

# City of Brookings CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
Monday, December 12, 2016

## Call to Order

Mayor Hedenskog called the meeting to order at 7:03 PM.

## Roll Call

Council present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges, Jake Pieper and Dennis Triglia; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Planning Manager Donna Colby-Hanks, Public Works and Development Director Paul Stevens, Parks Supervisor Tony Baron, Finance and Human Resources Director Janell Howard, and City Recorder Teri Davis.

Media Present: Jane Stebbins, Curry Coastal Pilot

Others Present: Eleven audience members.

## Appointments

Mayor Hedenskog moved, a second followed and Council voted unanimously to appoint Chuck Costello to the Tourism Promotion Advisory Committee.

## Ordinances and Resolutions

*Ordinance 16-O-766 amending Section 17.124.170 of Chapter 17.124, Specific Standards Applying to Conditional Uses, Title 17, Land Development Code, of the Brookings Municipal Code.*

Planning Manager Colby-Hanks presented the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-766 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-766 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-766 [Amending Section 17.104.030 of Chapter 17.104, Home Occupations and Amending Section 17.124.170 of Chapter 17.124, Specific Standards Applying to Conditional Uses, Title 17, Land Development Code, of the Brookings Municipal Code].**

*Ordinance 16-O-767 adding Chapter 5.15, Transportation Network Companies, to the Brookings Municipal Code.*

City Manager Milliman presented the staff report.

Councilor Triglia asked about the requirement for only an Oregon driver's license. City Manager Milliman explained that was due to Uber's rules stipulating "in-state" licensing.

Councilor Hodges asked if drivers would be required to get a business license. City Manager Milliman affirmed that they would.

**Councilor Hodges moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-767 by title only.**

Mayor Hedenskog read the title.

**Councilor Hodges moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-767 by title only.**

Mayor Hedenskog read the title.

**Councilor Hodges moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-767 [adding Chapter 5.15, Transportation Network Companies, to the Brookings Municipal Code].**

*Ordinance 16-O-768 amending Brookings Municipal Code Sub-Section A of Section 5.10.040, Annual License Fee, and Sub-Section B and C-2 of Section 5.10.050, Taxicabs, Operator Requirements.*

City Manager Milliman presented the staff report.

Councilor Triglia pointed out that the provision for allowing a California driver's license had been left out of the text of the ordinance revisions.

**Councilor Triglia moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-768 by title only.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-768 by title only.**

Mayor Hedenskog read the title.

**Councilor Triglia moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-768 with the aforementioned revision [amending Brookings Municipal Code Sub-Section A of Section 5.10.040, Annual License Fee, and Sub-Section B and C-2 of Section 5.10.050, Taxicabs, Operator Requirements].**

#### *Water and Wastewater Financing*

Finance and Human Resource Director Howard presented the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 16-R-1093 authorizing the financing of water and wastewater infrastructure improvements.**

**Scheduled Public Appearances**

*Mary Boshart and Connie Hunter for the Food Bank*

Connie Hunter, Mary Boshart, Bill Farrell and Jim Newman spoke regarding the shortage at the Food Bank due to the closing of Ray's Market. Several agencies have stepped in to fill the gap, but more assistance is needed including a sustainable income source. \$5,000 more per month is needed to meet needs.

Councilor Triglia asked if the Food Bank had a Fred Meyer community rewards code number. It is the Food Bank's office number 541-469-6988.

Mayor Hedenskog encouraged City Council and everyone listening to donate regularly.

*Barbara Ciaramella - Azalea Festival Parade*

City Manager spoke on the topic due to Ms. Ciaramella's absence. She has requested the City assume responsibility for managing the Azalea Festival Parade; she is volunteering the Brookings Harbor Visitor and Tour Center to coordinate.

It was the consensus of the Council to postpone any further discussion of this matter until the City Manager could speak with the Chamber of Commerce to determine its plans with regard to the parade.

**Oral Requests and Communications from the audience**

- David Hubbard of Oregon Coast Community Action addressed Council regarding the crisis situation regarding housing for Veterans. Connie Hunter added that there has been some important legislation aimed at increasing Veterans' access to housing, healthcare, etc. She asked that Council lend its support to the efforts to find solutions to this problem.

**Staff Reports**

*Azalea Park Caretakers Residence*

Parks Supervisor Baron presented the staff report.

Parks and Recreation Committee Chair Tom Bozack was asked to address Council. He indicated that the committee concurs with Director Baron's recommendation.

Council discussed the specifics of the volunteer's time commitment, benefits, etc. and the benefits of having an individual inside the park for extra security, etc.

**Councilor Hodges moved, a second followed and Council voted unanimously to approve the construction of a single recreation vehicle facility in Azalea Park to be used by an onsite park host.**

*Azalea Park Tree Removal*

Parks Supervisor Baron presented the staff report.

Mayor Hedenskog added that this work is imperative to preserving the Azaleas.

**Councilor Pieper moved, a second followed and Council voted unanimously to approve the Azalea Park Tree Removal Work Plan.**

*Audit*

Director Howard presented the staff report.

**Councilor Hamilton moved, a second followed and Council voted unanimously to accept the City's Audit for the fiscal year ended June 30, 2016.**

*Chetco Inn*

City Manager Milliman presented the staff report.

**Mayor Hedenskog moved, a second followed and Council voted unanimously to not proceed further with possible City acquisition of the Chetco Inn.**

*Tourism Promotion Priorities*

City Manager Milliman presented the staff report.

Council discussed the methodology for prioritizing the items, possible funding sources and Council's support of the program and its implementation.

**Councilor Hodges moved, a second followed and Council voted unanimously to approve the "Top 20 Tourism Promotion Priorities" and authorize staff to pursue projects and programs to implement these priorities.**

*Spectrum Ad Campaign*

City Manager Milliman presented the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Spectrum Reach for a six-month, digital tourism advertising campaign at a cost of \$1,000 per month.**

*Azalea Park Foundation Agreement*

City Manager Milliman presented the staff report.

**Councilor Triglia moved, a second followed and Council voted unanimously to terminate operating agreement with Azalea Park Foundation with respect to the development of a community garden at Azalea Park.**

**Consent Calendar**

1. Approve Council minutes for November 14, 2016
2. Accept TPAC minutes for August 18, 2016
3. Accept TPAC minutes for August 26, 2016
4. Accept TPAC minutes for September 29, 2016
5. Accept Parks & Rec Committee minutes for September 22, 2016
6. Accept American Music Festival Event Evaluation
7. Accept Vet Fest Event Evaluation
8. Designate Hazard Mitigation Grant Agent
9. Approve Fund Exchange Agreement
10. Cancel January 2, 2017 Workshop
11. Receive monthly financial report for October 2016

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar.

**Non-Action Items**

1. There was no discussion regarding the November Vouchers.

**Remarks from Mayor and Councilors**

Mayor Hedenskog noted that the Grange received the Distinguished Grain for 2016 Award.

Mayor Hedenskog thanked both the Nature's Coastal Christmas and the Coastal Christmas organizers and volunteers for all their hard work.

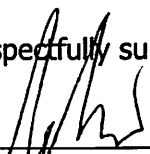
Councilor Pieper added that the Coastal Christmas Parade was extremely successful

Councilor Hamilton also thanked the Nature's Coastal Christmas and Coastal Christmas volunteers. He wished everyone a Merry Christmas and Happy Holidays.

**Adjournment**

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:50 PM. Urban Renewal Agency meeting immediately followed.

Respectfully submitted:

  
\_\_\_\_\_  
Jake Pieper, Mayor

ATTESTED:  
this 9<sup>th</sup> day of January 2017:

  
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Teri Davis, City Recorder