

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, June 12, 2017

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, Roger Thompson and Dennis Triglia; Student Ex Officio Shawntisha Bailey absent; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Finance and Human Resources Director Janell Howard, Public Works and Development Director Paul Stevens, Building Inspector Garrett Thomson, Parks and Planning Manager Tony Baron, and Acting City Recorder Lauri Ziemer.

Media Present: No media was present

Others Present: Approximately 30 audience members.

Ceremonies

Americanism Week Proclamation

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously to authorize the Mayor to proclaim the week of June 11-17, 2017, as "Supreme Americanism Week".

Mayor Pieper read the proclamation and presented it to the Emblem Club membership.

Appoint Dane Tippman to the Tourism Promotion Advisory Committee and to extend the term until July 1, 2020.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously to appoint Dane Tippman to the Tourism Promotion Advisory Committee and extend the term to July 1, 2020.

Public Hearings, Ordinances & Resolutions

Public hearing and approval of appropriations for the 2017-18, Fiscal Year Budget

Finance & Human Resources Director Howard presented the staff report.

Mayor Pieper opened the public hearing regarding state revenue sharing at 7:16 p.m. There was no one to address Council regarding the state revenue sharing. The public hearing closed at 7:16 p.m.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to adopt Resolution 17-R-1104 declaring the City's election to receive state revenues for 2017-18 fiscal year.

Director Howard addressed several budget line items.

Mayor Pieper opened the public hearing regarding the 2017-18 budget at 7:20 p.m. There was no one to address Council regarding the budget. The public hearing closed at 7:21 p.m.

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously to adopt Resolution 17-R-1105, adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2017-18 fiscal year, and to categorize the levy.

Approval of Water and Sewer Rates and System Replacement Fees for Fiscal Year 2017-18

Finance & Human Resources Director Howard presented the staff report.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously to adopt Resolution 17-R-1106, adopting Water rates for 2017-18.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously to adopt Resolution 17-R-1107, adopting Sewer rates for 2017-18.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously to adopt Resolution 17-R-1108, adopting System Replacement Fees for 2017-18.

Ordinance 17-O-769 amending Brookings Municipal Code Subsection E of Section 5.05.020 Definitions, and Adding Chapter 5.20 Transient Businesses to the Brookings Municipal Code.

City Manager Milliman advised that Councilor Triglia had brought to his attention that there are typos in the ordinance document that will need to be changed, so any motion will need to include a statement of "with corrections."

Building Official Garrett Thomson presented the staff report.

Mike Frederick of 16883 Yellowbrick Road addressed Council in support of the ordinance.

Councilor Triglia moved, Councilor Thompson seconded and Council voted unanimously to do a first reading of Ordinance 17-O-769 by title only.

Mayor Pieper read the title.

Councilor Thompson moved, Councilor Hamilton seconded and Council voted unanimously to do a second reading of Ordinance 17-O-769 by title only.

Mayor Pieper read the title.

Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to adopt Ordinance 17-O-769 [Amending Brookings Municipal Code

subsection E of section 5.05.020 Definitions, and adding Chapter 5.20 Transient Businesses to Brookings Municipal Code] with the noted typographical corrections.

Oral Requests and Communications from the audience

- No audience members requested to address Council on non-agenda items.

Staff Reports

Downtown Master Plan

Parks and Planning Manager Baron presented the staff report.

The following individuals spoke in opposition to the City's rental of the Central Building parking lot:

1. Rick Bishop of 625 Spruce Street (Mr. Bishop presented photographs to be entered into record)
2. Kim Bishop of 625 Spruce Street
3. Anthony Smalley of P.O. Box 1264, Brookings
4. Diane Justinson of 706 Pacific Avenue
5. Renee Dubois an employee of Bernie Bishop
6. Mike Frederick of 16883 Yellowbrick Road

Mayor Pieper advised that the parking lot lease would not be voted on at this meeting. City Manager Milliman added that lease terms are still in negotiations.

Councilor Hodges moved, Councilor Thompson seconded and Council voted 4-1 with Councilor Hamilton voting 'nay' to amend the Downtown Master Plan as recommended in the Council Agenda Report.

Bodman Easement Agreement

Public Works and Development Director Paul Stevens presented the staff report.

Dusty Bodman of 819 Easy St. #2 was invited to address Council.

Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to authorize the City Attorney to prepare and the City Manager to execute an easement agreement with Dustin Bodman for the maintenance, repair and replacement of an existing water main and three water meter boxes on Tax Lot 1100 owned by Bodman, and provide consideration of \$4,194 in the form of a water service fee waiver; and moved to find that the value of \$4,194, or \$1.00 per square foot, is a reasonable value for the subject easement.

CTR Franchise Fees, Rate Increase and Recycling

City Manager Milliman presented the staff report.

CTR Representative Luke Pike was in attendance to answer Council questions.

Councilor Thompson moved, Councilor Triglia seconded and Council voted unanimously to approve a new rate schedule to be effective July 1, 2017 for refuse collection and recycling services provided by Curry Transfer and Recycling, such schedule being as proposed in Exhibit A attached to the CTR letter dated May 19, 2016.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to change the Curry Transfer and Recycling franchise fee from 0.50 per cent to 5.0 per cent effective July 1, 2017.

Councilor Triglia moved, Councilor Hodges seconded and Council voted 4-1 with Mayor Pieper voting 'nay' to authorize implementation of a residential recycling roller cart program providing a customer option of 96 or 65 gallon carts at a rate of \$3.75 per month, with fee and program to be implemented by Curry Transfer and Recycling in the 2017 calendar year.

Roto Rooter Agreement

Public Works and Development Director Stevens presented the staff report.

Councilor Triglia expressed reservations about the proposed agreement. He suggested continuing the item in order to do further research.

Council took no action and continued the item pending further investigation.

Award Contract for Fifth Street/Henry Loop Storm Drain Project

Public Works and Development Director Stevens presented the staff report.

Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to authorize the City Manager to execute an agreement with McLennan Excavation, Inc. for the Storm Water Master Plan Project #1-4, Project No. 145.70 in the amount of \$515,285.

Consent Calendar

1. Approve Council minutes for May 22, 2017
2. Accept TPAC minutes for April 20, 2017
3. Accept Planning Commission minutes for April 4, 2017
4. Accept Jane Opiat resignation from Public Art Committee
5. Move July Workshop to July 17, 2017

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously to approve the Consent Calendar.

Remarks from Mayor and Councilors

Councilor Triglia reminded that the Public Art Committee is down to two members and not meet due to lack of quorum.

Adjournment

Councilor Hodges moved, Councilor Hamilton seconded and Council voted by voice to adjourn the meeting at 9:14 p.m. with Urban Renewal Agency meeting immediately following.

Respectfully submitted:



Jake Pieper, Mayor

ATTESTED:

this 27th day of June 2017:



Teri Davis, City Recorder