE OF OREGON
County of Curry

Personally appeared before me this 16 day of November, 2014, David Baldwin and acknowledged the foregoing instrument as his voluntary act and deed.

Cristina Ariana Ochoa
Notary Public for Oregon
My commission expires: April 19, 2015

Jess Fitzhugh
Grantor: Jess Fitzhugh
Eagle Cap Rentals
P.O. Box 1630
Brookings, OR 97415



STATE OF OREGON
County of Curry

Personally appeared before me this 23 day of February, ²⁰¹⁵~~2014~~, Jess Fitzhugh and acknowledged the foregoing instrument as his voluntary act and deed.

Cristina Ariana Ochoa
Notary Public for Oregon
My commission expires: April 19, 2015



ACCEPTED BY GRANTEE:

Gary Milliman, City Manager
City of Brookings, Oregon

STATE OF OREGON
County of Curry

This instrument was acknowledged before me on the _____ day of _____,
2015, by Gary Milliman, City Manager of the City of Brookings, as the City of Brookings' voluntary act
and deed and accepted the easement on behalf of the City of Brookings.

Notary Public for Oregon
My commission expires:

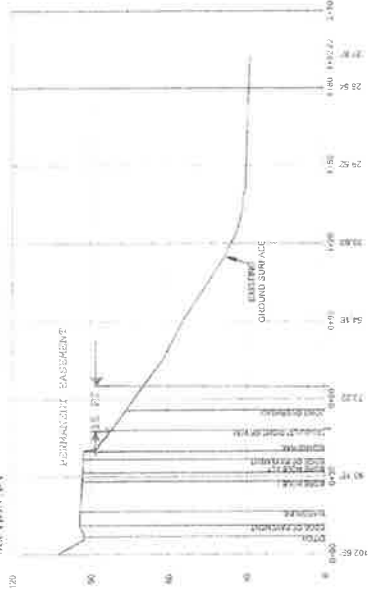
TOPOGRAPHIC SURVEY

PREPARED FOR
CITY OF BROOKINGS

LOCATED IN
NE 1/4, SECTION 5
T11S, R13W WILLAMETTE MERIDIAN
CITY OF BROOKINGS, CURRY COUNTY, OREGON
NORTH BANK CHETCO RIVER ROAD
MILE POST 0.22

SCALE - VERT 1"=30' HORIZ 1"=20'

SOUTH 1/4



CONTROL

NO.	NORTHING	EASTING	ELEV	DESCRIPTION
1	22007.54	30000.00	81.85	CONCRETE MONUMENT
2	22007.54	30000.00	81.85	CONCRETE MONUMENT
3	22007.54	30000.00	81.85	CONCRETE MONUMENT
4	22007.54	30000.00	81.85	CONCRETE MONUMENT
5	22007.54	30000.00	81.85	CONCRETE MONUMENT
6	22007.54	30000.00	81.85	CONCRETE MONUMENT
7	22007.54	30000.00	81.85	CONCRETE MONUMENT
8	22007.54	30000.00	81.85	CONCRETE MONUMENT
9	22007.54	30000.00	81.85	CONCRETE MONUMENT
10	22007.54	30000.00	81.85	CONCRETE MONUMENT

LEGEND

- RIGHT OF WAY MONUMENT
- PER AS-BUILT ROADWAY SURVEY DATED 1991
- JOINT UTILITY POLE
- WATERLINE
- JOINT OVERHEAD UTILITIES
- PROPOSED BORE HOLE



Roberts & Associates
LAND SURVEYING, INC.
411 SPRUCE STREET
CITY OF BROOKINGS
80000, OR 97415
PH 541-487-0182
FAX 541-487-0185

Quantity	001	002	003	004
Unit	sq ft	sq ft	sq ft	sq ft
Checked By	001	002	003	004
Drawn By	001	002	003	004
Project Name	001	002	003	004
Project No.	001	002	003	004

SURVEYORS NOTE

BEARINGS FOR THIS SURVEY ARE OREGON COORDINATE REFERENCE SYSTEM (OREGON COAST ZONE) AS DEFINED IN OREGON ADMINISTRATIVE RULES 734-005-0003 THRU 734-005-0015 AND AS MEASURED BETWEEN THE INTERIOR QUARTER CORNER AND THE QUARTER CORNER BETWEEN SECTION 18 AND 17. OBSERVATIONS WERE TAKEN 9:05-11:00 AM ON 05/05/2011. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE OREGON SURVEYING ACT (ORS 31.001-31.010) AND THE OREGON SURVEYING BOARD RULES (ORS 31.011-31.015). ELEVATION DATUM: GPS DERIVED (NAVD 83) (GEOD 11A).
THE RIGHT OF WAY PER AS-BUILT ROADWAY SURVEY DATED 1991 OF NORTH BANK CHETCO RIVER COUNTY ROAD #784, ON FILE WITH THE CURRY COUNTY ROAD DEPARTMENT APPARENTLY WAS NEVER EASEMENT.
A DEED TRANSFERRING JURISDICTION FROM CURRY COUNTY TO THE CITY OF BROOKINGS WAS RECORDED IN BOOK OF RECORDS VOLUME 51 PAGE 703 IN 1984. TRANSFERRED THE ROAD AS DESCRIBED IN DEED VOLUME 23 PAGE 84.

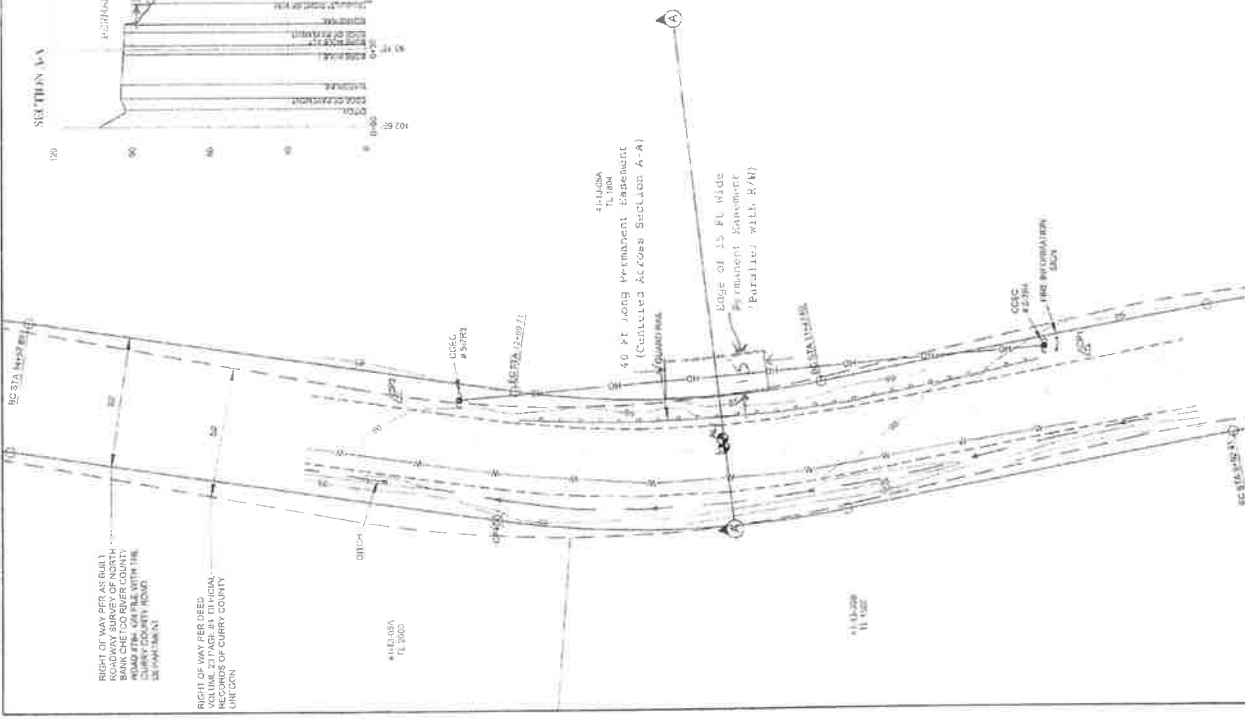


EXHIBIT A *pg 1*

LOCATED IN
NE1/4, SECTION 5,
T41S, R13W, WILLAMETTE MERIDIAN,
CITY OF BROOKINGS, CURRY COUNTY, OREGON

NORTH BANK CHETCO RIVER ROAD
MILE POST 0.22

41-13-05A
TL 2000

41-13-05B
TL 1500



SCALE - 1" = 30'

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Chris E. Fowle

OREGON
JAN. 11, 2005
CHRIS E. FOWLE
73590

EXPIRES 12/31/15

PREPARED FOR: CITY OF BROOKINGS

DATE: 9/24/14

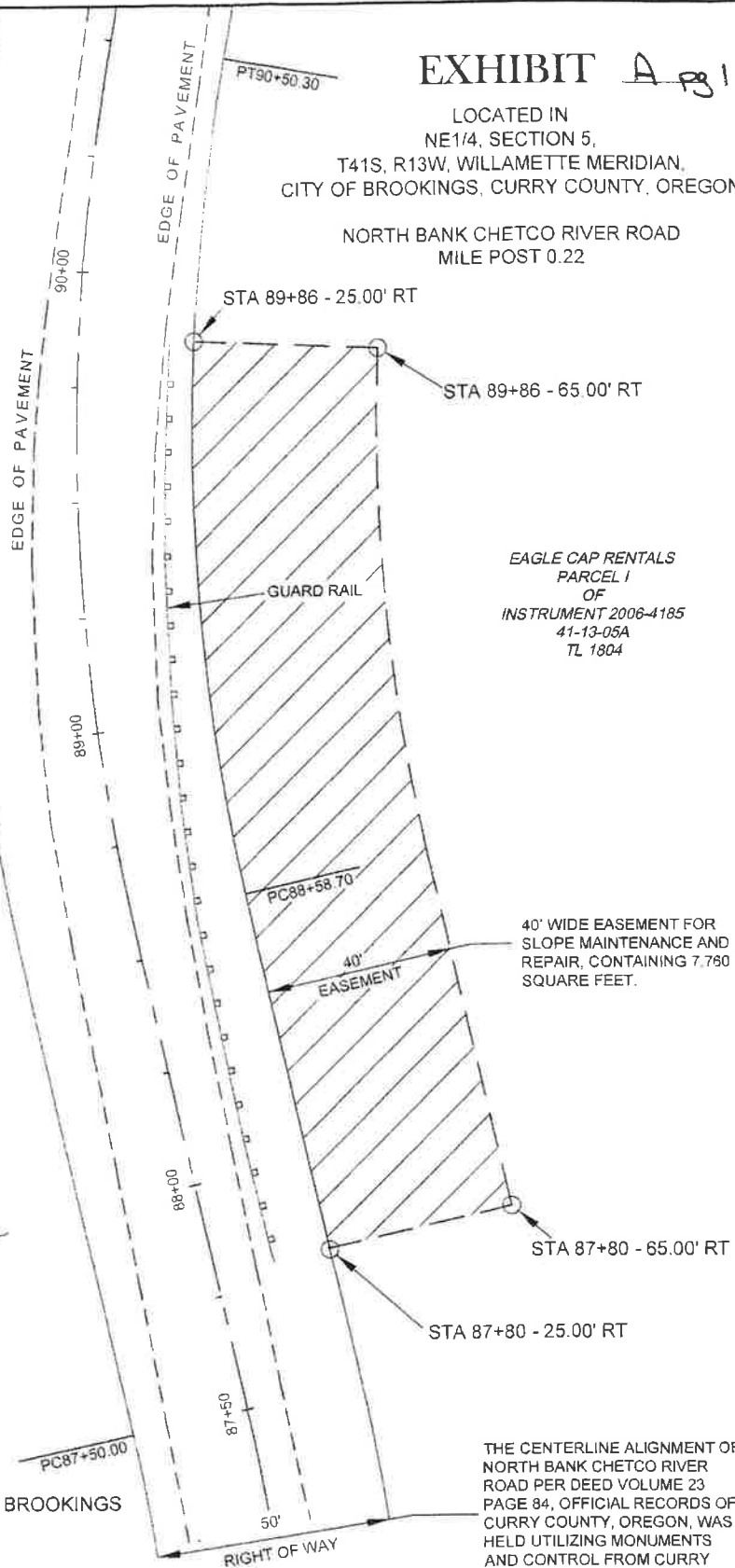
JOB #: 14-072

Roberts & Associates

LAND SURVEYING INC.

611 SPRUCE STREET
P.O. Box 1599
Brookings, OR 97415

Ph: 541-469-0162
Fax: 541-469-5456



THE CENTERLINE ALIGNMENT OF
NORTH BANK CHETCO RIVER
ROAD PER DEED VOLUME 23
PAGE 84, OFFICIAL RECORDS OF
CURRY COUNTY, OREGON, WAS
HELD UTILIZING MONUMENTS
AND CONTROL FROM CURRY
COUNTY SURVEY FILE No
41-1556.

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC)
MINUTES
Thursday – December 18, 2014

CALL TO ORDER

Meeting called to order at 4:08 PM

1. ROLL CALL

Present: Committee members Barbara Ciaramella, Candice Michel, Bob Pieper, Skip Watwood, Joe Willett, Chair Tim Patterson. *Also present:* City Manager Gary Milliman

2. APPROVAL OF MINUTES

Motion made to approve the minutes of November 20, 2014; motion seconded and Commission voted; the motion carried unanimously.

3. PUBLIC COMMENT - None

4. ACTION ITEMS

a. Brookings Brochure – Gary provided information he had collected on brochure costs concerning printing, pricing and distribution and previous experience he has had with brochures. He advised that the chamber is getting ready to order 20,000 2015 map brochures. Questions that need to be considered: does the city want to fully fund the brochure or partner with other sponsors or the Chamber. Is 20,000 the right number to print, who produces/designer? Believes trend is moving away from fully printed brochures to rack cards directing people to websites. Barbara presented pricing information she had obtained from The Pilot and the Newport News. Barbara invited Rob Spooner, publisher of the Mile by Mile publication and Julie Schmelzer from Curry County for the January meeting. Gary advised that in the current budget there is no allocation for print advertising and if going to pursue a Brookings brochure they would need to request the City Council reallocate money from the Event Tent, which is no longer being pursued. Barbara suggested committee members review the pricing material she provided and asked members to email her questions they had. Joe Willett advised he is not in favor of brochures and suggested other promotional items be distributed. Barbara provided latest update on Crissey Field, Gary advised the City Council has sent a letter of support in keeping Crissey Field open year around. Discussion on brochures continued to January.

5. INFORMATIONAL ITEMS

a. TPAC Budget, Transient Tax and Internet Hit Info – Gary provided a summary of YouTube Video hits. He advised that Curry County is creating a tourism website and new county Administrator Services Director, Julie Schmelzer had requested permission to use the City's videos on their website. Barbara advised that Julie had also been in contact with her for permission to use the city videos on the JumboTron at the Cape Blanco country concert next summer at no cost. Gary reviewed the Transient Occupancy Tax charts for the past year, committee wondered if the closing of the Brookings Inn was the reason for the decrease in bed tax collections in 2014, requested information on the number of rooms they had and the percentage they make up of the tax. Gary contacted Janell who advised that the Brookings Inn typically in July provided 30% of the bed taxes.

6. SCHEDULE NEXT MEETING - Next meeting scheduled for January 15 at 4:00 pm.

7. ADJOURNMENT - no further business before the Committee, the meeting adjourned at 5:20 pm.

Respectfully submitted,



Tim Patterson, Chair

(approved at January 15, 2015 meeting)

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC)

MINUTES

Thursday – January 15, 2015

CALL TO ORDER

Meeting called to order at 4:05 PM

1. ROLL CALL

Present: Committee members Barbara Ciaramella, Candice Michel, Bob Pieper, Skip Watwood. Chair Tim Patterson arrived @ 4:07

Also present: City Manager Gary Milliman, Julie Schmelzer, Curry County Director of Economic Development and Anna Krug, Harris Beach State Parks

Absent: Joe Willett

2. APPROVAL OF MINUTES

Motion made to approve the minutes of December 18, 2014; motion seconded and Commission voted; the motion carried unanimously.

3. PUBLIC COMMENT - None

4. ACTION ITEMS

a. Rob Spooner – Mile by Mile Guide – unable to attend, continued to February meeting.

b. Julie Schmelzer – Curry County Director of Economic Development – Julie discussed various tourism ideas for promoting Curry County from Langlois to Harbor.

- Suggested making the county/cities more welcoming to Veterans to encourage tourism and their business.
- Suggested each city create a unique mascot and invite artists to paint mascots differently and then display around town to create interest in the area. Langlois has chosen sheep. Candice suggested contact with the Pelican Bay Arts Association.
- Julie is also the Brookings Airport Manager and it has been suggested to her by the Flying Club to have a green space/camp area at the airport for pilots, building/restroom/heating improvements, a tourism shuttle, visitor signs and information. Gary suggested the easement money the City is paying go towards the airport improvements.
- Enhancing the Mt. Emily Bomb Site with more signage.
- Has suggested different entities and uses for Crissey Field Welcome Center that is being closed for the season and is working with Oregon Parks & Recreation and Travel Oregon. The Chamber of Commerce if selected through Travel Oregon to operate the Welcome Center will be required to promote all businesses, not just chamber members.

c. Reallocate Event Tent Budget – Gary reviewed allocating event tent funds. **Motion made to reallocate the \$10,000 event tent funds to a general use fund for TPAC projects; motion seconded and Commission voted; the motion carried unanimously.**

d. Brookings Brochure - Barbara presented brochure, map and event rack card information to promote Brookings. Event rack cards with annual events were liked. Suggested after first year may partner with businesses for advertising to help pay for printing costs. Committee would like to keep costs under \$5000. Gary will get price estimates for design and printing of rack cards.

5. INFORMATIONAL ITEMS

a. Community Coastal Christmas Event Evaluation Report – committee reviewed evaluation report. Gary advised that an Event Proposal for the same event has been submitted for the upcoming year. He is planning a Christmas decorating meeting bringing together all the parties connected with this year's event in a few weeks. Bob wondered if the Disc Golf and Crab Festival were featured in the radio ads, Gary advised that Joe approves the ad content and did not know if those two events were on the list. Radio ads to be emailed to committee members.

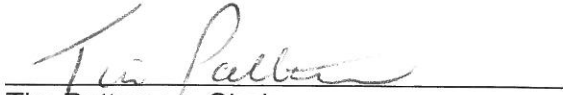
b. TPAC Budget and Internet Hit Info – Gary provided update on the website internet hits, advising that the romantic getaway video is being viewed most often.

c. Gary advised of term expirations – Tim and Skip's terms expire July 1, 2015, advised that if they would like to reapply to submit application to City Recorder.

6. SCHEDULE NEXT MEETING - Next meeting scheduled for February 19 at 4:00 pm.

7. ADJOURNMENT - no further business before the Committee, the meeting adjourned at 5:25 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tim Patterson", is written over a horizontal line.

Tim Patterson, Chair

(approved at February 19, 2015 meeting)

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/15	02/05/2015	74548	5438	B&H Photo-Video	10-00-2005	7,652.38
02/15	02/05/2015	74549	4939	BI- Mart Corporation	25-00-2005	24.70
02/15	02/05/2015	74550	5431	Brandt Media	10-00-2005	2,205.18
02/15	02/05/2015	74551	313	Brookings Vol Firefighters	10-00-2005	2,250.00
02/15	02/05/2015	74552	528	Caselle, Inc	25-00-2005	889.33
02/15	02/05/2015	74553	5436	Civil West Engineering Services Inc	56-00-2005	2,580.20
02/15	02/05/2015	74554	3834	Clean Sweep Janitorial Service	20-00-2005	175.00
02/15	02/05/2015	74555	183	Colvin Oil Company	10-00-2005	2,125.94
02/15	02/05/2015	74556	166	Dan's Auto & Marine Electric	25-00-2005	1,276.28
02/15	02/05/2015	74557	259	Da-Tone Rock Products	25-00-2005	4,433.87
02/15	02/05/2015	74558	317	DCBS - Fiscal Services	10-00-2005	232.00
02/15	02/05/2015	74559	1	David Dickerson	20-00-2005	61.38
02/15	02/05/2015	74560	1	Jose Hernandez	20-00-2005	66.39
02/15	02/05/2015	74561	1	Heather Kuhn	20-00-2005	113.99
02/15	02/05/2015	74562	1	Linda Thompson	20-00-2005	195.85
02/15	02/05/2015	74563	3342	Fastenal	20-00-2005	405.34
02/15	02/05/2015	74564	298	Freeman Rock, Inc	15-00-2005	1,884.72
02/15	02/05/2015	74565	4646	Frontier	30-00-2005	536.51
02/15	02/05/2015	74566	5065	Gold Beach Lumber	25-00-2005	3,285.84
02/15	02/05/2015	74567	199	Richard Harper	10-00-2005	400.00
02/15	02/05/2015	74568	162	Kerr Hardware	10-00-2005	735.79
02/15	02/05/2015	74569	4269	Milliman, Gary	10-00-2005	67.50
02/15	02/05/2015	74570	4487	Net Assets Corporation	10-00-2005	200.00
02/15	02/05/2015	74571	4793	Nor-Pac Power Systems LLC	20-00-2005	12,753.50
02/15	02/05/2015	74572	4324	OMFOA	10-00-2005	280.00
02/15	02/05/2015	74573	5008	Online Information Services	10-00-2005	103.84
02/15	02/05/2015	74574	5155	Oregon Department of Revenue	10-00-2005	218.00
02/15	02/05/2015	74575	5390	O'Reilly Automotive, Inc	25-00-2005	17.41
02/15	02/05/2015	74576	2089	OVFA	10-00-2005	205.00
02/15	02/05/2015	74577	5388	Palm Industries Inc	25-00-2005	624.00
02/15	02/05/2015	74578	252	Paramount Pest Control	10-00-2005	45.00
02/15	02/05/2015	74579	4733	PARC Resources, LLC	20-00-2005	5,940.00
02/15	02/05/2015	74580	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
02/15	02/05/2015	74581	322	Postmaster	25-00-2005	850.00
02/15	02/05/2015	74582	187	Quality Fast Lube & Oil	20-00-2005	94.25
02/15	02/05/2015	74583	207	Quill Corporation	10-00-2005	146.89
02/15	02/05/2015	74584	387	Radio Shack	10-00-2005	74.95
02/15	02/13/2015	74585	3	James Graham	20-00-2005	.00 V
02/15	02/05/2015	74586	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
02/15	02/05/2015	74587	5413	Southern Computer Warehouse	10-00-2005	625.36
02/15	02/05/2015	74588	990	UPS	20-00-2005	50.95
02/15	02/05/2015	74589	861	Village Express Mail Center	20-00-2005	70.72
02/15	02/05/2015	74590	2122	Cardmember Service	10-00-2005	6,206.10
02/15	02/05/2015	74591	169	Waste Connections Inc	10-00-2005	344.00
02/15	02/05/2015	74592	1253	Western Burner Co Inc	25-00-2005	990.00
02/15	02/12/2015	74593	4734	Aramark Uniform Services	10-00-2005	119.05
02/15	02/12/2015	74594	255	Batteries Plus	25-00-2005	165.84
02/15	02/12/2015	74595	4363	Black & Rice LLP	10-00-2005	2,751.21
02/15	02/12/2015	74596	5004	Blumenthal Uniforms & Equipment	61-00-2005	148.95
02/15	02/12/2015	74597	715	Budge McHugh Supply	25-00-2005	3,414.15
02/15	02/12/2015	74598	5070	Canon Solutions America	10-00-2005	287.19
02/15	02/12/2015	74599	193	Central Equipment Co, Inc	20-00-2005	202.61
02/15	02/12/2015	74600	3015	Charter Communications	30-00-2005	579.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/15	02/12/2015	74601	1745	Coastal Paper & Supply, Inc	20-00-2005	190.27
02/15	02/12/2015	74602	5435	Consolidated Electrical Distributors Inc	20-00-2005	339.20
02/15	02/12/2015	74603	173	Curry Equipment	15-00-2005	1,267.75
02/15	02/12/2015	74604	4534	Daily Journal of Commerce Inc.	57-00-2005	787.80
02/15	02/12/2015	74605	185	Del Cur Supply	10-00-2005	189.75
02/15	02/12/2015	74606	1	Robert Butterfield	20-00-2005	188.82
02/15	02/12/2015	74607	1	Abigael Garcia Heredia	20-00-2005	198.48
02/15	02/12/2015	74608	1	Connie Shipley	20-00-2005	97.47
02/15	02/12/2015	74609	1	Scott Thompson	20-00-2005	183.10
02/15	02/12/2015	74610	2640	Dyer Partnership Inc., The	53-00-2005	9,442.00
02/15	02/12/2015	74611	3342	Fastenal	15-00-2005	419.23
02/15	02/12/2015	74612	2186	Ferguson	20-00-2005	1,547.00
02/15	02/12/2015	74613	5065	Gold Beach Lumber	25-00-2005	95.88
02/15	02/12/2015	74614	198	Grants Pass Water Lab	20-00-2005	304.00
02/15	02/12/2015	74615	139	Harbor Logging Supply	25-00-2005	1,241.68
02/15	02/12/2015	74616	1856	Helmets R US	61-00-2005	462.00
02/15	02/12/2015	74617	4901	Mountain View Paving, Inc	15-00-2005	844.36
02/15	02/12/2015	74618	424	Munnell & Sherrill	25-00-2005	477.39
02/15	02/12/2015	74619	3751	Proficient Automotive Repair	25-00-2005	300.00
02/15	02/12/2015	74620	4852	Loree Pryce	25-00-2005	250.00
02/15	02/12/2015	74621	207	Quill Corporation	10-00-2005	788.82
02/15	02/12/2015	74622	5410	Radio Medford	32-00-2005	532.00
02/15	02/12/2015	74623	387	Radio Shack	10-00-2005	26.48
02/15	02/12/2015	74624	517	Santiam Emergency Equipment	10-00-2005	859.80
02/15	02/12/2015	74625	169	Waste Connections Inc	20-00-2005	38.78
02/15	02/12/2015	74626	169	Waste Connections Inc	15-00-2005	4,348.53
02/15	02/12/2015	74627	151	Western Communications, Inc.	57-00-2005	1,121.95
02/15	02/12/2015	74628	5437	Worthington Compressor Services	20-00-2005	1,154.37
02/15	02/19/2015	74629	882	Advanced Security Systems	25-00-2005	1,017.50
02/15	02/19/2015	74630	5270	AWWA Cascade to Coast Short School	25-00-2005	460.00
02/15	02/19/2015	74631	2407	Blue Star Gas	10-00-2005	1.00
02/15	02/19/2015	74632	5004	Blumenthal Uniforms & Equipment	61-00-2005	180.00
02/15	02/19/2015	74633	5440	Breadon Jr, Robert	25-00-2005	139.00
02/15	02/19/2015	74634	4193	C & K Market, Inc	10-00-2005	330.92
02/15	02/19/2015	74635	3834	Clean Sweep Janitorial Service	10-00-2005	185.00
02/15	02/19/2015	74636	183	Colvin Oil Company	25-00-2005	2,522.48
02/15	02/19/2015	74637	1	Hank B Shields Investments LLC	20-00-2005	175.03
02/15	02/19/2015	74638	1	Loretta Johnson	20-00-2005	181.55
02/15	02/19/2015	74639	5156	Desi's Tree Trimming	15-00-2005	1,050.00
02/15	02/19/2015	74640	484	DMV	25-00-2005	166.00
02/15	02/19/2015	74641	3342	Fastenal	20-00-2005	185.03
02/15	02/19/2015	74642	2186	Ferguson	20-00-2005	1,730.88
02/15	02/19/2015	74643	298	Freeman Rock, Inc	20-00-2005	394.50
02/15	02/19/2015	74644	4646	Frontier	10-00-2005	103.17
02/15	02/19/2015	74645	269	Grainger	20-00-2005	35.07
02/15	02/19/2015	74646	167	Hach Company	25-00-2005	403.64
02/15	02/19/2015	74647	154	Hagen's Dry Cleaners	10-00-2005	61.75
02/15	02/19/2015	74648	2814	Ron Hedenskog	10-00-2005	12.88
02/15	02/19/2015	74649	5430	Hunt, Herman	61-00-2005	8.00
02/15	02/19/2015	74650	4171	In-Motion Graphics	10-00-2005	214.20
02/15	02/19/2015	74651	4980	iSecure	10-00-2005	33.00
02/15	02/19/2015	74652	328	Les Schwab Tire Center	10-00-2005	662.95
02/15	02/19/2015	74653	4261	Lexipol LLC	10-00-2005	833.33
02/15	02/19/2015	74654	5441	Malone, Sean	10-00-2005	100.00
02/15	02/19/2015	74655	4901	Mountain View Paving, Inc	15-00-2005	1,687.14
02/15	02/19/2015	74656	424	Munnell & Sherrill	25-00-2005	303.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/15	02/19/2015	74657	4443	Napa Auto Parts	10-00-2005	40.50
02/15	02/19/2015	74658	3561	Oil Can Henry's	10-00-2005	200.65
02/15	02/19/2015	74659	5439	OJPA	10-00-2005	150.00
02/15	02/19/2015	74660	4899	Oregon Coast Auto Detailing	10-00-2005	175.00
02/15	02/19/2015	74661	798	Dan Palicki	61-00-2005	107.00
02/15	02/19/2015	74662	5135	Pine's Tree Service	15-00-2005	200.00
02/15	02/19/2015	74663	1920	Pitney Bowes, Inc	10-00-2005	83.00
02/15	02/19/2015	74664	3751	Proficient Automotive Repair	25-00-2005	696.94
02/15	02/19/2015	74665	187	Quality Fast Lube & Oil	20-00-2005	44.25
02/15	02/19/2015	74666	387	Radio Shack	10-00-2005	127.50
02/15	02/19/2015	74667	5413	Southern Computer Warehouse	49-00-2005	1,197.22
02/15	02/19/2015	74668	380	Stadelman Electric Inc	20-00-2005	284.43
02/15	02/19/2015	74669	797	Town & Country Animal Clinic	61-00-2005	98.75
02/15	02/19/2015	74670	5418	Umpqua Research Company	25-00-2005	292.50
02/15	02/19/2015	74671	432	USA Bluebook	20-00-2005	208.14
02/15	02/19/2015	74672	906	Valley River Inn	25-00-2005	684.00
02/15	02/19/2015	74673	861	Village Express Mail Center	10-00-2005	50.29
02/15	02/19/2015	74674	1812	John Wimberley	25-00-2005	139.00
02/15	02/19/2015	74675	4220	Woof's Dog Bakery	61-00-2005	141.98
02/15	02/26/2015	74676	2149	American Backflow Prev Assoc	20-00-2005	85.00
02/15	02/26/2015	74677	5004	Blumenthal Uniforms & Equipment	61-00-2005	98.95
02/15	02/26/2015	74678	5440	Breadon Jr, Robert	25-00-2005	500.00
02/15	02/26/2015	74679	147	Brookings Glass Inc	25-00-2005	265.00
02/15	02/26/2015	74680	5444	Brown, Tyson	61-00-2005	2,391.00
02/15	02/26/2015	74681	822	Coast Auto Center	10-00-2005	149.95
02/15	02/26/2015	74682	5445	Coastal Audio and Tint	10-00-2005	139.00
02/15	02/26/2015	74683	5118	Cruise Master Prisms INC	10-00-2005	557.30
02/15	02/26/2015	74684	4746	Curry County Treasurer	10-00-2005	556.85
02/15	02/26/2015	74685	5382	Davis Wright Tremaine LLP	10-00-2005	14,345.50
02/15	02/26/2015	74686	1	Joslyn Gerolaga	20-00-2005	103.80
02/15	02/26/2015	74687	1	Shadow Hoover	20-00-2005	98.67
02/15	02/26/2015	74688	1	Viktoras Lescinskas	20-00-2005	34.90
02/15	02/26/2015	74689	2067	Enviro-Clean Equipment	20-00-2005	329.67
02/15	02/26/2015	74690	2186	Ferguson	20-00-2005	2,058.89
02/15	02/26/2015	74691	298	Freeman Rock, Inc	20-00-2005	1,340.00
02/15	02/26/2015	74692	5078	Geotechnical Resources, Inc	10-00-2005	6,307.50
02/15	02/26/2015	74693	269	Grainger	25-00-2005	154.32
02/15	02/26/2015	74694	167	Hach Company	25-00-2005	725.09
02/15	02/26/2015	74695	154	Hagen's Dry Cleaners	10-00-2005	17.25
02/15	02/26/2015	74696	2814	Ron Hedenskog	10-00-2005	136.16
02/15	02/26/2015	74697	4171	In-Motion Graphics	10-00-2005	149.60
02/15	02/26/2015	74698	5411	Kimball Midwest	25-00-2005	191.53
02/15	02/26/2015	74699	4498	Mauldin Electric	10-00-2005	375.00
02/15	02/26/2015	74700	685	Neilson Research Corporation	25-00-2005	386.55
02/15	02/26/2015	74701	4748	Northstar Chemical, Inc	25-00-2005	3,240.00
02/15	02/26/2015	74702	5442	OACA Treasurer	10-00-2005	150.00
02/15	02/26/2015	74703	5244	OMJA	10-00-2005	200.00
02/15	02/26/2015	74704	4559	Oregon Assoc of Clean Water Agencies	20-00-2005	625.00
02/15	02/26/2015	74705	5155	Oregon Department of Revenue	10-00-2005	1,321.13
02/15	02/26/2015	74706	695	P & S Construction Co, Inc	10-00-2005	435.00
02/15	02/26/2015	74707	798	Dan Palicki	61-00-2005	39.95
02/15	02/26/2015	74708	322	Postmaster	15-00-2005	1,126.77
02/15	02/26/2015	74709	387	Radio Shack	49-00-2005	44.99
02/15	02/26/2015	74710	3499	Simplot Grower Solutions	10-00-2005	652.50
02/15	02/26/2015	74711	246	Snook, LauraLee	10-00-2005	57.50
02/15	02/26/2015	74712	944	Verizon	10-00-2005	509.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/15	02/26/2015	74713	1253	Western Burner Co Inc	25-00-2005	721.60
02/15	02/26/2015	74714	5443	William R Lovelace Construction Inc	10-00-2005	3,436.00
02/15	02/26/2015	74715	917	Wm. H. Reilly & Co	25-00-2005	527.13
02/15	02/26/2015	74716	5011	Xylem Water Solutions USA, INC	25-00-2005	4,049.96
02/15	02/26/2015	74717	4131	Zumar Industries Inc	15-00-2005	178.10
Grand Totals:						165,356.31

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary