

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, January 11, 2016, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in Executive Session at 6:30pm, in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law," ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Reappointment of Pat Brown to the Park & Recreation Commission. [pg. 3]

E. Public Hearings/Ordinances/Resolutions/Final Orders

1. Quasi-judicial public hearing in the matter of ANX-1-14, LUBA remand to the City's approval to annex approximately 13.33 acres into the City of Brookings. The hearing will consider only the remand item in regards to Statewide Planning Goal 16, impact assessment of the Chetco River Estuary. [Advance Packet]
2. Legislative public hearing in the matter of LDC-2-15, adding conditional use provisions for amateur radio facilities to the Brookings Municipal Code. [Advance Packet]
3. Ordinance 16-O-752, adding provisions for Amateur Radio Facilities as conditional uses to the Brookings Municipal Code. [Advance Packet]
4. Ordinance 16-O-751, adding provisions for water use to Brookings Municipal Code Section 13.05.060. [Advance Packet]

F. Oral Requests and Communications from the audience - Public Comments on non-agenda items – 5 minute limit per person.*

G. Staff Reports

1. Direction regarding the addition of regulations for "abusive solicitation" and "unlawful transfer" to the Brookings Municipal Code. [PWDS, pg. 6]
2. Approval to proceed with downtown master planning process. [City Manager, pg. 8]
 - a. Community Workshops outline [pg. 11]
3. Approval to prepare and issue a Request for Proposals for a promotional video on local dining as outlined by the Tourism Promotion Advisory Committee, using Transient Occupancy Tax revenue to pay for the video. [City Manager, pg. 12]
 - a. Concept outline [pg. 13]

4. Authorization to execute an agreement with Brookings Harbor High School CTE program to use Transient Occupancy Tax revenue to fund their purchase of a drone to be used to develop a series of tourism-related promotional videos. [City Manager, pg. 14]
 - a. Proposal [15]
5. Authorization to execute an agreement with Xplore Film LLC to purchase a five minute segment in the 2015-2016 edition of the Oregon Lifestyles television show using Transient Occupancy Tax revenue. [City Manager, pg. 17]
 - a. Email from Xplore Film LLC. [pg. 18]
6. Authorization to execute a letter supporting affordable housing legislation. [pg. 19]
 - a. Email from Connie Hunter [pg. 20]
 - b. Proposed letter [pg. 23]
 - c. News articles [pg. 24]
7. Authorization to execute a Legal Services Agreement with Black and Rice, LLP. [City Manager, pg. 42]
 - a. Agreement [pg. 43]
8. Approval of Long Term Strategic Plan. [City Manager, pg. 46]
 - a. Draft Plan [pg. 47]

H. Consent Calendar

1. Approve Council minutes for December 14, 2015. [pg. 49]
2. Accept Public Art Committee minutes for October 5, 2015. [pg. 54]
3. Accept Event Evaluation Report for A Coastal Christmas in Brookings Harbor. [pg. 55]
4. Accept Event Evaluation Report for Oktoberfest. [pg. 57]
5. Accept Event Evaluation Report for the Southern Oregon Coast Home School Conference. [pg. 60]
6. Accept December 2015 Vouchers in the amount of \$339,607.06. [pg. 63]
7. Receive monthly financial report for November 2015. [pg. 67]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 14 days advance notification. Please contact 469-1102 if you have any questions regarding this notice.



City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: (541) 469-2163 Fax: (541) 469-3650

www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

PART I. Contact Information:

Name: Patricia B. Brown Date: 12/08/2015

Physical Address: 870 Crestwood Pl Brookings, OR 97415

Mailing Address: same as above

Email Address: pb_brown@charter.net Phone: 541 469-9007

PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | <u>1. Commission/Committee applying for:</u> | <u>Composition (i)</u> | <u>Term (ii)</u> |
|---|------------------------|------------------|
| <input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii) | 5 Electors, 2 UGB | 4 yrs |
| <input type="checkbox"/> Budget Committee | 5 Electors | 3 yrs |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | 4 Residents, 1 UGB | 2 yrs |
| <input type="checkbox"/> Public Art Committee (iii) | 3 Residents, 2 UGB | 3 yrs |
| <input type="checkbox"/> Traffic Safety Committee | 2 Residents | 2 yrs |
| <input type="checkbox"/> Tourism Promotion Advisory Committee (iii) | 4 Residents, 3 Curry | 3 yrs |
| <input type="checkbox"/> Other (please specify): | | |
2. **City residents:** How long have you lived in the City of Brookings? 21/2 (yrs/mths)
- Planning & Budget Applicants:* Are you a City elector (registered voter)? Yes ☒ No ☐
3. **UGB residents:** How long have you lived in the UGB?: _____ (yrs/mths)
4. **What is your current occupation?** Retired

NOTES:

(i) *Membership requirements:*

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at (541) 469-1137 for assistance in determining UGB status).

(ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) *Other restrictions:*

- No more than two (2) Planning Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- The three Curry TPAC members must own property, own a business or be employed in the City.
- Three (3) Public Art Committee members must have an art background.

PART III. Background Information : *Attach additional pages if needed:*

1. List your **related** experience and/or background to the position you are applying for:

I have served on the Parks & Rec Commission since 2007 to 2011 and then again in 2013 as Chair until present. I am still active in the Brookings-Harbor Garden Club. This club maintains the Botanical Garden, the Welcome to Oregon sign area and a current MOU with the City of Brookings. I was involved in obtaining a grant from the state of Oregon to refurbish Easy Manor Park playground and helped to design the plantings at the Bankus Fountain Area in Brookings.

2. List any unrelated work history, educational background, and volunteer experience you may have:

I graduated from high school and have more than 3 years college, mostly in computer courses. I retired from Pacific Bell in Northern California as a tester of telephone lines. I held several travel related jobs while living in Hawaii in the tourist industry. After moving to Brookings, I went to work at Harbor Water PUD where I retired after 17 years.

My latest volunteer experience is raising our 16 year old grandson which has proven to be both a challenge and very rewarding.

3. Briefly describe your interest in this position and what you hope to accomplish:

It was so wonderful to see the new dog park at Stout Park become a reality. Also, the Mill Beach area and the new disc golf course have both made Brookings a better place to live. I hope to see more park areas be used by the public. I would also like to see progress made on the care of the old azaleas in our Azalea Park.

PART IV. Volunteer Agreement : *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily and in the presence of the witness listed below, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Patricia B. Brown

Applicant (print name)

Patricia B. Brown

Applicant's Signature

12-9-15

Date

Anthony Barron

Witness (print name)

[Signature]

Witness's Signature

12-9-15

Date

****Planning Commissioners** holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGECE). You may view a sample form at http://www.oregon.gov/OGECE/forms_publications.shtml. Official forms are provided by OGECE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

Commission and Committee contact information:

Planning Commission: 541-469-1135

Parks and Recreation Commission: 541-469-1103

Traffic Safety Committee: 541-469-1103

Public Art Committee: 541-469-1135

Budget Committee: 541-469-1123

Tourism Promotion Advisory Committee
541-469-1102

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: PW/DS


Public Works/Development Services Director

City Manager Approval

Subject: Regulating solicitation of money by transients.

Recommended Motion: Move to direct Staff to craft an Ordinance for Council approval to implement proposed additions to Brookings Municipal Code Chapter 9.10, Offenses and Chapter 10.20, General Regulations.

Financial Impact: \$163.00 material and labor per sign, minimum 6 signs.

Background/Discussion:

There has been an increase in soliciting of money by transients within the Brookings city limits over the last year. Much of this activity occurs at or near the intersection of 5th Street and Chetco Avenue and at the entrance to Fred Meyer. This activity creates a distraction for drivers, increases vehicle congestion and is recognized as a public safety issue.

Many jurisdictions have implemented ordinances to control solicitation. Implementation of a similar ordinance by Curry County resulted in a significant decrease in solicitation at the shopping centers in Harbor which coincided with increased activity in the City.

Staff proposes the following language be added to BMC 9.10 and 10.20 respectively;
9.10.345 Abusive Solicitation

(1) Abusive Solicitation. No person shall engage in abusive solicitation as defined in this section. A person shall not be deemed to be in violation of this section when he or she passively displays a sign unless that person takes abusive action to obtain and/or retrieve an item of value from another person caused by the sign being displayed.

(2) Definitions. The following words or phrases as used in this Chapter shall have the following meanings:

(a) "Solicitation" means an in-person request made to obtain an immediate donation of money or other item of value.

(b) "Abusive Solicitation" means engaging in conduct, including but not limited to the following listed conduct, intentionally, recklessly or knowingly, with the effect of either placing the solicited person in reasonable apprehension of imminent physical harm, or with the effect of provoking or likely to provoke an imminent violent or disorderly response from the person being solicited:

(1) Continuing to solicit once the person being solicited has declined the request;

(2) Blocking or impeding the passage of the person solicited;

(3) Following the person solicited by proceeding behind, ahead or alongside of him or her after the person solicited has declined the request;

(4) Touching the solicited person without the solicited person's consent;

(5) Using words, signage, gestures, and/or actions which are offensive or threatening.

(3) Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

(4) Severance. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

10.20.145 Unlawful transfer

A person commits the offense of unlawful transfer if the person:

(1) While a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings, gives or relinquishes possession or control of, or allows another person in the vehicle to give or relinquish possession or control of any item of property to a pedestrian; or

(2) While a pedestrian, accepts, receives or retains possession or control of any item of property from a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings.

(3). This subsection does not apply if the vehicle is legally parked. This subsection also does not apply to persons participating in a "Pedestrian Activity," as defined in OAR 734 Division 58, for which a permit has been issued by the Oregon Department of Transportation, so long as all terms of such permit are being met.

(4) Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

(5) Severance. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

Policy Considerations: In keeping with City Council 2015 Short Term Strategic Plan, Goal 2; A Safe Community

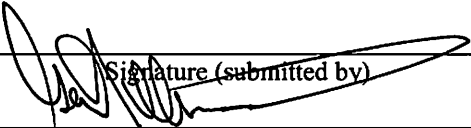
Attachment(s): None

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Downtown Master Plan

Recommended Motion:

Motion to proceed with a downtown master planning process as outlined in the January 11, 2016, Council Agenda Report.

Background/Discussion:

At the City Council November workshop, the City Council indicated an interest in pursuing either an update to the existing Brookings Downtown Master Plan or the development of a new Plan. Staff was provided with direction to return to the Council with a proposal.

A Brief History

The Brookings Town Center Revitalization Study (known as the PROUD Study) was developed in 2000 and included the following Vision Statement for Brookings ten years later:

"In 2010 Brookings downtown offers an interesting and rewarding pedestrian experience while presenting a wide variety of goods and services to both residents and tourists. This area reflects community pride, history, and prosperity through attractive, well-kept businesses, signage and landscaping. The public areas in downtown encourage people to park their cars and walk around and include convenient and well-maintained parking lots, streets, sidewalks, and underground utilities. The downtown is a vital hub which reflects a real "home town" atmosphere enjoyed by everyone."

The PROUD Committee consisted of property and business owners within the study area, representatives from a group called Businesses for a Better Brookings, community residents, utility providers, a representative of the City Council, Planning Commission, Chamber of Commerce, ODOT and City staff. The PROUD Study was used as a basis for the preparation of the Brookings Urban Renewal Plan and the Downtown Brookings Master Plan in 2002.

The 2002 Downtown Master Plan narrative begins with the following:

"The Downtown Brookings Master Plan is a tool to help both revitalize and celebrate the core area of Downtown Brookings, improving the experience for both residents and visitors to downtown. Much of the work in the Master Plan builds upon work established and completed in the PROUD Study adopted in July 2000. The Downtown Brookings Master Plan provides the framework for aesthetic and economic development, and includes specific improvement projects, policies and implementation strategies."

While never formally adopted by the City Council, design recommendations for light poles, street furniture and street trees contained in the Plan were used as guidance for the purchase and installation of such facilities in conjunction with the Chetco Avenue improvement project completed in 2007. Other elements of the Plan that have been implemented included the conversion of Fern Avenue and Willow Street to one-way traffic with diagonal parking. The Plan also called for the reconstruction of Railroad Street “improved with wide sidewalks, landscaping and dedicated bike lane”; a design standard being used today in the preparation of plans for the 2018 Railroad Street improvement project.

The Downtown Master Plan was developed through a collaborative process involving the City Council, Planning Commission, City Staff, Urban Renewal Advisory Committee, ODOT and 78 listed community members. No current members of the City Council or Planning Commission are recorded as having participated in that process, and only two of the 13 listed staff members participating in that process remain with the City.

In preparing the Plan, the City retained consulting services...RBF Design Studio...to provide design advice, prepare graphics, facilitate meetings and write narratives.

Going Forward

The City Manager recommends utilizing existing City staff to engage the community in a renewed downtown master plan process to include a review, validation and revision of the 2002 Master Plan. We have substantial design resources available in-house. The two staff members who would lead this process would be Parks/Technical Services Supervisor Tony Baron and Management Analyst Chrissy Bevens. Baron is a long-time Brookings resident who has a Master of Architecture degree and professional design experience. Bevens has 15 years of experience in community development, parks, transportation and environmental planning and holds a Master of Education degree. Having facilitated the development of downtown master plans in two cities, the City Manager will assist in facilitating this process.

Grant funding would be sought to retain the services of a Main Street Program consultant to advise community stakeholders on integrating downtown design with marketing strategies. Funding would also be sought to assist in defraying the cost of public meetings and meeting materials.

Staff believes that this planning activity needs to be broad-based, with maximum public participation. The City Council, all City commissions and advisory committee, as well as a broad group of stakeholders including merchants, property owners and residents should be engaged in this project.

Staff has developed an outline for nine community workshops (attached). This outline may be adjusted as the process proceeds. Staff believes this will be a 12-month project. The community workshops would be followed by a series of joint meetings between the City Council and the Planning Commission who will provide the policy direction to staff for the development of the final Plan document.

Among the resource documents that will be utilized by staff:

- “Street Graphics and the Law”, American Planning Association.
- “Community Heart and Soul Field Guide”, Orton Family Trust.

- “Placemaking on a Budget”, American Planning Association
- “Downtowns; Revitalizing the Centers of Small Communities”, Michael Burayidi.
- “Niche Strategies for Downtown Revitalization”, Downtown Research and Development Center.
- “Characteristics of Successful Downtowns: Shared Attributes of Outstanding Small and Mid-Sized Downtowns”, Cornell University.
- Various publications from the National Trust for Historic Preservation, National Main Street Center.

Attachment(s):

- a. Community workshops outline.

DOWNTOWN MASTER PLAN WORKSHOPS

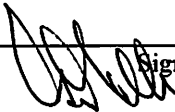
1. What are the attributes of a downtown?
 - a. Defining the Brookings downtown.
2. What is the role of the community and city government in downtown planning and development?
 - a. What about infringing on property owner rights to use/design their property as they wish?
 - b. Are downtown merchants, property owners and community residents equally vested in a community's downtown?
 - c. What are the attributes of a downtown master plan?
3. Visioning 101: Who are we and who do we want to be?
 - a. A tourist destination? Design theme?
 - b. A "real town" with the downtown serving primarily local resident needs?
 - c. A "service community" offering services to the travelling public who are visiting State parks, beaches and recreation venues?
4. Visioning 102: Refining the vision.
 - a. Review key elements of 2002 Master Plan.
 - b. What has been implemented? What major issues remain?
5. Visioning 103: Defining the vision.
6. Parking.
7. Integrating downtown goals, design and marketing.
 - a. The Main Street Program.
8. Final Roundup.
9. Implementation.
 - a. Land Use / Zoning regulation.
 - b. Design Standards or Design Guidelines?

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Promotional Video on Local Dining

Recommended Motion:

Motion to direct City Manager to prepare and issue a Request for Proposals for a promotional video on local dining as outlined by the Tourism Promotion Advisory Committee.

Financial Impact:

Use of \$2,500 in Transient Occupancy Tax revenue.

Background/Discussion:

The Tourism Promotion Advisory Committee (TPAC) has recommended that the City Council authorize the issuance of a request for proposals for a private contractor to develop a new promotional video highlighting dining opportunities in the Brookings Harbor area.

The general concept would be to develop a 20 minute video with four, five-minute segments featuring three businesses per segment; any individual business could be in more than one segment. Thus, between 4-12 eating and drinking establishments would be included. TPAC proposes that the proposal include a proposed fee to be collected from participating businesses in addition to the base contract fee of \$2,500 which would be paid by the City.

There would be some City Staff involvement in responding to potential contractor inquiries, preparing and advertising the RFP, working with the selected contractor, reviewing scripts and video, and selecting which businesses to be featured.

Attachment(s):

- a. Concept outline from TPAC Member Candice Michel

Ideas for updating Brookings' Promotional Videos

- **A Bird's Eye View:**

- General Concept- Highlighting the area from above
 - 10 – 15 minutes
 - Footage by drone
 - Pistol River – Winchuk River
 - Graphics and Music
 - Eye candy geared towards tourists
 - Suggested TPAC \$ - \$2500.00

- **Dining: Dawn to Dusk:**

- General Concept – Highlighting the many places to eat and drink in our area
 - 20 minutes
 - Four 5 minute segments
 - Breakfast
 - Lunch
 - Dinner
 - Pubs and Bars
 - 3 place options per segment
 - Production fee (\$250) can be collected from each business participant, supplementing the TPAC money (production company responsibility).
 - Includes Brookings, Port, and Harbor
 - Establishing shots of business, close-ups of food prep and delivery, customers enjoying
 - Running voice-over
 - Suggested TPAC \$ - \$2500.00

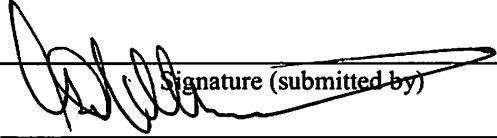
Fee to be proposed by contractor

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject:

Purchase of drone and development of aerial promotion videos by Brookings Harbor High School students

Recommended Motion:

Motion to authorize City Manager to execute an agreement with Brookings Harbor High School CTE Program to fund the purchase of a drone with camera at a cost not to exceed \$2,257.95 and to develop at least four 10-15 minute tourism related promotional videos over the next 24 months; and, further, to authorize an allocation of \$2,257.95 in Transient Occupancy Tax revenue for this purpose; and further, to authorize TPAC Member Candice Michel to work with the students and faculty with respect to determining the content of the videos.

Financial Impact:

Use of \$2,257.95 in Transient Occupancy Tax revenues.

Background/Discussion:

The Tourism Promotion Advisory Committee (TPAC) voted unanimously (4-0 with 2 absent) to recommend that the City Council approve an allocation of Transient Occupancy Tax revenue in the amount of \$2,257.95 to the Brookings Harbor High School CTE Program for the purchase of a camera-equipped drone to be used by high school students in recording video of scenic tourist locations. TPAC recommends a contract whereby the students would produce a minimum of four 10-15 minutes videos over a period of two years. The TPAC further recommended that TPAC Member Candice Michel be authorized to work with the students and faculty with respect to video content. The videos would be provided to the City for placement on the City website and on YouTube.

Attachment(s):

- a. Proposal from Brookings Harbor High School CTE Program

Event Title: DJI Phantom Amount Requested \$ 2257.95

Event Description: DJI Phantom for Recording Establishing Shots for BHHS Student Projects.
Scenic Tourist Locations, Local Event Promotional

Event Date/s: Various

Location: Various Location secured? Yes ☐ No ☐

Event Goals: Student Video Communication Certification , Student experience in
creating a Professional product, while advertising the beauty of our community.

Please explain how this event will
be sustained after the first year: As long as the CTE Course offering is offered at BHHS.

Sponsors/Investors: Brookings-Harbor High School

Budget See Attachment

Income			Expenses		
Fees Collected	\$		Facility/Venue Costs	\$	
Admissions	\$		Insurance	\$	
Concessions	\$		Advertising	\$	
	\$		Supplies	\$	
	\$			\$	
	\$			\$	
TOTAL	\$		TOTAL	\$	

Methodology for evaluating events success in
terms of bringing visitors to the Brookings area: _____

Contact Person: Joe Morin Phone: 541 469 2108 ext 4311

Organization: Brookings Harbor High CTE Program Address: Pioneer Street 625

If more space is required please attach additional pages

**DJI Phantom for Recording Establishing Shots for
BHHS Student Projects, Scenic Tourist Locations, Local Event Promotional**

DJI Phantom 3 Professional Quadcopter with 4K Camera and 3-Axis Gimbal

B&H # DJP3P MFR # CP.PT.000181

Gimbal Stabilized 4K Camera

Camera Takes 12MP Still Photos

720p HD App-Based Monitoring

Gimbal Control Dials on Transmitter

Quantity 1 \$1,258.00

DJI Phantom 3 Intelligent Flight Battery - 4480mah - 23 Minute Flying Time - For the Phantom 3 Professional and Phantom 3 Advance

Quantity 2 \$138.99 \$277.98

SanDisk Ultra 64GB microSDXC UHS-I Card with Adapter, Grey/Red, Standard Packaging (SDSQUNC-064G-GN6MA)

Quantity 4 at \$22 \$88.00

DJI Phantom 3 – Hardshell Backpack CP.PT.000239

Quantity 1 \$149.00

PolarPro DJI Phantom 3 Filter 3-Pack

Quantity 1 \$69.99

iPad mini 4

Quantity 1 \$399.00

[Apple MFi Certified] Anker 1ft / 0.3m Extra Short Tangle-Free Lightning to USB Cable with Ultra Compact Connector Head for iPhone, iPod and iPad (Black)

Quantity 2 at \$7.99 \$15.98

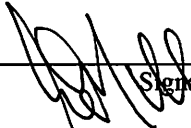
Total \$2257.95

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Oregon Lifestyles Segment Sponsorship

Recommended Motion:

Motion to authorize the City Manager to execute an agreement with Xplore Film LLC for the purchase of a five minute segment in the 2015-16 edition of Oregon Lifestyles television show and allocate \$500 in Transient Occupancy Tax revenue for this purpose.

Financial Impact:

\$500 in Transient Occupancy Tax revenue.

Background/Discussion:

The Tourism Promotion Advisory Committee has recommended that the City participate in the winter segment of the Oregon Lifestyles program produced by Explore Film LLC. The \$500 fee will purchase a five minute segment in the coastal show of Oregon Lifestyles. Oregon Lifestyles airs on television stations in Portland, Eugene, Ashland, Medford and Grants Pass, and is also accessed through the Internet.

Attachment(s):

- a. Correspondence from Explore Film LLC.

Subject: FW: winter segment idea

From: Terri-Lynn Kalhagen [mailto:terrilynn@xplorefilm.com]
Sent: Monday, December 07, 2015 12:23 PM
To: Gary Milliman
Subject: winter segment idea

Happy Holidays Gary

We have an idea for a winter segment for our "Oregon Lifestyles" show. We want to entice people to visit Brookings in the winter and have room in one of our coastal shows for a 5 minute segment.

Would you be interested in being a sponsor for this segment? These winter segments have become quite popular over the last 12 years since we have been producing tourism shows.

Our show has expanded and now airs on television stations in Portland, Eugene, Ashland, Medford, Grants Pass, however, most views come from online through Google searches and Youtube nowadays.

Offer.....

\$500 sponsorship "Brought to you by the City of Brookings" or whatever you would like it to say.

Anyway just an idea to expose Brookings in our show that keeps growing. BTW we are now Xplore Film, no longer Makai Ohana Productions. And we just purchased our first drone. Tony says I will be the pilot...I'm scared and excited.

Please let me know yes or no.

Terri-Lynn Kalhagen
Producer & Host
Xplore Film LLC
Video Portraits & Distribution

Video Changes the World

www.xplorefilm.com

Subscribe to our Youtube page here [Xplore Film Youtube](#)

1509 N.E. 10th Ave. #102
Portland, Oregon 97232 U.S.A.
terrilynn@xplorefilm.com
+1 (541) 247-0625

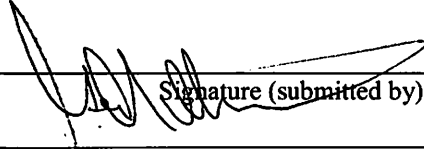
Watch on [YouTube](#)
Follow on [Twitter](#)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Support for Affordable Housing Legislation

Recommended Motion:

Motion to authorize Mayor to execute letter to Representative Krieger and Senator Kruse supporting legislation for affordable housing.

Background/Discussion:

This matter was placed on the agenda at the request of Mayor Hedenskog.

Local resident Connie Hunter has requested a support letter for legislative efforts to secure additional State funding for affordable housing. Prepared for the Council's consideration is a joint letter to Representative Krieger and Senator Kruse calling upon them to develop and enact legislation addressing the lack of affordable housing.

Attachment(s):

- a. Email from Connie Hunter
- b. Proposed Letter
- c. News articles

Dear Editor:

Last week, Oregon lawmakers met to develop a plan to respond to the affordable housing crisis in the State of Oregon. Curry County is not exempt from homelessness. The well-written article by Jane Stebbins called *Homeless in Gold Beach* hit home. Hats off to the veteran community this weekend as Vietnam Veterans of America (VVA) and Associate VVA members worked to locate emergency housing for local families. This letter is ME asking for your help for veterans.

The State of Oregon House Committee on Human Services and Housing has two months to finalize a legislative proposal in response to Oregon's housing crisis. Please contact your Oregon State Senators and Representatives as well as the House Committee on Human Services and Housing Chairwoman Rep. Alissa Keny-Guyer and ask the legislature to:

-
- bac* Bring back legislation to increase funding for a state program that helps build new affordable housing for families with children who are at risk of homelessness;
- * In 2015, the Legislature committed \$40 million of general obligation bonds to support the program. Keny-Guyer said she wants lawmakers to approve \$60 million more;
- * Resurrect legislation that provides more general assistance to homeless adults, especially VETERANS!!!

Please contact elected officials in support for these current legislative efforts--Rep. Alissa Keny-Guyer (Phone: [503-986-1446](tel:503-986-1446); Address: 900 Court St. NE, H-484 Salem, Oregon 9730; Email: Rep.AlissaKenyGuyer@state.or.us) and to Rep. Wayne Krieger ([503-986-1401](tel:503-986-1401); Email: Rep.WayneKrieger@state.or.us). Please call/cc: Sen. Jeff Kruse ([503-986-1701](tel:503-986-1701); Email: Sen.JeffKruse@state.or.us).

Thank you!

Connie Hunter, Brookings

Lawmakers plan to respond to housing crisis

11-17-15

By **Paris Achen**

Portland Tribune Capital Bureau Reporter

Email: pachen@portlandtribune.com

Committee: Legislation is in the works to help address the shortage of affordable housing statewide.

Lawmakers plan to offer an omnibus housing bill in February to respond to a shortage of affordable housing that has reached crisis levels statewide.

The House Committee on Human Services and Housing has two months to finalize details of the proposal, said committee Chairwoman Rep. Alissa Keny-Guyer.

“We want to figure out what we can do to help people who are struggling right now,” Keny-Guyer said.

The Portland Democrat said the committee also plans to bring back legislation to increase funding for a state program that helps build new affordable housing for families with children who are at risk of homelessness. In 2015, the Legislature committed \$40 million of general obligation bonds to support the program. Keny-Guyer said she wants lawmakers to approve \$60 million more.

Lawmakers also are looking at resurrecting a bill to provide more general assistance to homeless adults, especially veterans.

Committee members listened to two hours of testimony Tuesday outlining the extent of the crisis and hearing proposals for addressing the shortage.

Janet Byrd of the Oregon Housing Alliance called for a one-year moratorium on no-cause evictions and excessive rent increases.

She noted that one in five Oregonians move every year, an indication of a market “in turmoil.”

Insufficient supply of housing contributes to the problem. Investors who buy buildings, clear out existing tenants and raise rents are pricing low- and middle-income residents out of the market, Byrd said.

Rents in Portland increased by \$100 in the past 12 months, said Kurt Creager, director of the City of Portland Housing Bureau.

The Legislature has an obligation to address some of that "rampant greed" in the market, Byrd said. Jon Chandler of Oregon Home Builders Association said onerous permitting rules, land use laws, and fees are obstacles to building more affordable housing units.

Portland City Council declared a housing emergency last month and took a series of stopgap measures to address the crisis, including waiving city code to allow temporary homeless shelters.

Testimony Tuesday made clear that the crisis has tentacles throughout the state.

In Central Oregon, there are a handful of rental vacancies at any given time, said Lynne McConnell of HomeSource and Assets for NeighborImpact, which helps families access housing. It's common for 20 people to apply for one unit, each paying a \$40 application fee.

“You can imagine how much money is going out the door just to get in line,” she said.



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104 Fax (541) 469-3650 TTY (800) 735-1232
rhedenskog@brookings.or.us; www.brookings.or.us

Mayor Ron Hedenskog

January 12, 2016

State Senator Jeff Kruse
900 Court St. NE S-315
Salem, OR 97301

State Representative Wayne Krieger
900 Court St. NE, H-381
Salem, OR 97301

Dear Senator Kruse and Representative Krieger;

The purpose of this letter is to urge you to develop and support legislation to increase funding for a state program to build affordable housing for families with children who are at risk of homelessness.

It is our understanding that the House Committee on Human Services and Housing is developing such a proposal. We urge you to work with the sponsors of that legislation to assure that it addresses the needs of rural Oregon.

We have noted a shortage in the availability of affordable housing in the Brookings area. Owners of affordable housing project in Brookings indicate that they have 80-100 families on waiting lists seeking affordable housing units.

Thank you for your consideration in this matter.

Respectfully,

Ron Hedenskog, Mayor
Brookings City Council

On the Oregon Coast, affordable housing doesn't pencil out

TILLAMOOK — Mike Cohen has, by Tillamook County standards, what he considers to be "a pretty high-paying job."

Cohen, 60, moved from Chicago to the Oregon Coast less than a year ago to take a job as director of the Tillamook Economic and Small Business Development Center. He's renting a home in the unincorporated town of Oceanside, but has already been told the landlord intends to sell the property soon.

Although the rental market is by no means overflowing in Chicago, Cohen said someone with a good job can reasonably expect to find an apartment there. In Tillamook, on the other hand, it's nearly impossible to find a quality rental no matter who you are. (Though Cohen acknowledges that it's worse the less money you make.)

"It's not very comforting, living somewhere where you could get a phone call tomorrow" and be evicted, said Cohen, who is new to the community and not ready to buy a home yet. "If, right now, I'd have to find a place to live within 60 days, I would be completely panicked."

Civic leaders in Tillamook County and elsewhere on the coast have known for years that housing was a growing problem. But unlike in urban areas, the rural county lacks a dedicated housing agency, coastal development often doesn't pencil out and the cash-strapped county government has the resources for "only the very most basic functions," said Erin Skaar, executive director at the Tillamook nonprofit Community Action Resource Enterprises.

"We end up choosing between law enforcement and housing," Skaar said.

Still, the situation has grown dire enough that the county has created a housing task force – including Skaar, Cohen and other community leaders – to come up with solutions.

Outstate

This is the last in an occasional series looking at housing trends outside the Portland area.

Jim Tierney is the executive director of another nonprofit, the Community Action Team, which serves Tillamook, Clatsop and Columbia counties. He said many coastal cities are small enough that any increase in supply is significant.

New numbers from the U.S. Census Bureau show that from 2010 through 2014, Tillamook County built only 46 housing units. More populous Clatsop and Lincoln counties didn't build much either – 197 and 178 new units, respectively, over the same period.

"The market hasn't responded in our area to the demand, including the demand from people who are perfectly capable of buying a house somewhere else," Tierney said.

There's a host of reasons for that. One is that there are physical barriers to development on the coast that might not be present in other markets. There isn't much developable land to begin with, and the land that is buildable often presents challenging terrain and risks such as flooding, landslides and even tsunamis.

Cohen was reminded of that last week, when he was trapped for two days in Oceanside because of flooding.

Costs are often higher to build on the coast, also. There isn't the same built-in development environment – with a steady supply of contractors, subcontractors, materials and laborers – in Tillamook or Newport as there is in the Portland area.

"All those costs are going to stack up higher there, because [the materials] have to be transported over the mountains," Tierney said.

And at the low end of the market, development simply doesn't pencil out in many coastal communities, even with the assistance of tax breaks. The federal Low-Income Housing Tax Credit Program provides incentives for developers to rent affordable units to people who make less than 60 percent of the area's median income.

The per-capita incomes in Clatsop, Lincoln and Tillamook counties from 2010 through 2014, according to the census, were all below \$26,300, with Tillamook the lowest at \$22,417. That's significantly lower than the per-capita income of more than \$31,000 in Multnomah County.

"It's not easy to fit low-income housing into the business model of the coast," said nonprofit director Erin Skaar.

With lower incomes in coastal communities, the rents that affordable projects could yield might not even be enough to cover operating costs, let alone pay down construction debt.

"It's not easy to fit low-income housing into the business model of the coast," Skaar said.

In the single-family market, the northern part of the coast tends to lag behind the Portland-area market, said Lynn Brigham, a principal broker with Windermere Stellar who works out of Gearhart and Cannon Beach.

"It's taking us longer to come out of the...slump," Brigham said. "But it also took quite a bit longer for us to go into the slump, so when Portland was tanking in 2008, we were still kind of riding along out here."

The inventory for single-family homes on the northern coast, Brigham said, stands at 5.9 months, reflecting a balanced market – the measure estimates the amount of time it would take for all current listings to sell. But he predicted that as the market continues to pick up – the Regional Multiple Listing Service found that November saw a 42.5 percent year-over-year increase in pending sales – prices will rise and inventory will evaporate, as it has in Portland.

"With the kind of demand that we're seeing, eventually it's going to outstrip our supply and eventually we'll see some increases in prices," Brigham said.

Brigham said he deals primarily in three markets: retirement homes, second homes and permanent homes. The latter category, he said, lies "oftentimes east of the highway, up in the hills."

There are many people, Brigham said, who are still working in urban areas and buy homes on the coast, renting them out for now with plans to move in after retirement.

That is perhaps one element that has contributed to the rise of short-term rentals and the sometimes-resentful reaction they get in cities like Gearhart, which was considering going in the direction of Hood River and putting limits on them. Communities across the nation have debated the extent to which vacation rentals impact vacancy rates for permanent rentals.

Bonnie Saxton, a Newport-based principal broker with Advantage Real Estate, sells single-family homes, but she said that hasn't stopped people from mistakenly walking into her office every day and asking about rentals.

"I've been told by the property managers that our rental inventory vacancy rate is under 1 percent," Saxton said.

Lincoln County needs more affordable housing in both the rental and single-family markets, according to Saxton. There is still some inventory left at the high end, she said, but anything under \$400,000 gets snapped up quickly. A good chunk of the market consists of second homes and investment homes in Newport, too, Saxton said.

"It's hard with the development costs, anymore, to get a developer to do [affordable housing]," Saxton said. "Especially in a small area like Newport."

Tara Parry, vice president for human resources at the Tillamook County Creamery Association (best known for the Tillamook Cheese Factory), said the lack of housing "absolutely" threatens the long-term viability of the company. About 500 of its 779 employees are in the Tillamook area, she said. The business provided \$50,000 of the county housing task force's \$90,000 budget, with the Meyer Memorial Trust making up the rest.

"Our current employees struggle with not being able to find affordable housing. ... We can't complain about the problem if we're not willing to help," Parry said.

-- Luke Hammill

lhammill@oregonian.com

503-294-4029

@lucashammill



Home(/) » Innovation(/news/innovation/)

HOUSING THE HOMELESS

New 27-acre village will house Austin's homeless for \$210 a month

By Melissa Gaskill 8.28.14 | 10:56 am
(/author/M_Gaskill/articles/)

25 Comments



9167 (HTTPS://WWW.FACEBOOK.COM/SHARER/SHARER.PHP?U=HTTP%

3A//AUSTIN.CULTUREMAP.COM/NEWS/INNOVATION/08-28-14-COMMUNITY-FOR-THE-HOMELESS-BECOMING-REALITY/&T=NEW%2027-ACRE%20VILLAGE%20WILL%20HOUSE%20AUSTIN%27S%20HOMELESS%20FOR%20%24210%20A%20MONTH)



(HTTPS://TWITTER.COM/SHARE?URL=HTTP%

3A//AUSTIN.CULTUREMAP.COM/NEWS/INNOVATION/08-28-14-COMMUNITY-FOR-THE-HOMELESS-BECOMING-REALITY/&TEXT=NEW%2027-ACRE%20VILLAGE%20WILL%20HOUSE%20AUSTIN%27S%20HOMELESS%20FOR%20%24210%20A%20MONTH&VIA=CULTUREMAPATX&RELATED=%40MELISSAGASKILL:MELISSA%20GASKILL)



(MAILTO:?SUBJECT=CHECKOUT%20THIS%20ARTICLE%20FROM%20CULTUREMAP&BODY=NEW%2027-ACRE%20VILLAGE%20WILL%20HOUSE%20AUSTIN%27S%20HOMELESS%20FOR%20%24210%20A%20MONTH%0A%0AHTTP%

3A//AUSTIN.CULTUREMAP.COM/NEWS/INNOVATION/08-28-14-COMMUNITY-FOR-THE-HOMELESS-BECOMING-REALITY/%0A%0A)



Micro-homes will rent for \$210 a month. Photo by Melissa Gaskill

On Wednesday, an overflow crowd gathered at a groundbreaking for an innovative concept to take homeless people off of Austin streets. Alan Graham, president and CEO of Mobile Loaves & Fishes (<http://mlf.org/>), the social outreach ministry behind the effort, noted that the day culminated more than 10 years of hard work by people throughout the city.

Community First! (<http://mlf.org/pave-the-way-home/>) is a 27-acre, master-planned project in East Austin designed to provide affordable, sustainable housing and support for Central Texans who have been chronically homeless. It includes a mix of housing options including 100 lots for RVs, 125 micro-homes and canvas-sided cottages or platform tents and 12 tipi sites.

The micro-homes will rent for \$210 per month and range from 144 to 180 square feet. They have electricity and are designed for natural cooling with airflow to minimize power use. The 12-by-12 foot canvas cottages are built on a deck and have a wall socket and ceiling light and will rent for \$180 per month. Both have covered front porches, and residents will have use of outdoor kitchens, private bathrooms, and shower and laundry facilities located on the property. MLF is taking applications from future residents and in six months plans to start moving people in at a slow and steady pace.

A large community garden, bee hives and chicken operations are already up and running on the site. Dozens of chickens occupy a large indoor coop made of mostly repurposed materials — old drawers as laying boxes, for example — and an even larger, shaded

outdoor yard. Eight long garden rows and more than a dozen raised beds are full of a variety of vegetables and herbs, helped along by a movable rabbit hutch. Vegetables and eggs are used on MLF food trucks, which serve daily meals on the streets.

The property also has a workshop equipped with tools for woodworking and other micro-enterprises, a near-life-sized chess board and several outdoor gathering places. Plans include a memorial garden and columbarium, aquaponics fish operation, medical facility offering physical and mental health screenings and support services including hospice and respite care, and walking trails.

There will also be an outdoor theater designed by the Alamo Drafthouse(<http://drafthouse.com/austin>) and a bed and breakfast featuring vintage Airstreams and 26-foot diameter tipis. The B&B will facilitate community involvement with residents and provide residents with jobs in hospitality, food service, housekeeping and maintenance. Graham notes that visitors to Austin events such as ACL Fest and SXSW will be welcome to book the facilities, with income plowed back into the project.

Community First!, a long-time dream of Graham's, had several false starts when would-be neighbors shot down prospective locations. Those who work with the chronically homeless say it is critical to address basic needs such as housing before trying to solve problems such as mental illness, health problems and substance abuse. Graham explains, for example, that it is nearly impossible for those living on the streets to get jobs

without an address or a place to clean up for an interview. The project aims to address the root causes of chronic homelessness.

“The primary cause of homelessness is a catastrophic loss of family,” Graham told the groundbreaking crowd. The village fills much of that lost need by creating a community. Austin has about 6,000 people living on the streets, nearly 1,000 of them disabled, consuming as much as \$40 million in services each year. MLF has helped 99 of them into permanent homes, with 87 percent successfully remaining off the street.

The groundbreaking event also served to launch the final phase of fundraising for Community First!. With \$7 million in funding secured for the infrastructure, a 12-month campaign will raise an additional \$5 million needed for the housing units.



(HTTPS://WWW.FACEBOOK.COM/SHARER/SHARER.PHP?U=HTTP%

3A//AUSTIN.CULTUREMAP.COM/NEWS/INNOVATION/08-28-14-COMMUNITY-FOR-THE-HOMELESS-BECOMING-REALITY/&T=NEW%2027-ACRE%20VILLAGE%20WILL%20HOUSE%20AUSTIN%27S%20HOMELESS%20FOR%20%24210%20A%20MONTH)



(HTTPS://TWITTER.COM/SHARE?URL=HTTP%

3A//AUSTIN.CULTUREMAP.COM/NEWS/INNOVATION/08-28-14-COMMUNITY-FOR-THE-HOMELESS-BECOMING-REALITY/&TEXT=NEW%2027-ACRE%20VILLAGE%20WILL%20HOUSE%20AUSTIN%27S%20HOMELESS%20FOR%20%24210%20A%20MONTH&VIA=CULTUREMAPATX&RELATED=%40MELISSAGASKILL:MELISSA%20GASKILL)



(MAILTO:?SUBJECT=CHECKOUT%20THIS%20ARTICLE%20FROM%20CULTUREMAP&BODY=NEW%2027-ACRE%20VILLAGE%20WILL%20HOUSE%20AUSTIN%27S%20HOMELESS%20FOR%20%24210%20A%20MONTH%0A%0AHTTP%

3A//AUSTIN.CULTUREMAP.COM/NEWS/INNOVATION/08-28-14-COMMUNITY-FOR-THE-HOMELESS-BECOMING-REALITY/%0A%0A)

Read These Next



(/news/innovation/12-23-

15-oracle-austin-office-complex-



(/news/restaurants-

bars/12-15-15-amazon-prime-now-

Comments

Comments Community

Login

Recommend 2 Share

Sort by Best

Join the discussion...



Bling Dathersly • a year ago

It would be advantageous to the reader if the location of the micro-village was included in the article. "East Austin" is not very specific!

13 ^ v • Reply • Share



Megan Jeanie Wright → Bling Dathersly • a year ago

its off johnny morris street when you get off at mlk off 183 its the second light go left :D I drive by every day

1 ^ v • Reply • Share



Marc_Campbell • a year ago

This is the future I want to be part of.

9 ^ v • Reply • Share



miri • a year ago

Are there convenient public transportation options near-by?

9 ^ v • Reply • Share



Michael → miri • a month ago

Yes, there is a metro buss that drops off inside the community area there.

^ v • Reply • Share



LATEST NEWS

TRENDING NOW

- Tech giant reveals plans for cutting-edge campus near Lady Bird Lake
(<http://austin.culturemap.com/news/innovation/12-23-15-oracle-austin-office-complex-construction-announcement-east-side-lade-bird-lake/>)
- Livestrong's empowering mission is changing the fight against cancer
(<http://austin.culturemap.com/news/city-life/12-23-15-livestrong-austin-culturemap-charity-challenge-2015-nonprofit-vote-poll/>)
- 12 hours in Marfa: A whirlwind getaway to Texas' quirkiest town
(<http://austin.culturemap.com/news/travel/12-21-15-marfa-texas-art-dinner-and-desert-fashion-trip-vacation/>)
- HAAM keeps Austin music alive with affordable healthcare for musicians
(<http://austin.culturemap.com/news/city-life/12-22-15-health-alliance-austin-musicians-haam-culturemap-charity-challenge-2015-vote-poll/>)
- South Congress Hotel's newest restaurant lives up to the hype
(<http://austin.culturemap.com/news/restaurants-bars/12-22-15-new-austin-restaurant-south-congress-hotel-central-standard/>)

SEE ALL LATEST NEWS >
(</NEWS/>)



BE A CULTUREMAP INSIDER.

GET OUR EMAILS



DAILY DIGEST

DAILY NEWS + EVENTS

☒ **DINING REPORT**
RESTAURANT + BAR NEWS

☒ **PROMO ALERT**
SPECIAL OFFERS + INVITES

email address

SIGN UP

We will not share or sell your email address

EVENTS CALENDAR

WEDNESDAY, DECEMBER 23(/EVENTS/?
YEAR=2015&MONTH=12&DAY=23)

2:00 PM Ballet Austin presents *The Nutcracker*(/eventdetail/ballet-austin-nutcracker-2015/)



5:00 PM Doctuh Mistuh Productions presents *Debbie Does Dallas: The Musical*
(/eventdetail/doctuh-mistuh-productions-debbie-does-dallas/)



7:00 PM Monkey Town 6 Austin
(/eventdetail/monkey-town-6-austin/)

7:30 PM Zach Theatre presents *Santaland Diaries*
(/eventdetail/zach-theater-presents-santaland-diaries/)

SEE ALL EVENTS >
(/EVENTS/)

CITY GUIDE

 **RESTAURANTS**  **HOTELS**
([HTTP://AUSTIN.CULTUREMAP.COM/GUIDE/RESTAURANTS/?CUISINE=ALL](http://austin.culturemap.com/guide/restaurants/?cuisine=all)) ([HTTP://AUSTIN.CULTUREMAP.COM/GUIDE/HOTELS/?CUISINE=ALL](http://austin.culturemap.com/guide/hotels/?cuisine=all))

 **BARS**  **HEALTH + BEAUTY**
([HTTP://AUSTIN.CULTUREMAP.COM/GUIDE/BARS/?CUISINE=ALL](http://austin.culturemap.com/guide/bars/?cuisine=all)) ([HTTP://AUSTIN.CULTUREMAP.COM/GUIDE/HEALTH-BEAUTY/?CUISINE=ALL](http://austin.culturemap.com/guide/health-beauty/?cuisine=all))

 **ENTERTAINMENT**  **SHOPS**
([HTTP://AUSTIN.CULTUREMAP.COM/GUIDE/ENTERTAINMENT/?CUISINE=ALL](http://austin.culturemap.com/guide/entertainment/?cuisine=all)) ([HTTP://AUSTIN.CULTUREMAP.COM/GUIDE/SHOPS/?CUISINE=ALL](http://austin.culturemap.com/guide/shops/?cuisine=all))

Find more places



SHAKE SPEARE IN PRINT & PERFORMANCE

FREE ADMISSION

O this learning, what a thing it is!


HARRY RANSOM CENTER

culturemap

CHARITY

CHALLENGE

EDITORIAL SPECIAL SERIES

(/series/austin-charity-challenge-2016/)

12/23 Livestrong's empowering mission is changing the fight against cancer(/news/city-life/12-23-15-livestrong-austin-culturemap-charity-challenge-2015-nonprofit-vote-poll/)

12/22 HAAM keeps Austin music alive with affordable healthcare for musicians(/news/city-life/12-22-15-health-alliance-austin-musicians-haam-culturemap-charity-challenge-2015-vote-poll/)

12/21 This nonprofit keeps Austin's iconic Trail of Lights merry and bright(/news/city-life/12-21-15-austin-trail-of-lights-charity-challenge-profile/)

WHERE TO EAT

// EDITORIAL SPECIAL SERIES

(/series/where-to-eat-austin/)

12/11 Where to eat right now: 6 Austin restaurants for special occasions(/news/restaurants-bars/12-11-15-best-date-night-restaurants-austin-favorite-romantic-spots/)

11/17 Where to eat in Austin: 12 hot happy hours for every day of the week(/news/restaurants-bars/11-17-15-where-to-eat-in-austin-right-now-12-best-happy-hours-7-days-a-week/)

10/19 Where to eat right now: Most popular Austin restaurants worth the wait (/news/restaurants-bars/10-19-15-where-to-eat-austin-most-popular-restaurants-wait-line-hopdoddy-franklin-shake-shack-laundrette-qui/)

CULTUREPOLL
★ VOTE NOW

Select CultureMap's 2016 charity partner

We are excited to introduce the CultureMap Charity Challenge, in which we shine a light on the organizations that help make Austin a better place to live. Help us select our 2016 charity partner by voting once a day, every day, until December 30 at 11:59 pm. The winner receives an ad package valued at \$10,000.



VOTE NOW >(/POLL/CHARITY-CHALLENGE-2016-AUSTIN/)

[HOME\(/\)](#) | [ABOUT US\(/ABOUT\)](#) | [NEWS TIPS & SUGGESTIONS\(/SUGGESTIONS\)](#) | [SUBMIT AN EVENT\(/SUBMIT-AN-EVENT\)](#) | [ADVERTISE\(/ADVERTISE\)](#) | [TERMS & CONDITIONS\(/TERMS\)](#) | [PRIVACY POLICY\(/PRIVACY\)](#)

© 2015 CultureMap LLC. All Rights Reserved.



Search KCBY



NEWS (/)

WEATHER (/WEATHER)

SPORTS (/SPORTS)

POLITICS

STATION (/STATION)

OUTDOORS (/OUTDOORS)

(/LIVE)

ADVERTISEMENT

(/weather)

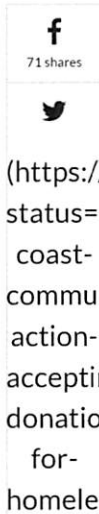


'The homeless issue is dramatically hitting rural Oregon'

BY JUSTINA COEHLO | TUESDAY, DECEMBER 15TH 2015

Error loading player:
No playable sources found

KCBY



NORTH BEND, Ore. -- New numbers show Oregon has the lowest vacancy rates in the country and we looked into what that means for local homeless people looking for housing.

(https://twitter.com/homeless)
status=http://kcbj.com/news/local/oregon-coast-community-action-accepting-donations-for-homeless)

The issue of homelessness is much more obvious in big cities but it's also a growing issue in Coos and Curry counties.

"The homeless issue is dramatically hitting rural Oregon," says ORCCA executive director Mike Lehman.

Lehman, the director of Oregon Coast Community Action, says there are as many as 20 homeless camps throughout Coos and Curry counties.

"They disappear into the woods and cars and other things and we don't see it, but it's amazing the number of people out there that are spending dark cold nights in the streets or camped in the bushes."

He says many are homeless veterans and homeless children.







ADVERTISEMENT



TRENDING

 Coos Bay residents prepare for flooding  n
ews/local/coos-bay-residents-prepare-for-flooding)

 North Bend basketball players 'Adopt-a-Grandparent' at local care facilities  n
s/local/north-bend-basketball-players-adopt-a-grandma-at-local-care-facilities)

 'Homeless Memorial' honors unsheltered that have died  n
ws/local/homeless-memorial-honors-unsheltered-that-have-died)

 Sheriff: Former Curry Health Network CFO arrested after vandalizing current CEO's home  n
s/local/sheriff-former-curry-health-network-cfo-arrested-after-vandalizing-current-ceos-home)

ADVERTISEMENT



"These are two populations that deserve our attention and the "The area has already begun heading into a wet and cold winter this year so blankets, warm clothing and socks are especially needed. You can drop donations off at any of the local shelters.

mini=true&url=http://kcby.com/news/local/oregon-coast-community-action-accepting-donations-for-homeless&title=&summary=&source=)

He says part of the problem is finding housing. According to Lehman, ORCCA has the resources to help get people off the streets but Coos and Curry County's one percent rental occupancy rate is making that nearly impossible.

"The bottom line is, right now, we don't have places for people even when we have funding for them."

As the winter weather sets in they're handing out tents and blankets.

(https://plus.google.com/share?

url=http://kcby.com/news/local/oregon-coast-community-action-accepting-donations-for-homeless&title=&summary=&source=)

The area has already begun heading into a wet and cold winter this year so blankets, warm clothing and socks are especially needed. You can drop donations off at any of the local shelters.

for-

homeless)

Local Shelters:
Maslow Project
740 S. 2nd St.
Coos Bay, OR

Oregon Coast Community Action
1855 Thomas Avenue
Coos Bay, OR 97420

Women's Safety and Resource Center
1681 Newmark Ave, Coos Bay, OR 97420
Nancy Devereux Center

South Coast Gospel Mission
1999 N 7th St, Coos Bay, OR 97420

MORE TO EXPLORE

donations-

for-

homeless)



OFFBEAT NEWS



NEW Man arrested for stealing shopping cart full of laundry detergent (/n e

ws/offbeat/man-arrested-for-stealing-shopping-cart-full-of-laundry-detergent)



UPDATED 2 arrested, 3 'KushGod.com' vehicles seized in marijuana distribution case (/n e w

s/offbeat/2-arrested-3-kushgodcom-vehicles-seized-in-narcotics-investigation)



New Jersey girl calls 911 after touching Elf on the Shelf (/n e

ws/offbeat/new-jersey-girl-calls-911-after-touching-elf-on-the-shelf-12-23-2015-141100079)

FOLLOW US ON TWITTER

(https://twitter.com/kcbynews)



NEWS (/)

WEATHER (/WEATHER)

SPORTS (/SPORTS)

POLITICS

STATION (/STATION)

OUTDOORS (/OUTDOORS) LIVE

Search KCBY

49°

attempting to... (http://kcby.com/news/local/police-man-arrested-attempting-to-steal-from-a-coos-bay-storage-compound)

Portland... (http://kcby.com/news/local/police-election-law-trumps-portland-anti-donald-resolution)

restaurant... (http://kcby.com/news/local/police-owner-arrested-charged-with-sex-abuse-harassment-11-13-2015)

death (http://kcby.com/news/local/police-continue-death-investigation-at-mill-beach-state-park-in-curry-county)

SPONSORED FROM AROUND THE WEB



Want to Make Your Bank Mad? Try... Bills.com (http://www.bills.com/home-refinance-plan-banks-dont-want-you-knowing/?utm_source=outbrain&utm_medium=pc&utm_campaign=sharkattacks&utm_term=115&utm_adgroup=Bills_HARP_TopStates_Desktop&utm_term=reagancheck.jpg_Want_to_Make_Your_Bank_Mad_Try_This_Mortgage_P

A Canyon Of Dinosaurs And Hippiess In... redwoods.info (http://redwoods.info/64804242-50)

Howard Hughes's \$19M Cabin... Lonny Magazine (http://lonnymagazine.com/Howard-Hughes-19M-Cabin-153950119&utm_source=outbrain&utm_medium=pc&utm_campaign=sharkattacks&utm_term=115&utm_adgroup=Bills_HARP_TopStates_Desktop&utm_term=reagancheck.jpg_Want_to_Make_Your_Bank_Mad_Try_This_Mortgage_P

20 Of the Worst Shark Attacks Ever... Weekend Collective (http://weekendcollective.com/20-Worst-Shark-Attacks-Ever-153950119&utm_source=outbrain&utm_medium=pc&utm_campaign=sharkattacks&utm_term=115&utm_adgroup=Bills_HARP_TopStates_Desktop&utm_term=reagancheck.jpg_Want_to_Make_Your_Bank_Mad_Try_This_Mortgage_P

Recommended by

ADVERTISEMENT



EXPERT SERVICE.
UNBEATABLE PRICE.

PICK UP
LAST-MINUTE
DEALS

Shop Now

QUICK LINKS

News (/)

Weather (/weather)

Sports (/sports)

KCBY INFORMATION

Terms & Conditions (/station/terms)

Copyright Notices (/station/copyright)

Privacy Policy (/station/privacy)

EEO Public File Report (/station/eo)

FCC Info (http://stations.fcc.gov/station-profile/KCBY)

News Team (/station/people)

Contact (/station/contact)

Careers (http://sbgi.net/sbgi-careers/)

STAY CONNECTED



(http://www.facebook.com/kcby11)

(http://twitter.com/kcby11)



NORTH BEND, OR

© 2015 SINCLAIR BROADCAST GROUP, INC.

© 2015 KCBY | Portions are © 2015 Associated Press. All rights reserved. This material may not be published, broadcast, rewritten, or distributed.

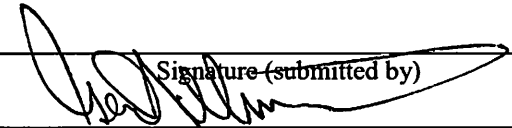
KCBY CBS 11 is the news, sports and weather leader for the Coos Bay and North Bend, Oregon area, including Glasgow, Hauser, Barview, Charleston, Bunker Hill, Millington, Allegany, Leneve, Fairview and Coquille.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Legal Services Agreement with Black and Rice LLP.

Recommended Motion:

Motion to authorize the Mayor to execute a Legal Services Agreement with Black and Rice LLP.

Financial Impact:

4.0 per cent increase in hourly rate for legal services; rate was last increased in 2013.

Background/Discussion:

Martha Rice has served as Brookings City Attorney under a legal services agreement between the City and Black and Rice LLP since 2009. That agreement has expired and the City Council recently completed an evaluation of the City Attorney. Rice has submitted a new legal services agreement under which she would continue to serve as City Attorney. The only change from the previous agreement is an increase in the hourly rate from \$175 to \$182. The term of the agreement is two years. Services are provided as-needed.

The City paid Black and Rice \$24,616 for City Attorney services in 2015 and \$28,039 in 2014.

Attachment(s):

- a. City of Brookings Legal Services Agreement.

CITY OF BROOKINGS LEGAL SERVICES AGREEMENT

This Agreement, effective January 1, 2016, is entered into between the City of Brookings, an Oregon municipal corporation, hereinafter referred to as the "City" and Black & Rice LLP, a law office, hereinafter referred to as the "Attorney."

WHEREAS, the City has need for legal counsel to advise the City on matters concerning government and municipal affairs in Oregon;

WHEREAS, Martha D. Rice is an attorney and partner at Black & Rice LLP, is licensed to practice law in both California and Oregon, and has a background in government and municipal law;

WHEREAS, Martha D. Rice has served as City Attorney for the past six years; and

WHEREAS, the City desires to re-appoint Martha D. Rice as City Attorney and a formal written agreement is required for audit control purposes.

NOW, THEREFORE, the parties do mutually agree to the following:

1. Scope of services.

The City hereby re-appoints Martha D. Rice as City Attorney. Attorney will perform those legal services authorized from time to time by the City Council, the Mayor, or the City Manager, and by no other person, regardless of such other person's position with the City, and subject to Attorney's availability and to conflict-of-interest rules.

Services to be performed under this Agreement include, but are not necessarily limited to:

- (a) Rendering of legal advice to and consultation with the City Council and City officers, furnishing of written legal opinions, review or preparation of legal documents, ordinances, leases, contracts and the like which are used by the City and legal review and approval, if appropriate, of City actions and documents;
- (b) Representing the City or specific officers of the City at public hearings or other meetings held or called by the City, as may be requested from time to time;
- (c) Any and all other legal services that the City may deem necessary or may request in connection with its activities, including litigation services.

2. Compensation and method of payment.

The hourly fee payable for the services of Attorney Martha D. Rice will be \$182.00 per hour. Attorney will charge the flat rate of \$90.00 for the time and expense of each authorized trip to Brookings to tend to City business.

Attorney are responsible, without additional compensation, for all general overhead expenses incidental to the operation of their practice, including but not limited to office rent, general secretarial duties, telephone charges, and general supplies, and shall not be entitled to reimbursement therefore.

Attorney shall be reimbursed for all costs expended by Attorney to perform and to enhance the performance of the legal services for the City. Those costs include, but are not limited to, deposition costs, expert fees and expenses, investigation costs, if any, photocopy expenses at the rate of 25¢ per page, process servers fees, paralegal fees of \$90.00 per hour, messenger service fees, postage, consultant's fees, transportation, meals, and lodging at the rates allowed in the City's Travel Policy, and fees fixed by law, the court or public agencies and any other expense reasonably necessary to provide adequate legal services except general overhead.

To encourage the maintenance and enhancement of the City Attorney's skills, City will provide an annual budget of up to \$2,000.00 per year for the following: (1) continuing legal education, including travel and lodging, reference resources and conference fees, in areas of the law that would benefit the City, and (2) materials or online legal research resources.

Attorneys shall submit itemized bills to City on a monthly basis and City shall pay all or, at a minimum, the undisputed portion of such bills within thirty (30) days of receipt.

3. Time of performance and termination.

This Agreement shall remain in full force and effect for two years from its effective date.

This Agreement may be terminated by City at any time upon written notice to Attorney. Attorney may terminate this Agreement upon 60 days written notice to the City.

4. Insurance.

During the term of this Agreement, Attorney will maintain in full force and effect policies of insurance of the following types in the corresponding minimum amounts:

Professional Liability / Malpractice	\$1,000,000 CSL
Commercial General Liability	\$1,000,000 Per Occurrence

Automobile

\$1,000,000 Per Accident

Workers' Compensation

Per California Law

5. Amendments.

This Agreement may be amended from time to time by the written approval of both parties.

6. Entire Agreement.

This Agreement constitutes the complete and exclusive statement of the Agreement between the City and the Attorney. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded entirely by this Agreement.

IN WITNESS WHEREOF, the parties have caused this Legal Services Agreement to be executed as indicated below.

Executed on _____, 2016 at Brookings, Oregon.

City of Brookings

By: Mayor Ron Hedenskog

ATTEST:

Joyce Heffington, City Recorder

Black & Rice LLP



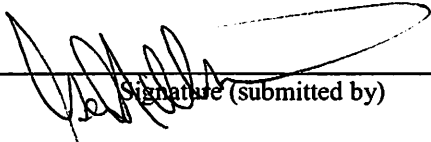
By: Martha D. Rice, Partner

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Long Term Strategic Plan

Recommended Action:

Motion to approve Long Term Strategic Plan

Background/Discussion:

Attached for City Council review is a draft Long Term Strategic Plan matrix. "Long Term" is defined as a period of more than 24 months.

The information is drawn from past strategic plans, the Comprehensive Plan, Downtown Plan and other planning documents. The City Council discussed the proposed plan at their January 4 workshop. Ultimately, the Strategic Plan will be utilized as a guidance document by staff in budget preparation and prioritizing work.

Attachment(s):

- a. Draft Long Term Strategic Plan.

DRAFT City of Brookings 2015 Strategic Plan – Long Term (> 24 Months)

Updated 12/23/2015

GOAL 1: An Effective, Responsive, Ethical City Government That Is Fiscally Sustainable.					
Objectives		Action Items		Resp Party	Status/Notes
1	Sufficient revenue to sustain City services at appropriate levels.				
2	Competitive employee compensation through a merit-based system.	2.1	Provide employee training to encourage internal promotion	FHR	
		2.2	Provide competitive employee compensation	CM	
3	Sustain positive workplace environment and employee morale.	3.1	Relocate City Hall	CM	Explore alternative of adding 2 nd floor to existing building or infill of central garden area
4	Balanced revenue system that recognizes demands on City services by residents, businesses and visitors.				
5	Stable, effective and accountable management.				
6	Succession planning.				
7	Maximize non-City revenue resources to pay for services provided to unincorporated area.	7.1	Explore resident/non-resident fee structures for park use	PTS	
8	Encourage new private investment.				
9	Assure internal consistency and efficiency.				
10	Utilize local contractors.	10.1	Use informal bid system to maximize legal authority	PWD	
GOAL 2: A Safe Community					
Objectives		Action Items		Resp Party	Status/Notes
1	Adequately staff, equipped and housed police and fire departments	1.1	Evaluate future space requirements for police/fire	CM/PSD	
2	Maintain streets in safe/serviceable condition.				
3	Provide clean drinking water and compliant waste water treatment.	3.1	Develop water/sewer master plans and companion financing plans	PWD/FHR	WMP adopted 2014; Sewerscheduled for early 2016 adoption
4	Improve personal/family preparedness.				
5	Improve community health care.	5.1	Expand Curry Medical Center	CM	
6	Improve pedestrian safety.	6.1	Develop looped walkway from downtown to public parks	PWD	Purchase private property to facilitate
		6.2	Develop pedestrian connection to waterfront	PWD	
		6.3	Develop Citywide sidewalk program	PWD	In progress
		6.4	Provide sidewalks along Chetco from bridge to Harris Beach State Park	PWD	Consider multi-use paths/ODOT application pending
GOAL 3: Influence Economic Growth / Improve Quality of Life					
Objectives		Action Items		Resp Party	Status/Notes
1	Complete approved capital projects in a timely and cost efficient manner.				
2	Support economic growth by providing infrastructure	2.1	Develop long-term plan for Public Works Shop	PWD	
		2.2	Provide opportunities for development of small-scale manufacturing through land use provisions allowing a mix of complementary light manufacturing, artisan and commercial uses	PM	Added to BMC May, 2014 under Tourism Manufacturing
		2.3	Develop parking lots at Fern/Spruce/Railroad and new RV Parking Lot	PWD	
3	Increase coastal access	3.1	Develop Tanbark beach access points/overlook	PWD/PTS	Plan/budget developed for Tanbark Overlook
		3.2	Consider development of beach access at Welcome Sign and Cove Road	PWD	
4	Recognize economic trends through policies, public improvements and standards				
5	Establish pro-growth policy				
6	Attract tourists to stop in downtown.	6.1	Support programs to promote downtown development, ie., historic preservation and low-cost capital improvement programs for businesses	CM	
		6.2	Utilize URA funds to encourage high-amenity commercial development in downtown core area	CM	URA funding fully committed to other projects.
		6.3	Create Central Plaza, new walkways and plazas as listed in the UR Plan	PWD	Will require purchase of lot behind Central Building
		6.4	Pursue undergrounding of overhead utilities	PWD	Work w/CCEC to develop priority plan
		6.5	Develop new downtown bike paths	PWD	Railroad Street project plus sharrows on side streets

KEY: BC = Budget Committee BLD = Building Official CA = City Attorney CC = City Council CE = City Engineer CM = City Manager FHD = Finance & Human Resources Director
 PM = Planning Manager PTS = Parks & Tech Services Supervisor PSD = Police Safety Director PWD = Public Works & Development Director

DRAFT City of Brookings 2015 Strategic Plan – Long Term (> 24 Months)

Updated 12/23/2015

GOAL 3: Influence Economic Growth / Improve Quality of Life (Continued)					
Objectives		Action Items		Resp Party	Status/Notes
7	Maintain and enhance quality of coastal experience.	7.1	Expand bike paths 6-10 miles beyond City limits	PWD	Inactive
		7.2	Develop local nature interpretative areas	PTS	To be included in Parks Master Plan update.
8	Conserve open space and protect natural, scenic resources and cultural and historic areas while providing for orderly growth and development.				
9	Provide additional recreational opportunities/facilities to include neighborhood parks/beach/river access points/ possible downtown park.	9.1	Develop wetland park at Old Mill Pond	PTS	Will require collaboration with property owner
		9.2	Develop Aquatics & Recreation Center	PTS	In development; progressing toward funding campaign
10	Implement policies/items under economic section of Comprehensive Plan.				
GOAL 4: Effective Intergovernmental Relations					
Objectives		Action Items		Resp Party	Status/Notes
1	Influence regional, state and national policy on issues important to achieving City goals.	1.1	Develop working relationships with regional economic development agencies	CM	
2	Secure grant funding.	2.1	Include grant writing as a staffing priority	CM	Primary assignment of new Management Analyst
3	Achieve City goals through strategic partnerships.	3.1	Develop service agreements with other cities and special districts		
		3.2	Participate in regional agencies, such as SWACT	CM	CM is SWACT Chair
4	Prepare for potential County fiscal failure.	4.1	Maintain service levels to minimize dependence on mutual aid	PSD	

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, December 14, 2015

The City Council met in Executive Session at 6:00 PM in the City Manager's office, under the authority of ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed," under ORS 192.660(2)(f), "to consider information or records that are exempt by law," under ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and under ORS 192.660.(2)(i) "to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing."

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present. Also present was Ex Officio Nastassia Carrasco.

Staff present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works & Development Director LauraLee Snook, City Attorney Martha Rice and City Recorder Joyce Heffington. Planning Manager Donna Colby-Hanks and Public Works Supervisor Richard Christensen were in the audience.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 13 others.

Ceremonies/Appointments/Announcements

Mayor Hedenskog moved, a second followed and Council voted unanimously to accept Kelly McClain's resignation from Council Position #4 and declared the position vacant.

Public Comments *on non-agenda items.*

Carolyn Milliman provided an update on her cancer treatment and thanked everyone for their prayers, hopes and kind words.

Staff Reports

Discussion regarding a complaint received from Tiffany Berg relating to construction activity during the Marine Drive Slope Repair project.

Director Snook gave the staff report.

Complainants, Tiffany Berg and Robert Berg, described the substance of their complaint which included limited access to their property for four days during the project, lack of notification about the limited access, receiving an invoice for an additional \$500 over the \$1,200 invoice they'd already received, and the limited driveway access created by the angle of the road after the project was completed.

Mayor Hedenskog said he was not surprised that there were inconveniences during the project, but, other than parking their boat, the Bergs were never really blocked from

accessing their property. The additional billing, he said, was due to required changes based upon an engineering analysis.

Councilor Hodges said Marine Drive had needed repairs for some time; without the repairs, the Bergs would likely have had major problems. He said sharing the plans with homeowners and getting their input was not typical practice and the City had to follow the engineer's recommendations.

Mr. Berg asked if they'd still be able to do the work they'd originally planned to do themselves, and Mayor Hedenskog said that work would require a permit.

The Bergs said the project made no sense as it was, and made it difficult to get their boat in and out of their driveway.

Considerable discussion followed regarding the completed project and the project proposed by the Bergs.

In particular Snook said the project Ms. Berg had originally described would be "moving a few shovels of dirt." However, she said, the project now being proposed sounded much larger than in scope. Snook further pointed out that the Bergs had agreed to pay \$1,500 towards the work done. She said the initial bill was for \$1,200; the other \$500 was billed for the additional work required by the engineer.

Mayor Hedenskog pointed out that the Bergs would have paid far more to do the work themselves, and Mr. Berg said if they'd known about the issues beforehand, they would not have asked for the expansion.

Councilor Hodges asked Snook if there was adequate access to the property and Snook said the driveway portion of the project was exactly as she'd described it to the Bergs. She said there had been no other way to complete the project and added that she'd made it clear to the Bergs that \$1,500 was an estimate.

Councilor Hodges proposed lowering the Berg's bill to \$1,200 and leaving it up to them to come up with a plan that staff could agree on to fix the issue.

Snook said staff would accept a permit application and Milliman added that the City couldn't agree to a plan without first reviewing the proposed project.

Councilor Hodges moved, a second followed and Council voted unanimously, with Ex Officio Carrasco abstaining from casting an advisory vote, to reduce the total bill to \$1,200, as it sits now on Marine Drive, for the project costs of widening their driveway.

Discussion regarding the complaint lodged against Planning Commissioner Ray "Skip" Hunter by Catherine Wiley.

Mayor Hedenskog provided some background regarding the event that precipitated Hunter's comments, and said he felt Hunter's criticisms were tastefully made. He said the hospital issue had nothing to do with the Planning Commission and Hunter had not been speaking as a Planning Commissioner. He said he was not willing to remove Hunter from the Commission.

Councilors Pieper said this had nothing to do with the City as Hunter wasn't speaking on behalf of the Planning Commission. He said he was not inclined to entertain Wiley's request.

Councilor Hamilton said he agreed with Pieper and did not feel it warranted a dismissal.

Councilor Hodges said he respected Wiley as being well prepared and well spoken. He did not, however, feel this was a personal attack and did not feel it warranted removing anyone from the Planning Commission.

Catherine Wiley, Duley Creek Road, Brookings, said the issue was not Hunter's position as a Planning Commissioner, but rather Hunter's participation as a member of the Citizen Involvement Committee, which is mandated by the state. That committee's intent and purpose, she said, was to encourage and support diverse opinions and a citizen's ability to address issues. She said her presentation had been based upon components of federal and state law. She added that if it had been anyone else, she would not have brought this complaint forward. However, she said, Hunter is charged, as a public official, to encourage citizen involvement in the community and she felt his comments were a direct affront to that purpose.

Mayor Hedenskog said the Citizen Involvement Committee only dealt with issues specific to land use planning and Hunter had the right to his opinion under free speech.

Direction to staff regarding City Attorney's recommendations for the proposed amateur radio facility ordinance.

City Attorney Rice provided the report.

Mayor Hedenskog said he agreed with Rice's recommendations and evaluation of the issues.

Councilor Hamilton asked Rice if the City would be liable if an antenna flew off and went through a neighbor's window and Rice said it would not. Hamilton then asked if this meant the City could not restrict the antenna height and Rice said the proposed ordinance would require a permit for anything over one and one-half times (1-½) the underlying zone.

Councilor Hodges asked about the needs analysis and Rice said the requirements were not intended to be super technical, but it would fall to the applicant to prove, in some fashion, the need to have an antenna higher than that allowed by the underlying zone.

Councilor Hodges moved, a second followed and Council voted unanimously, with Ex Officio abstaining from casting an advisory vote, to revise the proposed amateur radio tower ordinance consistent with the recommendations in the letter provided by City Attorney Martha Rice dated December 8, 2015, and further, to direct staff to schedule a public hearing before the City Council on the revised ordinance.

Discussion and direction to staff regarding hydrant meter operating procedures and proposed changes to Brookings Municipal Code (BMC) Section 13.05.060.

Director Snook presented the staff report.

Councilor Hodges said this seemed to be fairly standard in most cities and Councilor Hamilton said he thought it was a good idea.

Councilor Pieper moved, a second followed and Council voted unanimously, with Ex Officio abstaining from casting an advisory vote to direct staff to prepare an ordinance to implement changes to BMC 13.05.060, Description of Services [regarding hydrant meters].

Authorization to execute an agreement with Stagelights Musical Arts Community to provide Transient Occupancy Tax (TOT) funds for the 2016 Wild Rivers Music Festival.

City Manager Milliman gave the staff report.

Mayor Hedenskog said he thought the loan portion of the funding was unusual and Councilor Hamilton said his concern was how the money would be re-paid if the event were called off due to the weather.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to authorize the City Manager to enter into an agreement with Stagelights Musical Arts Community to provide \$4,000 in Transient Occupancy Tax revenue for the 2016 Wild River Music Festival, with \$2,000 of the funding being a grant and \$2,000 being an advance to be repaid to the City if sufficient funds are available and that Stagelights will be required to submit a financial report after the event disclosing to the City their profits, or [lack of] profits.

Authorization to execute an agreement with Curry County Cruisers to provide TOT funds for the 22nd Azalea Festival Car Show.

City Manager Milliman provided the staff report.

Councilor Hamilton said it was a good idea; the Cruisers were a very generous organization and Mayor Hedenskog said the Cruisers events were well organized.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to approve a grant of \$450 from Transient Occupancy Tax funds to the Curry County Cruisers to pay for advertising in connection with the 22nd Annual Azalea Festival Car Show.

Authorization to execute an agreement with Oregon Coast Magazine to expend TOT funds for advertising in the publication's March/April Mile-by-Mile Guide.

City Manager Milliman delivered the staff report.

Councilor Hodges said he thought this was a good idea and he personally used the guide when he traveled up and down the coast.

Councilor Pieper said he might have done something different if he was sitting on the committee, but this was why they had the committee, and unless there was something way out of line he was going to approve the committee's decision.

Councilor Hamilton said he did not know that this was the best advertising they could do with the funds; he would prefer other methods, such as the internet.

Councilor Pieper then asked if this fit in the budget. Milliman said this was the Committee's first print ad and this amount fit within the budget parameters, as approved. Mayor Hedenskog pointed out that previously almost the entire TOT budget had been spent on print advertising. Hedenskog also said that he agreed with Pieper; unless there was a significant issue, he didn't want to micromanage the Committee. Hamilton agreed.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to authorize City Manager to execute Advertising Agreement #4068 with Oregon Coast Magazine and authorize expenditure of \$1,121.58 in Transient Occupancy Tax revenue for advertising in the Mile-by-Mile Guide/March/April issue of Oregon Coast Magazine.

Acceptance of the City's Financial Audit for fiscal year ended June 30, 2015.

Milliman said it was an outstanding, clean report, with no comments or qualifications. He said the finance staff, and the entire City staff, had done an outstanding job in their financial management and record keeping as they had done for several years.

Director Howard gave the staff report.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to accept the City's audit for the fiscal year ended June 30, 2015.

Consent Calendar

1. Approve Council meeting minutes for November 9, 2015.
2. Approve Special Council meeting minutes for November 23, 2015.
3. Approve Liquor License Application for Sushi & Noodle House, Inc., 777 Cottage Street.
4. Accept Tourism Promotion Advisory Committee minutes for July 16 and August 20, 2015.
5. Accept November 2015 Vouchers in the amount of \$234,408.70.
6. Receive monthly financial report for October 2015.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Hedenskog said he had attended Elmo Williams' memorial service and was touched by many things said by Milliman at the service. Councilor Hamilton said he had met Williams twice and always felt a thrill at seeing Williams' name on the credits of some of his favorite movies.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:50 PM.

A meeting of the Urban Renewal Agency immediately followed.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2016:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

CITY OF BROOKINGS
Public Arts Committee – October 5, 2015

To inspire art through visual presence and community education.

Members Present: Chair Judy May-Lopez, Scott Clapson, Michelle Hanna

Meeting called to order at 5:34 p.m. Motion by Clapson, seconded by Hanna, to approve the August minutes. Motion carried.

Old Business:

Account Reminder – Account balance reported \$734.41.

Mural Updates:

Food Bank: Done. Great comments received, in addition to many positive comments, the mural is now functioning as a location point for people trying to find the food bank.

Fleet Street: Chelle reported five panels now painted, three panels are remaining. She is soliciting an additional artist to help with painting the mural panels.

Salon Dolce: Judy will contact Destiny and find out the mural status is.

New Murals:

Pilot Building: Judy has someone who will loan and put up the scaffolding. She will contact artist, Leslie Woolf, after Oct. 10, Oktoberfest for information on what is needed next.


Celito Lindo: On hold.

Meeting adjourned at 6:33 p.m. Next meeting scheduled November 2, 5:30 p.m., Chetco Activity Center

ACTION ITEMS

- Judy contact Destiny for word on mural.
- Judy contact Leslie Woolf
- Chelle – work on mural

Respectfully submitted,



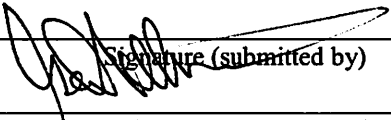
Judy May-Lopez, Committee Chair

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Event Evaluation Report: A Coastal Christmas in Brookings Harbor

Recommended Motion:

Motion to accept Event Evaluation from A Coastal Christmas in Brookings Harbor.

Background/Discussion:

The City Council approved \$5,000 in tourism promotion funding for the A Coastal Christmas in Brookings Harbor event. Event sponsors are required to provide a post-event report to the Tourism Promotion Advisory Committee and the City Council.

We have received a report from the event sponsor. The report indicates total expenditures of \$5,080. There is no information provided on attendance or how many people were attracted to the event from outside of Curry County. The report indicates that the parade and Santa visit elements of the event were cancelled due to bad weather.

Attachment(s):

- a. Event Evaluation form



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1102 Fax (541) 469-3650

Tourism Promotion Special Event Program

Event Evaluation Report Form

Within three (3) months of completing the event, the following information must be provided and turned into the City Recorder

Event Title: A Coastal Christmas in Brookings Harbor
Decorating, Parade & Santa Visit Completion Date: Jan 3, 2016
Contact Person: Kathie Breshears Phone: 541-412-0674

1. How was the funding used? (Examples: "Purchase flyers - \$___," or "Purchase advertising in [name of publication] - \$___". Detailed receipts are not required).

Battery Boxes & lights - 1808	Kerro Ext. Cord 11.99
Lights _____ 800	\$\$\$ Merchant 100
Dolphins _____ 228	Light Contest
Elect. lights & Batteries 1204	
(Kerro)	
Kerro Timers, Ext. Cords - 134	Santa Suit 322.
Zip Ties - 24 D Batteries	Ray's-Hotchoe 134
Event Insurance _____ 239	Cider-Water
Flyers _____ 100	TOTAL 5080.00

Donated 8 double Batches Cookies, Candycanes, Cups, Santa Belly

2. How many people attended the event (participation/spectators)? Approximately how many of these were from outside Curry County? Include results as defined in Applicant's proposed methodology.

for decorating we had 30 volunteer.

Had we been able to have the parade and Santa Visit event - we had 4 groups coming from Crescent City to participate in the parade. We expect a great turn out next year and will have an alternative venue in case of a big storm like we had this year.

Note: Failure to submit this report to the City within the allotted time (three months from approved event completion) will eliminate your organization from future consideration for funding under this program.

Signed: Kathie Breshears Dated: Jan 3, 2016


Organization: A Coastal Christmas in Brookings Harbor

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Event Evaluation Report: Brookings First Annual Oktoberfest

Recommended Motion:

Motion to accept Event Evaluation Report for Oktoberfest.

Background/Discussion:

The City provided \$3,500 to assist the Brookings 1st Annual Oktoberfest. Event organizers are required to provide a post-event report.

Organizers reported that 426 mugs were sold and that 80 attendees did not purchase mugs. If this information is used as an attendance indicator, the attendance was about 500. The original estimated attendance was 800. The organizers estimate that 40 per cent of the attendees were from out of the area. Total expenditures were reported at \$13,248.96. The estimated expenditure submitted with the original application was \$7,160. Income was not reported.

Attachment(s):

- a. Event Report.



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1102 Fax (541) 469-3650

Tourism Promotion Special Event Program

Event Evaluation Report Form

Within three (3) months of completing the event, the following information must be provided and turned into the City Recorder

Event Title: Brookings 1st Annual Oktoberfest Completion Date: 10/10/15
Contact Person: Amy Carr Frederick Phone: 541 661 3586

1. How was the funding used? (Examples: "Purchase flyers - \$___," or "Purchase advertising in [name of publication] - \$___". Detailed receipts are not required).

Please see attached spreadsheet. In a nutshell, mugs, Tents, music, attractions, beer

2. How many people attended the event (participation/spectators)? Approximately how many of these were from outside Curry County? Include results as defined in Applicant's proposed methodology.

We sold 426 mugs - we estimate 80 people not including children, didn't buy mugs - Approximately 40% of the attendees were from out of the area. The rain hindered travel, and next year we will do it earlier to help avoid the rain issue

Note: Failure to submit this report to the City within the allotted time (three months from approved event completion) will eliminate your organization from future consideration for funding under this program.

Signed: [Signature] Dated: 11/15/15
Organization: Brookings Oktoberfest

Expense by Category

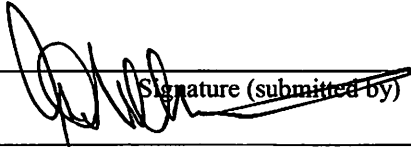
amount	date	run balance	Category	notes
584.00		584.00	Fabulous prizes	Trophies
156.25		740.25	social media	Sellers FB Twitter, posters
1,432.65		2,172.90	Advertising	print and radio
500.00		2,672.90	Space Rent	Rent and deposit/PREMIER PROPERTIES
60.00		2,732.90	Permits	one day, state
1,979.04		4,711.94	Mugs	1008
1,012.00		5,723.94	Attractions	Games, bounce houses
910.00		6,633.94	Music	bands noon-10
1,223.45		7,857.39	signage	banners ect
2,836.00		10,693.39	beer	all beer
1,074.65		11,768.04	Decorations	flags lights ect
370.92		12,138.96	Tokens	
1,110.00		13,248.96	equipment	rent tables chairs tents

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 11, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Southern Oregon Coast Home School Conference

Recommended Motion:

Motion to accept Event Evaluation for Southern Oregon Coast Home School Conference.

Background/Discussion:

The City provided \$1,000 in tourism promotion funding for the Southern Oregon Coast Home School Conference. Event organizers are required to provide a post-event report. They anticipated 250 attendees, the report indicates that 66 people attended the event, 37 of whom were from outside Curry County. Funds were used to purchase radio spots and to mail 235 postcards to potential attendees. Three attendees reported hearing about the event on the radio; 14 heard about the event through the postcard mailing.

Attendees reported lodging at Wild Rivers Motor Lodge, Harbor Inn Motel and Ocean Suites Motel.

Attachment(s):

- a. Event Report.



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1102 Fax (541) 469-3650

Tourism Promotion Special Event Program

Event Evaluation Report Form

Within three (3) months of completing the event, the following information must be provided and turned into the City Recorder

Event Title: Southern Oregon Coast Home School Conference Completion Date: 10-10-15

Contact Person: Ed and Linda Schreiber Phone: 541-469-9850

1. How was the funding used? (Examples: "Purchase flyers - \$____," or "Purchase advertising in [name of publication] - \$____. Detailed receipts are not required).

Purchased Radio Spots with 2 radio stations. The Dove-Radio, out of Medford, ran a 30 second public announcement six times a day beginning on Sept. 14th and running through Sept. 30th for a total of 90 spots. The cost was \$600.

Lighthouse Radio of Coos Bay ran the same 30 second public announcement from Sept. 14 - Sept 30th for a total of 65 spots for \$250.

A postcard mailing was mailed to 235 families in Jackson, Josephine, Douglas, Coos, Klamath & Curry Counties. The cost of the postcard was \$193⁰⁰.

2. How many people attended the event (participation/spectators)? Approximately how many of these were from outside Curry County? Include results as defined in Applicant's proposed methodology.

66 people attended the event (42 adults and 24 teens and children).

Approximately 37 were from outside Curry County, or approximately 57%.

Adults were asked to record how they heard about the event (they could record more than one option).

10 adults heard about the event through their local homeschool support group.

12 adults heard about the event through a friend.

14 adults heard about the event through the postcard mailing.

14 adults heard about the event through OCEANetwork, the state homeschool organization.

3 adults heard about the event from a friend.

+ 3 heard through the radio.

Note: Failure to submit this report to the City within the allotted time (three months from approved event completion) will eliminate your organization from future consideration for funding under this program.

Signed: Joyce Padilla Dated: 10/16/15

Organization: OCEANetwork

Nov. 10, 2015

Dear Brookings Tourism Committee,

Thank you again for helping to promote the Southern Oregon Coast Home School Conference on October 10th.

With the \$1,000 in funds provided, we were able to promote the event (and Brookings as a destination) by radio and direct mail in Coos, Josephine and Jackson counties in Oregon, as well as Siskiyou County in California.

We chose to use two Christian radio groups...Lighthouse Radio in Coos Bay and Gold Beach, and The Dove, with broadcast transmitters (or translators) covering Medford, Ashland, Grants Pass, Cave Junction and Yreka.

Using our non-profit status and generous extra spots provided by the stations, we were able to air 155 30-second announcements for an investment of \$850.00 (about \$5.48/announcement). In addition, free public service announcements were made by stations in Del Norte and Humboldt counties.

In addition, we used the remaining \$150.00 to help pay for direct mail to 235 known homeschool families throughout southern Oregon. Promotional flyers were also sent to 35 public libraries in southern Oregon and northwest California.

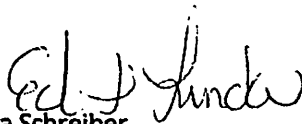
Our attendance for this first-time event was lower than anticipated...66 participants total. The bad weather on the weekend of the event might have been a factor for some non-attendees. Saturday youth sports might have kept potential attendees from making the trip to Brookings. The start of elk hunting season was mentioned as a possible reason for lower turnout.

Attendees reported lodging at Wild Rivers Motor Lodge, Harbor Inn Motel, and Ocean Suites Motel. We also know that some families used vacation rental and camping options.

Attached you will find the radio copy used. You may contact me if you would like a digital copy of the actual announcement.

Thank you again for your support of our event. We are confident that the advertising effort reached hundreds of out-of-town families and that the idea of 'Come to Brookings' was efficiently promoted.

Sincerely,



Ed and Linda Schreiber
Event Hosts

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/03/2015	76322	254	American Water Works Assn	20-00-2005	355.00
12/15	12/03/2015	76323	5552	Chrissy Bevans	25-00-2005	97.90
12/15	12/03/2015	76324	5004	Blumenthal Uniforms & Equipment	10-00-2005	62.00
12/15	12/03/2015	76325	313	Brookings Vol Firefighters	10-00-2005	2,250.00
12/15	12/03/2015	76326	715	Budge McHugh Supply	20-00-2005	1,780.01
12/15	12/03/2015	76327	3834	Clean Sweep Janitorial Service	20-00-2005	995.00
12/15	12/03/2015	76328	4736	C-More Pipe Services CO.	53-00-2005	94,383.68
12/15	12/03/2015	76329	1745	Coastal Paper & Supply, Inc	25-00-2005	210.71
12/15	12/03/2015	76330	3844	Donna Colby-Hanks	10-00-2005	318.02
12/15	12/03/2015	76331	183	Colvin Oil Company	10-00-2005	1,977.21
12/15	12/03/2015	76332	182	Coos-Curry Electric	10-00-2005	28,470.84
12/15	12/03/2015	76333	166	Dan's Auto & Marine Electric	15-00-2005	456.03
12/15	12/03/2015	76334	185	Del Cur Supply	25-00-2005	348.50
12/15	12/03/2015	76335	1	Wesley Grimsley	20-00-2005	88.41
12/15	12/03/2015	76336	1	Jacob Whalen	20-00-2005	105.61
12/15	12/03/2015	76337	5432	First Community Credit Union	25-00-2005	812.99
12/15	12/03/2015	76338	529	Flora Pacifica Inc	10-00-2005	400.00
12/15	12/03/2015	76339	298	Freeman Rock, Inc	50-00-2005	3,429.28
12/15	12/03/2015	76340	5078	Geotechnical Resources, Inc	51-00-2005	560.00
12/15	12/03/2015	76341	199	Richard Harper	10-00-2005	400.00
12/15	12/03/2015	76342	2814	Ron Hedenskog	10-00-2005	77.33
12/15	12/03/2015	76343	5397	Hilton Portland & Executive Tower	10-00-2005	635.69
12/15	12/03/2015	76344	4171	In-Motion Graphics	10-00-2005	45.00
12/15	12/03/2015	76345	4980	iSecure	10-00-2005	33.00
12/15	12/03/2015	76346	162	Kerr Hardware	10-00-2005	733.24
12/15	12/03/2015	76347	328	Les Schwab Tire Center	10-00-2005	557.64
12/15	12/03/2015	76348	4269	Milliman, Gary	10-00-2005	67.50
12/15	12/03/2015	76349	4487	Net Assets Corporation	10-00-2005	150.00
12/15	12/03/2015	76350	3561	Oil Can Henry's	10-00-2005	285.25
12/15	12/03/2015	76351	4754	Oregon Building Officials Association	10-00-2005	200.00
12/15	12/03/2015	76352	322	Postmaster	25-00-2005	850.00
12/15	12/03/2015	76353	3751	Proficient Automotive Repair	10-00-2005	324.71
12/15	12/03/2015	76354	187	Quality Fast Lube & Oil	10-00-2005	77.00
12/15	12/03/2015	76355	207	Quill Corporation	10-00-2005	571.29
12/15	12/03/2015	76356	3309	Roberts & Associates	51-00-2005	1,500.00
12/15	12/03/2015	76357	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
12/15	12/03/2015	76358	5448	Stover Engineering	53-00-2005	2,784.10
12/15	12/03/2015	76359	990	UPS	25-00-2005	61.77
12/15	12/03/2015	76360	2863	Verizon Wireless	10-00-2005	442.14
12/15	12/03/2015	76361	5561	Willamette Fence Co, Inc	53-00-2005	7,250.00
12/15	12/10/2015	76362	4939	BI- Mart Corporation	25-00-2005	224.31
12/15	12/10/2015	76363	4363	Black & Rice LLP	10-00-2005	1,673.50
12/15	12/10/2015	76364	5004	Blumenthal Uniforms & Equipment	10-00-2005	126.38
12/15	12/10/2015	76365	4827	Boldt, Carlisle & Smith LLC	75-00-2005	4,115.00
12/15	12/10/2015	76366	5048	Brookings Harbor Medical Center	25-00-2005	200.00
12/15	12/10/2015	76367	4193	C & K Market, Inc	10-00-2005	36.32
12/15	12/10/2015	76368	5070	Canon Solutions America	10-00-2005	544.19
12/15	12/10/2015	76369	149	Carpenter Tire Factory	15-00-2005	547.00
12/15	12/10/2015	76370	528	Caselle, Inc	25-00-2005	889.33
12/15	12/10/2015	76371	3015	Charter Communications	30-00-2005	495.00
12/15	12/10/2015	76372	4928	CIS Trust	10-00-2005	15,903.79
12/15	12/10/2015	76373	3834	Clean Sweep Janitorial Service	25-00-2005	225.00
12/15	12/10/2015	76374	1740	Code Publishing Company Inc	10-00-2005	68.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/10/2015	76375	5549	Marie Coleman	30-00-2005	209.00
12/15	12/10/2015	76376	2384	Curry County Road Dept	15-00-2005	6,023.92
12/15	12/10/2015	76377	173	Curry Equipment	10-00-2005	366.69
12/15	12/10/2015	76378	259	Da-Tone Rock Products	10-00-2005	532.79
12/15	12/10/2015	76379	1	Amalia Dresen	20-00-2005	9.58
12/15	12/10/2015	76380	1	Marcy Lee	20-00-2005	220.14
12/15	12/10/2015	76381	1	Gabriel Rodriguez	20-00-2005	186.59
12/15	12/10/2015	76382	1	Brandon Whirry	20-00-2005	291.92
12/15	12/10/2015	76383	5156	Desi's Tree Trimming	10-00-2005	200.00
12/15	12/10/2015	76384	261	Engineered Control Products	20-00-2005	1,700.00
12/15	12/10/2015	76385	3342	Fastenal	25-00-2005	57.05
12/15	12/10/2015	76386	2186	Ferguson	25-00-2005	99.01
12/15	12/10/2015	76387	153	Ferrellgas	25-00-2005	273.07
12/15	12/10/2015	76388	4646	Frontier	30-00-2005	576.99
12/15	12/10/2015	76389	5078	Geotechnical Resources, Inc	20-00-2005	2,915.00
12/15	12/10/2015	76390	5065	Gold Beach Lumber	20-00-2005	1,560.09
12/15	12/10/2015	76391	198	Grants Pass Water Lab	20-00-2005	190.00
12/15	12/10/2015	76392	154	Hagen's Dry Cleaners	10-00-2005	34.00
12/15	12/10/2015	76393	139	Harbor Logging Supply	25-00-2005	289.50
12/15	12/10/2015	76394	202	League of Oregon Cities	10-00-2005	20.00
12/15	12/10/2015	76395	685	Neilson Research Corporation	25-00-2005	577.80
12/15	12/10/2015	76396	4793	Nor-Pac Power Systems LLC	25-00-2005	1,928.93
12/15	12/10/2015	76397	3603	Norwest Safety	25-00-2005	29.55
12/15	12/10/2015	76398	3561	Oil Can Henry's	10-00-2005	1,018.35
12/15	12/10/2015	76399	279	One Call Concepts, Inc	20-00-2005	10.28
12/15	12/10/2015	76400	5008	Online Information Services	10-00-2005	105.73
12/15	12/10/2015	76401	4559	Oregon Assoc of Clean Water Agencies	25-00-2005	644.00
12/15	12/10/2015	76402	427	Oregon Pacific Company	20-00-2005	216.00
12/15	12/10/2015	76403	5390	O'Reilly Automotive, Inc	10-00-2005	51.97
12/15	12/10/2015	76404	695	P & S Construction Co, Inc	10-00-2005	725.00
12/15	12/10/2015	76405	252	Paramount Pest Control	10-00-2005	90.00
12/15	12/10/2015	76406	387	Radio Shack	10-00-2005	19.99
12/15	12/10/2015	76407	956	Suiter's Paint & Body	10-00-2005	1,495.10
12/15	12/10/2015	76408	3487	Tailored Solutions Corp	10-00-2005	621.00
12/15	12/10/2015	76409	797	Town & Country Animal Clinic	61-00-2005	110.90
12/15	12/10/2015	76410	861	Village Express Mail Center	10-00-2005	98.51
12/15	12/10/2015	76411	2122	Cardmember Service	10-00-2005	4,204.93
12/15	12/10/2015	76412	169	Waste Connections Inc	10-00-2005	1,549.36
12/15	12/10/2015	76413	5011	Xylem Water Solutions USA, INC	25-00-2005	2,514.00
12/15	12/17/2015	76414	5562	American Planning Association	10-00-2005	405.00
12/15	12/17/2015	76415	4734	Aramark Uniform Services	10-00-2005	101.00
12/15	12/17/2015	76416	3015	Charter Communications	10-00-2005	84.94
12/15	12/17/2015	76417	4746	Curry County Treasurer	10-00-2005	1,448.82
12/15	12/17/2015	76418	5382	Davis Wright Tremaine LLP	10-00-2005	535.50
12/15	12/17/2015	76419	317	DCBS - Fiscal Services	10-00-2005	473.34
12/15	12/17/2015	76420	1	Paul & Judith Joseph	20-00-2005	263.61
12/15	12/17/2015	76421	1	Marilyn McCalister	20-00-2005	81.53
12/15	12/17/2015	76422	371	DEQ Business Office	25-00-2005	320.00
12/15	12/17/2015	76423	5156	Desi's Tree Trimming	15-00-2005	400.00
12/15	12/17/2015	76424	2640	Dyer Partnership Inc., The	57-00-2005	10,199.31
12/15	12/17/2015	76425	3342	Fastenal	25-00-2005	251.66
12/15	12/17/2015	76426	2186	Ferguson	20-00-2005	9,229.40
12/15	12/17/2015	76427	269	Grainger	20-00-2005	236.56
12/15	12/17/2015	76428	4171	In-Motion Graphics	20-00-2005	30.00
12/15	12/17/2015	76429	4781	OHA Cashier	20-00-2005	280.00
12/15	12/17/2015	76430	5155	Oregon Department of Revenue	10-00-2005	4,402.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/17/2015	76431	5230	Oregon Legislative Counsel	10-00-2005	650.00
12/15	12/17/2015	76432	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
12/15	12/17/2015	76433	207	Quill Corporation	10-00-2005	954.82
12/15	12/17/2015	76434	169	Waste Connections Inc	25-00-2005	3,821.66
12/15	12/17/2015	76435	151	Western Communications, Inc.	10-00-2005	102.25
12/15	12/17/2015	76436	718	Western Mercantile Agency Inc	20-00-2005	807.93
12/15	12/23/2015	76437	4854	ACE Engineering LLC	50-00-2005	995.00
12/15	12/23/2015	76438	5253	Anchor Lock & Key	25-00-2005	180.00
12/15	12/23/2015	76439	4827	Boldt, Carlisle & Smith LLC	75-00-2005	3,225.00
12/15	12/23/2015	76440	3844	Donna Colby-Hanks	10-00-2005	64.00
12/15	12/23/2015	76441	183	Colvin Oil Company	25-00-2005	3,239.69
12/15	12/23/2015	76442	3342	Fastenal	15-00-2005	919.24
12/15	12/23/2015	76443	269	Grainger	20-00-2005	222.41
12/15	12/23/2015	76444	283	Muffler & More	20-00-2005	293.90
12/15	12/23/2015	76445	442	OCCMA	10-00-2005	236.26
12/15	12/23/2015	76446	5237	Oregon Mayors Association	10-00-2005	128.00
12/15	12/23/2015	76447	311	Paramount Supply Company	20-00-2005	511.80
12/15	12/23/2015	76448	1920	Pitney Bowes, Inc	10-00-2005	83.00
12/15	12/23/2015	76449	5563	Ramon (Ray) Johnson	20-00-2005	95.00
12/15	12/23/2015	76450	5448	Stover Engineering	53-00-2005	1,340.00
12/15	12/23/2015	76451	432	USA Bluebook	20-00-2005	376.66
12/15	12/23/2015	76452	551	Western Pacific Tree Serv Inc	15-00-2005	185.00
12/15	12/23/2015	76453	5561	Willamette Fence Co, Inc	53-00-2005	19,847.40
12/15	12/23/2015	76454	5011	Xylem Water Solutions USA, INC	25-00-2005	4,992.00
12/15	12/31/2015	76455	5564	Beeman, Kara	10-00-2005	200.00
12/15	12/31/2015	76456	5004	Blumenthal Uniforms & Equipment	10-00-2005	189.67
12/15	12/31/2015	76457	4767	Brookings Harbor Chamber of Commere	61-00-2005	250.00
12/15	12/31/2015	76458	3834	Clean Sweep Janitorial Service	10-00-2005	635.00
12/15	12/31/2015	76459	1745	Coastal Paper & Supply, Inc	10-00-2005	1,095.74
12/15	12/31/2015	76460	182	Coos-Curry Electric	10-00-2005	32,135.42
12/15	12/31/2015	76461	4534	Daily Journal of Commerce Inc.	53-00-2005	300.30
12/15	12/31/2015	76462	1	Jerry Cook	20-00-2005	58.20
12/15	12/31/2015	76463	1	Shelley Fox	20-00-2005	37.66
12/15	12/31/2015	76464	1	Leeds Foyil	20-00-2005	16.88
12/15	12/31/2015	76465	1	Mark Gautreaux	20-00-2005	1.16
12/15	12/31/2015	76466	1	Richard Hall	20-00-2005	237.46
12/15	12/31/2015	76467	1	Joe Martinelli	20-00-2005	248.97
12/15	12/31/2015	76468	1	Jarad Ray	20-00-2005	40.94
12/15	12/31/2015	76469	1	Jennifer Smith	20-00-2005	72.82
12/15	12/31/2015	76470	2067	Enviro-Clean Equipment	20-00-2005	310.06
12/15	12/31/2015	76471	3342	Fastenal	20-00-2005	441.19
12/15	12/31/2015	76472	4646	Frontier	30-00-2005	108.46
12/15	12/31/2015	76473	5065	Gold Beach Lumber	25-00-2005	4,474.93
12/15	12/31/2015	76474	3561	Oil Can Henry's	10-00-2005	61.98
12/15	12/31/2015	76475	322	Postmaster	10-00-2005	225.00
12/15	12/31/2015	76476	2699	Public Works Supply	20-00-2005	245.00
12/15	12/31/2015	76477	207	Quill Corporation	10-00-2005	422.76
12/15	12/31/2015	76478	3	Jim Clarkson	20-00-2005	91.29
12/15	12/31/2015	76479	3	Doug Kamradt	20-00-2005	92.83
12/15	12/31/2015	76480	3	John Mitzner	20-00-2005	215.35
12/15	12/31/2015	76481	3	David Van Leer Jr	20-00-2005	91.80
12/15	12/31/2015	76482	4815	Rexel, Inc	10-00-2005	2,373.46
12/15	12/31/2015	76483	3093	Shelton Turnbull Printers Inc	10-00-2005	331.96
12/15	12/31/2015	76484	380	Stadelman Electric Inc	20-00-2005	2,252.27
12/15	12/31/2015	76485	861	Village Express Mail Center	10-00-2005	41.92
12/15	12/31/2015	76486	5565	West Allis Blue Inc	25-00-2005	7,689.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						339,607.06

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2015

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	2,684,567.00	2,041,342.76	2,236,937.19	447,629.81	83.3
LICENSES AND PERMITS	97,000.00	10,812.57	42,336.71	54,663.29	43.7
INTERGOVERNMENTAL	278,700.00	21,908.49	74,117.72	204,582.28	26.6
CHARGES FOR SERVICES	150,500.00	4,101.00	50,547.72	99,952.28	33.6
OTHER REVENUE	141,100.00	4,523.61	30,499.22	110,600.78	21.6
TRANSFERS IN	362,986.00	.00	.00	362,986.00	.0
	3,714,853.00	2,082,688.43	2,434,438.56	1,280,414.44	65.5
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	20,918.00	1,294.81	7,343.23	13,574.77	35.1
MATERIAL AND SERVICES	11,700.00	400.00	2,917.45	8,782.55	24.9
CAPITAL OUTLAY	500.00	.00	.00	500.00	.0
	33,118.00	1,694.81	10,260.68	22,857.32	31.0
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	172,607.00	13,389.42	69,388.65	103,218.35	40.2
MATERIAL AND SERVICES	140,000.00	5,103.32	76,260.06	63,739.94	54.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	312,607.00	18,492.74	145,648.71	166,958.29	46.6
POLICE:					
PERSONAL SERVICES	1,976,334.00	160,972.76	807,673.37	1,168,660.63	40.9
MATERIAL AND SERVICES	161,200.00	13,083.14	70,963.87	90,236.13	44.0
CAPITAL OUTLAY	55,150.00	.00	14,505.28	40,644.72	26.3
TRANSFERS OUT	.00	.00	.00	.00	.0
	2,192,684.00	174,055.90	893,142.52	1,299,541.48	40.7
FIRE:					
PERSONAL SERVICES	163,906.00	13,204.77	67,099.74	96,806.26	40.9
MATERIAL AND SERVICES	103,000.00	5,940.74	40,157.55	62,842.45	39.0
CAPITAL OUTLAY	45,519.00	30,579.01	30,579.01	14,939.99	67.2
TRANSFERS OUT	.00	.00	.00	.00	.0
	312,425.00	49,724.52	137,836.30	174,588.70	44.1
PLANNING AND BUILDING:					
PERSONAL SERVICES	190,597.00	13,967.15	64,160.13	126,436.87	33.7
MATERIAL AND SERVICES	70,400.00	1,579.35	7,753.03	62,646.97	11.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	260,997.00	15,546.50	71,913.16	189,083.84	27.6

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2015

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	160,011.00	14,991.28	75,155.57	84,855.43	47.0
MATERIAL AND SERVICES	65,400.00	4,297.70	36,203.22	29,196.78	55.4
CAPITAL OUTLAY	17,300.00	.00	4,403.87	12,896.13	25.5
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>242,711.00</u>	<u>19,288.98</u>	<u>115,762.66</u>	<u>126,948.34</u>	<u>47.7</u>
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	174,911.00	14,037.45	70,474.06	104,436.94	40.3
MATERIAL AND SERVICES	33,500.00	2,039.99	10,981.01	22,518.99	32.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>208,411.00</u>	<u>16,077.44</u>	<u>81,455.07</u>	<u>126,955.93</u>	<u>39.1</u>
SWIMMING POOL:					
PERSONAL SERVICES	52,760.00	.00	37,690.67	15,069.33	71.4
MATERIAL AND SERVICES	46,800.00	914.00	11,889.71	34,910.29	25.4
CAPITAL OUTLAY	14,400.00	.00	4,117.00	10,283.00	28.6
	<u>113,960.00</u>	<u>914.00</u>	<u>53,697.38</u>	<u>60,262.62</u>	<u>47.1</u>
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	158,800.00	28,688.89	57,660.49	101,139.51	36.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	242,500.00	.00	.00	242,500.00	.0
CONTINGENCIES AND RESERVES	626,640.00	.00	.00	626,640.00	.0
	<u>1,027,940.00</u>	<u>28,688.89</u>	<u>57,660.49</u>	<u>970,279.51</u>	<u>5.6</u>
	<u>4,704,853.00</u>	<u>324,483.78</u>	<u>1,567,376.97</u>	<u>3,137,476.03</u>	<u>33.3</u>
	<u>(990,000.00)</u>	<u>1,758,204.65</u>	<u>867,061.59</u>	<u>(1,857,061.59)</u>	<u>87.6</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2015

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	926,000.00	32,288.53	401,891.76	524,108.24	43.4
OTHER REVENUE	12,450.00	.00	6,577.00	5,873.00	52.8
TRANSFER IN	.00	.00	.00	.00	.0
	<u>938,450.00</u>	<u>32,288.53</u>	<u>408,468.76</u>	<u>529,981.24</u>	<u>43.5</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	182,974.00	14,970.17	73,932.05	109,041.95	40.4
MATERIAL AND SERVICES	186,700.00	13,560.86	84,272.02	102,427.98	45.1
CAPITAL OUTLAY	588,025.00	8,346.15	99,202.36	488,822.64	16.9
TRANSFERS OUT	113,640.00	.00	.00	113,640.00	.0
CONTINGENCIES AND RESERVES	101,111.00	.00	.00	101,111.00	.0
	<u>1,172,450.00</u>	<u>36,877.18</u>	<u>257,406.43</u>	<u>915,043.57</u>	<u>22.0</u>
	<u>1,172,450.00</u>	<u>36,877.18</u>	<u>257,406.43</u>	<u>915,043.57</u>	<u>22.0</u>
	<u>(234,000.00)</u>	<u>(4,588.65)</u>	<u>151,062.33</u>	<u>(385,062.33)</u>	<u>64.6</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2015

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,510,200.00	106,921.76	726,090.28	784,109.72	48.1
OTHER INCOME	10,000.00	3,380.00	23,568.25	(13,568.25)	235.7
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,520,200.00</u>	<u>110,301.76</u>	<u>749,658.53</u>	<u>770,541.47</u>	<u>49.3</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	375,694.00	29,754.12	147,730.00	227,964.00	39.3
MATERIAL AND SERVICES	192,400.00	4,962.90	66,274.50	126,125.50	34.5
CAPITAL OUTLAY	99,900.00	3,248.39	21,367.76	78,532.24	21.4
	<u>667,994.00</u>	<u>37,965.41</u>	<u>235,372.26</u>	<u>432,621.74</u>	<u>35.2</u>
WATER TREATMENT:					
PERSONAL SERVICES	288,072.00	22,744.90	110,667.84	177,404.16	38.4
MATERIAL AND SERVICES	187,800.00	22,438.01	107,319.41	80,480.59	57.2
CAPITAL OUTLAY	24,900.00	398.39	4,376.44	20,523.56	17.6
TRANSFERS OUT	765,395.00	.00	.00	765,395.00	.0
CONTINGENCIES AND RESERVES	186,039.00	.00	.00	186,039.00	.0
	<u>1,452,206.00</u>	<u>45,581.30</u>	<u>222,363.69</u>	<u>1,229,842.31</u>	<u>15.3</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,120,200.00</u>	<u>83,546.71</u>	<u>457,735.95</u>	<u>1,662,464.05</u>	<u>21.6</u>
	<u>(600,000.00)</u>	<u>26,755.05</u>	<u>291,922.58</u>	<u>(891,922.58)</u>	<u>48.7</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2015

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,948,440.00	231,689.53	1,177,334.12	1,771,105.88	39.9
OTHER REVENUE	5,000.00	(4,064.69)	.00	5,000.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>2,953,440.00</u>	<u>227,624.84</u>	<u>1,177,334.12</u>	<u>1,776,105.88</u>	<u>39.9</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	535,440.00	41,054.20	202,366.38	333,073.62	37.8
MATERIAL AND SERVICES	225,900.00	4,385.82	52,138.23	173,761.77	23.1
CAPITAL OUTLAY	24,900.00	398.39	4,376.44	20,523.56	17.6
	<u>786,240.00</u>	<u>45,838.41</u>	<u>258,881.05</u>	<u>527,358.95</u>	<u>32.9</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	489,455.00	37,645.25	187,121.72	302,333.28	38.2
MATERIAL AND SERVICES	532,100.00	37,522.41	207,699.53	324,400.47	39.0
CAPITAL OUTLAY	24,900.00	398.39	4,376.44	20,523.56	17.6
TRANSFERS OUT	1,600,370.00	.00	.00	1,600,370.00	.0
CONTINGENCIES AND RESERVES	310,375.00	.00	.00	310,375.00	.0
	<u>2,957,200.00</u>	<u>75,566.05</u>	<u>399,197.69</u>	<u>2,558,002.31</u>	<u>13.5</u>
	<u>3,743,440.00</u>	<u>121,404.46</u>	<u>658,078.74</u>	<u>3,085,361.26</u>	<u>17.6</u>
	<u>(790,000.00)</u>	<u>106,220.38</u>	<u>519,255.38</u>	<u>(1,309,255.38)</u>	<u>65.7</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2015

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	478,201.00	355,706.42	367,430.70	110,770.30	76.8
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	500.00	.00	.00	500.00	.0
	<u>478,701.00</u>	<u>355,706.42</u>	<u>367,430.70</u>	<u>111,270.30</u>	<u>76.8</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	70,000.00	.00	237.66	69,762.34	.3
CAPITAL OUTLAY	367,962.00	.00	3,600.00	364,362.00	1.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	380,739.00	.00	.00	380,739.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>818,701.00</u>	<u>.00</u>	<u>3,837.66</u>	<u>814,863.34</u>	<u>.5</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>818,701.00</u>	<u>.00</u>	<u>3,837.66</u>	<u>814,863.34</u>	<u>.5</u>
	<u>(340,000.00)</u>	<u>355,706.42</u>	<u>363,593.04</u>	<u>(703,593.04)</u>	<u>106.9</u>