

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, July 10, 2017

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Jake Pieper, Brent Hodges, and Roger Thompson present; Councilors Bill Hamilton and Dennis Triglia absent; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, GIS/EOC Coordinator Jordan Fanning, and City Recorder Teri Davis.

Media Present: Jane Stebbins from the Curry Pilot was present

Others Present: Six audience members.

Addition to Agenda

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to add Item D2, Re-appointing Chuck Costello to Tourism Promotion Advisory Committee, to the agenda.

Appointments

Appoint Hedda Markham to Planning Commission

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to appoint Hedda Markham to Planning Commission.

Re-appoint Chuck Costello to Tourism Promotion Advisory Committee

Councilor Thompson moved, Councilor Hodges seconded and Council voted unanimously to re-appoint Chuck Costello to the Tourism Promotion Advisory Committee.

Public Appearances

Kathleen "Kitty" Root-Bunten presented Oregon Resources Research & Education Center's (ORREC) proposal to develop a science-oriented outdoor school experience.

- ORREC seeks a letter of support and a \$2,000 micro-grant from the City.
- The issue is to be agendized for the next Council meeting.

Oral Requests and Communications from the audience

- No audience members requested to address Council on non-agenda items.

Staff Reports

Oregon Water/Wastewater Agency Response Network (ORWARN) Mutual Aid Agreement

GIS/EOC Coordinator Fanning presented the staff report.

Councilor Thompson moved, Councilor Hodges seconded and Council voted unanimously to authorize the City Manager to execute the Mutual Aid and Assistance agreement, authorize Staff to apply for the City of Brookings to be a member of ORWARN, and authorize the City Manager to develop and provide resource list to ORWARN.

USDA-RD funding of Wastewater Facilities projects

City Manager Milliman presented the staff report.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to authorize the City Manager to execute Dyer Partnership Task Order 78 to provide a Preliminary Engineering Report and an Environmental Report for assorted wastewater projects approved in the Wastewater Capital Improvement Plan.

Airport Infrastructure Project Amendment

City Manager Milliman presented the staff report.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to authorize the City Manager to execute Dyer Partnership Task Order #43, Amendment No. 2 for construction management services in the amount of \$31,000.

Oregon Records Management Solution (ORMS)

City Recorder Davis presented the staff report.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to authorize the City Manager to execute a contract with Chavez Consulting, Inc. to provide subscription services for the Oregon Records Management Solution (ORMS) Payment Option #1 at a cost not to exceed \$4,442.40.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to authorize the City Manager to enter into an Intergovernmental Agreement with the Oregon Secretary of State Archives Division to provide archival consulting and implementation services.

Harbor Sanitary District Agreement

City Manager Milliman presented the staff report. Mr. Milliman advised that the agreement is not yet ready for Council action and will be brought back at the July 24, 2017 City Council meeting.

Council took no action.

Resolutions

Stout Park Fund

City Manager Milliman presented the staff report.

Councilor Thompson moved, Councilor Hodges seconded and Council voted unanimously to adopt Resolution 17-R-1117 authorizing the Use of the Stout Park Fund to make Improvements to Stout Park.

Consent Calendar

1. Approve Council minutes for June 26, 2017

City Recorder Davis advised of a typographical error in the minutes and noted the correction.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to approve the June 26, 2017 City Council minutes with corrections.

2. Accept Parks & Rec minutes for April 27, 2017

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to accept the April 27, 2017 Parks and Rec Committee minutes.

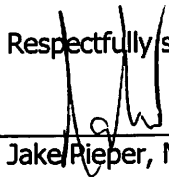
Remarks from Mayor and Councilors

Mayor Pieper informed that he had the privilege of attending the Eagle Scout ceremony for Eric Sherman on Saturday.

Adjournment

Councilor Hodges moved, Councilor Thompson seconded and Council voted by voice to adjourn the meeting at 7:45 p.m.

Respectfully submitted:



Jake Pieper, Mayor

ATTESTED:
this 25th day of July 2017:



Teri Davis, City Recorder