

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, June 26, 2017

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Roger Thompson and Dennis Triglia; Councilor Brent Hodges was absent; Student Ex Officio Shawntisha Bailey present; a quorum present.

Staff present: City Manager Gary Milliman, Finance & Human Resources Director Janell Howard, Public Works and Development Director Paul Stevens, City Attorney Martha Rice, and City Recorder Teri Davis.

Media Present: No media present

Others Present: Six audience members.

Ceremonies

Mayor Pieper presented Ex Officio Shawntisha Bailey with an appreciation plaque.

Oral Requests and Communications from the audience

Staff Reports

Ferry Creek Grant Agreement

Public Works & Development Director Stevens presented the staff report.

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to execute Grant Agreement #GA-0125-17 with OWRD for the development of a feasibility study for Ferry Creek Dam.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to Develop a Scope of Work (SOW) and negotiate a fee with The Dyer Partnership to develop the Feasibility Study in accordance with Grant Agreement #GA-0125-17.

Charter Spectrum Digital Advertising Renewal

City Recorder Davis presented the Staff Report

Dane Tippman of 580 Fern Ave., Apt. #1, Brookings, addressed Council in opposition to the retargeting aspect of the advertising campaign.

Councilor Thompson moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to execute an agreement with Spectrum Reach, continuing a digital tourism advertising campaign for an additional six months at a cost of \$1,000 per month.

Pistol River Wave Bash Fund Request

City Recorder Davis presented the Staff Report

Councilor Hamilton, speaking as Council Liaison to the Tourism Promotion Advisory Committee (TPAC), added that this event is program he feels the City should get behind.

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to allocate \$200 in Transient Occupancy Tax revenues in the form of a reimbursement to Barbara Ciaramella for the 2017 Pistol River Wave Bash.

Tourism Survey RFP

City Recorder Davis presented the Staff Report

Councilor Hamilton, speaking as Council Liaison to TPAC, said he felt that this project was not within the purview of the TPAC mission.

Council took no action on the item.

Chetco River Gage Agreement

City Manager Milliman presented the staff report.

Councilor Thompson moved, Councilor Triglia seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to execute the joint funding agreement with the U.S. Geological Survey for maintenance of the flow gage on the Chetco River.

Insurance Agent of Record

Finance & Human Resource Director Howard presented the staff report.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously and with an advisory "aye" from Ex Officio Bailey to accept the insurance services proposal from CAL/OR Insurance Specialist, Inc. and authorize the City Manager to execute a three year agreement.

Resolutions

New Deferred Compensation Plan

Finance & Human Resource Director Howard presented the staff report.

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1110, establishing Oregon Savings Growth Plan as an eligible deferred compensation plan.

Transfer of Appropriations for FY 2016-17 Budget

Finance & Human Resource Director Howard presented the staff report.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1111, approving appropriation transfers for insurance proceeds received in the General Fund.

Councilor Thompson moved, Councilor Triglia seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1112, accepting specific purpose grants and donations in the General Fund, Streets Fund, Water Fund, Wastewater Fund, and Capital Projects Reserve Fund.

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1113, approving appropriation transfers in the Street Fund, Capital Projects Reserve Fund, and the Water SDC Fund.

Councilor Thompson moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1114, transferring appropriations from contingency to Legislative/Administration, Parks and Recreation, and Swimming Pool in the General Fund.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1115, transferring appropriations from the contingency of the General Fund, Streets Fund, Water Fund, and the Wastewater Fund for workers' compensation costs.

Consent Calendar

1. Approve Council minutes for May 8, 2017
2. Approve Council minutes for May 15, 2017
3. Accept Joseph Vogl resignation from Planning Commission
4. Receive monthly financial report for April 2017

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously with an advisory "aye" from Student Ex Officio Bailey to approve the Consent Calendar.

Remarks from Mayor and Councilors

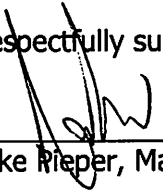
Councilor Hamilton advised that Safety City will graduate its 1000th student on Saturday, July 1. He added that the program is fully funded through community donations.

Ex Officio Bailey remarked that she loved being part of the Council.

Adjournment

Councilor Triglia moved, Councilor Thompson seconded and Council voted by voice to adjourn the meeting at 8:04 p.m. with the Urban Renewal Agency meeting immediately following.

Respectfully submitted:



Jake Rieper, Mayor

ATTESTED:
this 11th day of July 2017:



Teri Davis, City Recorder