

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

**In the Matter of a Resolution Adopting
the Brookings Master Fee Schedule and
repealing Resolution 06-R-760 in its
entirety .**

Resolution 09-R-910

WHEREAS, Chapter 1.10, Fees and Charges, of the Brookings Municipal provides for the establishment of a schedule of a Master Fee resolution for Administrative and other City services not otherwise defined by ordinance; and

WHEREAS, the collection of fees is necessary to recover the cost of providing such services through rates, fees and charges; and

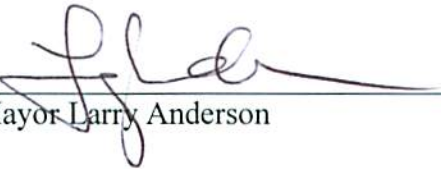
WHEREAS, it is necessary to adjust and/or establish certain fees from time to time to recover the cost of providing services; and

WHEREAS, the proposed fees do not exceed the actual cost of providing the service;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective upon adoption, the attached schedule of rates, fees and charges, hereto referred to as Exhibit A, is hereby adopted and shall be modified as necessary to include new fees and adjusted annually for inflation and other cost increases by the amount and percentage increase of the then latest available Consumer Price Index factor for the Brookings area, subject to approval by City Council; and

BE IT FURTHER RESOLVED that the City Manager shall have the authority to interpret the provisions of this Resolution for purposes of resolving ambiguities and that Resolution 06-R-760 is repealed in its entirety.

Passed and made effective this **12th** day of **January, 2009**.



Mayor Larry Anderson

Attest: 

City Recorder Joyce Helfington

ADMINISTRATIVE - GENERAL**FEE****Business Licenses**

Annual fee based on total number of employees reported on Form 132

0-10	\$60.00
11-25	\$100.00
26-50	\$150.00
51-75	\$300.00
76-100	\$600.00
101-200	\$1000.00
> 200	\$1500.00
Annual fee for businesses located outside City limits	\$75.00
Carnival and circus/per day	\$35.00
Temporary 90-Day	\$25.00 or ¼ annual fee (whichever is greater)

Copying of City Records < 200 pages (per side)

\$0.25

Copying City Records using off-site services (when necessary)

Actual costs + staff time

Certified copies of City records

First page – (per side)	\$1.00
Each additional page (per side)	\$.50

Driver's License Sanctions

\$15.00

Duplication of City audio/visual recordings

Personal Copy	\$32.00
Certified Copy	\$40.00

Fax - per page (single sided)

\$1.00

GIS Maps – Regular

\$12.00

GIS Maps – Ortho Background

\$25.00

GIS Mapping Research/Reports

\$475.00

Legal review of public records for exempt determination (2)

Actual legal costs

Lien Search

\$12.50

Liquor License Application – New/Annual Renewal

\$25.00

Monitoring of public review of City files

\$35/hour

Notary Services – each signature

\$5.00

Payment Agreement- Set-up

Set-Up Fee \$100.00

Late Fee \$35/mth

Loan Rate 9%

Annual Maintenance Fee \$50.00

Records Search

\$35/hour

Returned (NSF) Check

\$35.00

Taxicab Driver's Permit/ Bi-Annual

\$30.00

Taxicab License/ Per Vehicle, Annual

\$65.00

Taxicab Photo Update

\$10.00

FIRE**FEE**

Insurance Company Report

\$100.00

Roadway Washdown

\$100.00

<u>PARKS/DAILY USE FEE (3)(4)</u>	<u>FEE</u>
Bandshell/Stage Use/City Resident: <i>non-resident add 50%, non-profit subtract 50%</i>	\$40.00
Concession Stand w/restrooms	\$75.00
Concession Restrooms Only	\$25.00
Folding Picnic Table / each, per event (8)	\$20.00
Key replacement	\$25.00
Park Use/Commercial	
City Resident	
1-100	\$40.00
>Each additional 100	\$40.00
Non-City Resident	
1-5	\$100.00
6-30	\$150.00
31-60	\$300.00
61-100	\$400.00
>Each additional 100	\$50.00
Park Use/Standard	
City Residents; <i>non-resident add 50%, non-profit subtract 50%</i>	
0-200	\$40.00
201-400	\$75.00
401-600	\$150.00
601-1000	\$250.00
> Each additional 100	\$40.00

<u>PLANNING</u>	<u>FEE</u>
Annexation (5)	\$5000
Appeal to City Council (9)	Equal to Application Fee
Appeal to Planning Commission	\$150
Comprehensive Plan Amendment (5)	\$3590
Conditional Use Permit	\$2545
Detailed Development Plan (5)	\$7128
Extension of Time SUB/CUP	\$245
Final Map Approval	\$515
Lot Line Adjustment	\$140
LU Compatibility Statements	\$40
Major Partition/Subdivision (5)	\$3000
Master Plan Development (5)	\$8400
Minor Change	\$980
Minor Partition	\$1960
Mural Application	\$130
Permit Clearance Review	\$165
Planned Unit Development (5)	\$4200
Pre-Application Services (6)	\$515
Re-Notification	\$135
Sign Approval (5)	\$130
Variance	\$2385
Vacation	\$2410
Zone Change (without Comp. Plan Amendment)	\$2690

POLICE

	<u>FEE</u>
Fingerprinting – per card	\$10.00
Intoxilizer	\$5.00
Police Reports/per report	\$10.00
Urinalysis	\$5.00

PUBLIC WORKS

	<u>FEE</u>
Inspection (7)	3% of project value
Public Works Plan Review	2% of project value

SWIMMING POOL USE

Established annually by City Manager or designee.

(1) Large copying projects (>200 single sided pages or >100 double sided) will be charged a minimum \$25.00 fee, plus standard per side copy charges, or actual copying and labor costs, whichever is greater, with prior notification to, and acknowledgement of, the requestor.

(2) Determination of need for legal review must be made by the City Manager.

(3) A refundable deposit will be charged equaling the total daily use fee, per application.

(4) Non-profit groups holding events in City Parks during City wide events fully supported by Public Works staff and or considered a City sponsored event, such as the Azalea Festival, American Music Festival and Natures Coastal Holiday, will have the standard park use, concession stand, and bandshell fees waived.

(5) Base fee. If the City cost for processing the application exceeds the base fee, the applicant will be liable for, and billed monthly, for staff and/or consultant's time and other associated costs incurred with processing the application (including but not limited to planning, public works, engineering, City administration, legal and inspection services).

(6) Fee for the first meeting is applied to the application fee. Each pre-application meeting increases the application fee by \$515.00.

(7) Fee is collected at time of permit issuance.

(8) Tables may be rented at a reduced 50% rate with a minimum of 5 tables when both pick-up and delivery are handled by the applicant.

(9) Appeal fee will be equal to the applicable application fee and adjusted, up or down, based on final cost recovery.