

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, November 14, 2016

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Brent Hodges, Jake Pieper and Dennis Triglia; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Planning Manager Donna Colby-Hanks, Public Works and Development Director Paul Stevens, Parks Supervisor Tony Baron, Public Works Supervisor Richard Christensen, Public Works employees Justin Flores and Guy Smith, and City Recorder Teri Davis.

Others Present: Eight audience members.

Proclamation

Mayor Hedenskog declared the second Sunday of December 2016 as Worldwide Candle Lighting Day

Scheduled Public Appearances

Introduction of new employees

Public Works Supervisor Richard Christensen introduced Justin Flores and Guy Smith, new Public Works employees.

Public Hearings and Ordinances

A continued Public Hearing on File LDC-1-16 for consideration of revisions to require a minor change to an approved short-term rental conditional use permit when the subject property changes ownership.

Mayor Hedenskog opened the public hearing at 7:08 p.m.

Planning Manager Colby-Hanks presented the staff report.

Council Triglia asked from where did the fee originate? Ms. Colby-Hanks advised that the fee came from the Master Fee Schedule.

There was no one present to speak for or against the revision.

Mayor Hedenskog closed the public hearing at 7:13 p.m.

Councilor Triglia moved, a second followed and Council voted unanimously to approve revisions proposed by LDC-1-16 to revise Section 17.124.170 Short-term rentals to require a minor change to an approved conditional use permit for a short-term rental upon change in ownership of property.

Ordinance 16-O-762 Amending Section 17.104.030 of Chapter 17.104, Home Occupations and Amending Section 17.124.140 of Chapter 17.124, Specific Standards Applying to Conditional Uses, Title 17, Land Development Code, of the Brookings Municipal Code.

Planning Manager Colby-Hanks presented the staff report.

Mayor Hedenskog stated that this ordinance had been discussed previously in both Workshop and at a prior Council Meeting and that this is now the final ordinance.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-762 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-762 by title only.

Mayor Hedenskog read the title.

Councilor Triglia moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-762 [Amending Section 17.104.030 of Chapter 17.104, Home Occupations and Amending Section 17.124.140 of Chapter 17.124, Specific Standards Applying to Conditional Uses, Title 17, Land Development Code, of the Brookings Municipal Code].

Ordinance 16-O-765 Amending Brookings Municipal Code Section 13.10.360 of Chapter 13.10, Pretreatment Devices – Installation and Maintenance.

Public Works and Development Director Paul Stevens presented the staff report.

Mayor Hedenskog asked if once a year was often enough. After discussion, it was pointed out that the verbiage of the ordinance says "at least" once a year, and that staff would have authorization to inspect more often if an issue is detected.

Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-765 by title only.

Mayor Hedenskog read the title.

Councilor Triglia moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-765 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-765 [Amending Brookings Municipal Code Section 13.10.360 of Chapter 13.10, Pretreatment Devices – Installation and Maintenance].

Oral Requests and Communications from the audience

- There was no one to address Council regarding a non-agenda item.

Staff Reports

Award of contract for replacement of water and wastewater infrastructure in Railroad Street

Director Stevens presented the staff report.

City Manager Milliman added that building the west side interceptor was designated by Council as a priority item and this project is fulfilling that priority.

Councilor Triglia moved, a second followed and Council voted unanimously to authorize the City Manager to execute a contract with Tidewater Contractors, Inc. the lowest responsive bidder, in the amount of \$940,170 for sanitary sewer main and water main replacement in Railroad Street.

City Manager Milliman also advised Council that the Railroad Street project is behind schedule by staff's estimation and that discussions were underway to get the project back on schedule.

Modification of bid amount for 2016-17 street rehabilitation work

Director Stevens presented the staff report.

Council Triglia asked who made the math error. The error was made by the City.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an addition to the contract with Tidewater Contractor's Inc. for \$30,132.50 making the revised total bid amount \$219,738.75.

Public Utility Easement for sewer main

Director Stevens presented the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to sign a permanent Public Utility Easement with Coos Forest Protective Association, 415 Redwood Street, for operation, maintenance, repair and replacement of an existing sewer main.

Wild Rogue Relay

Parks Supervisor Tony Baron presented the staff report.

Council discussed the need for and merits of the \$2500 sponsorship. Councilor Triglia felt the event was making enough money and did not need the city funding. Councilors Pieper, Hamilton and Hodges felt the event provided a good return on investment. Mayor Hedenskog suggested giving one more year of sponsorship.

City Manager Milliman added that staff will use the event to promote Brookings for tourism and relocation.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to waive fees associated with services provided in support of the Wild Rogue Relay and approve a \$2,500 sponsorship for the Rogue Relay 2017 event that will conclude at Azalea Park.

Elmo Williams Memorial Plaque

Parks Supervisor Tony Baron presented the staff report.

Mayor Hedenskog asked where exactly the plaque would be placed. It will be placed in the Formal Gardens near the Jubilee Statue.

Councilor Triglia asked what were the oppositions to the plaque on the Parks & Rec Committee. Supervisor Baron indicated that the opposition only had to do with a large number of requests for memorials being submitted and the Parks & Rec Committee does not want the park to turn into a Memorial Center.

Councilor Hodges moved, a second followed and Council voted unanimously to approve the placement of a memorial plaque in the Formal Gardens at Azalea Park, in honor of Elmo Williams.

Azalea Park Nature Trail Extension & Improvement Project

Parks Supervisor Tony Baron presented the staff report.

Mayor Hedenskog asked if the trail was experiencing any transient issues. Supervisor Baron said there were none.

Councilor Hamilton asked if the trail was ADA accessible; wide enough for a wheelchair. Supervisor Baron said it is.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to enter into a grant agreement with Oregon Parks and Recreation Department for the Azalea Park Nature Trail Extension and Improvement Project.

Disposition of Chetco Inn

City Manager Milliman presented the staff report. The property is for sale for \$1.3 million.

Leroy Blodgett, realtor representing the seller, was invited to address Council to discuss the facility.

Jason MacNeil of 524 Pine Street, was invited to address Council. He spoke representing neighbors of the facility in opposition to the property being used for low income housing.

Councilors Pieper, Hamilton and Hodges all agreed they did not want to see low income housing go in that location.

Councilor Triglia said the cost is too high; the city cannot afford to purchase it, and he would rather the city did not pursue it.

Mayor Hedenskog said that grants and other funding sources are available so the idea should be explored.

City Manager Milliman added that there are assumable options that could be a funding method.

Mayor Hedenskog moved, a second followed and Council voted 4-1 with Councilor Triglia voting Nay to authorize the City Manager to explore purchasing options and opportunities for the Chetco Inn.

Intergovernmental Agreement for Building Inspection Services

City Manager Milliman presented the staff report.

Council deliberated the proposed hourly rate for the service. Councilors agreed that the hourly rate was too low and needed to be increased.

Mayor Hedenskog moved, a second followed and Council voted 4-1 with Councilor Triglia voting Nay to authorize the City Manager to execute an Intergovernmental Agreement for Building Services with Curry County at a rate of \$55 per hour and with City Council approval required for an extension of the agreement.

Consent Calendar

1. Approve Council Minutes for October 24, 2016

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar.

Non-Action Items

1. There was no discussion regarding the October Vouchers.

Remarks from Mayor and Councilors

Mayor Hedenskog said that he recently had an opportunity to take an Oregon Coast Magazine reporter on a tour of Brookings.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:55 PM.

Respectfully submitted:

ATTESTED:

this 17th day of December 2016:



Ron Hedenskog, Mayor



Teri Davis, City Recorder