

# City of Brookings

## MEETING AGENDA

### **CITY COUNCIL**

**Monday, July 11, 2016, 7:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

### **CITY COUNCIL**

#### **A. Call to Order**

#### **B. Pledge of Allegiance**

#### **C. Roll Call**

#### **D. Appointments**

1. Appoint Angela Christian to TPAC [Pg. 2]

#### **E. Oral Requests and Communications from the audience**

1. Public Comments on non-agenda items – 5 minute limit per person.\*

#### **F. Staff Reports**

1. Wastewater Treatment Plant Contract [PWDS, Pg. 6]
2. Bankus Park Expansion [City Manager, Pg. 7]
  - a. Location Map [Pg. 8]
  - b. Area-to-be-landscaped map [Pg. 9]

#### **G. Consent Calendar**

1. Approve Council minutes for June 27, 2016 [Pg. 10]
2. Accept Planning Commission Minutes for June 7, 2016 [Pg. 13]
3. Accept June 2016 Vouchers in the amount of \$353,563.46 [Pg. 15]
4. Reschedule August Council Workshop meeting to August 2, 2016

#### **H. Remarks from Mayor and Councilors**

#### **I. Adjournment**

\*Obtain Public Comment Forms and view the agenda and packet information on-line at [www.brookings.or.us](http://www.brookings.or.us), at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 14 days advance notification. Please contact 469-1102 if you have any questions regarding this notice.



CITY OF BROOKINGS

JUL 6 2016

RECEIVED.....

JM

City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: (541) 469-2163 Fax: (541) 469-3650

www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

PART I. Contact Information:

Name: Angela Christian Date: June 30, 2016
Physical Address: 16063 Driftwood Ln. Harbor, OR 97415
Mailing Address: PO Box 1655 Brookings OR 97415
Email Address: angichristian@gmail.com Phone: (541) 661-7930

PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

Table with 3 columns: 1. Commission/Committee applying for, Composition (i), Term (ii). Includes options for Planning Commission, Budget Committee, Parks and Recreation Commission, Public Art Committee (PAC), Traffic Safety Committee, and Tourism Promotion Advisory Committee (TPAC).

2. City residents: How long have you lived in the City of Brookings? (yrs/mths)
Planning & Budget Applicants Only: Are you a City elector (registered voter)? Yes No

3. UGB residents: How long have you lived in the UGB?: 10/10 (yrs/mths)

4. What is your current occupation? Owner / abc Creations
is within the city of Brookings

NOTES:

(i) Membership requirements:

- Residents must reside inside City limits; resident/UGB status determined by physical address.
Electors are registered voters of the City of Brookings (verified by County Elections Officer)
UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at (541) 469-1137 for assistance in determining UGB status).

(ii) Term: Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) Other restrictions:

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
TPAC: The three Curry members must own property, own a business or be employed in the City.
PAC: Three (3) members must have an art background.

**PART III. Background Information :** *Attach additional pages if needed:*

1. List your **related** experience and/or background **to the position you are applying for:**

*See attached*

2. List any **unrelated work history, educational background,** and volunteer experience you may have:

*See attached*

3. Briefly describe your **interest in this position** and what you **hope to accomplish:**

*See attached*

**PART IV. Volunteer Agreement :** *Please read and check off the following before signing:*

- I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Angela Christian

Applicant (print name)

AChristian

Applicant's Signature

June 30, 2016

Date

\*\*Planning Commissioners holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGEC). You may view a sample form at [http://www.oregon.gov/OGEC/forms\\_publications.shtml](http://www.oregon.gov/OGEC/forms_publications.shtml). Official forms are provided by OGEC.

**Submit completed applications** by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

*Commission and Committee contact information:*

Planning Commission: 541-469-1137 [dcolbyhanks@brookings.or.us](mailto:dcolbyhanks@brookings.or.us)

Budget Committee: 541-469-1123 [jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)

Parks and Recreation Commission, Public Art Committee, Tourism Promotion Advisory Committee and Traffic Safety Committee: 541-469-1103 [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)

## PART III

1.

- My business relies on tourism and events to be able to survive the slow winter months. I am dependent on our local residents.
- I have been a vendor and traveled to many events, i.e.: Nevada County Fairgrounds, Florence, Bandon, Roseburg, Grants Pass and Medford. I understand the organization and the marketing in running a successful event.
- I have a respectful relationship with many of the business owners in Brookings and Harbor

2.

- Slam n' Salmon Board
- Kite Festival Board
- Member of Merchants Association in Harbor
- Past President of Azalea Quilt Guild
- I am 1 of 5 in the State of Oregon with a "Certified Park Operator" Certificate, which included many classes on Tourism
- Managed Driftwood RV Park for 5 years
- Owned an Income Tax & Bookkeeping Business
- AA Degree in Accounting


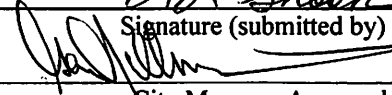
3.

Since moving to Brookings 11 years ago, I have been involved with the community. As a business owner in Brookings, I would like to promote the businesses and draw new businesses and tourists to our town. I would like to work along side others to make decisions that affect all of our businesses and events for our community.

**CITY OF BROOKINGS**  
**COUNCIL AGENDA REPORT**

Meeting Date: July 11, 2016

Originating Dept: PWDS


  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
City Manager Approval

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**Subject:** Award of Contract for the Wastewater Treatment Plant (WWTP) Mechanical Bar Screen Replacement

**Recommended Motion:** Motion to authorize the City Manager to execute a contract and issue a Notice to Proceed to Pacific Excavation Inc. for the replacement of Bar Screen #1 at the Wastewater Treatment Plant.

**Financial Impact:** This project was listed as a capital improvement project in the 2015-16 budget to be paid out of Systems Replacement Funds which were rolled over into the 2016-17 budget. The amount budgeted for the project is \$217,150 based on the Engineers Estimate provided by the Dyer Partnership, which leaves a shortfall of \$27,350. The recently awarded Rust Removal and Painting Contract came in approximately \$47,000 under budget and is also budgeted from Systems Replacement Funds. This allows for both projects to be completed within the budget limits.

Approved by Finance & Human Resources Director: 

**Background/Discussion:** One of the two mechanical bar screens is so deteriorated that it has become difficult to keep in operation. Parts are also becoming difficult to obtain due to obsolescence. The Bar Screens are the first stage of the treatment process and necessary to operations at the Plant.

Bids were received from two (2) contractors on June 30, 2016 after being advertised in the Curry Coastal Pilot and the Daily Journal of Commerce. Low bidder was Pacific Excavation of Scio Oregon in the amount of \$244,500. The second bid was from James W. Fowler of Dallas Oregon in the amount of \$334,000.

**Attachment(s):**

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: July 11, 2016

Originating Dept: City Manager

  
\_\_\_\_\_  
Signature (submitted by)  
\_\_\_\_\_  
City Manager Approval

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Subject: Expansion of Bankus Park

Recommended Motion:

Motion to authorize City Manager to enter into agreement with Jack Henderson, owner of Mini Pet Mart to develop a landscape area on ODOT right-of-way adjacent to the Mini Pet Mart store with funding and ongoing irrigation costs to be provided by Henderson and ongoing maintenance provided by the City.

Financial Impact:

Mini Pet Mart has budgeted \$12,000 for landscaping and is willing to contribute up to this amount to the proposed project; no estimate has been developed for proposed project. Mini Pet Mart will also pay for the ongoing cost of irrigation.

Approved by Finance & Human Resources Director: 

Background/Discussion:

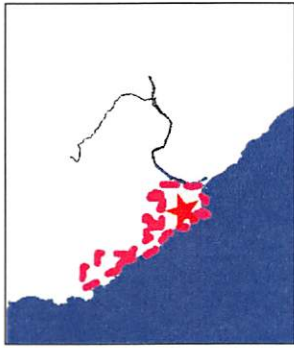
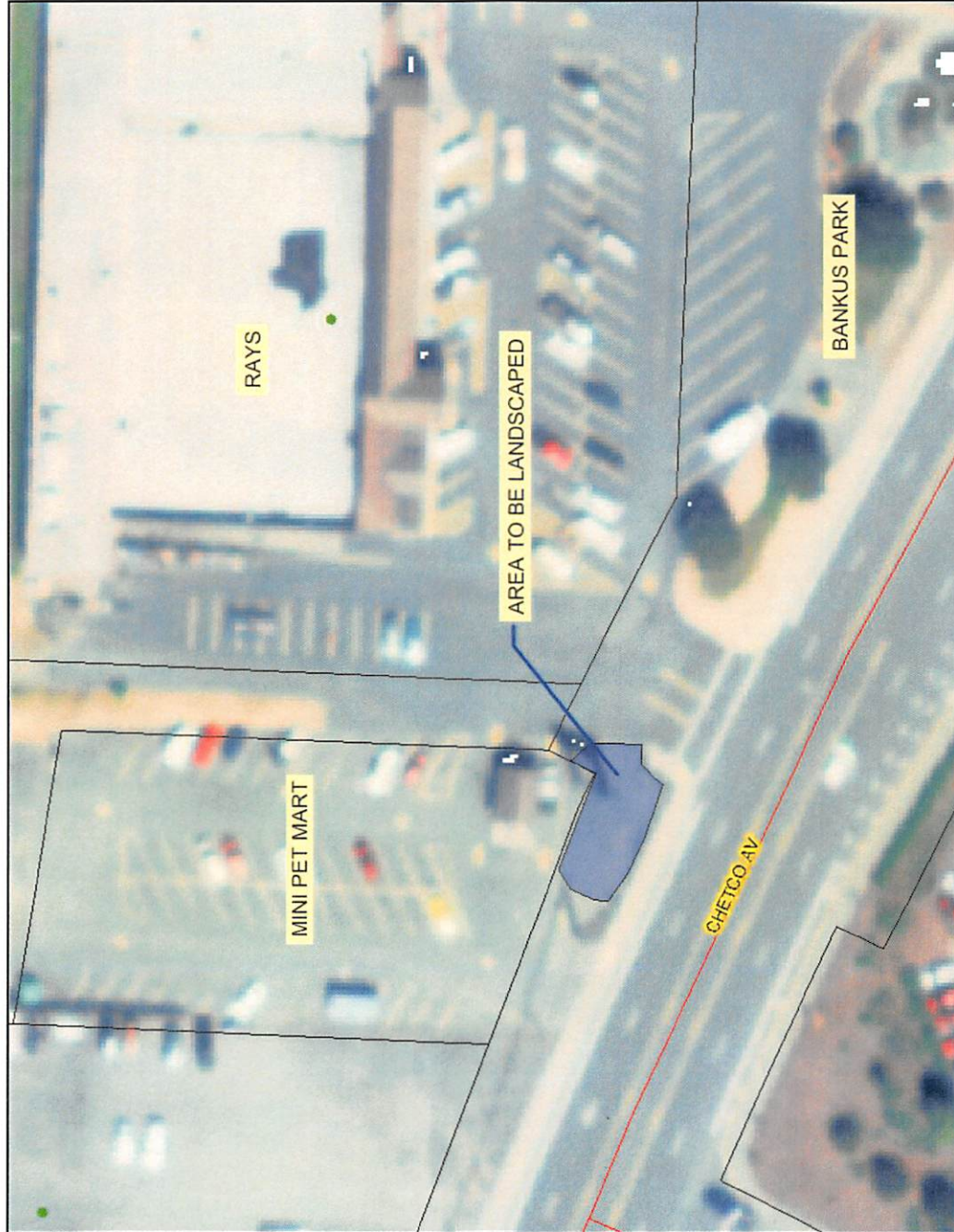
Mini Pet Mart is constructing a new store on property adjacent to Ray's Market. Among the development standards requirements is the installation of landscaping along the frontage of Chetco Avenue (Highway 101). The Highway 101 right-of-way in this area is quite wide (average 22 feet behind the existing sidewalk). Mini Pet Mart submitted a plan to install landscaping on their property behind the Highway right-of-way.

Staff has proposed relieving Mini Pet Mart of the landscaping requirement if they instead contributed the amount of funding they have budgeted for the landscaping toward a project to landscape the Highway right-of-way between the back of sidewalk and the Mini Pet Mart property line. The City would design and contract for installation of the landscaping to complement the existing Bankus Park. This landscaped area (approximately 1,400 square feet) would then be maintained by the City...possibly by amending the current landscape maintenance contract with the Garden Club.

Attachment(s):

- a. Location map.
- b. Area-to-be-landscaped map.

# Mini Pet Mart



## Legend

- OWNER
- RIVERS
- ROADS
- PARCELS
- URBAN GROWTH BOUNDARY
- OCEAN



Scale: 1:785

Map center: 42° 3' 18.38" N, 124° 17' 20.36" W

225 ft.

150

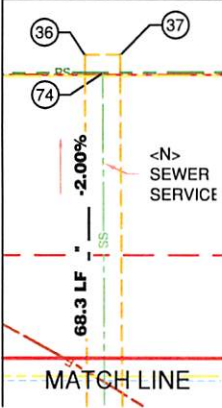
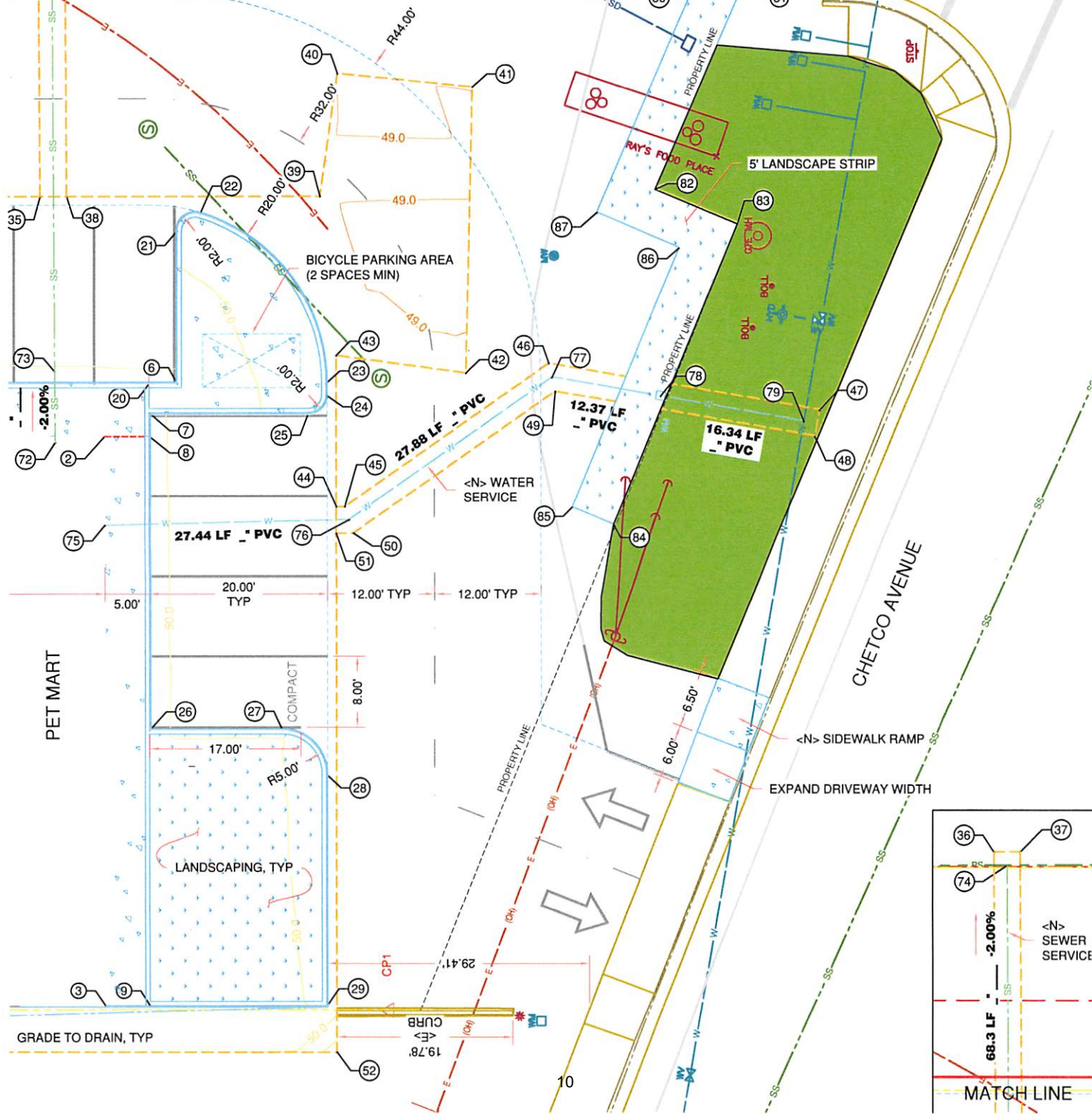
75

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This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.



MATCH LINE



# City of Brookings

## CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, June 27, 2016

### Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

### Roll Call

Council present: Mayor Ron Hedenskog, Councilors Bill Hamilton, Jake Pieper and Dennis Triglia; Councilor Brent Hodges was absent; a quorum present.

Staff present: City Manager Gary Milliman, Planning Manager Donna Colby-Hanks, Parks/Technical Services Supervisor Tony Baron, Finance & Human Resources Director Janell Howard, City Attorney Martha Rice and City Recorder Teri Davis.

Others Present: Matt Lightner and Susan Daugherty from BCRAA, Marshall Thompson from Friends of Music, Jane Stebbins from the Curry Pilot and five other audience members.

### Ordinances & Resolutions

*Ordinance 16-O-759, amending Brookings Municipal Code Section 12.25.020 Public Parks and Recreational Areas, Exceptions, adding an exemption to park operating hours for the Mill Beach Access.*

City Manager Milliman presented the staff report. Mr. Milliman pointed out that a slight change in wording would be required, changing the word "dawn" to "sunrise."

City Attorney Martha Rice explained that the motion would need to include the phrase "with the following amendment that half hour before dawn be changed to half hour before sunrise."

**Councilor Hamilton moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-759 with the following amendment that half hour before dawn be changed to sunrise.**

Mayor Hedenskog read the title.

**Councilor Triglia moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-759 with the following amendment that half hour before dawn be changed to sunrise.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-759 with the following amendment that half hour before dawn be changed to sunrise [amending Brookings Municipal Code Section 12.25.020 Public Parks and Recreational Areas, Exceptions, adding an exemption to park operating hours for the Mill Beach Access].**

*Ordinance 16-O-761, amending in its entirety Section 8.15.010, Definitions, and Section 8.15.090 General Abatement Procedure, of Brookings Municipal Code Chapter 8.15 Nuisances.*

Planning Manager Donna Colby Hanks presented the staff report.

**Councilor Pieper moved, a second followed and Council voted unanimously to do a first reading of Ordinance 16-O-761.**

Mayor Hedenskog read the title.

**Councilor Triglia moved, a second followed and Council voted unanimously to do a second reading of Ordinance 16-O-761.**

Mayor Hedenskog read the title.

**Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 16-O-761 [amending in its entirety Section 8.15.010, Definitions, and Section 8.15.090 General Abatement Procedure, of Brookings Municipal Code Chapter 8.15 Nuisances].**

*Transfer of Appropriations for FY 2015-16 Budget.*

Finance & Human Resources Director Janell Howard presented the staff report.

Council asked for a breakdown of the costs associated with the golf course. Director Howard provided the information.

**Mayor Hedenskog moved, a second followed and Council voted unanimously to approve Resolution 16-R-1084 [transferring appropriations from general fund contingency to legislative/administration].**

**Mayor Hedenskog moved, a second followed and Council voted unanimously to approve Resolution 16-R-1085 [approving appropriation transfers in the wastewater fund for insurance proceeds received].**

**Mayor Hedenskog moved, a second followed and Council voted unanimously to approve Resolution 16-R-1086 [accepting specific purpose grants and donations and appropriating those funds].**

**Mayor Hedenskog moved, a second followed and Council voted unanimously to approve Resolution 16-R-1087 [approving appropriation transfers in the general fund].**

### **Oral Requests and Communications from the audience**

Marshall Thompson from Friends of Music (FOM) was invited to address Council. Mr. Marshall requested that Council consider a partnership in the purchase of a parking lot to accommodate the new construction of a concert hall on Fern and Spruce. The parking lot is located on Railroad with a cost of \$65,000. FOM is requesting the City make the purchase and FOM will reimburse the City \$32,500.

City Manager Milliman advised that the subject is scheduled for the July 6 Council Workshop session.

**Staff Reports**

*Authorization for financial support for Del Norte County Regional Airport Terminal Project*

City Manager Milliman presented the staff report. Mr. Milliman said that the City's ConnectOregon grant did not rank high enough to be funded. Mr. Milliman also said that Crescent City had allocated \$20,000 annually for three years.

Susan Daugherty of BCRAA was invited to address Council. She pointed out the economic stimulus generated by the airport.

**Mayor Hedenskog moved, but no second followed to authorize City participation in the Del Norte County Regional Airport Terminal Project. Motion failed.**

*Parks Restroom Cleaning*

Parks Supervisor Tony Baron presented the staff report.

**Mayor Hedenskog moved, a second followed and Council voted unanimously to authorize a contract with Clean Sweep Janitorial Service in an amount not to exceed \$10,000.**

**Consent Calendar**

1. Approve Council minutes for June 13, 2016.
2. Accept Planning Commission minutes for May 3, 2016.
3. Accept TPAC Minutes for May 19, 2016
4. Approve Liquor License for Forecastle Books
5. Receive monthly financial report for May 2016.

City Manager Milliman advised that item G3 needed to be removed from the Consent Calendar.

Councilor Pieper moved, a second followed and Council voted unanimously to remove item G3 from the Consent Calendar.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the remaining items on the Consent Calendar.

**Remarks from Mayor and Councilors**

There were no remarks from Council.

**Adjournment**

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:50 PM.

Respectfully submitted:

ATTESTED:  
this \_\_\_\_\_ day of \_\_\_\_\_ 2016:

\_\_\_\_\_  
Ron Hedenskog, Mayor

\_\_\_\_\_  
Teri Davis, City Recorder

**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**June 7, 2016**

The regular meeting of the Brookings Planning Commission was called to order by Chair Bryan Tillung at 7:04pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Ray Hunter, Gerry Wulkowicz, Timothy Hartzell,  
Bryan Tillung, Joseph Vogl

Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Lauri Ziemer

Others Present: 0 audience members

**PUBLIC HEARINGS**

Public hearing procedures were addressed by Chair Tillung

- Chair Tillung opened the quasi-judicial hearing regarding File No. MC-1-16/CUP-1-05.

File Description: In the matter of File No. **MC-1-16/CUP-1-05**, a request for a minor change to an approved conditional use permit to operate an auto lubrication and car wash facility. The minor change is to remove the condition of approval for the access easement to be named. The subject property is a 1.57 acre parcel; located at 336 Fifth Street; Assessor's Map 41-13-06DB, tax lot 1600; zoned General Commercial (C-3). Applicant, City of Brookings and owner, Newcomb. The criteria used to decide this matter are found in Chapter 17.52.040 General Commercial Conditional Uses, Chapter 17.136.140 Conditional Use Permits Minor Change, and Chapter 17.116.090 Minor Change of the Brookings Municipal Code (BMC). This is a quasi-judicial hearing and the Planning Commission will make a decision on this matter.

There was no ex parte contact, bias or personal interest, or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:07pm. Planning Manager Colby-Hanks reviewed the staff report and entered Exhibit B, a memo from LauraLee Snook, Public Works and Development Services Director, recommending approval as the sign makes it appear that the access easement is a public street thereby encouraging traffic. More traffic may increase conflicts with vehicles backing out of parking spaces at adjacent businesses. There was no testimony from the public and the public hearing portion of the meeting was closed at 7:15pm.

The Commission deliberated on the matter. By a 6-0 vote (motion: Wulkowicz, 2<sup>nd</sup> Hunter) the Planning Commission voted to approve File No. MC-1-16/CUP-1-05 requesting a minor change to remove condition of approval #25 for the access easement to be named. Chair Tillung made a motion to approve the final order to remove condition #25, which was seconded by Wulkowicz. The final order was approved by unanimous vote.

## **APPROVAL of MINUTES**

By a 6-0 vote (motion: Tillung, 2<sup>nd</sup> Rings) the Planning Commission approved the minutes of the May 3, 2016 Planning Commission meeting as presented.

## **STAFF REPORT**

Staff requested the Planning Commission consider providing a support letter for a Transportation Growth Management (TGM) Grant application being prepared by Chrissy Bevens, Management Analyst, to further develop an Area Plan for the Parkview Drive and Airport Area. By a 6-0 vote (motion: Wulkowicz, 2<sup>nd</sup> Hunter) the Planning Commission authorized the Chair to sign the letter of support for the TGM grant.

In July, the Planning Commission will be considering the continuation of a minor change to the expansion of Headstart as well as a zone change from single-family dwelling to two-family dwelling on a property located on Memory Lane.

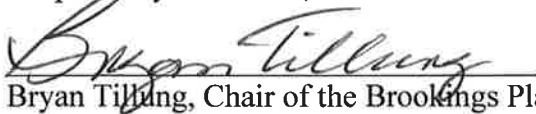
## **COMMISSION FINAL COMMENTS**

Commissioner Rings expressed concerns regarding the speed limits on Hwy 101 from the Dawson/Carpenterville intersection to Harris Beach State Park. He felt the speed limits need to be reduced to improve safety. The rest of the Commissioners agreed. Discussion ensued regarding the matter including the process used by Oregon Department of Transportation (ODOT) to analysis traffic and assign speed limits. ODOT will be involved in the presentation of the updated Transportation System Plan and this would provide an excellent opportunity for discussion of this matter.

## **ADJOURNMENT**

Meeting adjourned at 7:28 pm.

Respectfully submitted,



Bryan Tillung, Chair of the Brookings Planning Commission  
(Approved at the 7/5/16 meeting)

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/02/2016	77302	5625	A One Janitorial	25-00-2005	131.65
06/16	06/02/2016	77303	313	Brookings Vol Firefighters	10-00-2005	2,250.00
06/16	06/02/2016	77304	715	Budge McHugh Supply	20-00-2005	6,126.74
06/16	06/02/2016	77305	3834	Clean Sweep Janitorial Service	20-00-2005	950.00
06/16	06/02/2016	77306	1745	Coastal Paper & Supply, Inc	20-00-2005	290.14
06/16	06/02/2016	77307	182	Coos-Curry Electric	10-00-2005	26,962.57
06/16	06/02/2016	77308	166	Dan's Auto & Marine Electric	25-00-2005	282.60
06/16	06/02/2016	77309	284	Day Management Corp	10-00-2005	2,328.45
06/16	06/02/2016	77310	1	Robert L Bailey	20-00-2005	22.06
06/16	06/02/2016	77311	4876	D'sineZ	10-00-2005	40.00
06/16	06/02/2016	77312	5125	Jordan Fanning	10-00-2005	104.00
06/16	06/02/2016	77313	5432	First Community Credit Union	25-00-2005	812.99
06/16	06/02/2016	77314	4646	Frontier	25-00-2005	876.21
06/16	06/02/2016	77315	5065	Gold Beach Lumber	50-00-2005	12,779.09
06/16	06/02/2016	77316	269	Grainger	20-00-2005	764.50
06/16	06/02/2016	77317	4953	Harbor Truss and Supply LLC	50-00-2005	415.28
06/16	06/02/2016	77318	199	Richard Harper	10-00-2005	400.00
06/16	06/02/2016	77319	5153	Hodges, Brent	10-00-2005	259.49
06/16	06/02/2016	77320	3408	IDEXX Distribution Inc	25-00-2005	334.93
06/16	06/02/2016	77321	5624	J.R. Industry	10-00-2005	5,400.00
06/16	06/02/2016	77322	162	Kerr Hardware	25-00-2005	1,691.12
06/16	06/02/2016	77323	328	Les Schwab Tire Center	10-00-2005	471.67
06/16	06/02/2016	77324	4573	Methodworks	25-00-2005	777.00
06/16	06/02/2016	77325	4269	Milliman, Gary	10-00-2005	67.50
06/16	06/02/2016	77326	1844	My-Comm, Inc	10-00-2005	566.00
06/16	06/02/2016	77327	334	North Coast Electric Company	25-00-2005	18.40
06/16	06/02/2016	77328	3935	Northern California Glove	25-00-2005	340.00
06/16	06/02/2016	77329	4899	Oregon Coast Auto Detailing	10-00-2005	300.00
06/16	06/02/2016	77330	322	Postmaster	25-00-2005	850.00
06/16	06/02/2016	77331	207	Quill Corporation	10-00-2005	591.77
06/16	06/02/2016	77332	3309	Roberts & Associates	20-00-2005	1,920.00
06/16	06/02/2016	77333	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
06/16	06/02/2016	77334	582	South Coast Office Supply	10-00-2005	28.15
06/16	06/02/2016	77335	380	Stadelman Electric Inc	25-00-2005	1,161.75
06/16	06/02/2016	77336	956	Suiter's Paint & Body	61-00-2005	1,155.00
06/16	06/02/2016	77337	944	Verizon	10-00-2005	478.05
06/16	06/02/2016	77338	861	Village Express Mail Center	10-00-2005	62.00
06/16	06/02/2016	77339	2122	Cardmember Service	10-00-2005	6,285.53
06/16	06/02/2016	77340	5496	Wright's Custom Framing	10-00-2005	59.72
06/16	06/02/2016	77341	4131	Zumar Industries Inc	15-00-2005	383.55
06/16	06/09/2016	77342	5519	B.C. & Company	10-00-2005	255.00
06/16	06/09/2016	77343	5626	Best Western Plus Prairie Inn	10-00-2005	783.45
06/16	06/09/2016	77344	4939	BI- Mart Corporation	25-00-2005	421.16
06/16	06/09/2016	77345	147	Brookings Glass Inc	10-00-2005	220.00
06/16	06/09/2016	77346	5070	Canon Solutions America	10-00-2005	1,268.71
06/16	06/09/2016	77347	1373	Cascade Fire Equipment	20-00-2005	92.97
06/16	06/09/2016	77348	528	Caselle, Inc	25-00-2005	889.33
06/16	06/09/2016	77349	3015	Charter Communications	30-00-2005	502.39
06/16	06/09/2016	77350	3834	Clean Sweep Janitorial Service	25-00-2005	225.00
06/16	06/09/2016	77351	183	Colvin Oil Company	10-00-2005	2,415.44
06/16	06/09/2016	77352	1620	Curry County	10-00-2005	84.00
06/16	06/09/2016	77353	317	DCBS - Fiscal Services	10-00-2005	630.42
06/16	06/09/2016	77354	185	Del Cur Supply	10-00-2005	65.91

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/09/2016	77355	1	Shauntelle Crumley	20-00-2005	198.21
06/16	06/09/2016	77356	371	DEQ Business Office	25-00-2005	640.00
06/16	06/09/2016	77357	5073	Edwards Roofing	50-00-2005	1,211.00
06/16	06/09/2016	77358	5125	Jordan Fanning	10-00-2005	66.00
06/16	06/09/2016	77359	3342	Fastenal	20-00-2005	84.51
06/16	06/09/2016	77360	153	Ferrellgas	25-00-2005	525.65
06/16	06/09/2016	77361	5318	Jose Flores	10-00-2005	66.00
06/16	06/09/2016	77362	298	Freeman Rock, Inc	50-00-2005	15,232.85
06/16	06/09/2016	77363	4646	Frontier	30-00-2005	638.20
06/16	06/09/2016	77364	198	Grants Pass Water Lab	20-00-2005	304.00
06/16	06/09/2016	77365	139	Harbor Logging Supply	20-00-2005	1,384.93
06/16	06/09/2016	77366	5470	Heffington, Joyce J	10-00-2005	1,560.00
06/16	06/09/2016	77367	4991	MCI a Verizon Company	20-00-2005	13.18
06/16	06/09/2016	77368	4573	Methodworks	25-00-2005	777.00
06/16	06/09/2016	77369	283	Muffler & More	15-00-2005	128.95
06/16	06/09/2016	77370	424	Munnell & Sherrill	25-00-2005	75.00
06/16	06/09/2016	77371	5627	Myer, Melissa	10-00-2005	42.00
06/16	06/09/2016	77372	4443	Napa Auto Parts	10-00-2005	10.86
06/16	06/09/2016	77373	685	Neilson Research Corporation	25-00-2005	432.00
06/16	06/09/2016	77374	4487	Net Assets Corporation	10-00-2005	190.00
06/16	06/09/2016	77375	5364	North Central Laboratories	25-00-2005	309.61
06/16	06/09/2016	77376	279	One Call Concepts, Inc	20-00-2005	40.92
06/16	06/09/2016	77377	5008	Online Information Services	10-00-2005	99.75
06/16	06/09/2016	77378	252	Paramount Pest Control	10-00-2005	50.00
06/16	06/09/2016	77379	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
06/16	06/09/2016	77380	3751	Proficient Automotive Repair	15-00-2005	1,784.43
06/16	06/09/2016	77381	4546	Pump Tech, Inc.	10-00-2005	2,206.33
06/16	06/09/2016	77382	517	Santiam Emergency Equipment	10-00-2005	2,821.55
06/16	06/09/2016	77383	5298	Sea Clear Window Cleaning	10-00-2005	340.00
06/16	06/09/2016	77384	5623	True North Emergency Equipment	25-00-2005	1,569.75
06/16	06/09/2016	77385	990	UPS	20-00-2005	52.59
06/16	06/09/2016	77386	169	Waste Connections Inc	25-00-2005	3,298.68
06/16	06/09/2016	77387	4808	Neil Watson	10-00-2005	66.00
06/16	06/16/2016	77388	4058	44Mag Distributing LLC	10-00-2005	251.90
06/16	06/16/2016	77389	4854	ACE Engineering LLC	50-00-2005	400.00
06/16	06/16/2016	77390	4734	Aramark Uniform Services	10-00-2005	115.48
06/16	06/16/2016	77391	5519	B.C. & Company	61-00-2005	281.75
06/16	06/16/2016	77392	5628	Banick, Nancy	10-00-2005	205.00
06/16	06/16/2016	77393	1233	Bart Kast Builder	10-00-2005	1,187.50
06/16	06/16/2016	77394	4363	Black & Rice LLP	10-00-2005	4,354.51
06/16	06/16/2016	77395	2407	Blue Star Gas	10-00-2005	3,396.60
06/16	06/16/2016	77396	4788	Bureau of Labor & Industries	53-00-2005	250.00
06/16	06/16/2016	77397	5070	Canon Solutions America	10-00-2005	86.47
06/16	06/16/2016	77398	3015	Charter Communications	10-00-2005	203.09
06/16	06/16/2016	77399	4977	Civic Plus	49-00-2005	1,181.50
06/16	06/16/2016	77400	1740	Code Publishing Company Inc	10-00-2005	427.20
06/16	06/16/2016	77401	173	Curry Equipment	15-00-2005	306.93
06/16	06/16/2016	77402	1	Richard & Christina Brunick	20-00-2005	113.16
06/16	06/16/2016	77403	1	Angela Gardner	20-00-2005	300.00
06/16	06/16/2016	77404	1	Carla Gottlieb	20-00-2005	164.03
06/16	06/16/2016	77405	1	Robert & Margaret Zepf	20-00-2005	54.54
06/16	06/16/2016	77406	2640	Dyer Partnership Inc., The	53-00-2005	28,763.50
06/16	06/16/2016	77407	3342	Fastenal	15-00-2005	46.60
06/16	06/16/2016	77408	4646	Frontier	10-00-2005	102.05
06/16	06/16/2016	77409	4171	In-Motion Graphics	10-00-2005	63.00
06/16	06/16/2016	77410	5630	Jerry's Rogue Jets	10-00-2005	525.03



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/16/2016	77411	4332	Oregon Assoc Chiefs of Police	10-00-2005	249.00
06/16	06/16/2016	77412	687	Owen Equipment Company	15-00-2005	872.99
06/16	06/16/2016	77413	695	P & S Construction Co, Inc	50-00-2005	525.00
06/16	06/16/2016	77414	5579	Pacific Wood Laminates Inc	50-00-2005	2,222.40
06/16	06/16/2016	77415	5388	Palm Industries Inc	50-00-2005	13,780.36
06/16	06/16/2016	77416	207	Quill Corporation	10-00-2005	415.27
06/16	06/16/2016	77417	5629	TMS Construction	10-00-2005	1,187.50
06/16	06/16/2016	77418	861	Village Express Mail Center	10-00-2005	31.80
06/16	06/16/2016	77419	670	Western Equipment & Irrigation Dist Inc	10-00-2005	500.68
06/16	06/23/2016	77420	5634	Bisgrove, Pat	10-00-2005	10.00
06/16	06/23/2016	77421	5004	Blumenthal Uniforms & Equipment	10-00-2005	170.00
06/16	06/23/2016	77422	5108	Brad Kelly, PT	25-00-2005	255.00
06/16	06/23/2016	77423	4532	Brookings Harbor School District 17c	32-00-2005	2,235.00
06/16	06/23/2016	77424	416	Brookings Lock & Safe Inc	25-00-2005	42.50
06/16	06/23/2016	77425	3844	Donna Colby-Hanks	10-00-2005	52.80
06/16	06/23/2016	77426	183	Colvin Oil Company	25-00-2005	2,878.34
06/16	06/23/2016	77427	1	James Bithell	20-00-2005	3.23
06/16	06/23/2016	77428	1	Blue Chip Properties	20-00-2005	190.46
06/16	06/23/2016	77429	1	Henry Bouley	20-00-2005	123.57
06/16	06/23/2016	77430	1	Jim Graham	20-00-2005	148.96
06/16	06/23/2016	77431	371	DEQ Business Office	25-00-2005	50.00
06/16	06/23/2016	77432	5156	Desi's Tree Trimming	15-00-2005	900.00
06/16	06/23/2016	77433	749	Emerald Pool & Patio	10-00-2005	3,705.83
06/16	06/23/2016	77434	3342	Fastenal	25-00-2005	181.31
06/16	06/23/2016	77435	4646	Frontier	25-00-2005	1,700.00
06/16	06/23/2016	77436	167	Hach Company	25-00-2005	502.77
06/16	06/23/2016	77437	4526	Janell K. Howard	49-00-2005	399.99
06/16	06/23/2016	77438	4980	iSecure	10-00-2005	33.00
06/16	06/23/2016	77439	5632	Konecranes Inc	25-00-2005	1,826.00
06/16	06/23/2016	77440	4573	Methodworks	25-00-2005	1,554.00
06/16	06/23/2016	77441	4901	Mountain View Paving, Inc	20-00-2005	1,951.21
06/16	06/23/2016	77442	334	North Coast Electric Company	25-00-2005	176.69
06/16	06/23/2016	77443	4633	Oregon Board of Accountancy	10-00-2005	405.00
06/16	06/23/2016	77444	322	Postmaster	10-00-2005	25.00
06/16	06/23/2016	77445	5631	Schwartz, Destiny	10-00-2005	24.98
06/16	06/23/2016	77446	5513	South Coast Development Council Inc	10-00-2005	150.00
06/16	06/23/2016	77447	582	South Coast Office Supply	10-00-2005	10.64
06/16	06/23/2016	77448	380	Stadelman Electric Inc	25-00-2005	80.00
06/16	06/23/2016	77449	5448	Stover Engineering	53-00-2005	1,414.50
06/16	06/23/2016	77450	5633	Triglia, Dennis	10-00-2005	42.00
06/16	06/23/2016	77451	151	Western Communications, Inc.	10-00-2005	1,332.74
06/16	06/30/2016	77452	4477	Alpine Products, Inc	15-00-2005	419.12
06/16	06/30/2016	77453	5519	B. C. & Company	10-00-2005	199.25
06/16	06/30/2016	77454	5637	Bandon Well & Pump Co	10-00-2005	1,727.85
06/16	06/30/2016	77455	5048	Brookings Harbor Medical Center	25-00-2005	150.00
06/16	06/30/2016	77456	4193	C & K Market, Inc	10-00-2005	133.99
06/16	06/30/2016	77457	1373	Cascade Fire Equipment	10-00-2005	995.00
06/16	06/30/2016	77458	1745	Coastal Paper & Supply, Inc	10-00-2005	979.60
06/16	06/30/2016	77459	1740	Code Publishing Company Inc	10-00-2005	68.85
06/16	06/30/2016	77460	182	Coos-Curry Electric	10-00-2005	27,349.50
06/16	06/30/2016	77461	4534	Daily Journal of Commerce Inc.	53-00-2005	323.70
06/16	06/30/2016	77462	1	Richard Cosgrove	20-00-2005	242.05
06/16	06/30/2016	77463	1	Allridge Evans	20-00-2005	3.42
06/16	06/30/2016	77464	1	Donald Gallian	20-00-2005	96.74
06/16	06/30/2016	77465	1	Brandi Hayes	20-00-2005	136.21
06/16	06/30/2016	77466	1	Coralyne Leal	20-00-2005	300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/30/2016	77467	1	Jessica Milton	20-00-2005	206.68
06/16	06/30/2016	77468	1	Kimberly O'Brien	20-00-2005	136.13
06/16	06/30/2016	77469	1	Jeff Tribble	20-00-2005	133.55
06/16	06/30/2016	77470	4357	Hemlock Street Properties LLC	10-00-2005	360.00
06/16	06/30/2016	77471	3342	Fastenal	20-00-2005	64.21
06/16	06/30/2016	77472	2186	Ferguson	20-00-2005	1,971.01
06/16	06/30/2016	77473	5639	Justin Flores	15-00-2005	25.00
06/16	06/30/2016	77474	298	Freeman Rock, Inc	25-00-2005	347.25
06/16	06/30/2016	77475	5636	Golden West Industrial Supply Inc	10-00-2005	323.64
06/16	06/30/2016	77476	269	Grainger	20-00-2005	346.80
06/16	06/30/2016	77477	4171	In-Motion Graphics	10-00-2005	505.00
06/16	06/30/2016	77478	1088	Jobs Available Inc	10-00-2005	663.00
06/16	06/30/2016	77479	5331	Lincoln Aquatics	10-00-2005	764.01
06/16	06/30/2016	77480	5583	Mautz & O'Hanlon	10-00-2005	4,927.44
06/16	06/30/2016	77481	5131	Med-Tech Resource Inc	10-00-2005	643.22
06/16	06/30/2016	77482	4573	Methodworks	25-00-2005	777.00
06/16	06/30/2016	77483	4901	Mountain View Paving, Inc	25-00-2005	961.60
06/16	06/30/2016	77484	5162	National Hose Testing Specialties Inc	10-00-2005	3,269.60
06/16	06/30/2016	77485	3751	Proficient Automotive Repair	25-00-2005	825.33
06/16	06/30/2016	77486	187	Quality Fast Lube & Oil	10-00-2005	119.00
06/16	06/30/2016	77487	5606	Quality Fence Company	50-00-2005	13,870.00
06/16	06/30/2016	77488	207	Quill Corporation	10-00-2005	527.89
06/16	06/30/2016	77489	3	Richard Brown	20-00-2005	92.00
06/16	06/30/2016	77490	3	Sandy Coons	20-00-2005	13.86
06/16	06/30/2016	77491	3	Pacific Jaffa Townhouses	20-00-2005	47.95
06/16	06/30/2016	77492	3	Emily Taylor	20-00-2005	55.37
06/16	06/30/2016	77493	5638	Guy Smith	15-00-2005	25.00
06/16	06/30/2016	77494	5635	Stephens Publishing Co Inc	10-00-2005	495.00
06/16	06/30/2016	77495	142	Tidewater Contractors Inc	15-00-2005	78,286.00
06/16	06/30/2016	77496	861	Village Express Mail Center	10-00-2005	62.92
Grand Totals:						353,563.46

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_