

City of Brookings

CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, May 22, 2017

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges and Dennis Triglia; Councilor Roger Thompson was absent; Student Ex Officio Shawntisha Bailey present; a quorum present.

Staff present: City Manager Gary Milliman, Public Works and Development Director Paul Stevens, Parks and Planning Manager Tony Baron, City Attorney Martha Rice, and City Recorder Teri Davis.

Media Present: No media present

Others Present: 13 audience members.

Staff Reports

Move Item D7 Housing Needs Assessment to D1

City Manager Milliman advised that South Coast Development Council (SCDC) representative John Hitt was in the audience and requested that item D7 Housing Needs Assessment be moved up to the first item.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to move item D7 Housing Needs Assessment to item D1.

Housing Needs Assessment

City Manager Milliman presented the Staff Report

Council discussed specifics about funding and parameters. Mayor Pieper noted that this is an increasingly pressing matter.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to execute a letter of understanding with the South Coast Development Council, Inc. to undertake a Housing Needs Assessment for the 97415 zip code area at a cost not to exceed \$15,000, with the City share not to exceed \$8,000.

SCDC Acting Director John Hitt was invited to address Council. He explained the timing of the report and invited Council to contact him at any time they felt they needed more information.

Parks Special Event Policy

Parks and Planning Manager Baron presented the staff report.

Michael Frederick of 16883 Yellowbrick Road was invited to address Council. Mr. Frederick raised concerns about the restaurant permitting requirement and also about the stipulation that alcohol can only be served in Azalea Park.

Councilor Thompson arrived at 7:18 p.m.

Council discussed whether alcohol should be allowed in other parks. Three amendments to the policy were suggested:

- Revise the stipulation that alcohol can only be served in Azalea Park to also include Stout Park.
- Remove the stipulation that events at which alcohol will be dispensed are required to make exclusive use of the park.
- Correct one minor typo of the word "to" to the word "no" in the second paragraph under the heading General.

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt the Special Event Policy with the noted amendments.

Regional Solutions Grant Agreement

Parks and Planning Manager Baron presented the staff report.

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to enter into a grant agreement with the State of Oregon for the Azalea Park Ball Field Reconfiguration project – Phase Two.

Go! App and Magazine Advertising funding

City Recorder Davis presented the staff report.

Council discussed the merits of funding the full advertising package versus only funding the mobile app.

Councilor Thompson moved, Councilor Triglia seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to allocate a \$4,800 grant from Transient Occupancy Tax revenues to the Go! Wild Rivers Coast Mobile App and Go Guide.

Fireworks Contribution

City Manager Milliman presented the staff report.

Councilor Hamilton provided additional information. The group organizing the funding has been able to raise the required money for the deposit. They are now working to raise the \$20,000 to put on the show.

Mayor Pieper suggested that these funds should be budgeted out of the General Fund in future years and not Transient Occupancy Tax revenue funds.

Councilor Triglia had concerns that if enough money wasn't raised to fund the event this year, would the City receive its money back. Mayor Pieper stated that there was no mechanism to do that.

Councilor Hamilton moved, Councilor Hodges seconded and Council voted 4-1 with Councilor Triglia voting nay and with an advisory "aye" from Ex Officio Bailey to authorize payment of \$2,000 to the Fund the Fireworks account at Rogue Credit Union for the July Fourth 2017 fireworks event at the Port of Brookings Harbor, with funds to be allocated from Transient Occupancy Tax revenue.

Fujita Sword Memorandum of Understanding

City Manager Milliman presented the staff report.

Councilor Triglia pointed out what appeared to be some missing verbiage in the agreement regarding Section 1.08. City Attorney Rice noted that it appeared to be a typo and that it was actually referencing Section 1.06.

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to authorize the City Manager to execute Memorandum of Understanding with Chetco Community Public Library regarding maintenance of the Nobuo Fujita Sword.

Franchise Fees

City Manager Milliman presented the staff report. Mr. Milliman provided an additional exhibit showing comparables of like-sized cities (entered into record).

Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to send a letter to Coos Curry Electric Cooperative proposing a change in the method for payment of a franchise fee with considerations as proposed by staff in the May 22, 2017, Council Agenda Report.

Oral Requests and Communications from the audience

1. Jerry Law of 98203 South Bank Chetco River Road addressed Council to announce that the Azalea Festival Parade Grand Marshall for 2017 will be Terry Hanscomb. Mr. Law also invited everyone to the May mixer on Friday, May 26 from 5:30 – 8:00 p.m. Mr. Law also invited Mayor Pieper to kick off the events at Azalea Park at 1:00 p.m. on Saturday. He

advised that Mayor Pieper also needed to select his "Mayor's Choice" float for the parade Saturday morning.

2. Cam Lynn of Brookings addressed Council to promote the Curry Citizens for Public Land Access an organization which has a mission of keeping public lands open by providing maintenance, repair and clearing of roads and trails. Mr. Lynn asserted that their work is important for fire suppression and search and rescue efforts. The organization has a website at www.ccpla.com. Mr. Lynn provided a packet of information about the organization (entered into record).
3. Azam Azaditabor of 1223 Barclay Lane addressed Council suggesting that the City start an adopt-an-azalea program which would ease the burden of just a couple people trying to maintain all the azaleas.
4. Michael Frederick of 16883 Yellowbrick Road addressed Council asserting that the requirements and enforcement of parking for businesses in the city is not being handled evenly.
5. Commissioner Court Boice was invited to address Council. He applauded the efforts of the Curry Citizens for Public Land Access and noted that they recently were awarded a grant.

Resolutions

Master Fee Schedule

City Recorder Davis presented the staff report.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "aye" from Ex Officio Bailey to adopt Resolution 17-R-1103, amending the Master Fee Schedule.

Consent Calendar

1. Approve Council minutes for May 8, 2017
2. Approve Council minutes for May 15, 2017
3. Accept Joseph Vogl resignation from Planning Commission
4. Receive monthly financial report for April 2017

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "aye" from Student Ex Officio Bailey to approve the Consent Calendar.

Remarks from Mayor and Councilors

Councilor Hamilton provided a committee liaison report for the Tourism Promotion Advisory Committee. He noted that Council will be asked to retroactively approve a \$200 grant to the Wind Surfing event that takes place in mid-June in Gold Beach.

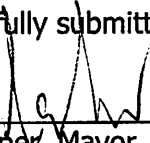
Councilor Triglia thanked all who participated in the Azalea Park work day on the previous weekend.

Councilor Triglia provided a committee liaison report for the Sudden Oak Death committee. His notes are entered into record.

Adjournment

Councilor Triglia moved, Councilor Hodges seconded and Council voted by voice to adjourn the meeting at 8:32 p.m.

Respectfully submitted:



Jake Pieper, Mayor

ATTESTED:

this 19th day of June 2017:



Teri Davis, City Recorder