

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, February 8, 2016

Call to Order

Mayor Hedenskog called the meeting to order at 7:02 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Bill Hamilton and Dennis Triglia; a quorum present. Councilor Brent Hodges arrived at 7:10 PM and Ex Officio Nastassia Carrasco was also present.

Staff present: Public Works & Development Director LauraLee Snook, Treatment Plants Supervisor Ray Page and GIS Technician Jordan Fanning.

Others Present: Approximately 4 people were in the audience; no media was present.

Ceremonies/Appointments/Announcements

Mayor Hedenskog moved, a second followed and Council [sans Councilor Hodges who was not yet present] voted unanimously to reappoint Don Vilelle to the Parks and Recreation Commission.

Staff Reports

Authorization to execute an agreement for GIS data sharing with the State of Oregon.

Technician Fanning gave the staff report.

Mayor Hedenskog asked if the City would be sharing sensitive information and Fanning said the City would not have to share anything of that nature. Hedenskog then asked if the County's data would become available through the state system and Fanning said he thought data would be more readily available than it is now, however, he was not sure how some of the data sharing issues with the County would be resolved.

Councilor Hodges arrived at approximately 7:10 PM.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with the State of Oregon Geospatial Enterprise Office for sharing of GIS data.

Authorization to execute a contract for replacement of two aeration blowers at the Wastewater Treatment Plant.

Director Snook provided the staff report.

Mayor Hedenskog asked why they had reduced the number of blowers to be replaced from three to two and Supervisor Page said he'd chosen to downscale the project for reasons of energy and cost efficiency.

Councilor Hamilton asked how long the current blowers had been in operation and Page said one had been operating since the late 80's and the other at least since the late 90's.

Councilor Triglia moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to execute a contract and issue a Notice to Proceed to Pacific Excavation Inc., for the replacement of two aeration blowers at the Wastewater Treatment facility.

Approval to execute an agreement with Chetco Brewing Company for a \$3,000 advance from Transient Occupancy Tax revenues to fund the Zwickle event.

Director Snook presented the staff report.

Mike Frederick, applicant, provided an overview of the event and said the location may move to a City park, and some of the costs had changed. The proposal, he said, represented a best case scenario.

Mayor Hedenskog asked Frederick if they would be providing a report of event costs to Tourism Promotion Advisory Committee (TPAC) after the event, and Frederick said they would.

Councilor Hamilton then asked if any of the \$3,000 would be spent on advertising and Frederick said it would.

Councilor Triglia expressed concern regarding the event's first year profitability, the 3-2 vote on this item, the limited amount of funding remaining in TPAC's fiscal year budget, and possible infringement issues related to the event's name. Triglia recommended that Council have the applicant do some additional research on the number of expected participants, and reapply to TPAC again after July 1st when they received another round of funding.

Councilor Pieper said the staff report was wrong. TPAC, he said, had not approved \$3,000, but something like half of that amount. Triglia said he thought it was a \$3,000 loan and Frederick agreed with Triglia. Pieper then said the name issues were Frederick's concern and this was the kind of off-season event they were looking to fund.

Mayor Hedenskog said it was news to him that this was a loan and asked Frederick if this had been a special deal between him and TPAC. Frederick said TPAC had indicated it was a new program.

Councilor Pieper said he Council may want to check this out with the City Manager, but TPAC did not give loans, and there was no system in place to handle a loan. This, he said, was a grant.

Councilor Hodges said with only four months left in the fiscal year, he would feel more comfortable splitting the amount between two events.

Councilor Hamilton asked about the amount of insurance the applicant was getting for \$210 and expressed concern about the loan aspect in light of the applicant's expectation that they would not make a profit. Alex Carr-Frederick said they were covered for \$1 million.

Mayor Hedenskog said he was not concerned about infringement issues as this was not a City event.

Councilor Pieper moved to appropriate \$3,000 for the "Run [for] the Zwickle" event and authorize the City Manager to execute an agreement with the Chetco Brewing

Company. Councilor Hodges asked to have the motion amended to include that the applicant report and return any profits to the City above the actual cost of the event.

Councilor Pieper moved, a second followed, and Council voted, 4-1, with Mayor Hedenskog and Councilors Pieper, Hodges and Hamilton voting "Yes," Councilor Triglia voting "No," and Ex Officio Carrasco abstaining from casting an advisory vote, to appropriate \$3,000 for the "Run [for] the Zwickle" event and authorize the City Manager to execute an agreement with the Chetco Brewing Company for an advance of \$3,000 with the condition that any income received by the event in excess of the actual cost of the event be returned to the City.

Authorization to issue a Request for Proposals (RFP) for a food and beverage promotional video and allocate \$2,500 in to fund the project.

Director Snook gave the staff report.

Mayor Hedenskog asked if the drone could be used for this purpose and Councilor Hodges said these two items would wipe out the budget.

Councilor Pieper said he was at the last TPAC meeting and nothing was mentioned about an RFP. TPAC, he said, was holding back funds for one more event that was coming down the pipeline.

Discussion ensued regarding the allocation of funds.

In particular, Mayor Hedenskog said the City Manager was asking Council to allocate \$2,500 and Councilor Pieper said the numbers were off; TPAC didn't approve \$3,000 for the previous event, but he wasn't sure what amount had been approved.

Councilor Hodges said the allocation for this event would put TPAC over budget and Councilor Pieper said the City Manager would not have forwarded this to Council if that was the case. Hodges then said it was just an RFP; they weren't actually funding it.

Director Snook said the recommended motion was to allocate the funds, but this would not prevent Council from approving the RFP without the allocation.

Councilor Hodges moved, a second followed and Council voted unanimously to issue a Request for Proposals for a food and beverage video.

Consent Calendar

1. Approve City Council minutes for January 25, 2016.
2. Declare Emmalea Keskeny's seat on the Tourism Promotion Advisory Committee vacant.
3. Accept Parks & Recreation Commission minutes for October 22, 2015.
4. Accept Tourism Promotion Advisory Committee minutes for December 17, 2015.
5. Accept January 2016 Vouchers in the amount of \$184,465.33.

Mayor Hedenskog said Steve Klein had asked for changes to the minutes, one being a misspelling of his name. Councilor Pieper asked if they wanted to include the red highlighted text in Klein's email regarding the letter submitted by Schlumpberger and Councilor Triglia noted that the document was Exhibit E-1. Triglia then pointed out three misspellings of Ed Trompke's name and Mayor Hedenskog said Exhibit E was part of the public record and therefore adding the language suggested by Klein would be

redundant. Hodges said he would be inclined to include the language suggested by Klein and Pieper and Hedenskog concurred.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to approve the Consent Calendar, with amendments [to the January 25, 2016 Council meeting] minutes to include Councilor Triglia's spelling errors and also to include the changes in the letter by Steve Klein dated February 8th.

Remarks from Mayor and Councilors

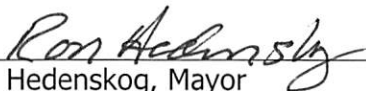
Councilor Hamilton remarked that with the large number of elderly drivers in the City people need to be cautious before jumping or biking into a cross walk and pointed out that people in wheel chairs also need to obey traffic lights.

Councilor Triglia thanked Director Snook, Treatment Plant Supervisor Page, Public Works Supervisor Christensen and Judge Harper for making his first two weeks with the City enjoyable and said, "I think Brookings is very fortunate to have an extremely well-qualified and knowledgeable staff and I for one appreciate your dedication."

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:52 PM.

Respectfully submitted:



Ron Hedenskog, Mayor

ATTESTED:
this 24th day of February 2016:



Joyce Heffington, City Recorder